Official Proceedings of the Stutsman County Commission – January 3, 2019

At 4:00 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Dennis Ova, Ramone Gumke, David Schwartz, Steven Cichos, and Mark Klose answered the roll call.

Schwartz made a motion, seconded by Gumke, to approve the minutes of the December meetings. Motion carried.

Fritz Fremgen, State's Attorney, presented his monthly report.

Mickey Nenow, Road Superintendent, discussed the motor grader bids. Two companies, Butler and RDO submitted a bid. The Butler bid was cheaper but did not meet all the specs as it is missing lower front windshield wipers. Schwartz recommended tabling the issue until the next meeting to do more research.

Howie Peuser, LEC Maintenance Supervisor, discussed bids for the LEC remodel. Peuser recommended Nill Construction at $71,200 with the option of ballistic material installed in the Police department and Sheriff's department to stay within the $120,000 budget. Gumke made a motion to approve the bid for Nill Construction with the alternate, seconded by Ova. Ova, Gumke, Schwartz, Cichos, and Klose voted aye. Motion carried.

Scott Edinger, Chief of Police, discussed an MOU between the Police Department and the Sheriff's Department for the shooting range. He requested permission to have Leo Ryan draw up a memorandum of understanding between the City and the County. Cichos made a motion, seconded by Schwartz to approve the request. Motion carried.

Keith Domke from the Jamestown Marksmanship Education Range gave an update on the Jamestown gun range. They have been working with the Stutsman County Fair Board on finding a location for the gun range. The spot they were interested in is already leased. They are now inquiring about couple of parcels that are currently owned by the Bureau of Reclamation and are requesting information or help from the Commission in regard to purchasing or leasing the land. Once the land is transferred to the Stutsman County Park Board, there could be a possibility of leasing the land. The Board will keep the organization updated on the progress of the land transfer from the Bureau.

Connie Ova, JSDC, presented a request for funds for new iPads for the JSDC Board of Directors. The County share of the request is $2,000. Schwartz made a motion to approve the request, seconded by Cichos. Gumke, Schwartz, Cichos, Klose, and Ova voted aye. Motion carried.

Nicole Meland, Auditor/COO presented the anticipated 2019 Stutsman County wages. This includes a 2% COLA and 2% step increase for eligible employees. Ova made a motion to approve, seconded by Schwartz. Schwartz, Cichos, Klose, Ova, and Gumke voted aye. Motion carried.

Commission: Cichos, Steven $12,181.53; Gumke, Ramone $12,181.53; Klose, Mark T. $12,181.53; Ova, Dennis $12,181.53; Schwartz, David $12,181.53 **Auditor's Office:** Bond, Joshua $43,957.56; Genter, Corey $43,095.65; Larson, Shannon $42,150.47; Linz, Jason $54,491.77; McLean, Emily $38,690.42; Meland, Nicole $101,657.90; Perleberg, Tyler $74,854.89; Smaage, Josh $91,226.32; Tanata, Ashley $39,464.22 **Treasurer's Office**: Albrecht, Haylee $38,690.42; Moser, Jessica $51,213.32 **Recorder's**

