Official Proceedings of the Stutsman County Commission – January 4, 2022

At 3:30 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Dennis Ova, Joan Morris, Steven Cichos, and Mark Klose answered the roll call. Ramone Gumke was absent.

At 3:32 p.m., Ramone Gumke joined the meeting via phone.

Commission re-organization was conducted. Steven Cichos nominated Mark Klose as chairman, seconded by Ova. Motion carried. Steven Cichos nominated Dennis Ova as vice-chairman, seconded by Morris. Motion carried.

Committee Assignments and Board Appointments for Commissioners were discussed. Boards and committees will remain the same.

Ova made a motion to approve the minutes of the December 2021 meetings, seconded by Gumke. Motion carried.

Fritz Fremgen, State's Attorney, presented his monthly report. They are currently advertising for an Assistant State's Attorney and a Legal Secretary.

Fremgen discussed participation in a national opioid settlement. North Dakota could see 38 million from a lawsuit against the opioid distributors, and 7.7 million from another lawsuit against Johnson & Johnson, which will then be distributed to participating political subdivisions. Political subdivisions need to register and sign on to both settlement agreements by January 26th. Fremgen has already completed the registration. Cichos made a motion to enter into both agreements, seconded by Ova. Ova, Gumke, Morris. Cichos, and Klose voted aye. Motion carried. Morris made a motion to authorize Fremgen to sign the agreements, seconded by Ova. Motion carried.

Jim Fettig, Maintenance Supervisor, presented quotes for electrical work for 2022. Curtis Electric bid $70/hour and Scott's Electric bid $68/hour. Cichos made a motion to accept both bids, seconded by Ova. Gumke, Morris, Cichos, Klose, and Ova voted aye. Motion carried. For Plumbing & Heating, Arctic Zone bid $75/hour, and Jamestown Plumbing bid $100/hour. Jamestown Plumbing & Heating is more expensive on holidays. Fettig would like to accept both bids. Cichos made a motion to accept the bids, seconded by Morris. Morris, Cichos, Klose, Ova, and Gumke voted aye. Motion carried. Fettig also discussed the TRANE contract. Their hourly rate increased from $115 to $127 for any repairs outside the contracted service.

Mickey Nenow, Highway Superintendent, presented his monthly report. They have stopped rocking due to the snow and cold. The Stink Lake project will be completed in the spring, but it is drivable.

Nenow requested to advertise for gravel crushing. Ova made a motion to approve, seconded by Cichos. Motion carried.

Nenow requested to advertise for 2022 chip sealing. They will have 18 miles to do. Morris made a motion to approve, seconded by Ova. Motion carried.

Shannon Larson, Human Resource Director, presented 2022 Stutsman County anticipated wages. Cichos made a motion to approve, seconded by Ova. Motion carried.

