Official Proceedings of the Stutsman County Commission—January 3, 2023

At 3:30 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Jerry Bergquist, Joan Morris, Steven Cichos and Mark Klose answered the roll call. Chad Wolsky was absent.

A motion was made by Cichos to approve the December 2022 minutes, seconded by Bergquist. Motion carried.

Jim Fettig, Maintenance Supervisor, presented the quotes for plumbing, heating, and electrical for both the courthouse and the LEC. He requested approval of all vendors that submitted a quote. A motion to approve was made by Cichos, seconded by Bergquist. Roll call vote: Bergquist, Morris, Cichos and Klose voted aye. Motion carried.

Fettig informed the commission that the 3-year HVAC contract with Trane is expired, and he would like to sign another 3-year contract with them. A motion to approve the 3-year contract was made by Bergquist, seconded by Cichos. Roll call vote: Morris, Cichos, Klose, and Bergquist voted aye. Motion carried.

Fettig also requested to keep LawnTech for lawncare services in 2023 for both the courthouse and the LEC. There is a discount if they are paid prior to January 15. Jessica Alonge, Auditor/COO, requested that if approved, the check be cut with the bills approved by the commission at the end of the meeting. A motion to approve was made by Cichos, seconded by Morris. Roll call vote: Cichos, Klose, Bergquist, and Morris voted aye. Motion carried.

Shannon Davis, Human Resource Director, requested approval of 2023 Stutsman County Wages that must be published in the newspaper. A motion to approve was made by Cichos, seconded by Bergquist. Motion carried.

Commission: Klose, Mark T. $13,244.59; Bergquist, Gerald $13,244.59; Cichos, Steve $13,244.59; Wolsky, Chad $13,244.59; Morris, Joan $13,244.59 **Auditor's Office:** Alonge, Jessica $106,237.39; Anderson, Stephanie $45,828.86; Davis, Shannon $95,335.89; Gray, Jeremy $49,663.74; Hehr, Amy $49,663.74; McLean, Emily $56,796.26; Perleberg, Tyler $86,368.89; Vetter, Lakien $43,185.56 **Treasurer's/Recorder's Office:** Jager, Tyler $41,242.01; Koropatnicki, Susan $42,066.85; McGilvrey, Maureen $65,912.20 **State's Attorney's Office:** Carmichael, Megan $76,693.10; Dishong, Jessica $41,242.01; Fredrickson, Joni $52,304.84; Fremgen, Fritz $109,510.98; Sunderland, Russell $50,718.99; Ulven, Karla $55,997.86 **Building Maintenance:** Fettig, Jim $62,985.62; Kleinjan, Keith $42,066.85; Wentz, Michael $42,066.85 **Sheriff's Office:** Anderson, April $51,610.74; Davis, Brian $71,928.83; Davis, Jacob $57,511.46; Falk, Jason $93,209.78; Hirchert, Jonathan $65,413.64; Holzworth, Mercedez $61,640.73; Hoyt, Damian $78,581.52; Kaiser, Chad $105,416.00; Muske, Doug $69,417.48; Perleberg, Ciara $54,590.79; Schwanz, Jared $57,511.46; White, Danny $64,131.02; Yunck, Casey $74,834.76; Zerr, Lorisa $52,304.84 **Emergency Management/E911:** Kirking, Andrew $76,464.48; Locken, Echo $49,724.51; Schafer, Riley $60,432.09; Blinsky, Pam $61,750.61; Cebula, Scott $60,539.81; Grams, Allison $44,930.25; Greeney, Joshua $52,703.54; Harr, Jared $42,338.78; Knight, Kathryn $46,745.43; Longtine, Jennifer $46,745.43; Meadows, Lisa $44,930.25; Schafer, Jade $44,930.25 **Veterans Office:** Bratton, David $67,230.44 **Highway Department:** Bjorland, Rusty $55,865.12; Braun, Nancy $50,598.76; Buskness, John $54,899.87; Christianson, Jesse $61,031.63; Dick, Neal $49,724.51; Dockter, Darcy $44,049.26; Ehrlich, Brian $39,685.34; Engler, Russell $36,663.07; Harrington, Levi $47,793.65; Harrington, Robin $59,425.39; Kapp, Rusty $58,661.69; Kramlich, Michael $49,724.51; Kramlich, Myron $49,724.51; Larson, Tanner $52,703.54; McDonald, Tyler $49,724.51; Mickelson, Brant $35,944.22; Mielke, Dale $47,793.65; Mosolf, Brock $44,049.26; Siebert, Leroy $51,733.38; Towe, Jeremy $49,724.51; Wegenke, Neil $43,919.90; Wentland, James $77,614.06; Zabka, Kevin $59,425.39 **Parks:** Bergh, Karl $63,961.82; Murch, Lyndon $38,995.68 **Corrections:**Attleson, Mark $53,757.62; Barnes, Richard $76,331.45; Bear, Tina $71,345.48; Belcher, Savanna $42,338.78; Belgarde, Jessica $48,749.52; Bercier, Rachel $42,338.78; Buchmann, Otto $42,338.78; Drake, Glen $46,856.52; Ebel, Sarena $64,619.81; Fischer, Kelly $43,766.35; Franke, Scott $65,912.20; Hartman, Jessica $65,912.20; Hartman, Miranda $63,352.74; Jackson, Chad $97,265.39; Koropatnicki, Dan $77,226.65; Krapp, Kyle $45,037.02; McDowell, Mylee $65,912.20; Pecka, Dalton $42,338.78; Pollard, Daniel $58,661.69; Rueda Deleon, Ryan $75,530.11; Schloegel, David $49,724.51; Schulte, Nathan $56,383.78; Taxis, Breanna $42,338.78; VanderBush, Michael $39,500.77; Weil, Jordan $42,338.78; Williamson, Treazur $42,338.78; Belcher, Savanna $20,622.98; Lindberg, Heidi $27,194.45; Rowe, Brett $20,622.98; Toedter, Carston $21,885.28 **County Agent:** Jarski-Weber, Brenda $41,242.01; Zielinski, Shawnia $39,640.53 **Information Technology:** Linz, Jason $62,873.55; Smaage, Josh $126,963.51 **Weed Control:** Manson, Ron $77,226.65; Wegner, Cody $38,999.62 **Buffalo Bridges Human Service Zone:** Ahadujjaman, Atif $58,863.12; Anderson, Carrie $70,783.92; Barthel, Michaela $42,436.44; Baumann, Alyssa $60,000.00; Bercier, Gina $51,600.00; Brothers, Heather $57,600.00; Compson, Becky $40,248.00; Detwiler, Kaylene $41,460.00; Dockter, Brandy $62,645.40; Doyle, Annette $65,176.44; Fisher, Hannah $42,436.56; Freije,