Office: Alonge, Jessica $74,854.89; McGilvrey, Maureen $38,690.42 **State's Attorney Office:** Fredrickson, Joni $43,953.16; Fremgen, Fritz $96,954.93; Holzkamm, Cindy $51,381.19; Nwoga, Joseph $63,387.38; Sims, Dana $64,655.13; Sunderland, Russell $43,095.65; Ulven, Karla $39,809.73 **Building Maintenance:** Attleson, Mark $36,056.90; Fettig, Jim $54,655.70; Fischer, Kelly $35,349.90 **Sheriff's Office:** Anderson, April $41,879.75; Davis, Brian $48,473.37; Falk, Jason $67,753.66; Hess, Keith $71,028.16; Hirchert, Jonathan $48,473.37; Holzworth, Mercedez $45,677.55; Hoyt, Damian $56,133.01; Kaiser, Chad $85,984.74; McPherson, Ciara $43,903.83; Muske, Doug $51,440.34; Schwanz, Jared $43,903.83; White, Danny $47,522.92; Yunck, Casey $56,133.01; Zerr, Lorisa $47,163.39 **Emergency Management/E-911:** Bergquist, Jerry $77,268.86; Franklin, Kimberly $51,858.22; Morris, Rita $50,373.71; Andres, Dorinda $50,373.71; Blinsky, Pam $44,443.12; Carter, Terese $36,056.90; Cebula, Scott $43,571.69; Greeney, Joshua $35,349.90; Jarland, Christi $44,443.12; Johnson, Rebekah $34,473.02; Knight Kathryn $33,977.22; Locken, Echo $35,349.90; Thomas, Kelly Jo $35,349.90; Wanamaker, Kathy $36,778.04 **Veterans Office:** Bratton, David $50,209.14 **Highway Department:** Bjorland, Rusty $36,265.63; Braun, Nancy $41,058.58; Buskness, John $44,730.42; Christenson, Larry $32,202.82; Christianson, Jesse $42,150.47; DeWald, Rod $42,993.48; Dick, Neal $37,931.78; Ehrlich, Brian $32,202.82; Engler, Russell $36,458.84; Harrington, Robin $51,381.19; Kapp, Rusty $43,095.65; Koble, Ron $51,381.19; Kramlich, Michael $40,513.71; McDonald, Tyler $37,931.78; Michel, Tyler $59,919.13; Nenow, Mickey $68,105.67; Schmidt, Philip $36,265.63; Siebert, Leroy $42,150.47; Towe, Jeremy $40,513.71; Wegenke, Neil $44,730.42; Wentland, James $47,522.92; Wiest, Dan $51,381.19; Wiest, Duane $52,895.38; Zabka, Kevin $51,381.19; Zuck, David $47,468.28 **Parks:** Bergh, Karl $52,469.14; Murch, Lyndon $33,246.14; Parsons, Roger $24,631.78 **Corrections:** Aune, Sara $41,422.18; Barnes, Richard $60,163.31; Dauenhauer, Timothy $45,677.55; Dunwoody, Kayla $42,250.63; Franke, Scott $51,858.22; Geroux, Garry $44,832.23; Goter, Darin $63,070.98; Hartman, Jessica $51,858.22; Jackson, Chad $81,998.33; Koropatnicki, Dan $60,760.18; Kramer, Myrdette $43,095.65; McDowell, Mylee $51,858.22; Meidinger, Mark $46,591.10; Partlow, Abbey $43,095.65; Peuser, Howard $54,655.70; Pollard, Daniel $43,095.65; Rueda Deleon, Ryan $48,473.37; Richardson, Brandon $42,250.63; Schafer, Shaun $51,858.22; Schloegel, David $43,095.65; Thompson, Wendy $67,753.66; Volin, Kayla $53,953.30; Aragon, Brandon $18,476.37; Bear, Tina $26,022.17; Belgarde, Jessica $17,758.87; Domke, Keith $18,476.37; Muniz, Joy $18,476.37; Warren, Kent $18,845.89 **County Agent:** Barnes, Robin $38,392.89; Gohner, Shirley $41,058.58 **Weed Control Officer:** Manson, Ron $57,674.51 **Social Services:** Block, Brandie $41,323.99; Burkett, Emeline $107,231.29; Clark, Sondra $43,853.35; Doyle, Annette $55,581.59; Everson, Samantha $48,867.16; Farsdale, Glory $42,150.47; Fiergola, Shari $42,150.47; Freije, Mandi $62,919.12; Hagel, Jean $41,058.58; Heinle, Nicole $63,586.66; Hoffman, Eileen $69,467.79; Hopewell, Barbara $67,753.66; Huus, Rylee $40,513.71; Stoddart, Whitney $40,513.71; Joramo, Shera $41,323.99; Larson, Brandy $58,744.25; Larson, Cathy $67,753.66; Mansavage, Dennis $62,339.87; Miller, Elise $74,501.92; Quinlan, Tamara $42,993.48; Ness, Erin $41,323.99; Opp, Julie $52,895.38; Opp, Julie $39,160.75; Ramsey, Lori $38,940.52; Rau, Pamela $43,853.35; Reichenberger Scott, Susan $57,930.17; Spurgeon, Tanya $30,789.76; Vetsch, Jaclyn $41,323.99; Waagen, Mary $42,150.47; Weng, Samantha $29,013.88; Wieland, Stephanie $59,919.13; Williams, Tina $49,442.85; Wynne, Elizabeth $89,458.52.

