Official Proceedings of the Stutsman County Commission - January 8th, 2013

At 4:00 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Dennis Ova, Dale Marks, David Schwartz, Craig Neys, and Mark T. Klose answered the roll call.

The commission reorganized for 2013. Ova made a motion, seconded by Schwartz to nominate Klose for Chairman. Motion Carried.

Marks made a motion, seconded by Neys to nominate Ova for Vice-Chairman. Motion Carried.

Schwartz made a motion, seconded by Ova to approve the minutes of the December 2012 meetings. Motion carried.

There was discussion on the sub-committee appointments for 2013. It was the consensus of the board to leave it the same.

Mickey Nenow, County Highway Superintendent, requested approval for an employee to use intermittent personal leave beginning January through December 2013. Schwartz made a motion, seconded by Marks to approve the use of personal leave as requested. Roll call vote: Ova, Marks, Schwartz, Neys, Klose voted aye.

Mickey thanked Dave Schwartz and Craig Neys for helping with the concrete work in the shop. The Road Department is currently doing their winter maintenance to get ready for Spring.

Mickey Nenow requested to purchase a used 2004 one ton four-wheel drive truck to be delivered for $9700.00, a service body with a crane in the amount of $6250, and a welder that will approximately cost $5000.00. Neys made a motion, seconded by Ova to approve the request as presented. Roll call vote: Marks, Schwartz, Neys, Klose, Ova voted aye.

Tyler Perleberg, Staff Appraiser, reported to the commissioners that there was an omitted assessment for parcel number 51-1532000. The property owner questioned why the true and full value decreased to $3200 from the previous year. An error was made in the land calculation system. The parcel 51-1532000 should have a true and full value of $41,100.00. Ova made a motion, seconded by Neys to approve the omitted assessment for parcel number 51-1532000 as presented. Motion Carried.

Tyler received an application for abatement in Midway Township, parcel number 35-4300070 for 2011 and 2012 tax year. The property was purchased in 2009. The property owner never lived in the house due to flooding. The house was torn down in 2010, but the garage is still standing. The request is to drop the value of the property to $2900.00 for the value of the garage. Ova made a motion, seconded by Schwartz to approve the abatement as presented. Motion Carried.

Schwartz made a motion, seconded by Marks to approve the following 2012 Year End Transfers. Motion Carried.

2012 FUND TRANSFERS
Transfer from Fund 10 - $239,100.00 to Fund 23 - $105,000.00, and to Fund 40 - $134,100.00; from Fund 11 to Fund 53 - $100,000.00; from Fund 14 - $124,600.00 to Fund 23 - $114,600.00 and to Fund 10 - $10,000.00; from Fund 15 to Fund 54 - $7,500.00; from Fund 32 - to Fund 15 - $800,000.00; from Fund 32 to Fund 22 - $200,000.00; from Fund 43 to Fund 39 - $16,000.00; from Fund 46 to Fund 30 - $440,000.00

Neys made a motion, seconded by Schwartz to approve the following 2012 Budget Amendments. Roll call vote: Schwartz, Neys, Klose, Ova, Marks voted aye.

2012 Budget Amendments
Transfer of $3,500.00 from Auditor Salaries to Treasurer Salaries; transfer of $3,440 from Juvenile Court Reimbursed Expenses to Juvenile Court Detention; transfer of $8,300.00 from Vet's Club Maintenance to Memorial Building Vet's Club Maintenance; transfer of $24,737.00 from Sheriff Grants to Sheriff Purchase of Assets; transfer of $8,740.00 from Sheriff Radar Grant to Sheriff Salaries; transfer of $6,370.00 from Special Deputies Miscellaneous Revenue to Special Deputies Salaries; transfer of $4,000.00 from Primary Election Purchase of Assets to General Election

Maintenance and Repairs; transfer of $5,845.00 from LEC Building Grants to LEC Building Fund; transfer of $147,000.00 to LEC Building Fund Roof.

Marks made a motion, seconded by Ova to approve the following 2013 automatic transfers and 2013 payments on demand. Motion Carried.

