Official Proceedings of the Stutsman County Commission

January 6, 2009

At 4:00 p.m., Chairman Klose called the regular monthly meeting of the Stutsman County Commission to order. Dennis Ova, Dale Marks, Doug Kaiser, Craig Neys and Mark T. Klose answered roll call.

A motion to approve the minutes of the December, 2008 meetings was made by Neys and seconded by Kaiser. Motion carried.

The Commission reorganized for 2009. Noel Johnson, County COO, requested nominations for Chairman. Kaiser made a motion that was seconded by Ova to nominate Mark Klose for Chairman. Motion carried.

Klose chaired the remainder of the meeting.

Klose asked for nominations for Vice-Chairman. A motion was made by Kaiser and seconded by Marks to nominate Dennis Ova for Vice-Chairman. Motion carried.

All Commissioners consented to the same committee appointments as 2008.

The hearing was held pursuant to NDCC 24-07-03 on a request to close the Section line between Sections 22 and 27 in Spiritwood Township (T140N-R62W) with the exception of the portion of the section line lying adjacent to the south side of the Spiritwood Cemetery. Clarence Daniel, President of the Spiritwood Township Board of Supervisors indicated that the Township Board had a meeting and went on record not opposing the closing. Paul Solomonson, Great River Energy, indicated that his company had requested the closing because a proposed railroad spur would cross the section line. Nels Albin, Secretary of the Spiritwood Cemetery Association, and the other members of their board that were present indicated their association was not opposed provided the road adjacent to the cemetery was not closed so they continued to have access to their property. The Commission received no opposition to the closing and all parties were in agreement. A motion was made by Ova and seconded by Neys to close the section line except that portion lying south of and adjacent to the Spiritwood Cemetery. Roll call vote – Ova, Marks, Kaiser, Neys and Klose voted aye.

Fritz Fremgen, State's Attorney, gave his monthly report. A meeting was scheduled for a committee to work on the agreement for joint library services between Stutsman County and the City of Jamestown. Work continued on the wind turbine zoning ordinance.

Mike Zimmerman, County Highway Superintendent, and Commissioners Kaiser and Marks had reviewed the bids for the front-end loader and the backhoe that were taken under advisement at the last commission meeting. Their recommendation was to accept the low bid of Titan Machinery for the new equipment and to accept the high bid of RDO Equipment for the sale of the County's used equipment. Zimmerman recommended reducing the low bid by the amount of the performance bond. The bond would not be necessary as there were buy back guarantees and the County planned on owning the equipment for more than five years. A motion was made by Kaiser and seconded by Marks to accept the low bid less the performance bond of Titan Equipment for a net cost of $249,605 for a 2009 Case 821E front end loader and for a 2009 Case 580SM backhoe and to accept the high bid of $39,375 for the County's 1986 Cat 980C wheel loader. Roll call vote – Marks, Kaiser, Neys, Klose and Ova voted aye.

Zimmerman requested out-of-state travel for three department employees for Case Equipment tour in Tomahawk, Wisconsin. The travel would be at no expense to the County. A motion was made by Kaiser and seconded by Marks to allow the out-of-state travel. Motion carried.

Zimmerman reported that ND DOT had notified the County of potential federal stimulus funds that could amount to $452,000. Plans were to use the funds for chip sealing. A meeting would be held January 28th with ND DOT and the cities and townships along old Highway #10 to address right of way issues.

Ova made a motion that was seconded by Kaiser to advertise for bids for electrical parts and labor and for plumbing parts and labor. Motion carried.

A motion was made by Kaiser and seconded by Neys to approve the following 2009 automatic transfers and 2009 payments on demand.

2009 AUTOMATIC TRANSFERS

ANNUAL: Budgeted health insurance amounts to the Hospital Insurance Fund;

DATA PROCESSING:

A budgeted transfer of $100,000 as needed from the County Social Security Fund (Automation Levy) to the Data Processing Fund:

MONTHLY:

Transfer $18,300 from the General Fund and 9-1-1 Fund to the County Correction Fund for dispatchers;

AS NEEDED:

Transfer revenues from the Victim/Witness Assessment Fund to the Victim Witness Advocate Fund;

Transfer revenues from the Health Insurance Levy Fund to the Hospital Insurance Fund;

2009 BILLS TO BE PAID ON DEMAND:

UTILITIES – water, sewer, garbage, electricity and gas;
POSTAGE
STATE'S ATTORNEYS' filing fees with the North Dakota Supreme Court.