Meland requested approval for payments on demand. This is for any bills that need to be paid before a Commission meeting to avoid late fees or payments. Schwartz made a motion to approve, seconded by Ova. Motion carried.

Meland discussed the state mileage rate increase to $0.58 from $0.545. Cichos made a motion to pay employees the state rate, seconded by Gumke. Cichos, Klose, Ova, Gumke, and Schwartz voted aye. Motion carried.

Meland discussed awards for Years of Service. These have previously been given at the yearly banquet but will now be given at Commission meetings.

Meland recognized Jessica Alonge, Chief Deputy Auditor/Recorder, for completing the National Association of Counties High Performance Leadership Academy.

Meland presented beer and liquor license applications for The DAK, The Hitchin' Post, and Green Flag Promotions. Ova made a motion to approve the licenses, seconded by Schwartz. Motion carried.

At 4:43 p.m., the County Commission meeting recessed for the County Park Board meeting.

Official Proceedings of the Stutsman County Park Board – January 3, 2019

At 4:45 p.m., Chairman Klose called the meeting to order. Dennis Ova, Ramone Gumke, David Schwartz, Steven Cichos, Mark Klose, Jason Houge, and Joan Morris answered the roll call.

Houge made a motion to approve the December 2018 minutes, seconded by Ova. Motion carried.

Houge made a motion to approve the monthly bills, seconded by Gumke. Klose, Houge, Morris, Ova, Gumke, Schwartz, and Cichos voted aye. Motion carried.

	County Park Fund	
218	CENTURYLINK	$60.51
228	GAHNER SANITATION SERVICE	$100.00
301	ND ASSOCIATION OF COUNTIES	$1,495.12
254	PRAXAIR DISTRIBUTION INC	$112.64
262	STUTSMAN CO ROAD DEPT	$1,442.60
265	STUTSMAN RURAL WATER DISTRICT	$137.00
272	VISA AUD 1683	$459.83

Karl Bergh presented his monthly report. There is a new hire that will be split between the Maintenance and Park departments. Bergh has been working on grants and plans for the campground next summer.

Nicole Meland, Auditor/COO discussed appraisal services for the cabin lots. Meland would like to wait until they get more information about what will happen at the state level before starting appraisals. Cichos recommended to start looking for appraisers as soon as we have more information since there is limited availability. Klose suggested looking into requesting an Attorney General's opinion to prevent conflicts of interest.

Meland discussed the Pelican Point bills and contract. Payments for rent and electricity are current as of now but have been past due this year. The contract is expiring at the end of September.

Boat dock permit renewals were presented for Enderle and Nohrenberg. Cichos made a motion, seconded by Schwartz, to approve the permits. Motion carried.

Cabin site permit renewals were presented for Lots 1W, 5W, 10W, 28W, 56W, 61W, and 1E. Ova made a motion, seconded by Schwartz to approve. Motion carried.

At 5:27 p.m., a motion to adjourn the meeting was made by Gumke, seconded by Ova.

At 5:27 p.m., the Commission meeting was called back to order.