2013 AUTOMATIC TRANSFERS

DATA PROCESSING:

A budgeted transfer of $118,000 as needed from the County Social Security Fund (Automation Levy) to the Data Processing Fund:

MONTHLY:

Transfer $18,300 from the General Fund and 9-1-1 Fund to the County Correction Fund for dispatchers;

AS NEEDED:

Transfer revenues from the Victim/Witness Assessment Fund to the Victim Witness Advocate Fund

2013 BILLS TO BE PAID ON DEMAND:

UTILITIES - water, sewer, garbage, electricity and gas;
POSTAGE
STATE'S ATTORNEYS' filing fees with the North Dakota Supreme Court

Casey Bradley, Auditor/COO informed the commissioners of the election statistics and expenses for the general election. The cost per vote was $2.71. The total number of ballots counted was 9,680. The total election expenses were $26,235.49, overtime costs of $5,119.54, and $5,348.24 was the cost of printing the ballots.

Schwartz made a motion, seconded by Marks to approve the one year extension request for carryover of vacation leave hours above the year cap of 240 hours for Mickey Nenow, Renee Valenta, and Darin Goter. Motion Carried.

It is the consensus of the board to publish the 2013 Anticipated Wages for Stutsman County.

Anticipated 2013 Stutsman County Wages

Commission: Mark Klose 10,821;Dale Marks 10,821;Craig Neys 10,821;Dennis Ova 10,821;David Schwartz 10,821 Auditor's Office: April Anderson 33,695;Jamie Anderson 34,369; Dustin Bakken 56,308; Casey Bradley 97,748; Linda Chadduck 71,678; Gwen DuBord 38,956; Sandra Eckelberg 37,202; Chris Heaney 35,283;Cheryl McPherson 33,695;Lyndsey Michel 30,183;Tyler Perleberg 36,796;Josh Smaage 48,406;Renee Valenta 42,029 State's Attorney Office: Joni Fredrickson 32,781;Fritz Fremgen 81,159; Cindy Holzkamm 40,529;Troy LeFevre 59,754;Julie Swangler 32,781 Building Maintenance: Steve Bender 35,364;James Fettig 45,751;Jim Schaller 35,364 Sheriff's Office: Jason Falk 48,886;Ramone Gumke 44,601;Joy Helgeson 35,483;Keith Hess 57,147;Damian Hoyt 44,601;Chad Kaiser 60,047; Elizabeth Kapp 44,601;Joshua Metzger 42,267;Doug Muske 40,626;Karon Orr 36,792;Jameson Overvold 38,283;Casey Yunck 40,626 Emergency Management/E-911: Jerry Bergquist 56,027;Rita Morris 28,371; Sarah Van De Velde 43,409; Pam Blinsky 35,758;Dorinda Brown 40,529;Scott Cebula 35,057;Jaimie Davis 25,624;Christi Jarland 28,606;Rebekah Johnson 20,802;Ciara McPherson 24,146;Miranda Meisch 24,629;Tracey Storey 24,629; Lorisa Zerr 37,946 Social Services: Sandra Bendewald 85,649;Sandra Brandvold 48,477;Emeline Burkett 71,224;Sondra Clark 34,842; Michelle Colton 46,792;Linda Ebel 61,481;Joanne Geffre 36,975;Marilyn Gray 50,452;Debra Greenstein 34,842;Jean Hagel 27,962;Shannon Henderson 27,754; Barbara Hopewell 57,009;Tiffany Horning 33,329;Cathy Larson 51,234;Diane McIntyre 26,748;Elise Miller 61,481;Gloria Moser 45,072;Kristopher Mundt 47,527;Diane Nygaard 39,238;Julie Opp 33,794;Pamela Rau 34,842; Susan Reichenberger-Scott 43,322;Carolyn Schrenk 38,469;Mindy Schulz 26,748;Tammy Schwarz 34,842;Tina Williams 34,842;Jessica Wright 42,222; Elizabeth Wynne 55,685 Corrections: Rich Barnes 43,060;Reginald Boykin 21,681;Frank Conlon 39,780;Joshua Dockter 27,978;Shane Drenth 44,799;Loren Elsner 44,799;Tate Frank 11,811;Garry Geroux 39,825;Darin Goter 50,745;Jessica Hartman 16,989;Mike Hayes 39,780;Whitney John 30,786; Ariel Kilgore 11,130;Danial Koropatnicki 39,735;Isiah Kronebusch 30,786;Don Lorenz 14,636;Teresa Martini 39,780;Ronald Martinson 30,183;Mark Meidinger 35,989;Jamie Miller 35,989;Brenda Munson 10,007;Howard Peuser 46,666;Becky Pretzer 39,825;Shaun Schafer 38,192;Corrine Schmoker 32,670; Amanda Thompson 12,007;Wendy Thompson 56,155;Tracey Trapp 58,583 Veterans Officer: Rita Morris 12,159;Warren Tobin 47,541 Weed Control Officer: Ron Manson 43,727 Victim Witness Coordinator: Susan Lloyd 38,283 Highway Department: Charles Anderson 38,192;Rusty Bjorland

