Official Proceedings of the Stutsman County Commission - January 3rd, 2017

At 4:01 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Dale Marks, David Schwartz, Denny Ova, Mark T. Klose, and Craig Neys answered the roll call.

The commission reorganized for 2017. Casey Bradley, Auditor/COO, requested nomination for Chairman. Marks made a motion, seconded by Ova to nominate Mark Klose for Chairman. Motion carried.

Neys made a motion, seconded by Schwartz to nominate Dennis Ova for Vice-Chairman. Motion carried.

Chairman Klose inquired if any commissioner wanted to change their committee appointments. No changes were made to the 2017 committee appointments for the Stutsman County Commission. Schwartz made a motion, seconded by Ova to approve the current list as presented. Motion carried.

Neys made a motion to approve the minutes of the December 2016 meetings, seconded by Schwartz. Motion carried.

Jerry Bergquist, 9-1-1 Coordinator/Emergency Manager is requesting approval for a Coordinated Regional Interoperability Board (CRIB) appointment. The State of North Dakota is putting together a governance committee to deal with a possibility of going to a Trunk Public Safety Regulatory System. Of the governance committee there are four sub-committees named the Coordinated Regional Interoperability Board. Bergquist informed the commissioners that every county needs to appoint one member to the board. Two members were recommended: Frank Valek and Brian Paulson. Bergquist recommended appointing Frank Valek to the CRIB Committee. Schwartz made a motion, seconded by Neys to appoint Frank Valek as presented. Motion carried.

Mickey Nenow, County Highway Superintendent, presented his monthly report. Nenow stated the ice has been a big issue since the last rain and the Road Department has been doing the best they can by putting ice and sand in certain areas. They have been pushing snow back on county roads with the pay loader. In certain spots the road crew can't push the snow back anymore because some of the areas have eight foot high snowbanks. Nenow is requesting to hire outside contractors to help push snow back with a pay loader if they need it. It was recommended if townships call for snow removal services to refer them to call an outsider contractor. Schwartz made a motion, seconded by Marks to approve hiring outside contractors as presented. Motion carried. Mickey will also keep track of the expenses just in case it will turn into a FEMA project.

Mickey informed the board the Road Department was called out for an emergency during the last winter storm. There was an emergency west of Woodworth and the Medina ambulance needed help getting there. The Kensal blade man was working to open the Medina to Woodworth road when he incurred some problems and the Medina blade man went up to meet where John left off. Mickey was inquiring if the county should be billing for those services. It is the consensus of the commissioners that is part of keeping the road open and the county

shouldn't bill for those services.

Nenow is requesting to advertise for 2017 gravel crushing. Neys made a motion, seconded by Ova to approve the request as presented. Motion carried.

Mickey is requesting to advertise for 2017 chip seal for 20 miles on County Road 62 & 40. Nenow stated he wants to get quotes to see how much it would cost. Schwartz made a motion, seconded by Marks to approve advertising for 2017 chip seal as presented. Motion carried.

Nenow is requesting to purchase a service truck, van, and a pickup if they find it. It is in the budget for 2017. Commissioner Schwartz stated if you budgeted for it and the purchases are within the means then it is okay to get if it is a good deal. Marks made a motion, seconded by Schwartz to approve the request as presented. Motion carried.

Commissioner Klose stated Chuck Edinger called him and was inquiring about snow removal. Klose told Mickey when Check calls he will have him call Mickey.

Jim Fettig and Howard Peuser request approval to purchase a skid steer. They received four quotes from Titan Machinery both in Jamestown and in Bismarck, Butler, and Central Sales. The quotes are as follows: Titan Machinery, Bismarck, $44,731; Titan Machinery, Jamestown, $43,500; Butler $49,875, and Central Sales $41,750. None of the businesses had a skid steer on hand and would need to order. Central Sales has one on hand but does not have the ride leveling kit on it; for an additional $850 they can add it on later which would bring it up to $42,500. Schwartz made a motion, seconded by Ova to approve the request as presented. Roll call vote: Ova, Marks, Schwartz, Neys, and Klose voted aye.

Fritz Fremgen, State's Attorney presented his monthly report. Fremgen stated he has not received any applications for the Chief Assistant State's Attorney position. He may look at the salary level with the personnel committee.

Fremgen is requesting approval to enter into a contract for Village Business Institute (VBI) for investigation services. VBI charges $100/hour, mileage, and $40/hour for mileage. Schwartz made a motion, seconded by Ova to approve the contract with VBI and to be a signatory on the contract. Motion carried.

