Official Proceedings of the Stutsman County Commission

January 16, 2007

At 4:00 p.m. the Stutsman County Commission meeting was called to order by Chairman Klose. Roll call was answered by Douglas Kaiser, Craig Neys, Dennis Ova, Dale Marks, and Mark T. Klose.

Jan Thompson, County Treasurer, presented the pledge of securities for County funds. Institutions, Total Deposits, and Securities Pledged are as follows: Bank Forward, $3,268,000.00, $4,430,000.00; First Community Credit Union, $250,000.00, $298,000.00; Northland Financial, $90,000.00, $100,000.00; Unison Bank, $1,601,630.86, $2,582,651.34; US Bank, $1,365,815.73, $3,294,391.45; Wells Fargo Bank NA, $3,710,578.01, $20,210,187.83. A motion to approve the pledge of securities was made by Kaiser and seconded by Ova. Roll call vote - Ova, Marks, Kaiser, Neys and Klose all voted aye.

Mrs. Thompson reviewed the interest revenues received for the past three years. Total interest received for all funds: 2006 - $385,628; 2005 - $261,294; and 2004 - $117,264.

Steve Thompson, Interstate Engineering, presented the preliminary plans for the County Highway 38 reconstruction project. The preliminary plans were complete and had been submitted to ND Department of Transportation (NDDOT). The estimated cost for the first phase of the two year project was $2,310,797. This amount did not include construction engineering costs or any utility relocation expense. Engineering costs were estimated at 12% to 14%. The project was scheduled for an April 10, 2007 bid letting.

Noel Johnson, County COO, reviewed a projection of federal and county construction funds that would be available for 2007 and 2008. A total of $1.86 million in federal funds and $1.97 million in county funds were projected for the two years. At a total project cost of $3.9 million, the available funds would be $70,000 short. The projected cost was low compared to the engineer's estimate and that projected cost did not include the engineering expenses. State law prohibits having a year-end negative fund balance.

Commissioner Klose indicated that the NDDOT had allowed counties to draw on future federal funds, but they wanted to discontinue that policy. If bids were higher than projections, the project may have to be extended from two years to three.

Commissioner Marks presented a written request to extend the CR 38 reconstruction project an additional 0.80 of a mile to the east of Ypsilanti to prevent traffic disruption. When originally paved in 1965, the project was for 8.783 miles, and when it was repaved in 1984, the project was 9 miles. He estimated that the additional cost in county funds would be $30,000 after using the $160,000 in excess federal funds that would not be used in 2007. Commission Marks made a motion that was seconded by Neys to add 0.80 mile to the project.

Steve Thompson indicated that the addition of 0.80 mile could be done but cultural resource and wetland studies could not be done until spring so the project could not be bid until November. Commissioner Kaiser questioned the cost estimate when the proposed 8 miles had an estimated cost of over $500,000 per mile. Commissioner Klose indicated that the additional cost would push the project into 2009. Roll call vote on the motion - Marks - aye, Kaiser - nay, Neys - aye, Klose - nay, Ova - nay. Motion failed.

Mike Zimmerman, County Highway Superintendent, asked permission to advertise for gravel crushing bids. A motion was made by Kaiser and seconded by Ova to authorize advertising for gravel crushing bids. Motion carried.

Mr. Zimmerman indicated he was still looking for budgeted equipment - packer, water truck and sign truck.

Jim Fettig, Maintenance Supervisor, reviewed the 2007 plumbing and heating labor and parts bids. The bids were Arneson, Inc. at $45.00/hour/man and parts at cost + 20%; and Bob's Plumbing and heating at $52.00/hour/man and parts at cost + 10%. A motion was made by Ova and seconded by Neys to accept both bids with a preference for the low bidder. Motion carried.

Mr. Fettig reviewed the 2007 electric labor and parts bids. The bids were Curtis Electric Inc. at $36.50/hour and parts at cost + 9%; and Scott's Electric LLC at $40.00/hour and parts at cost + 10%. A motion was made by Neys and seconded by Marks to accept both bids with a preference for the low bidder. Motion carried.

COO Johnson reviewed the 2006 fund transfers. Fund 10-January Dispatch Wages to Fund 23 $18,300.00, From fund 51 to close out $450.00, February Dispatch Wages to Fund 23 $18,300.00, March Dispatch Wages to Fund 23 $18,300.00, April Dispatch Wages to Fund 23 $18,300.00, Drug

