Official Proceedings of the Stutsman County Commission – January 16, 2018

At 4:30 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Dale Marks, David Schwartz, Denny Ova, Mark Klose, and Craig Neys answered the roll call.

Ron Wiederholt, Central District Director of NDSU Extension, discussed the proposed Extension cost share changes. The State Board of Agriculture Research and Education (SBARE) started a review of Extension a year ago and looked at four major areas of programming, marketing, structure, and funding. The review found that the programming is going well and addressing local needs, but marketing could be improved. The review suggested re-organizing the structure to combine two sections into Family and Community Wellness. The funding structure at the County Program level was also reviewed. Currently, there is a 50/50 split between the County and State for agent salaries, the State pays 100% of the agent benefits, and the County pays 100% of the local operating costs. The proposal from the review is to re-do the base policy so that County and State split full compensation of staff, including salary and benefits. County will pay 40% and State will pay 60%. This would amount to an increase to Stutsman County of $10,000 per year. This will be proposed to the legislature. Any changes would take place for the 2019 budget year.

Jamison Veil, Jamestown City Assessor, presented an abatement request for the Replat of the South 90' of Lot 1, Block 1, Residence Park 2nd Addition. He received an abatement request for 1318 2nd Ave NW. Veil did a re-appraisal on this property and found that the property has not been maintained to keep up with the increasing property value. City Council voted on January 2nd to recommend that the County Commission approve the abatement. Ova made a motion to approve the abatement, seconded by Schwartz. Ova, Marks, Schwartz, Neys, and Klose voted aye. Motion carried.

Mickey Nenow, County Highway Superintendent, gave his monthly report. They are still doing winter repairs and rocking. Nenow requested to advertise for 2018 gravel crushing and chip sealing. Schwartz made a motion to approve advertising, seconded by Marks. Motion carried.

Corry Shevlin, JSDC, gave an update on the Flex PACE program. They have done 9 projects and provided around $600,000 of community match funding in 2017. They would like to continue this program in 2018 and the board recommended $250,000 to put into the program. Neys made a motion to approve the request, seconded by Marks. Motion carried.

Shevlin also requested to renew the UTC Lease. UTC requested to change the term to 3 years and indicated that they intend to purchase the building. Marks made a motion, seconded by Ova to approve the change to the lease. Motion carried.

Connie Ova, JSDC Executive Director, gave an update on SCDRC dues. The recommendation at the JSDC board was to release 55% of the 2018 dues and wait on the rest until it is decided what will happen with the Small Business Development Center.

Jessica Moser, Interim Treasurer presented the list of designated depositories for County funds. This is required to be approved in January of even numbered years. Ova made a motion, seconded by Schwartz to approve the depositories. Marks, Schwartz, Neys, Klose, and Ova voted aye. Motion carried.

Nicole Meland, Interim Auditor/COO, presented a memo regarding the Legislative Tax Relief. On January 11, 2018, County Auditors received a letter from Tax Commissioner Ryan Rauschenberger indicating that his office conducted an ad hoc review of 2017 property tax statements and noted that several counties had incorrectly calculated the amount of legislative tax relief that is required to be reflected on tax statements. We reviewed our legislative tax relief calculations for the 2015, 2016 and 2017 tax years which are reflected on the 2017 tax statements and an error was discovered in the 2017 calculation. The calculation **does not** affect the taxpayer's tax liability in any way. It was only an error in notifying the taxpayers of the tax relief provided by the legislature. The error was due to a rounding issue regarding the Social Service buy-down. When entering the mill levy reduction for the calculation, the buy-down should have been reflected as a 23.38 mill reduction and was only reflected as a 20.00 mill reduction. This means that the 2017 calculation should have reflected an additional legislative tax relief amount of 3.38 mills. Taxpayers can calculate the additional amount of legislative tax relief by taking their 2017 Net Taxable Value multiplied by 0.00338. For example, a home that has a true and full value of $100,000 and a net taxable value of $4,500 would have seen an additional $15.21 of legislative tax relief noted on their statement. If anyone has any questions regarding the calculation and what their actual legislative tax relief should have been for 2017, they are welcome to contact the Auditor' Office (701) 252-9035 or Treasurer's Office (701) 252-9036.

Dave Schwartz, County Commissioner, discussed a request for financials from concessionaires. Both concessionaires have failed to submit financials despite past requests. Schwartz would like to send a certified letter from the Commissioners requesting financial information from the past two years within 30 days. Neys made a motion to send a letter from Commissioners to Pelican Point and Lakeside Marina, seconded by Ova. Motion carried.

Jason Babcock discussed concerns about the closing of Exit 257 on I-94. DOT announced plans to close the exit temporarily to install traffic lights on Exit 258, but this would then turn into a removal of the exit. The City Council passed a resolution to keep the exit open. Babcock asked the Commission for a letter of support to keep the exit open. Schwartz mentioned the increase in traffic on the other exits if this exit were to be closed. Marks made a motion, seconded by Schwartz to draft a letter to DOT indicating that the County Commission opposes the closure of Exit 257.

