Official Proceedings of the Stutsman County Commission - January 5th, 2016

At 4:00 p.m., Vice-Chairman Ova called the regular meeting of the Stutsman County Commission to order. Dale Marks, David Schwartz, and Craig Neys answered the roll call. Mark T. Klose was absent.

The commission reorganized for 2016. Casey Bradley, Auditor/COO, requested nomination for Chairman. Schwartz made a motion, seconded by Neys to nominate Mark Klose for Chairman. Motion carried.

Marks made a motion, seconded by Schwartz to nominate Dennis Ova for Vice-Chairman. Motion carried.

Casey Bradley, Auditor/COO, read off the current list of committee appointments. No changes were made to the 2016 committee appointments for the Stutsman County Commission. Neys made a motion, seconded by Schwartz to approve the current list. Motion carried.

Marks made a motion to approve the minutes of the December 2015 meeting, seconded by Neys. Motion carried.

Jim Boyd, President of the Airport Board, informed the commissioners the Jamestown Regional Airport had another record month of 936 passengers. The 2015 year-end total was 8,653 passengers. When the Jamestown Regional Airport reaches 10,000 passengers per year they are eligible for another $850,000.00 of FAA (Federal Aviation Administration) money. Upon acquiring FAA money, additional improvements to the airport can be made.

Mickey Nenow, County Highway Superintendent, presented his monthly report. The highway department is working in the shop and repairing equipment and currently doing rocking out in Cleveland.

Titan Machinery was the lowest bid for a 2016 frontend loader. The amount was $178,984.45, including a 5-year warranty. Neys made a motion, seconded by Marks to award Titan Machinery for the 2016 front end loader. Roll call vote: Ova, Marks, Schwartz, and Neys voted aye. Motion carried.

RDO Equipment was the lowest bid of $232,500.00, including a 7-year warranty for a 2016 motor grader. It would be expected to come in 60-90 days. Schwartz made a motion, seconded by Neys to award RDO the 2016 motor grader. Roll call vote: Marks, Schwartz, Neys, and Ova voted aye. Motion carried.

Jerry and Pam Szarkowski were awarded the Montpelier gravel pit with the highest bid of $559.12 per acre. Tyler Perleberg, Tax Director, appraised the property as pasture land for $1,200.00 per acre. Commissioner Schwartz made the buyers aware that the fence on Northside of the 65.71 acres does not go with the land. A Quit Claim Deed will be drafted to make the transfer official. No closing date was set. Other bids will be released. Schwartz made a motion to accept the $36,740.00 bid, seconded by Marks. Roll call vote: Schwartz, Neys, Ova, and Marks voted aye. Motion carried.

Nenow requested permission to purchase a side dump trailer which was budgeted for the 2016 year. Schwartz made a motion for a request to purchase a side dump trailer as long as it's within the budget, seconded by Marks. Motion carried.

There have been some issues with compliance to the speed limit on Highway 62. Nenow contacted Cargill and Schwartz contacted GRE (Great River Energy) and they are on board with trying to remedy the situation. The original speed limit was increased from 40 mph to 55 mph, which is the standard the Department of Transportation requires. With the raised speed limit, there is the higher chance of vehicles passing semis. Schwartz suggested sending correspondence to Cargill and GRE requesting their help and cooperation with contacting other parties involved and possibly putting up more signage. A letter would also be sent to the Sheriff's department requesting increased patrols to get the situation a little more in check with awareness and safety. Highway 62 is a busy and hazardous road. Schwartz made a motion to send letters to Cargill, GRE, and the Sheriff's department asking for their support to help remedy the situation, seconded by Marks. Motion carried.

David Bratton, Veteran Service Office, brought to the commissioners' attention that the monthly report his office has been sending to the North Dakota Department of Veterans' Affairs has not been required for several years. Stutsman County has been 1 of only 2 counties that have still been submitting the report. The commissioners agreed that Bratton has the authority to change or simplify the monthly report that is presented to the board as he saw fit.