Ova made a motion that was seconded by Neys to approve the beer license application of Jamestown Country Club. Motion carried.

A motion was made by Ova and seconded by Neys to pay the following bills as 2008 accounts payable and the following 2009 regular monthly bills. Roll call vote – Kaiser, Neys, Klose, Ova and Marks voted aye.

2008 Accounts Payable:

Fund	Warrant No	Amount	Vendor Name
GENERAL			
	0045721	233.88	ALLTEL
	0045728	20.04	BOB'S PLUMBING & HEATING
	0045740	206.01	CENEX CREDIT CARD
	0045741	995.51	CENTRAL BUSINESS SYSTEMS, INC
	0045742	445.65	CITY OF JAMESTOWN
	0045744	68.82	COLE PAPERS INC
	0045752	201.00	DEATONS MAILING SYSTEMS INC
	0045753	25,000.00	DRUG TASK FORCE
	0045756	170.00	ECOLAB PEST ELIMINATION DIV
	0045757	750.00	EDDY FUNERAL HOME
	0045768	210.57	GRAYBAR
	0045770	25.00	GRIFFIN/TINA A
	0045772	14.00	HANSON TIRE SERVICE
	0045773	419.98	HAROLDSON'S OFFICE SUPPLY
	0045775	175.00	HAUT FUNERAL HOME
	0045777	25.00	HILGEMAN/CAROL
	0045783	1,400.00	INSIGHT PUBLIC SECTOR
	0045785	25.02	J & L SERVICE
	0045788	1,030.42	JAMESTOWN SUN
	0045791	71.85	JETSTREAM CAR WASH
	0045792	265.00	JOHNSON/NOEL
	0045793	275.00	JOHNSON/RANDALL A
	0045799	105.00	KROPP LAW OFFICES PC
	0045800	22.50	LANGE/GAYL
	0045803	63.00	LINDSAY SOFT WATER
	0045806	1,745.63	M D U
	0045811	72.00	MIDWEST MANAGEMENT
	0045816	350.00	N D ASSOCIATION OF COUNTIES
	0045818	214.20	N D NEWSPAPER ASSOCIATION
	0045823	22.50	NETWORK CENTER COMMUNICATIONS
	0045829	136.00	NORTHERN PLAINS ELECTRIC
	0045831	25.00	NYGAARD/JAMES L
	0045832	1,360.96	OFFICELAND
	0045836	2,998.52	OTTER TAIL POWER CO
	0045838	427.50	OTTMAR & OTTMAR
	0045841	1,525.00	PEUSER CABINETS
	0045844	135.00	PRESS ROOM/THE
	0045847	750.30	QWEST
	0045853	4,067.00	ROUGH RIDER INDUSTRIES
	0045856	75.00	SANDNESS LAW OFFICE
	0045857	25.00	SANDNESS/SCOTT
	0045859	311.25	SCHERR/JODIE KOCH
	0045861	50.25	SCHUBERT'S CARPET ONE
	0045862	55.26	SCOTT'S ELECTRIC
	0045864	25.00	SMITH/JORDAN
	0045865	123.53	SMOKIE'S FIRE SALES & SERVICE INC
	0045866	1,182.72	SPECIAL DEPUTIES ASSOCIATION
	0045867	639.92	SPRINT
	0045868	254.48	STEIN'S, INC
	0045869	9,332.49	STOUDT INC/R M
	0045872	75,000.00	STUTSMAN COUNTY CORRECTIONAL CENTER
	0045875	97.40	TDS METROCOM
	0045876	42.75	THOMPSON/JAN
	0045880	40.00	TRAUTMAN/RUSSELL
	0045881	56.23	TRUE VALUE HARDWARE
	0045883	126.00	U S POSTMASTER