Ova made a motion, seconded by Schwartz to approve the taxable meals and mid-month bills. Schwartz, Neys, Klose, Ova and Marks voted aye. Motion carried.

	General Revenue Fund				
77641	A & B BUSINESS INC	$621.86	77763	TRANE U.S. INC	$220.00
77643	ARTS CENTER,THE	$2,121.80	77764	TRUE VALUE (MAINT. DEPT)	$25.98
77644	BARBARA NORTON	$1,969.54	77766	TYRONE HARVALA	$186.60
77645	BOB BARKER CO	$8,013.43	77769	VISA SCCC 1949	$859.48
	BOND,JOSHUA	$357.52	77772	WILLIAMS, JOSH	$25.00
77648	BROWN & SAENGER	$783.73		**E 911 Phone System Fund**	
77650	CARLSON, ROBIN	$32.92	77665	DAKOTA CENTRAL TELECOMM	$223.36
			77666	DAKOTA CENTRAL TELECOMMUNICATIONS	$277.00

77651	CBM FOOD SERVICE	$7,773.10	77687	INDEPENDENT EMERGENCY SERVICES LLC	$5,275.72
77652	CDW GOVERNMENT INC	$4,830.53	77713	NATIONAL EMERGENCY NUMBER ASSOCIATION	$274.00
77654	CENTRAL BUSINESS SYSTEMS INC	$52.50	77739	RICHLAND COUNTY COMMUNICATIONS/911	$520.00
77655	CENTURYLINK	$1,049.28	77759	TDS METROCOM	$9.56
77656	CHARM-TEX, INC.	$2,126.00		**County Roads Fund**	
77657	CHS CREDIT CARD DEPT	$2,788.35	77641	A & B BUSINESS INC	$473.29
77661	COLE PAPERS INC	$724.47	77642	AMERIPRIDE SERVICES	$321.82
77662	CORELOGIC CENTRALIZED REFUNDS	$10,847.81	77646	BOB'S PLUMBING & HEATING INC	$13.90
77663	CREATIVE ENERGY	$475.73	77649	BUFFALO CITY DIESEL	$914.84
77664	DACOTAH PAPER CO	$50.94	77659	CITY OF STREEETER	$61.75
77668	DALSTED & RYAN P C	$959.50	77660	CLEVELAND CITY WATER & SEWER	$95.70
77670	DIANE ZEISZLER	$1,825.45	77665	DAKOTA CENTRAL TELECOMM	$166.42
77671	ECOLAB PEST ELIMINATION DIV	$134.29	77669	DAN POLAND MACHINE INC	$745.23
77673	FASTENAL CO	$39.67	77672	FARMERS UNION OIL CO-CENEX	$2,084.00
77674	FORUM COMMUNICATIONS COMPANY	$1,658.83	77673	FASTENAL CO	$2.08
	FREMGEN,FRITZ	$109.00	77682	HIGH PLAINS WATER	$30.00
77676	GACKLE AMBULANCE SERVICE	$1,339.00	77685	HOME OF ECONOMY	$65.73
	GENTER, COREY	$231.08	77690	JAMESTOWN COMMUNICATIONS INC	$6.00
77678	GERTRUDE LOCKE	$1,036.71		KOBLE,RON	$97.91
77679	GRAYBAR	$637.43		KRAMLICH MICHAEL	$445.66
77680	GUTHMILLER, LEVI	$25.00	77700	MAC'S INC	$15.84
77681	HARMON, DANIELA	$25.00	77702	MDU	$1,282.08
77683	HIGH POINT NETWORKS	$1,262.00	77705	MEDINA CITY AUDITOR	$84.85
77684	HOLZWORTH, MERCEDEZ	$45.50	77707	MENARDS - JAMESTOWN	$92.15
77688	INFORMATION TECHNOLOGY DEPT	$296.95	77710	NAPA AUTO PARTS	$534.30
77689	JAMESTOWN AMBULANCE	$16,000.00	77723	NORTHERN PLAINS ELECTRIC COOPERATIVE	$271.00
77691	JAMESTOWN FIRE DEPT	$3,000.00	77724	NORTHWEST TIRE INC	$69.00
77692	JAMESTOWN I-94 EXXON	$79.10	77727	OTTER TAIL POWER CO	$783.50
77693	JAMESTOWN STUTSMAN DEVELOPMENT CORP	$7,299.34	77751	STREETER COOP OIL	$542.50
77694	JOBS HQ	$399.58	77752	STUTSMAN CO TREASURER	$993.61
77695	JOHNSON MD,LARRY E	$6,575.00	77753	STUTSMAN COUNTY GLASS	$255.00
77696	KENNETH SUKO	$58.62	77759	TDS METROCOM	$2.30
77697	LANGUAGE LINE SERVICES	$157.97	77761	TITAN MACHINERY - BISMARCK	$1,644.50
77698	LEDDA, DANIEL	$25.00	77762	TOWE, JEREMY W	$77.58
77699	LEEAN, JANA	$25.00	77771	WEST END HIDE & FUR	$13.77
77701	MARQUART,ANDREW S	$959.72		WOODWORTH CITY AUDITOR - DD	$172.50
77702	MDU	$431.70		**Social Services Fund Total**	$1,284.45
77703	MEDICINE SHOPPE	$426.87		**County Park Fund**	
77704	MEDINA AMBULANCE SERVICE	$9,500.00	77655	CENTURYLINK	$161.07
77706	MEDINA RESCUE SQUAD	$3,300.00	77658	CITY OF MONTPELIER	$400.00
77708	MICHAEL J KENNEY	$91.66	77667	DAKOTA VALLEY ELECTRIC	$8.00
77709	MID STATES ORGANIZED CRIME INFO CENTER	$150.00	77677	GAHNER SANITATION SERVICE	$100.00
77711	NAPA AUTO PARTS-LEC	$21.99	77723	NORTHERN PLAINS ELECTRIC COOPERATIVE	$1,368.55
77712	NARDINI FIRE EQUIPMENT OF ND	$171.00	77732	PRAXAIR DISTRIBUTION INC	$35.35
77714	ND ASSOCIATION OF COUNTIES	$134.00		**Weed Control Fund**	
77716	ND COUNTY RECORDERS ASSOCIATION	$200.00	77648	BROWN & SAENGER	$34.31
77718	ND SAFETY COUNCIL	$275.00	77666	DAKOTA CENTRAL TELECOMMUNICATIONS	$54.80
77719	ND STATE RADIO COMMUNICATIONS	$1,920.00	77720	ND WEED CONTROL ASSOCIATION	$795.00
77721	NEOFUNDS BY NEOPOST	$2,000.00	77737	RAMADA BISMARCK HOTEL	$737.10
77722	NORTHERN PLAINS ELECTRIC	$64.00		**Historical Society**	
77725	OFFICE OF STATE TAX COMMISSIONER	$791.18	77675	FRONTIER VILLAGE ASSN	$6,000.00
77726	OPP, ROBERT	$360.00	77754	STUTSMAN COUNTY MEMORIAL MUSEUM	$8,490.00
77727	OTTER TAIL POWER CO	$9,465.84		**Veterans Service Fund**	
77728	PAULA HUNT	$64.36	77655	CENTURYLINK	$14.63
77729	PETTERSON, MARGARET	$101.31	77734	PROFESSIONAL VETERANS ADVOCATES OF ND	$50.00
77730	PHARMCHEM INC	$1,125.00	77759	TDS METROCOM	$4.97