Grant Match to Fund 38 $20,000.00, May Dispatch Wages to Fund 23 $18,300.00, June Dispatch Wages to Fund 23 $13,500.00, Worker's Comp $60,048.84, Gen. Liab. Insurance to Fund 17 he has own coverage $2,320.44, Co. Share LEC to Fund 23 $75,000.00, State Aid $33,000.00; Fund 11-Automation Levy to Fund 53 $114,500.00; Fund 13-Worker's Comp to Fund 10 $87.16; Fund 14-June Dispatch Wages to Fund 23 $4,800.00, July Dispatch Wages to Fund 23 $18,300.00, August Dispatch Wages to Fund 23 $18,300.00, Sept. Dispatch Wages to Fund 23 $18,300.00, Oct. Dispatch Wages to Fund 23 $18,300.00, Nov. Dispatch Wages to Fund 23 $18,300.00, Dec. Dispatch Wages to Fund 23 $18,300.00; Fund 15-1/2 2006 County Highway Aid $600,000.00, Worker's Comp to Fund 10 $28,157.09, 2nd 1/2 County Highway Aid $600,000.00, Building to Fund 54 $7,500.00, State Aid from Fund 10 $2,000.00; Fund 17-1st 1/2 IVD Payment from Fund 58 $128,542.16, Health Insurance to Fund 30 $49,993.00, Worker's Comp to Fund 10 $1,252.26, Gen. Liab. Insurance from Fund 10 $2,320.44, 2nd 1/2 IVD Payment from Fund 58 less incentive $95,000.00; Fund 18-Health Insurance to Fund 30 $116,832.00,Worker's Comp to Fund 10 $6,781.31, Emer. Human Service from Fund 58 $135,000.00, Fund 19-State Aid from Fund 10 $11,000.00; Fund 21-Health Insurance to Fund 30 $8,266.00, Worker's Comp to Fund 10 $1,247.43, State Aid from Fund 10 $4,000.00; Fund 23-January Dispatch Wages from Fund 10 $18,300.00, February Dispatch Wages from Fund 10, $18,300.00, March Dispatch Wages from Fund 10, $18,300.00, April Dispatch Wages from Fund 10 $18,300.00, Health Insurance to Fund 30 $77,200.00, May Dispatch Wages from Fund 10 $18,300.00, June Dispatch Wages from Fund 10 & 14 $18,300.00, Worker's Comp to Fund 10 $18,418.00, July Dispatch Wages from Fund 14 $18,300.00, August Dispatch Wages from Fund 14 $18,300.00, Sept. Dispatch Wages from Fund 14 $18,300.00, Oct. Dispatch Wages from Fund 14 $18,300.00, Nov. Dispatch Wages from Fund 14 $18,300.00, Dec. Dispatch Wages from Fund 14 $18,300.00, to LEC Building Fund 41 $150,000.00, Co. Share LEC $75,000.00; Fund 24-Health Insurance to Fund 30 $3,106.00, Worker's Comp to Fund 10 $2,068.48, Should have been paid out of Fund 64 $12,000.00, Chemical Reimbursement to Fund 64 $12,000.00; Fund 26-Health Insurance to Fund 30 $3,106.00, Worker's Comp to Fund 10 $199.84, Fund 27-Health Insurance to Fund 30 $10,931.00, Worker's Comp to Fund 10 $173.96, State Aid from Fund 10 $4,500.00; Fund 30-Health Insurance Levy from Fund 46 $290,000.00, Health Insurance from all funds $286,202.00; Fund 32-1/2 2006 County Highway Aid to Fund 15 $600,000.00, 2nd 1/2 County Highway Aid to Fund 15 $600,000.00; Fund 33-State Aid from Fund 10 $4,000.00; Fund 35-Health Insurance to Fund 30 $7,447.00, Worker's Comp to Fund 10 $202.36; Fund 38-From Fund 10 Drug Grant Match $20,000.00, Health Insurance to Fund 30 $6,215.00, Worker's Comp to Fund 10 $1,292.07; Fund 39-Health Insurance Levy to Fund 30 $3,106.00, Worker's Comp to Fund 10 $168.88; Fund 41-from Fund 23 $150,000.00; Fund 46-Health Insurance Levy to Fund 30 $290,000.00; Fund 51-To fund 10 to close out $450.00; Fund 53-Automation Levy from Fund 11 $114,500.00; Fund 54-Building from Fund 18 $7,500.00; Fund 58-1st 1/2 IVD Payment to Fund 17 $128,542.16, 2nd 1/2 IVD Payment to Fund 17 less incentive $95,000.00, to Fund 18 $135,000.00; Fund 62-Grant reimburse deposited here should be 63-520 $11,019.97; Fund 63-Grant reimburse from 62-000 $11,019.97; Fund 64-Payment was made out of Fund 24 should be Fund 64 $12,000.00, Chemical Reimbursement from Fund 24 $12,000.00; Fund 73-State Aid from Fund 10 $7,500.00. A motion was made by Kaiser and seconded by Neys to approve the 2006 fund transfers. Roll call vote - Kaiser, Neys, Klose, Ova and Marks all voted aye.

Johnson reviewed the 2006 General Election expenses. Total expenses were $23,833 or $3.40 per vote.