Commission: Klose, Mark T. $12,735.18; Gumke, Ramone $12,735.18; Cichos, Steve $12,735.18; Ova, Dennis $12,735.18; Morris, Joan $12,735.18 **Auditor's Office:** Alonge, Jessica $100,148.37; Genter, Corey $52,491.15; Joachim, Lara $42,355.06; Larson, Shannon $89,871.70; McLean, Emily $53,540.97; Perleberg, Tyler $81,418.64; Warner, Chad $50,452.85 **Treasurer's Office:** Koropatnicki, Susan $38,878.22; Moser, Jessica $64,644.66; **State's Attorney's Office:** Carmichael, Megan $64,968.95; Fredrickson, Joni $50,293.11; Fremgen, Fritz $105,299.02; Sunderland, Russell $47,812.02; Ulven, Karla $52,788.33 **Recorder's Office:** McGilvrey, Maureen $44,947.53; **Building Maintenance:** Fettig, Jim $60,563.09; Kleinjan, Keith $38,878.22; Wentz, Michael $39,655.78 **Sheriff's Office:** Anderson, April $48,652.65; Davis, Brian $64,644.66; Davis, Jacob $50,452.85; Falk, Jason $77,888.03; Hess, Keith $81,787.66; Hirchert, Jonathan $58,684.26; Holzworth, Mercedez $52,491.15; Hoyt, Damian $67,256.30; Kaiser, Chad $101,361.54; Muske, Doug $62,276.20; Perleberg, Ciara $51,461.91; Schwanz, Jared $51,461.91; White, Danny $57,533.58; Yunck, Casey $67,256.30; Zerr, Lorisa $50,293.11 **Emergency Management/E911:** Kirking, Andrew $70,668.53; Schafer, Riley $56,968.42; Locken, Echo $46,874.54; Blinsky, Pam $58,211.36; Cebula, Scott $57,069.96; Grams, Allison $41,524.57; Greeney, Joshua $49,682.83; Johnson, Rebekah $42,973.15; Knight, Kathryn $44,066.21; Longtine, Jennifer $44,066.21; Meadows, Lisa $40,710.37; Schafer, Jade $41,524.57; Wanamaker, Kathy $48,768.26 **Veterans Office:** Bratton, David $63,377.11 **Highway Department:** Bjorland, Rusty $42,130.56; Braun, Nancy $47,698.68; Buskness, John $51,753.27; Christensen, Larry $37,410.72; Christianson, Jesse $48,768.26; DeWald, Rod $49,743.63; Dick, Neal $46,874.54; Ehrlich, Brian $37,410.72; Engler, Russell $34,561.73; Harrington, Levi $41,524.57; Harrington, Robin $57,139.80; Kapp, Rusty $55,299.48; Kramlich, Michael $46,874.54; Kramlich, Myron $46,874.54; Larson, Tanner $49,682.83; McDonald, Tyler $44,066.21; Mickelson, Brant $33,884.06; Mielke, Dale $42,355.06; Nenow, Mickey $77,643.91; Siebert, Leroy $48,768.26; Towe, Jeremy $46,874.54; Wegenke, Neil $51,753.27; Wentland, James $57,533.58; Zabka, Kevin $57,139.80 **Parks:** Bergh, Karl $60,295.82; Murch, Lyndon $37,495.87; Parsons, Roger $29,083.30 **Corrections:** Attleson, Mark $50,676.48; Barnes, Richard $71,956.50; Bear, Tina $67,256.30; Belgarde, Jessica $45,955.43; Dauenhauer, Timothy $56,405.48; Drake, Glen $40,710.37; Ebel, Sarena $60,916.10; Fischer, Kelly $41,257.87; Franke, Scott $62,134.43; Goter, Darin $75,559.15; Harris, D'nai $45,955.43; Hartman, Jessica $62,134.43; Hartman, Miranda $54,215.17; Jackson, Chad $93,524.41; Koropatnicki, Dan $72,800.39; Krapp, Macie $40,710.37; McDowell, Mylee $62,134.43; Moore, Dennis $40,710.37; Pollard, Daniel $60,916.10; Rueda Deleon, Ryan $58,684.26; Samuelson, Jacelee $40,710.37; Schloegel, David $46,874.54; Schulte, Nathan $53,152.13; VanderBush, Michael $36,506.64; Halvorson, Logan $19,829.77; Lindberg, Heidi $25,133.11; Toedter, Carston $20,630.92; Wentz, Victoria $19,829.77 **County Agent:** Anderson, Stephanie $40,448.90 **Information Technology:** Linz, Jason $59,269.94; Smaage, Josh $119,686.58 Weed Control Officer: Manson, Ron $72,800.39; Wegner, Cody $29,565.22 **Buffalo Bridges Human Service Zone:** Ahadujjaman, Atif $57,663.12; Anderson, Carrie $56,556.00; Barthel, Michaela $41,236.44; Baumann, Alyssa $58,800.00; Benedict, Chelsea $59,074.68; Bercier, Gina $50,400.00; Burkett, Emeline $115,473.72; Compson, Becky $39,048.00; Detwiler, Kaylene $40,260.00; Dockter, Brandy $61,416.96; Doyle, Annette $63,898.44; Everson, Samantha $59,074.68; Fisher, Hannah $41,236.56; Freije, Mandi $69,881.76; Fritchie, Diane $39,048.00; Gerlach, Annette $50,400.00; Gillingham, Christina $33,591.96; Grounds, Kayla $39,060.00; Hagel, Jean $43,347.60; Hoffman, Eileen $72,628.44; Johnson, Cari $42,590.04; Joramo, Shera $43,557.12; Kalmbach, Theresa $42,590.04; Larson, Wanda $86,728.92; Latt, Talara $40,260.00; Lindemann, Dana $71,238.60; Mansavage, Dennis $65,176.44; Metzger, Catherine $46,947.72; Miller, Elise $80,228.52; Morse, Stephanie $62,668.20; Quinlan, Tamara $45,268.32; Rangeloff, Sarah $40,260.00; Reichenberger Scott, Susan $62,680.08; Robinson, Janna $42,590.04; Rodlund, Adrienne $32,524.08; Ryan, Sean $40,260.00; Schumacher, Kelsey $56,556.00; Spurgeon, Tanya $32,759.52; Unger, Cynthia $55,528.20; Vining, Kari $42,590.04; Wieland, Kristi $42,590.04; Wieland, Stephanie $62,645.40; Williams, Tina $52,199.40; Wynne, Elizabeth $93,528.96.