Casey Bradley, Auditor/COO, is requesting approval of a State mileage rate decrease. By State Law, Stutsman County follows OMB (Office of Management and Budget), who is instructed to follow and implement GSA's (General Services Administration) POV (Privately Owned Vehicle) mileage rate. Effective January 1st, 2017, the POV mileage rate was decreased to $0.535 per mile, down from $0.54. Ova made a motion to approve the reduction as presented, seconded by Marks. Motion carried.

At 4:39 p.m., the Stutsman County Commission Meeting recessed for the County Park Board Meeting.

Official Proceedings of the Stutsman County Park Board – January 3rd, 2017

At 4:45 p.m., Chairman Klose called the regular meeting of the Stutsman County Park Board to order. Mark T. Klose, Denny Ova, Dale Marks, Craig Neys, David Schwartz, Jason Houge, and Robert Woodward answered the roll call.

Neys made a motion, seconded by Woodward to approve the minutes of the December 2016 meeting. Motion Carried.

Woodward made a motion, seconded by Ova to approve the monthly bills. Roll call vote: Marks, Schwarz, Neys, Klose, Woodward, Houge, and Ova voted aye. Motion carried.

	County Park Fund				
74757	AT&T MOBILITY	$64.46	74825	STUTSMAN CO ROAD DEPT	$254.83
74856	CENTURYLINK	$53.04	74827	STUTSMAN RURAL WATER DISTRICT	$128.00
74870	ND ASSOCIATION OF COUNTIES	$1,489.15			

Auditor Bradley requested to set up a hiring committee to review the applications for the Park Superintendent's position. Commissioner Schwartz, Park Commissioner Houge, and Casey Bradley will be on the hiring committee. The hiring committee will meet to negotiate a salary for Lyndon Murch. Ova made a motion, seconded by Marks to approve the hiring committee to negotiate a salary for Lyndon Murch. Motion carried.

Auditor Bradley received notice from Senator Hoeven's office the WRDA bill was passed and signed into law on December 16, 2016. Hoeven's amendment limits the increase of the cabin permit fees to 33% of the rate that was in effect on January 1, 2016. The county was mandated by the Bureau of Reclamation to spread the increase due to the appraisal valuation changes over a three year period. That means the bills that were sent out in November, that were due December 1, 2016, had the old rate increase that was in effect at the time of billing, with was one-third of the total increase from the appraisal that was done. The WRDA is now law meaning it supersedes the Bureau's Administrative rule that was in effect at the time of billing. The county is in a situation where we will be giving out refunds. The seasonal cabin owner's rate was $1,420 and the year round cabin owner's rate was $2,840. The Bureau mandated to do three increases of $743 for seasonal and $1,287 for year round. The WRDA increase at a maximum of 33% would be $469 for seasonal and $937 for year round. The WRDA maximum increase would be $1,889 for seasonal and $3,777 for year round. The Bureau's rate would have been $3,650 for seasonal and $6,700 for year round. The WRDA law does not mandate that a specific rate must be charged, rather it only imposes a maximum that can be charged. It is the understanding of Auditor Bradley that the board shall have the ability to establish rates anywhere below the WRDA Max rates as outlined. This law is in effect for the years of 207, 2018, 2019, 2020, and 2021. Park Commissioner Houge has been in contact with the cabin owners association and came to an understanding that is fair. Houge stated the cabin owners felt an increase of 15% over what is the current rate and split out 3 percent over five years. Schwartz made a motion, seconded by Ova to approve the increase of 15% over the 2016 rate spread out over the five year period as discussed. Nellie and Bill Degen spoke to the commissioners. Roll call vote: Schwartz, Neys, Klose, Houge, Woodward, Ova, and Marks voted aye. Motion carried.

Due to the cabin rates implemented by the Bureau of Reclamation the county had some people who were year round change to seasonal. Auditor Bradley will check with the Bureau to see if

the county can allow those people a chance to change their mind. Bradley will contact those cabin owners.
Auditor Bradley wanted to set up a committee to discuss senior pass discounts. Wanda and Dean Alber, Commissioner Neys, Commissioner Ova, Deputy Auditor/Recorder Meland, Auditor Bradley and Mike Kesler will be on the committee.

At 5:05 p.m., a motion to adjourn the Stutsman County Park Board meeting was made by Neys, seconded by Schwartz. Motion Carried.