Schwartz made a motion, seconded by Gumke to approve the monthly bills. Ova, Gumke, Schwartz, Cichos, and Klose voted aye. Motion carried.

	General Revenue Fund			**County Roads Fund**	
207	AGUILAR, BEVERLY	$42.50	285	A & B BUSINESS INC	$272.70
208	AGUILAR, LISA	$42.50	212	BLUE TARP FINANCIAL, INC.	$64.56
209	ARCTIC ZONE REFRIGERATION	$1,653.25	286	BUFFALO CITY DIESEL	$12.24
	BERGQUIST,JERRY	$121.00	287	BUTLER MACHINERY CO	$396.53
210	BERT'S TRUCK EQUIPMENT	$317.00	215	BUTLER MACHINERY CO	$3,447.22
	BOND,JOSHUA	$243.62	289	CITY OF JAMESTOWN	$98.50
214	BUILDERS FIRSTSOURCE	$937.26	292	FARMERS UNION OIL CO-CENEX	$2,241.36
216	CBM FOOD SERVICE	$11,195.90	293	FINANCIAL MANAGEMENT DIVISION	$387.60
217	CENTRAL BUSINESS SYSTEMS INC	$309.83	227	FLEETPRIDE	$747.78
218	CENTURYLINK	$296.67	232	HOME OF ECONOMY	$21.96
289	CITY OF JAMESTOWN	$3,251.64	236	INSURE FORWARD	$15.00
219	COLE PAPERS INC	$699.49	238	JAMESTOWN SUN RD	$167.00
221	COMMUNITY CORRECTION PROGRAM	$1,663.75	295	JOHN DEERE FINANCIAL	$1.40
222	CORELOGIC	$608.65		KOBLE,RON	$99.74
223	COUNTRY SUITES FARGO	$1,090.20		KRAMLICH MICHAEL	$470.88
224	DACOTAH PAPER CO	$509.09		MONTPELIER CITY AUDITOR - DD	$43.00
226	ECOLAB PEST ELIMINATION DIV	$379.63	299	NAPA AUTO PARTS	$18.87
291	ELECTION SYSTEMS & SOFTWARE	$7,876.25	243	NAPA AUTO PARTS	$71.82
	FRANKLIN, KIMBERLY	$56.68	301	ND ASSOCIATION OF COUNTIES	$33,060.19
	FRANKLIN, KIMBERLY	$138.50	248	NEWMAN SIGNS	$331.32
229	GALLS, LLC	$379.93	306	NORTHWEST TIRE INC	$119.00
	GENTER, COREY	$204.38	250	NORTHWEST TIRE INC	$17,852.82
	GOTER, DARIN	$102.46	307	OTTER TAIL POWER CO	$503.00
230	GRAYBAR	$739.62	251	OTTER TAIL POWER CO	$39.91
231	HANSON TIRE SERVICE	$20.00		SPIRITWOOD TOWNSHIP #51 - DD	$715.00
233	HUGHES, BRIAN	$196.19	312	STUTSMAN CO TREASURER	$967.46
234	INFINITY BUILDING SERVICES	$95.84	265	STUTSMAN RURAL WATER DISTRICT	$63.23
235	INNOVATIVE OFFICE SOLUTIONS, LLC	$1,156.00	267	TDS METROCOM - RD	$0.37
	JACKSON, CHAD	$102.46	268	THE LODGE AT DEADWOOD	$186.00
237	JAMESTOWN REGIONAL MEDICAL CENTER	$20.00	269	TITAN MACHINERY - BISMARCK	$466.59
239	JETSTREAM CAR WASH	$481.06	275	VISA RD 1766	$553.32
296	JOHNSON MD,LARRY E	$3,423.76	280	WALMART COMMUNITY BRC RD	$141.26
	KAISER,CHAD	$45.50	281	WEST END HIDE & FUR	$22.65
297	MARQUART,ANDREW S	$765.00		**Unorganized Township Roads Fund**	
240	MARQUART,ANDREW S	$792.00	262	STUTSMAN CO ROAD DEPT	$17,778.56
241	MDU	$2,822.52		**Social Services Fund Total**	$119,195.56
242	MOUNTAIN STATES TACTICAL OFFICERS ASSOC	$750.00		**Weed Control Fund**	
244	NARDINI FIRE EQUIPMENT OF ND	$160.00	301	ND ASSOCIATION OF COUNTIES	$2,453.74
301	ND ASSOCIATION OF COUNTIES	$50,039.08	305	ND WEED CONTROL ASSOCIATION	$925.00
302	ND COUNTY COMMISSIONERS ASSOCIATION	$1,650.00	251	OTTER TAIL POWER CO	$66.53
303	ND COUNTY RECORDERS ASSOCIATION	$200.00		**Veterans Service Fund**	
245	ND DEPT OF MOTOR VEHICLE	$23.00	290	DATASPEC INC.	$449.00
304	ND SAFETY COUNCIL	$300.00	298	NACVSO	$50.00
252	OVERHEAD DOOR COMPANY OF FARGO	$1,484.12	301	ND ASSOCIATION OF COUNTIES	$214.07
253	PLUMBMASTER	$396.80	270	TWO RIVERS PRINTING	$61.65
255	PS GARAGE DOORS	$193.28		**County Agent Fund**	
257	RM STOUDT INC	$86.79	235	INNOVATIVE OFFICE SOLUTIONS, LLC	$88.96
258	ROSE, BEN	$754.51	301	ND ASSOCIATION OF COUNTIES	$153.01
259	SCOTT'S ELECTRIC LLC	$105.75	247	NDSU	$320.00
260	STEIN'S INC	$329.54	256	R&H MAINTENANCE	$400.00
312	STUTSMAN CO TREASURER	$7,050.38	274	VISA EXT 3424	$2,999.11

