Official Proceedings of the Stutsman County Commission—January 2, 2024

At 3:30 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Jerry Bergquist, Chad Wolsky, Mark Klose, Levi Taylor, and Joan Morris (via Teams) answered the roll call.

The Pledge of Allegiance was recited.

Commission reorganization was conducted. Bergquist nominated Klose as chairman, seconded by Wolsky. Unanimous aye vote. Motion carried.

Nominations were then held for vice-chairman. Wolsky nominated Bergquist and Bergquist nominated Morris. Morris declined the nomination. The nomination of Bergquist was seconded by Taylor. Unanimous aye vote. Motion carried.

A motion to approve the December 2023 meeting minutes was made by Bergquist, seconded by Wolsky. Motion carried.

Committee Assignments and Board Appointments for Commissioners were discussed. Bergquist will take over the Human Service Zone Board position that Taylor currently holds. Taylor will take Klose's place on the Road Portfolio. All other appointments remained the same. A motion to approve the appointments with the above-mentioned changes was made by Bergquist, seconded by Taylor. Roll call vote: Bergquist, Wolsky, Morris, Taylor, and Klose voted aye. Motion carried.

Shannon Davis, HR Director presented the anticipated wages for 2024, which were approved in the 2024 budget. A motion to approve was made by Wolsky, seconded by Bergquist. Roll call vote: Wolsky, Morris, Taylor, Klose, and Bergquist voted aye.

Commission: Bergquist, Gerald $13,906.82; Klose, Mark T. $13,906.82; Morris, Joan $13,906.82; Taylor, Levi $13,906.82; Wolsky, Chad $13,906.82 Auditor's Office: Alonge, Jessica $116,027.69; Anderson, Stephanie $56,708.43; Davis, Shannon $106,178.23; Gray, Jeremy $55,325.30; Hehr, Amy $55,325.30; McLean, Emily $69,682.43; Perleberg, Tyler $96,662.95; Veter, Lakien $49,682.87; Treasurer's/Recorder's Office: Jager, Tyler $49,070.80; Koropatnicki, Susan $52,198.06; McGilvrey, Maureen $76,622.80; Maintenance: Kleinjan, Keith $45,943.52; Wentz, Michael $45,943.52 Information Technology: Linz, Jason $69,682.43; Smaage, Josh $144,902.69 State's Atorney Office: DePuydt, Mary $124,086.82; Dishong, Jessica $45,943.52; Fredrickson, Joni $58,811.59; Fremgen, Fritz $176,895.95; Gonzalez, John $118,107.62; Sunderland, Russell $59,579.29; Ulven, Karla $63,598.27 Sheriff's Office: Anderson, April $62,047.09; Davis, Brian $80,501.82; Davis, Jacob $66,324.74; Falk, Jason $109,365.25; Hirchert, Jonathan $73,210.10; Holzworth, Mercedez $67,982.86; Hoyt, Damian $88,811.77; Kaiser, Chad $148,525.25; Muske, Doug $78,839.27; Perleberg, Ciara $59,913.86; Poter, Samuel $52,955.12; White, Danny $71,424.49; Yunck, Casey $84,577.23; Zerr, Lorisa $62,814.77; Zielinski, Jacob $61,589.12; Emergency Management/E911: Kirking, Andrew $83,920.43; Locken, Echo $54,840.59; Schafer, Riley $66,324.74 Communications: Blinsky, Pam $70,821.06; Cebula, Scot $69,093.72; Grams, Allison $49,070.80; Greeney, Joshua $58,126.14; Knight, Kathryn $54,840.59; Meadows, Lisa $49,070.80; Purvis, Myka $44,455.72; Schafer, Jade $49,070.80 Veterans Office: Braton, David $74,876.41 Highway Department: Bjorland, Rusty $70,821.06; Braun, Nancy $60,533.75; Buskness, John $65,764.39; Christianson, Jesse $67,972.61; Dick, Neal $58,126.14; Dockter, Darcy $52,198.06; Ehrlich, Brian $47,245.82; Engler, Russell $42,802.37; Harrington, Levi $55,325.30; Harrington, Robin $70,821.06; Kramlich, Michael $58,126.14; Kramlich, Myron $58,126.14; Mickelson, Brant $41,758.46; Mielke, Dale $55,325.30; Schrenk, Kim $52,659.41; Siebert, Leroy $61,068.78; Towe, Jeremy $58,126.14; Wanzek, John $50,121.99; Wegenke, Neil $52,611.55; Wentland, James $90,373.12; Zabka, Kevin $70,821.06 Park: Bergh, Karl $72,999.22; McClean, Jon $30,221.28; Murch, Lyndon $43,846.75; Corrections: Atleson, Mark $76,622.80; Barnes, Richard $86,691.66; Belgarde, Jessica $53,503.01; Bercier, Rachel $64,565.69; Drake, Glen $66,179.83; Drake, Savanna $49,682.87; Ebel, Sarena $69,530.19; Fischer, Kelly $48,269.41; Franke, Scot $80,459.08; Hartman, Jessica $73,050.15; Jackson, Chad $109,365.25; Krapp, Kyle $49,682.87; Lindberg, Heidi $83,920.43; Pollard, Daniel $71,268.44; Rowe, Bret $49,682.87; Schloegel, David $64,697.31; Schulte, Nathan $67,834.33; Shell Track, Mikayla $45,937.80; VanderBush, Michael $43,352.40; Villaneuva, Alliana $47,288.87; Williamson, Treazur $49,682.87; Marrufo, Arianna $22,081.84; Moore, Dennis $22,081.84; Rangel, Riley $22,081.84; County Agent: Carter, Terese $43,729.70; Jarski-Weber, Brenda $45,943.52 Weed: Manson, Ron $86,833.68; Wegner, Cody $42,802.37 Buffalo Bridges Human Service Zone: Ahadujjaman, Atif $66,708.36; Anderson, Carrie $81,039.12; Barthel, Michaela $47,254.80; Baumann, Alyssa $68,026.56; Bercier, Gina $66,360.24; Compson, Becky $42,217.68; Detwiler, Kaylene $46,135.44; Dockter, Brandy $72,376.80; Doyle, Annete $73,915.92; Fisher, Hannah $50,094.60; Franke, Tara $42,230.40; Freije, Mandi $112,266.72; Fritchie, Diane $42,217.68;Gillingham, Christina $56,387.76; Grounds, Kayla $39,877.20; Hagel, Jean $58,512.00; Hintz, Codi $54,600.00; Hoffman, Eileen $78,520.56; Joramo, Shera $51,325.20; Kalmbach, Theresa $53,195.04; Klever, Kallene $56,387.76; Kristjanson, Bailey $55,828.08; Larson, Wanda $93,771.84; Lat, Talara $23,067.72; Lee, Jasmine $39,900.00; Mansavage, Dennis $70,468.80; Maurer, Lucas $42,230.40; Morse, Stephanie $83,748.48; Nitschke, Courtney $47,292.96; Pritchert,