Jerry Bergquist, Chairman of the Personnel Committee, reported on a committee meeting to address a concern from a Correction's Officer over the policy used to give a one-grade raise to the Correction Officers. The committee followed the same procedure that was used when the new plan was implemented a few years ago. The committee continued to recommend reviewing all county departments relative to the local job market and to make no further adjustments until after a review by the County's wage consultant.

Johnson requested authorization to advertise for Requests for Proposals (RFP) to replace the control panel at the Law Enforcement Center (LEC). The estimated cost of the project would require bidding the project. An engineer could oversee the project and develop bid specifications. Neys made a motion that was seconded by Kaiser to advertise for RFP's for engineering services for a security automation system upgrade at the LEC. Motion carried.

Johnson requested authorization to develop policies and procedures so the Commission could consider any future requests made to the County for sponsoring issuance of tax-exempt Municipal Industrial Development Act (MIDA) bonds. Two of the parties involved in the Spiritwood Energy Park had contacted Johnson about the possibility of the County sponsoring tax exempt bonds for the solid waste portions of the proposed project. Other counties and many cities provide this service for economic development. A motion was made by Ova and seconded by Marks for Johnson to develop policies and procedures to handle requests for the county sponsoring MIDA bonds. Motion carried.

A motion was made by Marks and seconded by Neys to pay $45.00 in taxable meals, to pay the mid-month bills and to concur with the payment of $100.00 to P.O.S.T. from fund 10-116-6325 for a peace officer's license. Roll call vote - Neys, Klose, Ova, Marks and Kaiser all voted aye.

Fund	Warrant No	Amount	Vendor Name
GENERAL			

0037303	44.52	ALLTEL
0037308	11.90	BOB'S PLUMBING & HEATING
0037311	201.50	CALUMET PHOTOGRAPHIC
0037312	389.00	CANDACE BROWN
0037316	369.70	CENTRAL BUSINESS SYSTEMS, INC
0037317	56.89	COLE PAPERS INC
0037321	850.08	DAN'S SOOPER STOP
0037322	305.00	DATRUE
0037328	16.99	FIRESTONE STORES OF JAMESTOWN
0037330	342.14	GALL'S INC
0037331	115.44	GRAYBAR
0037332	129.99	HAROLDSON'S OFFICE SUPPLY
0037337	87.00	J & L SERVICE
0037340	969.84	JAMESTOWN SUN
0037342	2,400.00	JOHNSON/DR LARRY E
0037345	547.50	KROPP LAW OFFICES
0037346	187.50	KROPP LAW OFFICES PC
0037347	57.75	LINDSAY SOFT WATER
0037350	420.00	MERRICK & SCHAAR P.C.
0037351	100.00	MID STATES ORGANIZED CRIME INFO CENTER
0037355	409.50	N D STATE TAX COMMISSIONER
0037357	403.50	NETWORK CENTER COMMUNICATIONS
0037358	158.00	NORTHERN PLAINS ELECTRIC
0037359	1,168.00	OFFICELAND
0037360	2,621.18	OTTER TAIL POWER CO
0037362	210.00	PRESS ROOM/THE
0037363	719.19	QWEST
0037364	161.68	RAMKOTA HOTEL
0037365	445.40	RANDY'S AUTO EXPRESS
0037369	36.00	SHERRY'S SEWING
0037370	40.00	SINCLAIR/CHARLES
0037371	26,612.00	SOUTH CENTRAL DAKOTA REGIONAL COUNCIL
0037372	144.86	STEIN'S, INC
0037373	974.44	STOP & GO #431
0037374	232.10	STOUDT INC/R M
0037377	1,400.00	TDK GUARDIANSHIP SERVICES INC
0037378	8.87	THRIFTY DRUG-WHITE DRUG
0037382	165.00	U S POSTMASTER
0037384	85.32	UNITED BUILDING CENTER
43,597.78	Final Total	

911 EMERGENCY PHONE SYSTEM

0037316 172.04
CENTRAL BUSINESS SYSTEMS, INC
0037319 671.00 DAKOTA
CENTRAL TELECOMMUNICATIONS
0037338 78.00
JAMESTOWN COMMUNICATIONS INC
0037353 4,256.21 N D
ASSOCIATION OF COUNTIES
0037363 1,290.96 QWEST
6,468.21
Final Total