21,154;James Bredahl 45,695;John Buskness 35,989;Larry Christenson 18,784;Steve Comer 37,443;Rod Dewald 18,784;Brain Ehrlich 18,784;Jim Elstad 18,784;Larry Gruenstein 41,340;Robin Harrington 43,010;Layne Kittleson 51,878;Ron Koble 43,010;Lloyd Kollman 34,591;Larry Marsalek 19,543;Mickey Nenow 54,796; Nancy Pfaff 31,402;Philip Schmidt 21,154;Paul Shattuck 34,591;John Sinclair 43,010;Bernie Trzpuc 23,507;Neil Wegenke 19,543;Dan Wiest 42,167;Kevin Zabka 43,010;David Zuck 38,192 Parks: Lucas Brady 17,864;Dennis Lorenz 37,927;Don Lorenz 24,797;Lyndon Murch 17,786 County Agent: Deb Hatlewick 17,394;Teresa Steele 39,825

Schwartz made a motion, seconded by Ova to approve Sandra Brandvold as a new appointment to the Wage and Benefit Committee. Motion Carried.

Neys made a motion, seconded by Schwartz to approve the Special Construction Proposal for Century Link in the amount of $70,596.95 to relocate the utilities as presented. Motion Carried.

Ova made a motion, seconded by Schwartz to approve the Beer License Application and the Annual Sunday Beer Permit for Speedway Concessions, Inc. Motion Carried.

Deb Kantrud, SCDRC, spoke to the commission board. The Department of Commerce has been holding meetings with the North Dakota Planning Initiative which is in the Governor's budget. This is moving forward to the legislation with a million dollar planning grants and discussing how much will go east or west. The impact that it could have on Stutsman County is advocating township planning such as land use or comprehensive zoning issues. They are looking at grants to be approximately $25,000.00 with a 50%/50% or a 75%/25% match. The South Central Dakota Regional Council is advocating to have at least 75/25 or 50/50 split between the east and west side of the state. There is a cutoff for size of cities and townships of 10,000 people.

It is the consensus of the board to follow the State mileage rate increase to $.565 per mile effective January 1, 2013.

Casey Bradley updated the commissioners on borrow overrun time extension on projects CER-4717(085) PCN 19644 and CER-4717(090) PCN 1649 from Aspen Construction. Aspen Construction has been charged with liquidated damages starting November 1st, 2012 until the project was suspended December 7th, 2012 when Aspen came into compliance. Aspen has requested additional consideration due to borrow overruns. Aspen bid on 49,500 cubic yards. Actual borrow used 72,541 cubic yards. The engineer's estimate was 46.5% off. Stutsman County presented a proposal of giving back seven days to Aspen. The county will wait to see what the response is from Ulteig and Aspen and then the county can come back with a final proposal.

Marks made a motion, seconded by Ova, to approve the monthly bills for payment plus an additional amount of $2,309.14 for the Dakota Central Telecommunication bill. Roll call vote: Neys, Klose, Ova, Marks, Schwartz voted aye.