	0045884	1,500.00	UNITED STATES POSTAL SERVICE
	0045885	650.00	VERDICT SYSTEMS
	0045887	728.69	VISA
	0045891	105.38	WALMART
	0045897	57.00	WENZEL'S LOCK & KEY
		136,526.21	Final Total
RESTORATIVE JUSTICE FUND			
		72.00	Final Total
911 EMERGENCY PHONE SYSTEM			
	0045720	14,400.00	AERO-METRIC INC
	0045739	2,098.41	CDW GOVERNMENT INC
	0045786	1,001.00	JAMESTOWN COMMUNICATIONS INC
	0045875	24.63	TDS METROCOM
		17,524.04	Final Total
ROAD FUNDS			
	0045723	327.60	ANDERSON/CHARLES
	0045732	792.45	BUSKNESS/JOHN O
	0045733	7,627.22	BUTLER MACHINERY CO
	0045735	816.51	C H CARPENTER LUMBER CO
	0045738	184.68	CARQUEST AUTO PARTS
	0045742	10.00	CITY OF JAMESTOWN
	0045743	81.02	CNH CAPITAL
	0045749	74.90	DAKOTA RENTAL CENTER LLC
	0045759	39.16	FARMERS UNION OIL CO
	0045760	777.00	FARMERS UNION OIL CO-CENEX
	0045761	39.50	FASTENAL CO
	0045763	209.95	FRED PRYOR SEMINARS
	0045765	95.00	GILLE AUTO
	0045766	128,025.77	GRAVEL PRODUCTS INC
	0045778	199.82	HOME OF ECONOMY
	0045787	55.50	JAMESTOWN IMPLEMENT
	0045788	102.12	JAMESTOWN SUN
	0045796	310.50	KOBLE/RON
	0045797	1,503.00	KRAPP/OREN
	0045798	732.81	KRIS ENGINEERING
	0045802	301.58	LAWSON PRODUCTS INC
	0045806	2,607.50	M D U
	0045807	45.15	MAC'S INC
	0045815	472.07	N A P A AUTO PARTS
	0045819	8,892.97	N W TIRE INC
	0045828	695.00	NEWMAN SIGNS
	0045829	35.00	NORTHERN PLAINS ELECTRIC
	0045836	406.69	OTTER TAIL POWER CO
	0045845	47.71	QUALITY SERVICE & REPAIR
	0045846	231.38	QUILL CORPORATION
	0045873	8,143.79	STUTSMAN COUNTY ROAD DEPT
	0045875	6.79	TDS METROCOM
	0045878	1,517.29	TITAN MACHINERY
	0045879	27.42	TRACTOR SUPPLY CREDIT PLAN
	0045886	1,277.31	VINING OIL CO.
	0045887	154.96	VISA
	0045889	211.11	WALLWORK INC/W W
	0045895	144.54	WALMART COMMUNITY BRC
	0045896	14.78	WASTE MANAGEMENT OF ND
	0045898	69.10	WEST END HIDE & FUR
	0045900	34.32	WILHELM INC/DON
	0045901	1,298.65	WOODWORTH FARMERS ELEVATOR CO
		168,639.62	Final Total
SOCIAL SERVICES			
		40,673.13	Final Total
COUNTY PARK			
	0045805	92.39	LORENZ/DENNIS
	0045829	446.55	NORTHERN PLAINS ELECTRIC
	0045843	6.79	PRAXAIR DISTRIBUTION INC
	0045847	170.05	QWEST
		715.78	Final Total
COUNTY CORRECTIONAL CENTER			
	0045719	160.29	A & B BUSINESS INC
	0045721	197.85	ALLTEL
	0045726	46.17	BERT'S TRUCK EQUIPMENT
	0045727	115.80	BLINSKY/PAM
	0045734	288.21	C H CARPENTER LUMBER CO
	0045739	25.35	CDW GOVERNMENT INC
	0045742	1,156.02	CITY OF JAMESTOWN
	0045744	1,373.14	COLE PAPERS INC
	0045746	272.75	COUNTY MARKET
	0045748	730.34	DACOTAH PAPER CO
	0045751	2,320.73	DEAN FOODS NC, INC
	0045756	107.60	ECOLAB PEST ELIMINATION DIV
	0045758	427.71	FARMER BROTHERS COFFEE
	0045781	500.00	INNOVIS HEALTH
	0045782	79.00	INNOVIS HEALTH
	0045785	117.88	J & L SERVICE
	0045790	115.80	JARLAND/CHRISTI
	0045791	351.86	JETSTREAM CAR WASH
	0045804	1,001.50	LOCKUP USA PRODUCTIONS