Larson discussed 2022 mileage rates. The rate was increased to $0.585 from $0.56 based on the GSA rate. Morris made a motion to approve $0.585 per mile, seconded by Cichos. Cichos, Klose, Ova, Gumke, and Morris voted aye. Motion carried.

Larson discussed appointments for the Park and Weed board. Benjamin Lee is still the only applicant for the open position on the Weed Board. Morris made a motion to appoint Benjamin Lee, seconded by Cichos. Motion carried. There are two applications for the open position on the Park Board. The two applicants are Chad Wolsky and Merri Mooridian. Morris made a motion to appoint Merri Mooridian, seconded by Cichos. Motion carried.

Jessica Alonge discussed 2022 payments on demand. This is authorization to pay any bills that come in between meetings that would be late. Cichos made a motion to approve, seconded by Morris. Klose, Ova, Gumke, Morris, and Cichos voted aye. Motion carried.

At 4:01 p.m., the Commission meeting recessed for the Park Board meeting

At 4:02 p.m., the Stutsman County Park Board meeting was called to order.

Ova made a motion to approve the minutes of the December 2021 meetings, seconded by Morris. Motion carried.

Tom Schultz from Lazy Fish LLC presented the 2021 year in review. They installed new flooring in the cabins and reconfigured the beds. They added 11 new camping spots, graveled the parking lot, and removed rocks throughout the campground. They reshaped and installed more sand on the beaches and put rocks along the border of the beach. In total, they invested $229,138.49 into the campground. They would still like to improve the playground in 2022 and are looking into gaming funds and grants.

Schultz discussed upgrades to the boat ramp, fishing pier, and sidewalks at Lazy Fish. They have been talking with Game and Fish about grant funds. They have funding to install walking paths around the state. They had to remove the boat launch pad in August last year because it was damaged. They would like to install a double launch pad, a new fishing pier, and extend the walking path. Estimates from Game and Fish for the project would be $100,000. There is a possibility of finding a used fishing pier to reduce the cost. Dakota Anglers have agreed to help with the Marina projects, so they would not have any more funding available. Garrison Diversion would possibly have funds available. The Game and Fish grant would cover 75% and Garrison would cover 25% of the remaining 25%. Game and Fish needs approval to go ahead with bids by February 1st. Cichos made a motion to go ahead with the project, seconded by Ova. Motion carried.

The final draft of the Marina Building contract was presented. The contract was approved at the last meeting, but some changes needed to be made. Morris made a motion to sign the contract, seconded by Ova. Martin, Ova, Gumke, Morris, Cichos, and Klose voted aye. Motion carried.

