



Official Proceedings of the Buffalo Bridges Human Service Zone Board – December 1, 2025

At 11:02 a.m., Zone Director, Mandi Freije called the regular meeting (In person and via Teams Meeting) of the Buffalo Bridges Human Service Zone Board to order. Zone Board Members, Tom Overn, Allison Swenson, Shawn Olauson, Tracy Johnk, Gayle Nelson and Cole Conley were present. Absent was Ben Tompkins. Jessica Alonge, Auditor/COO also attended.

Overn made a motion, seconded by Conley, to approve the presented minutes. Roll call vote taken. Motion carried.

Overn made a motion to approve the presented vouchers, seconded by Olauson. Roll call vote taken. Motion carried.

The General Assistance report from the Salvation Army for 2025 was presented to the board. A motion was made by Overn and seconded by Nelson to provide funds to the Salvation Army for 2026. Roll call vote taken. Motion carried. Salvation Army will receive \$6000.00 for transients and \$4500.00 for in kind assistant. The Salvation Army receives these funds in lieu of General Assistance for the Jamestown office.

Freije updated the board on the SNAP shutdown. SNAP benefits are up and running again. Clients have received their full-benefit amount for the month of November. The pantry was also discussed. There have been many food drives going on to support the pantry as well as private donations. Great Plains Food Bank is expected to deliver a pallet of nonperishables for both the Stutsman and Barnes offices.

Freije informed the board of a policy update. The commissioners added Juneteenth, Columbus Day (Indigenous People Day) and the full day of December 24th as holidays. If July 4th falls on a Thursday the 5th day of July will also be observed as a holiday. If the twenty-fifth day of December falls on a Thursday, the twenty-sixth day of December shall also be observed as a holiday.

Freije updated the board on South Central Human Center changes. They will be changing their name to South Central Behavioral Health Clinic. They will also be changing back to meeting all client needs.

In other business Overn asked what kind of clothes are needed for the pantry. A motion was made by Overn to cancel the January 5th Zone Board meeting. This motion was seconded by Conley. Roll call vote taken. Motion carried.

The February 2, 2026, Zone Board meeting will be held both in person and virtually through Teams.

At 11:46 a.m., Nelson made a motion to adjourn the meeting, seconded by Overn. The meeting was adjourned.

ATTEST:

Mandi Freije, Zone Director

Gayle Nelson, Secretary