



## **Official Proceedings of the Buffalo Bridges Human Service Zone Board – October 6, 2025**

At 11:02 a.m., Zone Director, Mandi Freije called the regular meeting (In person and via Teams Meeting) of the Buffalo Bridges Human Service Zone Board to order. Zone Board Members, Tom Overn, Allison Swenson, Shawn Olauson, Gayle Nelson, Tracy Johnk and Cole Conley were present. Absent was Ben Tompkins. Shannon Davis, HR Director, Libby Wynne CPS Supervisor, and Alyssa Baumann FC IH Supervisor also attended.

Olauson made a motion, seconded by Conley, to approve the presented minutes. Roll call vote taken. Motion carried.

Overn made a motion to approve the presented vouchers, seconded by Conley. Roll call vote taken. Motion carried.

Freije told the board that overtime for eligibility workers has been opened to assist in catching up with the backlogs in cases and timeliness. About 5 -6 workers have signed up for overtime. On November 18<sup>th</sup> there will be a “Heat Meeting” to go over corrective actions. We are seeing high error rates statewide on are currently on 5 corrective actions plans.

House Bill 1095 / CPS Liaison was discussed. The director and CPS supervisor have set up a schedule to meet with the schools and have recently gone to Tower City and met with Maple Valley to see how they are doing it. Freije and Wynne are working on an agenda that they will use when doing the meetings.

Child Welfare supervisors Libby Wynne and Alyssa Baumann introduced themselves to the board. Wynne presented a PowerPoint to the board which explained intake and caseloads. Wynne also showed the Kanban board and explained how it works.

In other business Freije presented the CSC metrics report.

The November 3, 2025, Zone Board meeting will be held both in person and virtually through Teams.

At 12:04 p.m., Overn made a motion to adjourn the meeting, seconded by Olauson. The meeting was adjourned.

ATTEST:

---

Mandi Freije, Zone Director

---

Gayle Nelson, Secretary