266	SWARTZ DEVELOPMENT INC	$50.00		**Commissary Fund**	
268	THE LODGE AT DEADWOOD	$279.00	213	BOB BARKER CO	$6,568.28
270	TWO RIVERS PRINTING	$61.65	288	CABLE SERVICES	$47.31
271	VERIZON WIRELESS	$1,473.59	308	PHOENIX SUPPLY	$4,278.40
272	VISA AUD 1683	$2,620.31	276	VISA SCCC 1949	$79.52
276	VISA SCCC 1949	$1,015.36		**Drug Program Fund Total**	$2,056.26
277	VISA SO 1840	$984.78		**Document Preservation Fund**	
282	WILHELM CHEVROLET BUICK GMC	$292.65	272	VISA AUD 1683	$13.41
	E 911 Phone System Fund			**Road & Bridge Building Fund**	
	ANDRES,DORINDA	$138.50	243	NAPA AUTO PARTS	$3,040.99
	CEBULA,SCOTT	$54.50		**County Sheriff Capital Fund**	
	JARLAND,CHRISTI	$138.50	249	NORTHERN SAFETY TECHNOLOGY INC	$6,902.67
300	NATIONAL EMERGENCY NUMBER ASSOCIATION	$284.00	282	WILHELM CHEVROLET BUICK GMC	$58,610.00
271	VERIZON WIRELESS	$52.24		**County Hazardous Chemical Account Total**	$15.96
	WANAMAKER,KATHY	$54.50		**Job Incentive Fund**	
310	ZUERCHER TECHNOLOGIES LLC	$6,600.00	294	JAMESTOWN STUTSMAN DEVELOPMENT CORP	$15,000.00
				Wages	
				Monday, December 24th, 2018	$597,408.51

At 5:30 p.m., Schwartz made a motion to adjourn, seconded by Ova. Motion carried.

ATTEST:

Nicole Meland
Auditor/COO

Mark T. Klose
Commission Chairman