	0045806	2,033.30	M D U
	0045810	114.50	MID-AMERICAN RESEARCH CHEMICAL CORP
	0045812	375.05	MOORE MEDICAL CORP
	0045813	239.61	MYRON CORP
	0045814	72.56	N A P A AUTO PARTS
	0045820	137.90	NARDINI FIRE EQUIPMENT OF N D
	0045832	815.54	OFFICELAND
	0045835	664.44	OTIS ELEVATOR COMPANY
	0045836	5,286.45	OTTER TAIL POWER CO
	0045839	656.67	PAN-O-GOLD BAKING CO.
	0045847	341.40	QWEST
	0045848	40.00	RADIOLOGY SERVICES PA
	0045851	65.00	REDWOOD TOXICOLOGY LABORATORY,INC
	0045865	99.00	SMOKIE'S FIRE SALES & SERVICE INC
	0045870	108.16	STOUDT INC/R M
	0045871	28,979.63	STUTSMAN COUNTY AUDITOR
	0045874	9,708.10	SYSCO FOOD SERVICES OF ND
	0045875	58.49	TDS METROCOM
	0045877	1,003.13	THRIFTY DRUG-WHITE DRUG
	0045882	3,864.45	U S FOOD SERVICE INC
	0045887	601.86	VISA
	0045890	23.80	WALMART
	0045892	209.92	WALMART COMMUNITY BRC
	0045894	36.99	WALMART COMMUNITY BRC
	0045899	355.00	WILDSIDE CREATIONS,INC
		65,278.95	Final Total
WEED CONTROL			
	0045847	7.98	QWEST
	0045871	3.36	STUTSMAN COUNTY AUDITOR
	0045875	.44	TDS METROCOM
		11.78	Final Total
VETERANS SERVICE			
	0045847	15.96	QWEST
	0045875	8.47	TDS METROCOM
		24.43	Final Total
COUNTY AGENT			
	0045730	400.75	BROWER/LANCE
	0045855	33.30	SAHR/EUNICE
	0045875	145.21	TDS METROCOM
		579.26	Final Total
LIBRARY FUND			
	0045847	86.23	QWEST
		86.23	Final Total
COMMISSARY			
	0045737	47.31	CABLE SERVICES
	0045747	238.20	CRAWFORD SUPPLY CO
	0045750	166.26	DCR DISTRIBUTORS
	0045762	627.92	FRANK MCKONE CANDY CO
	0045764	789.20	FRITO LAY
	0045794	91.92	KEEFE COFFE & SUPPLY
	0045809	1,197.06	MAXIMA SUPPLY LLC
	0045812	61.44	MOORE MEDICAL CORP
	0045840	2,485.45	PEPSIAMERICAS
	0045842	467.00	PIZZA CORNER FROZEN PIZZA
	0045852	2,000.00	RELIANCE INMATE SYSTEMS INC.
	0045863	424.99	SEARS COMMERCIAL ONE
	0045894	201.13	WALMART COMMUNITY BRC
		8,797.88	Final Total
DRUG PROGRAM			
		39.91	Final Total
COUNTY CORRECTIONAL CENTER CONST.			
	0045854	802.50	ROUGHRIDER SIGNS & DESIGNS
		802.50	Final Total
DATA PROCESSING			
	0045722	7,178.19	AMERICAN COMMUNICATIONS INC
	0045748	312.30	DACOTAH PAPER CO
	0045832	123.98	OFFICELAND
	0045847	15.96	QWEST
	0045875	10.53	TDS METROCOM
		7,640.96	Final Total
JOB INCENTIVE FUND			
	0045789	37,500.00	JAMESTOWN/STUTSMAN DEVELOPMENT CORP
		37,500.00	Final Total
WAGES			
	3229-3415	393,047.65	WAGES (12-25-2008)
		393,047.65	Total Wages