Cabin Site permits were presented for Wilhelm, Diede, and Wolsky. Cichos made a motion to approve, seconded by Gumke. Motion carried.

Ova made a motion to approve the monthly bills, seconded by Cichos. Ova, Gumke, Morris, Cichos, Klose, and Martin voted aye. Motion carried.

	County Park Fund	
7929	ND ASSOCIATION OF COUNTIES	$2,348.98
7907	STUTSMAN RURAL WATER DISTRICT	$88.38
7914	VISA AUD 1683	$67.76

At 4:32 p.m., Cichos made a motion to adjourn the Park Board meeting, seconded by Ova. Motion carried.

At 4:32 p.m., the Commission meeting was called back to order.

Morris raised a question on a bill from the IRS. It is a fee from an error in 2018 on I-9 forms.

Morris made a motion to approve the monthly bills, seconded by Ova. Gumke, Morris, Cichos, Klose, Ova, and Gumke voted aye. Motion carried.

	General Revenue Fund				
7854	ANDERSON, DORINDA	$180.65	7867	CREATIVE ENERGY	$801.60
7855	BALCO UNIFORM CO INC	$160.58		ENGLER, RUSSELL	$21.00
7858	CABLE SERVICES	$47.31	7870	FINANCIAL MANAGEMENT DIVISION	$606.44
7861	CAPITAL ONE-EMS 646058	$38.58	7876	HOME OF ECONOMY	$49.98
7925	CDW GOVERNMENT INC	$30,559.66	7927	JAMESTOWN CITY WATER	$377.25
7862	CELASCHI, JUDI R	$70.03	7885	MENARDS - JAMESTOWN	$55.96
7863	CENEX FLEETCARD - SO	$3,620.99		MONTPELIER CITY AUDITOR - DD	$58.00
7865	CITY OF JAMESTOWN	$45.00	7886	NAPA AUTO PARTS	$266.53
			7929	ND ASSOCIATION OF COUNTIES	$35,377.08