Joshua Bond, Staff Appraiser, presented an abatement request for parcel #78-1900232 in the City of Medina. This particular mobile home was destroyed by a fire and now completely unlivable. The 2015 value of the property was $11,752.00; whereas, the adjusted 2016 property value is $1,144.00. The true and full value difference of 2015 and 2016 is $10,008.00. A motion was made by Schwartz to approve the abatement request for parcel #78-1900232, seconded by Neys. Roll call vote: Neys, Ova, Marks, and Schwartz voted aye. Motion carried.

Conklin, Gray, Lowery, and Spiritwood Township have signed assessment contracts with Tyler Perleberg, Tax Director. Schwartz made a motion to approve the assessment contracts, seconded by Neys. Motion carried.

Tyler Perleberg, Tax Director, also presented an abatement request for parcel #02-4010060 in Ashland Township. October 11, 2015, there was a grass fire that spread and destroyed the home. The shop remained untouched by the flames. The 2015 value, prior to the fire, was $188,980.00. After the fire, the property was appraised at $60,900.00. The true and full value difference of the 2015 appraisals is $128,080.00. Perleberg requested this abatement to get the taxes refunded for October, November, and December. Neys made a motion for the abatement request for parcel #02-4010060, seconded by Schwartz. Roll call vote: Ova, Marks, Schwartz, and Neys voted aye. Motion carried.

Casey Bradley, Auditor/COO, discussed the County fees that are in place for each department. Tyler Perleberg presented a proposed fee schedule regarding building permit fees. Perleberg presented 3 alternatives for building permits as well as other fees to consider. Alternative 3 consists of the following: Up to $2,000.00 of valuation: no fee; $2,001.00-$25,000.00: $25.00; $25,001.00-$100,000: $50.00; and over $100,000.00: $100.00. Marks made a motion to accept the alternative 3 fee schedule, seconded by Schwartz. Roll call vote: Ova, Marks, Schwartz, and Neys voted aye. Motion carried.

Other fees to consider are conditional use permits, zoning amendments, and variances. These services will all have a $100.00 fee. Schwartz made a motion, seconded by Neys to approve these fees. Roll call vote: Schwartz, Neys, Ova, and Marks voted aye. Motion carried.

Tyler Michel, Assistant Highway Superintendent, updated the board on the Stutsman County overweight, oversized fees. Compared to other counties, Stutsman County is in the middle according to the fees the road/highway department charges. They range from $20.00 for a single trip all the way up to $1,100.00, depending on weight. Some counties base their fees on weight and some have flat fees. The State of North Dakota does not charge for haul-road inspections and neither does Stutsman County. Schwartz made a motion to leave the fees for the meantime, seconded by Neys. Motion carried.

Casey Bradley, Auditor/COO, requested an approval of State mileage rate decrease. By State Law, Stutsman County has to follow OMB (Office of Management and Budget), who is instructed to follow and implement GSA's (General Services Administration) POV (Privately Owned Vehicle) mileage rate. Effective January 1st, 2016, the POV mileage rate was decreased to $0.54 per mile, down from $0.575. Schwartz made a motion to approve the reduction, seconded by Marks. Roll call vote: Neys, Ova, Marks, and Schwartz voted aye. Motion carried.

Fritz Fremgen, State's Attorney, presented his monthly report. Fremgen would like to re-check with the Clerk of Court for the number of felonies filed in 2015. Fremgens' records show that the number of felonies was a new record for the history of the office in 2015.

Approval of the Hitching Post beer application was requested. Schwartz made a motion, seconded by Marks to approve the beer application for the Hitching Post. Motion carried.

At 4:45 p.m., the Stutsman County Commission Meeting recessed for the County Park Board Meeting.

Official Proceedings of the Stutsman County Park Board – January 5th, 2016

At 4:55 p.m., Vice-Chairman Ova called the regular meeting of the Stutsman County Park Board to order. Dale Marks, Craig Neys, David Schwartz, Jason Houge, and Robert Woodward answered the roll call. Mark T. Klose was absent.

Houge made a motion, seconded by Woodward to approve the minutes of the December 2015 meeting. Motion Carried.

Woodward made a motion, seconded by Neys to approve the monthly bills. Roll call vote: Ova, Marks,

Schwartz, Neys, Woodward, and Houge voted aye. Motion carried.