Mandi $99,909.96; Franke, Tara $39,060.00; Fritchie, Diane $40,248.00; Gerlach, Annette $51,600.00; Gillingham, Christina $50,400.00; Grounds, Kayla $36,000.00; Hagel, Jean $47,773.32; Hoffman, Eileen $74,081.04; Johnson, Carla $40,260.00; Joramo, Shera $44,757.12; Kalmbach, Theresa $50,400.00; Klever, Kallene $50,400.00; Koller, Jennifer $40,260.00; Kristjanson, Bailey $49,200.00; Larson, Wanda $88,463.52; Latt, Talara $41,460.00; Mansavage, Dennis $66,376.44; Maurer, Lucas $39,060.00; Morse, Stephanie $71,820.36; Nitschke, Courtney $40,260.00; Pritchert, Kelsey $57,756.00; Rangeloff, Sarah $41,460.00; Reichenberger Scott, Susan $63,933.60; Robinson, Janna $43,790.04; Rodgers, Kaylee $39,060.00; Rodlund, Adrienne $36,316.20; Ryan, Sean $64,872.00; Scherr, Becka $49,200.00; Spurgeon, Tanya $33,959.52; Thomas, Tiffani $40,260.00; Unger, Cynthia $56,728.20; Vining, Kari $43,790.04; Wieland, Kristi $43,790.04; Wieland, Stephanie $63,898.32; Wynne, Elizabeth $95,399.52.

Davis also presented the 2023 mileage rates. The state increased mileage to 65.5 cents per mile effective the first of the year. The county must pay at this rate per the N.D.C.C. A motion to approve was made by Bergquist, seconded by Morris. Motion carried.