GENERAL
0061726 628.48 A & B BUSINESS INC;0061731 45.37 AT&T MOBILITY;0061738 416.00 BUSCH/BEN;0061747 2,314.35 CENEX CREDIT CARD DEPT;0061748 358.20 CENTRAL BUSINESS SYSTEMS INC;0061750 140.00 CENTRAL VALLEY HEALTH;0061751 794.78 CENTURYLINK;0061753 506.87 CITY OF JAMESTOWN;0061762 2,309.14 DAKOTA CENTRAL TELECOMMUNICATIONS; 0061763 450.50 DAUER'S TROPHIES;0061764 2,035.00 DKK GUARDIANSHIP SERVICES INC; 0061765 100.00 EAST CENTRAL CO COMMISSIONERS;0061766 750.00 EDDY FUNERAL HOME; 0061779 725.00 GUN & REEL SPORTS INC;0061788 1,250.00 JAMESTOWN AMBULANCE;0061789 3,000.00 JAMESTOWN FIRE DEPT;0061790 416.59 JAMESTOWN I-94 CLARK;0061793 1,100.40 JAMESTOWN SUN;0061796 7,600.00 JOHNSON MD/LARRY E;0061798 543.00 KAISER/CHAD; 0061804 931.91 MDU;0061806 790.00 MEDINA AMBULANCE SERVICE;0061807 72.00 MIDWEST MANAGEMENT;0061813 468.00 NATIONAL ASSOCIATION OF COUNTIES;0061815 28,896.18 ND ASSOCIATION OF COUNTIES;0061816 1,425.00 ND ASSOCIATION OF COUNTIES;0061818 75.00 ND COUNTY AUDITOR'S ASSOCIATION;0061819 10.00 ND DEPT OF TRANSPORTATION;0061820 240.00 ND NEWSPAPER ASSOCIATION;0061823 20.66 NEOFUNDS BY NEOPOST;0061827 705.42 NORTHERN SAFETY TECHNOLOGY INC;0061829 826.14 NORTHWEST TIRE INC;0061832 3,143.02 OTTER TAIL POWER CO;0061833 278.25 OTTMAR & OTTMAR PC;0061834 1,200.00 PERKINS PA/RANDY;0061835 163.17 PERLEBERG/ TYLER;0061836 164.00 PHYSIO-CONTROL,INC.;0061852 937.50 SANDNESS LAW OFFICE;0061856 255.00 SECURITY PRODUCTS CO;0061862 1,049.50 STUTSMAN COUNTY SOCIAL SERVICE STAFF;0061869 777.33 VERIZON WIRELESS;0061871 15.64