Brenna $38,463.36; Pritchert, Kelsey $65,418.96; Rangeloff, Sarah $46,135.44; Reichenberger Scot, Susan $71,155.68; Robinson, Janna $48,806.64; Rodgers, Kaylee $41,823.36; Ryan, Sean $68,764.32; Saxberg, Stephanie $41,712.00; Scherr, Becka $56,387.76; Spurgeon, Tanya $40,200.00; Thomas, Tiffani $47,292.96; Unger, Cynthia $60,038.40; Vining, Kari $46,525.44; Wieland, Kristi $48,806.64; Wieland, Stephanie $74,513.76; Wynne, Elizabeth $106,084.20

Davis also presented the 2024 mileage rates. The state increased mileage from 65.5 cents to 67 cents. The county must pay at this rate per N.D.C.C. A motion to approve, effective January 1, 2024, was made by Taylor, seconded by Wolsky. Roll call vote: Morris, Taylor, Klose, Bergquist, and Wolsky, voted aye. Motion carried.

Christina Masich, NDSU Extension, presented her letter of resignation. She is taking another position within Extension located in Bismarck. Dena Kemmet, Extension District Director presented a request to advertise the position that will be left vacant by Masich. A motion to approve the advertising of the position was made by Morris, seconded by Wolsky. Motion carried.

Jessica Alonge, Auditor/COO presented an application for abatement for a house destroyed by a fire in August 2023. Per N.D.C.C., when a structure on a property is destroyed by a fire or other natural disaster, the abatement refund is granted for the remainder of the year. The request is to reduce the improvement value from $349,700 to $50,900. A motion to accept the application was made by Bergquist, seconded by Morris. Roll call vote: Taylor, Klose, Bergquist, Wolsky, and Morris voted aye. Motion carried.

Andrew Kirking, Emergency Manager, presented a request for an Ice Storm Emergency Declaration. A motion to approve was made by Wolsky, seconded by Taylor. Motion carried.