Jim Wentland, Road Superintendent, presented a request for additional snow removal. He has gotten quotes for both hiring out the snow removal and for renting additional equipment for his department to do the removal. The county would need to supply the fuel and manpower if they decided to rent the equipment. A motion to approve the outsourcing of the snow removal was made by Cichos, seconded by Bergquist. Roll call vote: Bergquist, Morris, Cichos and Close voted aye. Motion carried.

A motion was made to declare a snow emergency for Stutsman County by Bergquist, seconded by Morris. Roll call vote: Klose, Bergquist, Morris and Cichos voted aye. Motion carried.

Wentland also requested to advertise for 2023 chip sealing. Approximately 20 miles is done each year. A motion to approve 20 miles of road to be decided by Wentland was made by Cichos, seconded by Bergquist. Motion carried.

Wentland requested a labor fee increase. Currently labor is charged at $30/hour. His request is to increase to $45/hour, not including equipment labor. A motion to approve was made by Bergquist, seconded by Cichos. Roll call vote: Morris, Cichos, Klose and Bergquist voted aye. Motion carried.

Alonge requested approval for 2023 payments on demand. A motion to approve was made by Morris, seconded by Bergquist. Motion carried.

Alonge presented the general election expense report. The total cost of the election was $22,741.50 making the cost per vote $3.34. There were 6,805 ballots cast for the general election, compared to 1,741 votes cast at the primary election. The cost per vote for the general election in Medina was $13.59. It was decided that a letter be sent to Medina to inform them that the county will not pay for the ramp rental again, the expense will be up to the city for future elections.

A motion to approve the beer license for Green Flag Promotions was made by Morris, seconded by Bergquist. Motion carried.

Fritz Fremgen, State's Attorney presented his monthly report. He is still short one attorney and still having hiring issues. Megan Carmichael, Assistant State's Attorney will be going to UND in February to meet with first year law students.

At 4:29 p.m., the Commission recessed for the County Park Board meeting.

Official Proceedings of the Stutsman County Park Board— January 3, 2023.

At 4:29 p.m., Chairman Klose called the regular meeting of the Stutsman County Park Board to order. Jerry Bergquist, Joan Morris, Mark Klose, Steven Cichos, Robert Martin, and Merri Mooridian (via phone) answered the roll call. Chad Wolsky was absent.

A motion was made to approve the December 2022 minutes by Mooridian, seconded by Bergquist. Motion carried.

Ken Gardner, JHS Cross Country Coach, presented ideas for improvements at the Parkhurst Cross Country course. Jamestown is now contracted through 2029 to host the high school state cross country meets. He would like to extend electricity from the pump house to near the finish line. He would also like wi-fi capabilities to upload results during meets. The cost estimate from Dakota Central for the wi-fi is $4,425. Gardner would also like to have an option for drinking water and the cost estimate for that is about $30,000. He is looking into grants for some of the projects.

A motion to get a cost estimate for wi-fi capabilities for both the finish line and the campground, along with a cost estimate for tying into the electricity was made by Morris, seconded by Martin. Motion carried.

Klose received a call regarding problems at Shale Point. There are people that are wanting to ice fish but there is a dock in the way of fisherman getting in with their snowblowers. Bergh will take pictures to see if the dock is on private or county property.

A motion to approve payment of the monthly bills was made Cichos, seconded by Morris. Roll call vote: Cichos, Klose, Mooridian, Martin, Bergquist and Morris voted aye. Motion carried.

	County Park Fund	
10403	CENTRAL SALES	$77.46
10411	DOI- BOR- REGION: MISSOURI BASIN	$78,037.46
	ND STATE TAX COMMISSIONER	$39.00
	ND STATE TAX COMMISSIONER	$95.00
	ND STATE TAX COMMISSIONER	$56.00
10442	NORTHWEST TIRE INC.	$2,352.71
10453	STUTSMAN CO ROAD DEPT	$576.91
10456	STUTSMAN RURAL WATER DISTRICT	$49.78
10461	VALLEY PLAINS EQUIPMENT	$2,482.55
10488	VILLAGE FAMILY SERVICE CENTER	$90.00

At 4:55 p.m., a motion was made by to adjourn the Park Board meeting Bergquist, seconded by Cichos. Motion carried.