VISA AUD 1683;0061875 50.00 VISA SO 4194;0061878 32.70 WALMART;0061879 21.36 WALMART COMMUNITY BRC;0061883 52.80 WILHELM CHEVROLET BUICK GMC
RESTORATIVE JUSTICE FUND TOTAL 72.00
911 EMERGENCY PHONE SYSTEM
0061735 167.46 BROWN & SAENGER;0061737 6,600.00 BULLBERRY SYSTEMS INC;0061814 130.00 NATIONAL EMERGENCY NUMBER ASSOCIATION
ROAD FUNDS
0061728 510.30 AMERIPRIDE SERVICES;0061729 775.34 ANDERSON/CHARLES;0061733 4,745.00 BRAUN INTERTEC CORP; 0061734 818.50 BREDAHL/CHRIS;0061739 992.34 BUSKNESS/JOHN O; 0061740 185.30 BUTLER MACHINERY CO;0061742 374.40 CARLSON/GARY;0061743 2,326.80 CARLSON/RYAN & LISA; 0061744 126.93 CARQUEST AUTO PARTS;0061749 83.31 CENTRAL SALES; 0061753 11.75 CITY OF JAMESTOWN;0061754 2,657.82 CLARK/DENNIS B;0061755 519.30 CNH CAPITAL;0061760 7,793.93 CREATIVE ENERGY;0061767 37.80 EXNER/ALVIN;0061768 46.80 EXNER/TIM;0061769 538.12 FARGO TRAILER CENTER;0061770 1,295.43 FARMERS UNION OIL CO CENEX;0061772 3,870.00 GESKE ESTATE/LEONARD;0061773 1,037.40 GOHNER/DONALD;0061776 107.20 GREAT PLAINS DIRECTORY SERVICE;0061778 309.69 GRUENSTEIN/LARRY;0061780 64.80 HALL/KEN;0061782 824.20 HOBBY TIRE;0061783 151.20 HOFMANN/ALBERT;0061785 76.66 HOME OF ECONOMY;0061786 289.94 INFINITY BUILDING SERVICES;0061791 51.20 JAMESTOWN IMPLEMENT;0061797 7,884.80 JOHNSON/JAMES;0061799 72,390.00 KINETIC LEASING INC; 0061801 34.70 LINDSAY SOFT WATER;0061803 154.60 MAC'S INC;0061804 255.41 MDU;0061810 1,829.09 NAPA AUTO PARTS;0061815 32,063.10 ND ASSOCIATION OF COUNTIES;0061825 2,360.22 NEWMAN SIGNS;0061826 49.00 NORTHERN PLAINS ELECTRIC;0061828 6,250.00 NORTHERN TRUCK EQUIPMENT;0061830 29.99 O'REILLY AUTOMOTIVE INC;0061832 382.58 OTTER TAIL POWER CO;0061838 74.91 PROBUILD;0061842 28.03 QUALITY SERVICE & REPAIR; 0061843 175.87 QUILL CORP;0061853 5,959.20 SCHEMPP/JEFF;0061854 2,681.40 SCHLECHT/SHARI;0061855 28.80 SCHWARTZ/TERRY;0061858 1,327.30 STREETER COOP OIL; 0061859 10,000.00 STUTSMAN COUNTY AUDITOR;0061863 69.40 STUTSMAN RURAL WATER DISTRICT;0061866 1,968.30 TRAUTMAN/HAROLD;0061868 22,275.84 ULTEIG;0061870 463.50 VINING OIL CO;0061874 348.19 VISA RD 3599;0061877 4,944.60 WAGNER/DALE;0061881 298.96 WALMART COMMUNITY BRC;0061882 41.60 WEST END HIDE & FUR;0061883 103.53 WILHELM CHEVROLET BUICK GMC
SOCIAL SERVICES FUND TOTAL 14,083.42
COUNTY CORRECTIONAL CENTER
0061727 55.87 AMERICAN INSTITUTIONAL SUPPLY; 0061730 575.00 APCO INTERNATIONAL INC; 0061732 920.57 BOB BARKER CO;0061735 50.84 BROWN & SAENGER;0061745 15,199.85 CBM FOOD SERVICE;0061751 395.50 CENTURYLINK; 0061753 1,390.41 CITY OF JAMESTOWN;0061756 330.64 COLE PAPERS INC;0061761 323.11 DACOTAH PAPER CO;0061784 35.51 HOME OF ECONOMY;0061787 86.93 J & L SERVICE;0061791 13.93 JAMESTOWN IMPLEMENT;0061795 485.68 JETSTREAM CAR WASH;0061811 159.50 NARDINI FIRE EQUIPMENT OF ND;0061815 22,461.39 ND ASSOCIATION OF COUNTIES;0061831 2,285.44 OTIS ELEVATOR COMPANY;0061832 5,735.65 OTTER TAIL POWER CO;0061837 687.50 PRIMARY PRODUCTS COMPANY;0061840 116.23 PSS WORLD MEDICAL INC;0061841 211.61 PUBLIC SAFETY CENTER INC;0061845 13.50 REDWOOD TOXICOLOGY LABORATORY INC;0061849 160.28 RM STOUDT INC;0061865 569.00 TIMECLOCK PLUS;0061867 9.08 TRUE VALUE HARDWARE;0061869 124.03 VERIZON WIRELESS; 0061873 2,463.24 VISA LEC 4635;0061880 44.35 WALMART COMMUNITY BRC
WEED CONTROL
0061751 8.46 CENTURYLINK;0061815 2,783.42 ND ASSOCIATION OF COUNTIES
HISTORICAL SOCIETY
0061860 6,000.00 STUTSMAN COUNTY MEMORIAL MUSEUM
VETERANS SERVICE
0061735 16.99 BROWN & SAENGER;0061751 16.91 CENTURYLINK;0061812 30.00 NATIONAL ASSOCIATION OF CO VETERANS;0061815 229.13 ND ASSOCIATION OF COUNTIES;0061839 50.00 PROFESSIONAL VETERANS ADVOCATES OF ND
COUNTY AGENT
0061815 200.83 ND ASSOCIATION OF COUNTIES;0061822 3,375.00 NDSU EXTENSION SERVICE; 0061848 130.00 RITTENBACH/CHRISTINA
COUNTY ADVERTISING
0061752 475.50 CHAMBER OF COMMERCE
EMPLOYEES HOSPITAL INS
0061821 99,650.72 NDPERS
TAX REFUND
0061781 1,911.53 HENNE/VERNON & TERESA
COMMISSARY
0061741 95.33 CABLE SERVICES;0061873 61.20 VISA LEC 4635