Alonge presented a request for 2024 payments on demand. This is a request to cut checks in between commission meetings in order to avoid finance charges or late fees. A motion to allow for 2024 payments on demand was made by Morris, seconded by Bergquist. Roll call vote: Klose, Bergquist, Wolsky, Morris, and Taylor voted aye.

The next request was for the approval of an asset forfeiture application in the amount of $740 to pay special prosecutor Kara Brinster. A motion to approve the application was made by Taylor, seconded by Bergquist. Roll call vote: Bergquist, Wolsky, Morris, Taylor, and Klose voted aye. Motion carried.

Alonge presented a request to transfer funds from the ARPA fund to capital funds for ARPA projects with activity in 2023. The request is to transfer out of the ARPA fund $1,285,207.27 to be dispersed to the funds needing reimbursement. A motion to approve the transfer was made by Bergquist, seconded by Morris. Roll call vote: Wolsky, Morris, Taylor, Klose, and Bergquist voted aye. Motion carried.

A motion to approve the 2024 beer and liquor license for the Hitchin' Post Bar was made by Bergquist, seconded by Wolsky. Motion carried.

Fritz Fremgen, State's Attorney, presented his monthly report. Dalsted & Ryan is no longer doing mental health cases as of December 1, 2023. Tonya Duffy, Barnes County State's Attorney, is no longer helping with juvenile cases. Fremgen updated the Board regarding the lot purchase for the new Road Department shop in Buchanan. The proposed lot is not large enough for the building and Buchanan would need to rezone the area, or a larger lot would need to be purchased.

At 4:10 p.m., the Commission meeting recessed for the Park Board meeting.

Official Proceedings of the Stutsman County Park Board – January 2, 2024

At 4:10 p.m., Chairman Klose called the regular meeting of the Stutsman County Park Board to order. Jerry Bergquist, Mark Klose, Chad Wolsky, Levi Taylor, Joan Morris (via Teams), and Merri Mooridian (via Telephone) answered the roll call. Henry Steinberger was absent.

A motion to approve the December 2023 meeting minutes was made by Taylor, seconded by Wolsky. Motion carried.

Fremgen presented an update on the legal opinion for dock permits and land use. He is concerned about what the county agreed to abide by in the land transfer. The opinion has been received from attorney Carvell. Fremgen has requested supporting case law from the Bureau. If he cannot get an answer before the 2024 season, he would recommend providing provisional permits again for 2024, but is hoping to have an answer before then.

A motion to approve the monthly Park Board bills was made by Mooridian, seconded by Wolsky. Roll call vote: Morris, Taylor, Klose, Mooridian, Bergquist, and Wolsky voted aye. Motion carried.

At 4:38 p.m., a motion to adjourn the Park Board meeting was made by Bergquist, seconded by Taylor. Motion carried.

At 4:38 p.m., the Commission meeting was called back to order.

A motion to approve the monthly bills was made by Bergquist, seconded by Wolsky. Roll call vote: Taylor, Klose, Bergquist, Wolsky, and Morris voted aye. Motion carried.

	General Revenue Fund			**County Roads Fund**	
12995	CDW GOVERNMENT INC	$23,204.24	13004	STUTSMAN CO TREASURER	$2,367.48
13000	ND ASSOCIATION OF COUNTIES	$16,841.00		**Veterans Service Fund**	
13001	ND COUNTY COMMISSIONERS ASSOCIATION	$1,725.00	13005	TYLER TECHNOLOGIES INC	$449.00
13002	ND SAFETY COUNCIL	$359.00		**Human Service Zone Human Service Fund Total**	$8,119.00
13003	SALAMANDER TECHNOLOGIES, LLC	$1,380.00		**County Hazardous Chemical Account Total**	$1,380.00
13004	STUTSMAN CO TREASURER	$7,756.50		**Job Incentive Fund**	
13005	TYLER TECHNOLOGIES INC	$17,473.07	12997	JAMESTOWN STUTSMAN DEVELOPMENT CORP	$43,400.00
	E 911 Phone System Fund			**Wages**	
12998	NATIONAL EMERGENCY NUMBER ASSOCIATION	$147.00		Friday, December 22, 2023	$807,383.32
12999	ND 911 ASSOCIATION	$200.00			

At 4:41 p.m., a motion to adjourn the commission meeting was made by Taylor, seconded by Bergquist. Motion carried.

ATTEST:

Jessica Alonge
Auditor/COO

Mark T. Klose
Commission Chairman