2009 Regular Monthly Bills:

Fund	Warrant No	Amount	Vendor Name
GENERAL			
	0045911	100.00	EAST CENTRAL CO COMMISSIONERS
	0045915	1,250.00	JAMESTOWN AMBULANCE
	0045918	790.00	MEDINA AMBULANCE SERVICE

	0045920	23,103.48	N D ASSOCIATION OF COUNTIES
	0045921	1,275.00	N D ASSOCIATION OF COUNTIES
	0045927	468.00	NATIONAL ASSOCIATION OF COUNTIES
	0045932	84.00	SPORTS AWARDS
	0045934	1,024.93	STUTSMAN COUNTY AUDITOR
		28,095.41	Final Total
911 EMERGENCY PHONE SYSTEM			
	0045925	10.00	N D 911 ASSOCIATION
		10.00	Final Total
ROAD FUNDS			
	0045920	26,011.52	N D ASSOCIATION OF COUNTIES
		26,011.52	Final Total
SOCIAL SERVICES			
		9,921.56	Final Total
COUNTY PARK			
	0045919	400.00	MONTPELIER CITY AUDITOR - DD
	0045920	1,152.36	N D ASSOCIATION OF COUNTIES
	0045931	625.00	SPIRITWOOD LAKE CITY AUDITOR - DD
		2,177.36	Final Total
COUNTY CORRECTIONAL CENTER			
	0045903	50.00	ACHSA
	0045905	299.00	APCO INSTITUTE INC
	0045920	17,014.54	N D ASSOCIATION OF COUNTIES
	0045922	95.00	N D DEPARTMENT OF HEALTH
	0045929	89.00	NURSES SERVICE ORGANIZATION
		17,547.54	Final Total
WEED CONTROL			
	0045920	1,910.87	N D ASSOCIATION OF COUNTIES
		1,910.87	Final Total
HISTORICAL SOCIETY			
	0045912	6,000.00	FRONTIER VILLAGE ASSN
	0045933	6,000.00	STUTSMAN CO MEMORIAL MUSEUM
		12,000.00	Final Total
VETERANS SERVICE			
	0045920	184.61	N D ASSOCIATION OF COUNTIES
	0045924	50.00	N D VETERANS SERVICE OFF ASSN
	0045926	30.00	NATIONAL ASSOCIATION OF CO VETERANS
		264.61	Final Total
COUNTY AGENT			
	0045920	160.71	N D ASSOCIATION OF COUNTIES
		160.71	Final Total
COUNTY ADVERTISING			
	0045906	2,000.00	ARTS CENTER/THE
	0045908	199.00	CHAMBER OF COMMERCE
		2,199.00	Final Total
EMPLOYEES HOSPITAL INS			
	0045923	73,563.18	N D P E R S
		73,563.18	Final Total
LIBRARY FUND			
	0045920	1,796.49	N D ASSOCIATION OF COUNTIES
		1,796.49	Final Total
DATA PROCESSING			
	0045909	2,767.58	COMPUTER PROFESSIONAL,ULTD,INC
	0045910	535.98	CPS TECHNOLOGY SOLUTIONS
	0045913	400.00	GEOLAND MANAGEMENT LLC
		3,703.56	Final Total
CO EXTENSION FUND			
	0045907	75.00	BROWER/LANCE
		75.00	Final Total
JOB INCENTIVE FUND			
	0045916	9,967.50	JAMESTOWN/STUTSMAN DEVELOPMENT CORP
	0045917	17,000.00	JAMESTOWN/STUTSMAN DEVELOPMENT CORP
		26,967.50	Final Total

A motion to adjourn was made by Neys and seconded by Kaiser. At 4:41 p.m. the meeting was adjourned.

ATTEST:

Noel A. Johnson
County COO (Auditor)

Mark Klose
Commission Chairman