DRUG PROGRAM FUND TOTAL 1,507.06
COUNTY CORRECTIONAL CENTER CONST.
0061775 620.76 GRAYBAR
COUNTY HAZARDOUS CHEMICAL ACCOUNT
0061872 30.78 VISA EMS 1790
DATA PROCESSING
0061746 474.99 CDW GOVERNMENT;0061751 16.91 CENTURYLINK;0061758 3,298.38 COMPUTER PROFESSIONAL ULTD INC;0061759 417.00 CPS TECHNOLOGY SOLUTIONS;0061815 128.00 ND ASSOCIATION OF COUNTIES;0061847 28.60 RENAISSANCE RECYCLING;0061871 72.88 VISA AUD
CO EXTENSION FUND
0061848 100.26 RITTENBACH/CHRISTINA
JOB INCENTIVE FUND
0061792 18,250.00 JAMESTOWN STUTSMAN DEVELOPMENT CORP;0061794 24,025.00 JAMESTOWN/STUTSMAN DEVELOPMENT CORP
FEMA FUNDS
0061774 99,520.38 GRAY TOWNSHIP #22;0061777 439,695.04 GRIFFIN TOWNSHIP #23;0061857 150,168.82 STIRTON TOWNSHIP #53
WAGES
12439-12625 440,095.84 12-24-12

At 4:52 p.m., the Stutsman County Commission Meeting recessed for the County Park Board Meeting.

Official Proceedings of the Stutsman County Park Board – January 8, 2013

At 4:55 p.m., Chairman Klose called the regular meeting of the Stutsman County Park Board to order. Denny Ova, Dale Marks, David Schwartz, Robert Woodward, Jason Houge, Craig Neys, and Mark T. Klose answered the roll call.

Neys made a motion, seconded by Woodward to approve the minutes of the December 2012 meeting. Motion Carried.

Woodward made a motion, seconded by Schwartz to approve the monthly bills. Roll call vote: Klose, Woodward, Houge, Ova, Marks, Schwartz, Neys voted aye.

COUNTY PARK
0061731 45.37 AT&T MOBILITY;0061751 53.21 CENTURYLINK;0061771 310.97 FRUETEL/LAURA BETH;0061808 400.00 MONTPELIER CITY AUDITOR;0061815 1,399.28 ND ASSOCIATION OF COUNTIES;0061826 854.50 NORTHERN PLAINS ELECTRIC;0061850 550.00 ROUGHRIDER SIGNS & DESIGNS;0061861 980.45 STUTSMAN COUNTY ROAD DEPARTMENT;0061863 1,255.86 STUTSMAN RURAL WATER DISTRICT

The committee met and discussed various changes for the concessionaire contract. The Bureau of Reclamation suggested making a change in regards to water usage. The contract states the concessionaire is granted permission to pump water stored from the reservoir. The Bureau needed the contract to state under water permit granted to the park board from the Bureau of Reclamation. The Bureau has to show who uses water from the reservoir is permitted. The county has the master permit. The county changed the permit to have the concessionaire pay the electric bill on the building. The concessionaire will also be allowed to sell beer and malt beverage, but not alcohol. The concessionaire will have to go through the normal process to sell beer by applying for a state license, county license, and have approval by the township. Houge made a motion, seconded by Ova to approve the concessionaire contract changes as presented. Motion Carried.

Schwartz made a motion, seconded by Woodward to approve advertising for bids for Pelican Point Concession Contract. Motion Carried.

Schwartz made a motion, seconded by Woodward to approve the 2013 Camping rates as presented. Motion Carried.

At 5:17 p.m., a motion to adjourn the Stutsman County Park Board meeting was made by Schwartz, seconded by Ova. Motion Carried.

At 5:17 p.m., the Stutsman County Commission Meeting reconvened.

Craig Neys informed the commissioners of the upcoming South Central Dakota Regional Council meeting and requested that the other commissioners and Auditor/COO Bradley attend the next meeting and form their own opinion.

At 5:20 p.m., a motion to adjourn was made by Ova, seconded by Neys. Motion Carried.

ATTEST:

_____	_____
Casey Bradley	Mark T. Klose
Auditor/COO	Commission Chairman