7866	COLEMAN, NANCY	$443.45	7887	NICKY'S SPARE TIME	$70.00
7868	DACOTAH PAPER CO	$61.92	7888	NORTHWEST TIRE INC	$22.99
	DRAKE, GLEN	$392.00	7890	OTTER TAIL POWER CO	$85.37
7869	ECOLAB PEST ELIMINATION DIV	$235.94	7891	POWER PLAN	$4,153.33
7871	FREDERICK, ALICE	$384.96	7903	STREETER COOP OIL	$1,792.30
7872	GRAYBAR	$1,552.86	7907	STUTSMAN RURAL WATER DISTRICT	$95.43
7873	HEALTHCARE ENVIRONMENTAL SERVICE LLC	$498.20	7909	TDS METROCOM - RD	$1.49
7874	HOLIDAY INN EXPRESS FARGO I-94	$259.20	7913	VINING OIL CO	$1,038.15
7875	HOLLAND, ANGELA	$65.00	7917	VISA RD 1766	$90.54
7877	INFINITY BUILDING SERVICES	$1,970.73	7922	WEST END HIDE & FUR	$229.94
7878	INFORMATION TECHNOLOGY DEPT	$696.00	7924	WOODWORTH FARMERS GRAIN CO	$1,305.07
7879	INNOVATIVE OFFICE SOLUTIONS, LLC	$151.91		**Unorganized Township Roads Fund**	
7927	JAMESTOWN CITY WATER	$2,219.71	7905	STUTSMAN CO ROAD DEPT	$2,987.86
7880	JETSTREAM CAR WASH	$573.41		**Weed Control Fund**	
7882	LOEGERING, PAULA & TODD JOSEPH	$77.60	7929	ND ASSOCIATION OF COUNTIES	$2,670.37
7883	MARQUART,ANDREW S	$306.00	7890	OTTER TAIL POWER CO	$62.58
7884	MDU	$3,950.96		**Veterans Service Fund**	
7929	ND ASSOCIATION OF COUNTIES	$69,874.49	7929	ND ASSOCIATION OF COUNTIES	$380.75
7930	ND SAFETY COUNCIL	$320.00	7914	VISA AUD 1683	$208.81
7889	ORR, ELLEN	$121.56		**County Agent Fund**	
7893	QUADIENT, INC.	$1,926.00		HARSTAD,ALICIA	$53.76
7894	QUILL CORPORATION	$191.96		HARSTAD,ALICIA	$92.96
7896	RAMKOTA HOTEL & CONFERENCE CENTER	$345.60	7881	LEAF	$109.00
7897	RAU, BRUCE D	$20.00	7929	ND ASSOCIATION OF COUNTIES	$385.87
7898	RM STOUDT INC	$2,281.64	7895	R&H MAINTENANCE	$400.00
7899	SCOTT'S ELECTRIC LLC	$423.45	7916	VISA EXT 3424	$1,341.68
7931	SCOTT'S ELECTRIC LLC	$631.90		**Human Service Zone Human Service Fund Total**	$2,354.00
7900	SJJNB LLP	$298.23		**Commissary Fund**	
7902	STATE BAR ASSOCIATION OF ND	$76.30	7918	VISA SCCC 1949	$1,694.10
7904	STREETER COOP OIL CO	$1,130.99		**County Correctional Center Construction Fund**	
7906	STUTSMAN COUNTY GLASS	$12.00	7901	SMITTY'S CARPET SHOP INC	$9,540.00
7908	SUMMIT FOOD SERVICE, LLC	$7,381.30		**Information Technology Capital Fund**	
7910	TRANE U.S. INC	$803.59	7925	CDW GOVERNMENT INC	$2,309.22
7932	TYLER TECHNOLOGIES INC	$22,028.59	7926	HIGH POINT NETWORKS	$4,135.81
7911	UNITED STATES TREASURY- IRS	$1,080.00		**Road & Bridge Building Fund**	
7912	VERIZON WIRELESS	$1,592.39	7892	PRODUCTIVITY PLUS ACCOUNT	$8,000.00
7914	VISA AUD 1683	$3,668.47		**County Hazardous Chemical Account**	
7915	VISA EMS 1790	$346.53	7861	CAPITAL ONE-EMS 646058	$20.24
7918	VISA SCCC 1949	$3,613.69	7915	VISA EMS 1790	$11.98
7919	VISA SO 1840	$987.84		**Job Incentive Fund**	
7920	VISA SS 1025	$39.99	7928	JAMESTOWN STUTSMAN DEVELOPMENT CORP	$105,000.00
	WARNER, CHAD	$122.08		**FEMA**	
7921	WEHLER, MARLIYN	$69.16		HIDDEN TOWNSHIP #24 - DD	$762.82
7923	WILHELM CHEVROLET BUICK GMC	$5,610.66		HIDDEN TOWNSHIP #24 - DD	$101.71
	E 911 Phone System Fund			JIM RIVER VALLEY TOWNSHIP #27 - DD	$4,666.18
7878	INFORMATION TECHNOLOGY DEPT	$4,993.49		JIM RIVER VALLEY TOWNSHIP #27 - DD	$528.81
7915	VISA EMS 1790	$13.24		LOWERY TOWNSHIP #31 - DD	$1,836.00
	County Roads Fund			LOWERY TOWNSHIP #31 - DD	$244.80
7856	BUFFALO CITY DIESEL	$40.91		WINFIELD TOWNSHIP #62 - DD	$1,510.73
7857	BUTLER MACHINERY CO	$616.70		WINFIELD TOWNSHIP #62 - DD	$201.34
7859	CAPITAL ONE - RD 604867	$129.62		**Wages**	
7860	CAPITAL ONE TRADE CREDIT	$42.26		Friday, December 24th, 2021	$720,220.55

At 4:37 p.m., Cichos made a motion to adjourn the meeting, seconded by Ova. Motion carried.

ATTEST:

Jessica Alonge Auditor/COO	Mark T. Klose Commission Chairman