77731	PRAETORIAN DIGITAL	$924.00		**County Agent Fund**	
77733	PRESORT PLUS	$5,212.19	77648	BROWN & SAENGER	$128.14
77735	PROTECTION SYSTEMS, INC.	$180.00	77666	DAKOTA CENTRAL TELECOMMUNICATIONS	$257.16
77736	QUILL CORPORATION	$110.02		**Commissary Fund**	
77738	RECORD KEEPERS	$91.00	77647	BRAUN, CHRISTOPHER	$1.13
77740	RM STOUDT INC	$791.80	77765	TURNKEY CORRECTIONS	$218.66
77741	ROBERT MILLER	$80.00	77769	VISA SCCC 1949	$15.00
77742	RUARK, IAN	$25.00		**Drug Program Fund Total**	$1,696.72
77743	SANFORD HEALTH OCCUPATIONAL MEDICINE	$70.00		**Courthouse Building Fund**	
	SCHAFFER,DIANNE	$50.00	77686	HOUSE OF GLASS INC	$4,985.00
77744	SCHARDE, DENISE	$25.00	77763	TRANE U.S. INC	$18,382.05
77745	SHEPPARD, DOUGLAS	$25.00		**County Correctional Center Construction Fund**	
77746	SIMS,DANA	$109.00	77747	SMITTY'S CARPET SHOP INC	$4,273.55
77748	STEIN'S INC	$670.65	77763	TRANE U.S. INC	$6,127.35
77749	STEVEN E WENTZ SR	$7.11	77770	WALSH MASONRY	$3,750.00
77752	STUTSMAN CO TREASURER	$6,536.41		**Information Technology Capital Fund**	
	STUTSMAN COUNTY FAIR - DD	$42,480.00	77683	HIGH POINT NETWORKS	$6,570.00
77755	SUMMIT COMPANIES	$54.00		**Document Preservation Fund**	
77756	SUNDBY, NICOLE	$25.00	77767	US IMAGING	$94,858.28
77757	SUPREME COURT OF ND	$25.00		**County Sheriff Capital Fund**	
77758	SUSAN HOPLAND	$12.59	77717	ND DEPT OF MOTOR VEHICLE	$11.50
77759	TDS METROCOM	$287.50		**Job Incentive Fund**	
77760	THOMSON REUTERS	$348.21	77693	JAMESTOWN STUTSMAN DEVELOPMENT CORP	$5,672.83

At 5:15 p.m. Marks made a motion, seconded by Ova to adjourn the meeting. Motion carried.

ATTEST:

Nicole Meland
Interim Auditor/COO

Mark T. Klose
Commission Chairman