



Official Proceedings of the Buffalo Bridges Human Service Zone Board – September 8, 2025

At 11:02 a.m., Zone Director, Mandi Freije called the regular meeting (In person and via Teams Meeting) of the Buffalo Bridges Human Service Zone Board to order. Zone Board Members, Tom Overn, Allison Swenson, Shawn Olauson, Gayle Nelson, Ben Tompkins, Tracy Johnk and Cole Conley were present. Jessica Alonge, Auditor/COO, Shannon Davis, HR Director and Susan Reichenberger, EW Supervisor also attended.

Overn made a motion, seconded by Conley, to approve the presented minutes. Roll call vote taken. Motion carried.

Olauson made a motion to approve the presented vouchers, seconded by Overn. Roll call vote taken. Motion carried.

Freije updated the board on staff. There were two promotions within the Child Welfare Unit. Alyssa Baumann accepted the FC IH supervisor position in Barnes county and Gina Bercier accepted the FC IH supervisor position in Stutsman county. The eligibility worker position that was open in Barnes county has been filled. Currently there is a Direct Care Associate position open and a Child Protection worker position open.

Freije presented the Standards of Administration for quarter 4. Freije went over the measures and the scores and explained some of the data is not capturing correctly. The state is aware and working on this. They are also working on a new system called Oceans that is expected to launch in 2029.

Eligibility Supervisor Susan Reichenberger presented a PowerPoint and gave the board economic assistance updates.

In other business, remote work was discussed. Freije went over how it goes and what works for remote working. The requirement for Buffalo Bridges is the first six months worker are required to be in office.

The October 6, 2025, Zone Board meeting will be held both in person and virtually through Teams.

At 12:12 p.m., Overn made a motion to adjourn the meeting, seconded by Olauson. The meeting was adjourned.

ATTEST:

Mandi Freije, Zone Director

Gayle Nelson, Secretary