At 4:55 p.m., the Commission meeting was called back to order.

A motion to approve the monthly bills including the bill for LawnTech Services was made by Morris, seconded by Bergquist. Roll call vote: Klose, Bergquist, Morris, and Cichos voted aye. Motion carried.

	General Revenue Fund				
10399	CABLE SERVICES	$47.31	10440	NORTHDALE OIL, INC	$24,840.24
10402	CENTRAL BUSINESS SYSTEMS INC	$975.18	10443	OTTER TAIL POWER CO	$135.89
10404	CHS CREDIT CARD DEPT	$2,838.32	10444	POWER PLAN	$2,163.56
	CICHOS, STEVEN	$92.50	10445	PRODUCTIVITY PLUS ACCOUNT	$880.55
			10446	QUALITY TRUCK & AG REPAIR, INC	$25.38

10406	COLE PAPERS INC	$1,319.00	10450	SCOTT'S ELECTRIC LLC	$317.75
10407	COX, HARRY M JR	$90.19	10452	STREETER COOP OIL	$1,307.30
10409	DACOTAH PAPER CO	$964.12	10486	STUTSMAN CO TREASURER	$2,146.96
10412	ECOLAB PEST ELIMINATION DIV	$153.03	10456	STUTSMAN RURAL WATER DISTRICT	$87.60
10478	GWORKS	$7,451.00	10488	VILLAGE FAMILY SERVICE CENTER	$720.00
10417	HUBER, RONALD & RITA	$951.57	10463	VINING OIL CO	$1,613.66
10418	INFORMATION TECHNOLOGY DEPARTMENT	$713.05	10467	VISA RD 1766	$307.68
10420	INNOVATIVE OFFICE SOLUTIONS, LLC	$400.43	10472	WEST END HIDE & FUR	$944.73
10421	JAMESTOWN CITY WATER	$3,543.51	10474	WOODWORTH FARMERS GRAIN CO	$4,578.85
10422	JETSTREAM CAR WASH	$534.06		**Foster Care Trust Fund Total**	$21,955.83
10424	JOHNSON MD,LARRY E	$5,291.96		**Weed Control Fund**	
10425	KNIGHT, KATHRYN	$222.00	10395	AT&T MOBILITY	$116.20
10426	L & M CONTRACTORS	$3,835.00		ND STATE TAX COMMISSIONER	$76.09
10480	LAWN TECH OUTDOOR SERVICES	$1,253.41		ND STATE TAX COMMISSIONER	$140.00
10429	MARQUART,ANDREW S	$2,250.00		ND STATE TAX COMMISSIONER	$105.00
10430	MDU	$4,903.32	10443	OTTER TAIL POWER CO	$99.13
10432	MORROW LAW OFFICE	$1,523.50	10488	VILLAGE FAMILY SERVICE CENTER	$90.00
10434	NAPA AUTO PARTS-LEC	$12.99		**Veterans Service Fund**	
10435	NARDINI FIRE EQUIPMENT OF ND	$402.00	10402	CENTRAL BUSINESS SYSTEMS INC	$91.59
10436	ND ASSOCIATION OF COUNTIES	$35.00		ND STATE TAX COMMISSIONER	$47.00
10481	ND ASSOCIATION OF COUNTIES	$16,717.00		ND STATE TAX COMMISSIONER	$56.00
10482	ND COUNTY COMMISSIONERS ASSOCIATION	$1,650.00		ND STATE TAX COMMISSIONER	$57.00
10483	ND SAFETY COUNCIL	$359.00	10488	VILLAGE FAMILY SERVICE CENTER	$45.00
	ND STATE TAX COMMISSIONER	$4,040.33		**County Agent Fund**	
	ND STATE TAX COMMISSIONER	$3,454.94	10402	CENTRAL BUSINESS SYSTEMS INC	$363.45
	ND STATE TAX COMMISSIONER	$3,605.95	10420	INNOVATIVE OFFICE SOLUTIONS, LLC	$191.10
10484	NDACE	$150.00	10428	LEAF	$109.00
10437	NEUKIRCHER, DAVID	$1,308.82		ND STATE TAX COMMISSIONER	$47.00