At 5:06 p.m., the Stutsman County Commission Meeting reconvened.

Neys made a motion, seconded by Ova, to approve the December 2016 taxable meals and monthly bills. Roll call vote: Schwartz, Neys, Klose, Ova, and Marks voted aye. Motion carried.

	General Revenue Fund			**County Roads Fund**	
74758	BALCO UNIFORM CO INC	$944.77	74756	3D SPECIALTIES INC	$3,237.60
74760	BIDDLE CONSULTING GROUP, INC.	$1,495.00	74761	BLACKSTRAP, INC	$2,121.98
74762	BLUMER, MARK T.	$3,887.90	74764	BROWN & SAENGER	$39.99
74851	BOB BARKER CO	$5,250.89	74765	BUFFALO CITY DIESEL	$76.70
	BOND,JOSHUA	$110.16	74766	BUTLER MACHINERY CO	$134.40
74852	BOUNDS, NANCY	$189.83	74772	CREATIVE ENERGY	$94.56
74853	BROWN & SAENGER	$76.03	74779	FARMERS UNION OIL CO-CENEX	$2,608.48
74764	BROWN & SAENGER	$2,820.11	74780	FINANCIAL MANAGEMENT DIVISION	$58,382.92
74854	CBM FOOD SERVICE	$3,841.93	74784	HOME OF ECONOMY	$139.87
74768	CBM FOOD SERVICE	$3,770.58	74786	INFINITY BUILDING SERVICES	$11.99
74855	CENEX FLEETCARD	$2,249.39	74861	JAMESTOWN CITY WATER	$14.10
74769	CENTRAL BUSINESS SYSTEMS INC	$328.29	74792	JAMESTOWN SUN RD	$167.00
74857	CLASSIC COUNTRY KSJB	$150.00	74793	JOHN DEERE FINANCIAL	$412.97
74771	COLE PAPERS INC	$1,127.47	74794	KRAPP,OREN	$16,206.00
74773	DACOTAH PAPER CO	$1,420.70	74798	MAC'S INC	$32.00
74858	DAKOTA WHOLESALE TIRE	$697.00	74802	MENARDS - JAMESTOWN	$2,536.99
74774	DALSTED & RYAN P C	$1,691.50		MONTPELIER CITY AUDITOR - DD	$54.58
74776	ECOLAB PEST ELIMINATION DIV	$125.50	74804	NAPA AUTO PARTS	$347.75
74859	EMERGENCY TRAINING ASSOCIATES ND	$25.00	74870	ND ASSOCIATION OF COUNTIES	$14,027.94
74781	FM TITLE	$25.20	74873	NDACE	$300.00
	FREMGEN,FRITZ	$108.00	74810	NORTHWEST TIRE INC	$25.00
74783	GRAF, ESTHER	$297.09	74875	OTTER TAIL POWER CO	$25.51
74788	INSURE FORWARD	$50.00	74813	OTTER TAIL POWER CO	$32.23
74789	JAMESTOWN CITY BALER	$5.00	74814	POWER PLAN	$144.18
74861	JAMESTOWN CITY WATER	$2,563.82	74816	PRODUCTIVITY PLUS ACCOUNT	$314.30
74862	JAMESTOWN ELECTRIC	$184.00	74817	QUALITY SERVICE & REPAIR	$776.50
74790	JAMESTOWN ELECTRIC	$40.00	74820	SAFETY KLEEN CORP	$266.36
74791	JAMESTOWN REGIONAL MEDICAL CENTER	$58.00	74822	SCHUMACHER CONSTRUCTION INC	$25,389.00
74864	JETSTREAM CAR WASH	$391.43	74880	STREETER COOP OIL	$282.75
74866	L & L APARTMENTS	$470.43	74824	STREETER COOP OIL	$1,375.33
74795	LOVAS, ALYSSA	$262.50	74826	STUTSMAN CO TREASURER	$1,019.77
74796	M & H	$100.00	74882	STUTSMAN RURAL WATER DISTRICT	$63.20
74797	MAC'S	$151.36	74884	VINING OIL CO	$802.52
74799	MARQUART,ANDREW S	$2,280.96	74836	VINING OIL CO	$1,975.39
74800	MCQUISTEN, BILLY	$6.03	74885	VISA RD 1766	$31.70
74801	MDU	$3,543.96	74842	WALMART COMMUNITY BRC RD	$113.49
74803	MOSER, TAMMY	$8.72	74845	WEST END HIDE & FUR	$168.16
74805	NARDINI FIRE EQUIPMENT OF ND	$470.00	74848	WOODWORTH FARMERS GRAIN CO	$1,223.88
74868	NATIONAL ASSOCIATION OF COUNTIES	$450.00	74849	XTREME AUTO INC	$4,552.96
74870	ND ASSOCIATION OF COUNTIES	$68,384.77		**Unorganized Township Roads Fund**	
74871	ND COUNTY COMMISSIONERS ASSOCIATION	$1,600.00	74825	STUTSMAN CO ROAD DEPT	$23,292.77
74872	ND SAFETY COUNCIL	$250.00		**Social Services Fund Total**	$107,911.88
74806	NDAAO	$400.00		**Weed Control Fund**	
74808	NEWMAN SIGNS	$261.25	74870	ND ASSOCIATION OF COUNTIES	$1,198.37
74874	NORTHERN SAFETY TECHNOLOGY INC	$36.97	74875	OTTER TAIL POWER CO	$29.20
74809	NORTHERN SAFETY TECHNOLOGY INC	$157.62		**Veterans Service Fund**	
74812	OTIS ELEVATOR COMPANY	$1,878.40	74764	BROWN & SAENGER	$251.92
74876	OTTO, CONNIE	$8.16	74867	NACVSO	$30.00
	PERLEBERG,TYLER	$69.66	74870	ND ASSOCIATION OF COUNTIES	$723.72
	PEUSER,HOWARD	$108.00	74877	PROFESSIONAL VETERANS ADVOCATES OF ND	$50.00
74815	PROBUILD	$139.98		**County Agent Fund**	
74818	QUILL CORPORATION	$632.42	74773	DACOTAH PAPER CO	$149.86
74879	SCHRIOCK, JOEL	$169.04	74860	HIGH PLAINS WATER	$16.00
74881	STUTSMAN COUNTY AUDITOR	$425.00	74870	ND ASSOCIATION OF COUNTIES	$1,501.78
74828	SUPREME COURT OF ND	$25.00	74839	VISA EXT 3424	$2,309.61