ROAD FUNDS

0037304 229.42
AMERIPRIDE LINEN & APPAREL
0037307 242.20 BLOOM
OIL CO
0037308 1,401.07 BOB'S
PLUMBING & HEATING
0037309 205.51
BROWN'S ELECTRIC
0037310 2,183.20 BUTLER
MACHINERY CO
0037313 299.00 CAREER
TRACK
0037315 18.48 CATCO
PARTS & SERVICE
0037316 72.00
CENTRAL BUSINESS SYSTEMS, INC
0037319 163.72 DAKOTA
CENTRAL TELECOMMUNICATIONS
0037320 6.00 DAKOTA
VALLEY ELECTRIC
0037326 45.00
FARMERS UNION OIL CO-CENEX
0037327 61.97
FASTENAL CO
0037329 21.53
FORKLIFTS OF MINNESOTA, INC
0037334 87.79 HOME
OF ECONOMY
0037336 675.10
INTERSTATE ENGINEERING
0037339 149.55
JAMESTOWN IMPLEMENT
0037347 21.00
LINDSAY SOFT WATER
0037348 299.66 M D U
0037349 33.03 MAC'S
INC
0037352 373.41 N A P A
AUTO PARTS
0037358 32.00
NORTHERN PLAINS ELECTRIC
0037360 570.68 OTTER
TAIL POWER CO
0037361 603.69
PRAXAIR DISTRIBUTION INC
0037366 28.99 RANDY'S
REPAIR
0037367 235.60 SAFETY
KLEEN CORP
0037375 1,486.65
STREETER COOP OIL
0037379 1,202.36 TITAN
MACHINERY
0037380 75.00 TRUCK
& AUTO WASH
0037381 17.98 TRUE
VALUE HARDWARE
0037384 80.33 UNITED
BUILDING CENTER
0037385 122.55
VERIZON WIRELESS
0037388 351.86
WALLWORK INC/W W
0037389 23.84 WASTE
MANAGEMENT OF ND
0037390 430.63 WEST
END HIDE & FUR

0037391 52.72
WILHELM INC/DON
0037392 2,688.60
WOODWORTH FARMERS ELEVATOR CO
0037393 20.86
YPSILANTI EQUITY ELEVATOR

14,612.98 Final Total
REGIONAL CHILD SUPPORT ENFORCEMENT UNIT
4.80 Final
Total
SOCIAL SERVICES
70.03 Final
Total
COUNTY PARK
0037303 32.87 ALLTEL
0037358 442.00
NORTHERN PLAINS ELECTRIC
0037389 367.95 WASTE
MANAGEMENT OF ND
842.82 Final
Total
COUNTY CORRECTIONAL CENTER
0037303 112.29 ALLTEL
0037306 21.38
BERGQUIST/JERRY
0037316 93.00
CENTRAL BUSINESS SYSTEMS, INC
0037355 17.36 N D
STATE TAX COMMISSIONER
0037360 4,671.81 OTTER
TAIL POWER CO
0037363 280.00 QWEST
5,195.84
Final Total
VETERANS SERVICE
0037356 40.00 N D
VETERANS SERVICE OFF ASSN
0037363 15.47 QWEST
55.47
Final Total
EMPLOYEES HOSPITAL INS
0037354 61,722.18 N D P E R
S
0037376 5,000.00
STUTSMAN COUNTY
66,722.18
Final Total
LIBRARY FUND
0037303 22.25 ALLTEL
0037305 418.48 BAKER
& TAYLOR BOOKS
0037316 38.70
CENTRAL BUSINESS SYSTEMS, INC
0037319 49.95 DAKOTA
CENTRAL TELECOMMUNICATIONS
0037323 65.57 DEMCO
0037324 45.00 ECOLAB
PEST ELIMINATION DIV
0037325 207.16
FARMERS UNION OIL CO-CENEX
0037333 24.60
HEINLE/KATHRYN E
0037341 8.25
JENSEN/AGNES
0037343 24.60
JORGENSON/LA RAE
0037344 25.00
KANKELFRITZ/LEWIS
0037348 272.93 M D U
0037360 162.77 OTTER
TAIL POWER CO
0037363 79.80 QWEST
0037368 25.00
SCHAUER/TOM
0037383 823.61 UNCLE
BOB'S R V
0037387 20.50
VIGESAA/VERNON

2,314.17

Final Total

DRUG PROGRAM

38.67 Final Total

DOCUMENT PRESERVATION FUND

0037314 918.00 CASS

COUNTY TREASURER

918.00 Final

Total

DATA PROCESSING

0037318 1,904.76

COMPUTER PROFESSIONAL,ULTD,INC

0037332 686.95

HAROLDSON'S OFFICE SUPPLY

0037335 500.00

INFORMATION TECHNOLOGY DEPT

0037353 83.84 N D

ASSOCIATION OF COUNTIES

0037363 15.47 QWEST

3,191.02 Final

Total

GRANTS

0037338 10,126.50

JAMESTOWN COMMUNICATIONS INC

10,126.50 Final Total

A motion to adjourn was made by Ova and seconded by Marks. At 5:14 p.m. the January 16, 2007 Stutsman County Commission meeting was adjourned.

ATTEST:

Noel A. Johnson
County COO (Auditor)

Mark Klose
Commission Chairman