	County Park Fund		71936	ND ASSOCIATION OF COUNTIES	$1,435.35
71922	CENTURYLINK	$52.73			

Ken Gardner requested to install a vault toilet at the Cross Country Course at Parkhurst. Last fall, the first cross country meets were held including: 2 high school meets, 2 college meets, and a homecoming 5k for the University of Jamestown. There have been some great responses from the community regarding the cross country course. Because of the great responses, this fall, the State Class A & B cross country meets are planning to be held at the course. Addition of the vault toilet would also benefit Parkhurst. Bob Martin has spoken with Game and Fish and Dakota Anglers. There's a chance that the Game and Fish (75%), as well as Dakota Anglers (25%), would be willing to split the bill on this project. The excavation of digging the hole would be approximately $400.00 and may ask the County for the cost or potentially doing the work. Gardner would like this project to be done sometime during the course of the 2016 summer. Bob Martin is writing a letter for the Game and Fish grant and will submit it to the County. Houge made a motion to apply for and/or support the Game and Fish grant, seconded by Marks. Motion carried.

Dennis Lorenz, Park Superintendent, would like the dock that used to be out at Parkhurst put in by the old boat club. Dock is ready to go, just need to add floats and wheels.

At 5:01 p.m., a motion to adjourn the Stutsman County Park Board meeting was made by Neys, seconded by Woodward. Motion Carried.

At 5:02 p.m., the Stutsman County Commission Meeting reconvened.

Schwartz made a motion, seconded by Marks, to approve the December 2015 taxable meals and monthly bills. Roll call vote: Marks, Schwartz, Neys, and Ova voted aye. Motion carried.

	General Revenue Fund		71940	SCHOLZ,AMANDA	$25.00
71916	AESOPH,KORRI	$25.00	71941	TYLER TECHNOLOGIES INC	$11,357.00
71917	APCO INTERNATIONAL INC	$598.00		VEIL,JAMISON	$84.53
71918	BENNETT,RANCE	$25.00	71934	NATIONAL EMERGENCY NUMBER ASSOCIATION	$274.00
	BOND,JOSHUA	$108.68	71935	ND 911 ASSOCIATION	$50.00
71919	CARBONARO,MICHAEL	$25.00	71942	ZUERCHER TECHNOLOGIES LLC	$6,600.00
71920	CDW GOVERNMENT INC	$13,321.11		County Roads Fund	
71921	CENTRAL BUSINESS SYSTEMS INC	$448.71	71932	MDU	$308.83
71922	CENTURYLINK	$288.51	71936	ND ASSOCIATION OF COUNTIES	$32,979.10
71923	DALSTED & RYAN P C	$1,358.50		Social Services Fund Total	$18,563.25
71924	DICKEY COUNTY ABSTRACT & TITLE	$105.02		Weed Control Fund	
71925	GUMS,RICK	$25.00	71936	ND ASSOCIATION OF COUNTIES	$2,862.24
71926	HOFF,NATHAN	$25.00		Veterans Service Fund	
71927	HOFF,WANDA	$25.00	71922	CENTURYLINK	$5.20
71928	JAMESTOWN AMBULANCE	$1,335.00	71936	ND ASSOCIATION OF COUNTIES	$236.41
71930	JOHNSON,NORMAN S	$52.96		County Agent Fund	
71931	MARQUART,ANDREW S	$722.51	71921	CENTRAL BUSINESS SYSTEMS INC	$162.66
71933	MEDINA AMBULANCE SERVICE	$791.00	71936	ND ASSOCIATION OF COUNTIES	$202.64
71936	ND ASSOCIATION OF COUNTIES	$55,338.92		Drug Program Fund Total	$13.00
71937	ND COUNTY COMMISSIONERS ASSOCIATION	$1,600.00	71929	JAMESTOWN STUTSMAN DEVELOPMENT CORP.	$22,500.00
71938	QUILL CORPORATION	$85.54			

At 5:05 p.m., a motion to adjourn was made by Marks, seconded by Schwartz. Motion carried.

ATTEST:

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Casey Bradley
Auditor/COO

Mark T. Klose
Commission Chairman