10438	NEWMAN SIGNS	$1,548.00		ND STATE TAX COMMISSIONER	$48.00
10485	QUADIENT FINANCE USA, INC. - AUD	$276.00		ND STATE TAX COMMISSIONER	$48.00
10447	RICHARD & SHIRLEY HENNE TRUST	$338.91	10488	VILLAGE FAMILY SERVICE CENTER	$60.00
10448	RODIN, OLGA	$126.76	10466	VISA EXT 3424	$2,411.69
10449	SANFORD	$1,000.00		**Human Service Zone Human Service Fund Total**	$12,314.70
10451	STEIN'S INC	$869.91		**Commissary Fund**	
10486	STUTSMAN CO TREASURER	$5,361.32	10468	VISA SCCC 1949	$460.00
10455	STUTSMAN COUNTY GLASS	$1,808.00		**Drug Program Fund Total**	$27,567.09
10457	SUMMIT FIRE PROTECTION	$764.00		**Courthouse Building Fund**	
10487	TYLER TECHNOLOGIES INC	$16,641.02	10458	TRANE U.S. INC	$5,260.00
10488	VILLAGE FAMILY SERVICE CENTER	$2,475.00		**Road & Bridge Building Fund**	
10468	VISA SCCC 1949	$2,176.52	10410	DAN POLAND MACHINE INC	$142.00
10469	VISA SO 1840	$1,601.26	10413	FASTENAL CO	$519.00
10470	VISA SS 1025	$31.20	10416	HOME OF ECONOMY	$126.65
10473	WILHELM CHEVROLET BUICK GMC	$215.36	10467	VISA RD 1766	$2,395.91
	E 911 Phone System Fund			**County Sheriff Capital Fund**	
10418	INFORMATION TECHNOLOGY DEPARTMENT	$4,993.49	10441	NORTHERN SAFETY TECHNOLOGY INC	$1,002.33
10438	NEWMAN SIGNS	$73.66		**Job Incentive Fund**	
	County Roads Fund		10479	JAMESTOWN STUTSMAN DEVELOPMENT CORP	$25,000.00
10398	BUTLER MACHINERY CO	$338.03		**FEMA**	
10400	CAPITAL ONE TRADE CREDIT	$156.85		ASHLAND TOWNSHIP - DD	$6,732.75
10408	CREATIVE ENERGY	$12,994.94		LYON TOWNSHIP #32 - DD	$2,205.54
10410	DAN POLAND MACHINE INC	$17.31		LYON TOWNSHIP #32 - DD	$2,322.15
10415	GUTHMILLER EARTHMOVING INC	$250.00		MIDWAY TOWNSHIP #35 - DD	$3,038.03
10416	HOME OF ECONOMY	$67.11		MONTPELIER TOWNSHIP #36 - DD	$131.80
10419	INLAND TRUCK PARTS CO	$141.24		ND STATE TAX COMMISSIONER	$2.90
10421	JAMESTOWN CITY WATER	$405.25		ND STATE TAX COMMISSIONER	$1.64
10423	JOHN DEERE FINANCIAL	$2,225.65		ND STATE TAX COMMISSIONER	$3.12
10427	LARRY'S AUTO GLASS	$234.90		ROUND TOP TOWNSHIP #47 - DD	$266.85
10431	MENARDS - JAMESTOWN	$68.42		ROUND TOP TOWNSHIP #47 - DD	$242.35
10433	NAPA AUTO PARTS	$324.09		ROUND TOP TOWNSHIP #47 - DD	-$82.50
	ND STATE TAX COMMISSIONER	$843.00		SYDNEY TOWNSHIP #56 - DD	$221.27
	ND STATE TAX COMMISSIONER	$783.00		WINFIELD TOWNSHIP #62 - DD	$1,101.04
	ND STATE TAX COMMISSIONER	$928.00		WINFIELD TOWNSHIP #62 - DD	$269.78
10439	NICKY'S SPARE TIME	$70.00		**Wages**	
				Friday, December 23, 2022	$773,164.23

At 4:56 p.m., a motion was made by Bergquist to adjourn the meeting, seconded by Cichos. Motion carried.

ATTEST:

Jessica Alonge	Mark T. Klose
Auditor/COO	Commission Chairman