	THOMPSON,WENDY OR DALE	$102.60		**Commissary Fund**	
74883	TMT WANZEK INVESTMENTS	$919.98	74850	AMERICAN INSTITUTIONAL SUPPLY	$1,269.00
74830	TRANE U.S. INC	$12,348.45	74767	CABLE SERVICES	$47.31
74832	VALLEY PLAINS EQUIPMENT	$70.26	74865	KOROS, DAKOTA	$4.50
	VEIL,JAMISON	$95.58		**Courthouse Building Fund**	
74833	VERIZON WIRELESS	$1,005.24	74790	JAMESTOWN ELECTRIC	$138.40
74835	VILLAGE FAMILY SERVICE CENTER	$2,222.60		**County Correctional Center Construction Fund**	
74837	VISA AUD 1683	$2,623.02	74778	ELECTRONIC COMMUNICATIONS BISMARCK	$3,860.00
74838	VISA EMS 1790	$50.76		**Road & Bridge Building Fund**	
74840	VISA SCCC 1949	$1,013.07	74790	JAMESTOWN ELECTRIC	$6,079.79
74886	VISA SO 1840	$2,016.49	74811	O'REILLY AUTOMOTIVE INC	$299.99
74887	VORTEX OPTICS	$3,599.94		**County Hazardous Chemical Account Fund Total**	$11.98
74843	WALMART COMMUNITY BRC_137	$5.04		**Job Incentive Fund**	
74888	WILHELM CHEVROLET BUICK GMC	$29.82	74863	JAMESTOWN STUTSMAN DEVELOPMENT CORP	$38,175.00
74846	WINDJUE, CAROL	$212.37		**Wages**	
74847	WINDJUE, LLOYD	$23.39		Friday, December 23, 2016	$637,273.22
	E 911 Phone System Fund				
74869	NATIONAL EMERGENCY NUMBER ASSOCIATION	$274.00			
74833	VERIZON WIRELESS	$44.88			
74889	ZUERCHER TECHNOLOGIES LLC	$6,600.00			

At 5:07 p.m., a motion to adjourn was made by Marks, seconded by Schwartz. Motion carried.

ATTEST:

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Casey Bradley
Auditor/COO

Mark T. Klose
Commission Chairman