Official Proceedings of the Stutsman County Commission - January 17th, 2012

At 8:00 a.m., Chairman Klose called the mid-month meeting of the Stutsman County Commission to order. Dennis Ova, Dale Marks, David Schwartz, Craig Neys, and Mark T. Klose answered the roll call.

Casey Bradley, Auditor/COO, contacted Fritz Fremgen, States Attorney, for an opinion on publishing the wages of Stutsman County employees. It is States Attorney Fremgen's opinion that we are required by state statute to publish the wages of all Stutsman County paid employees at a minimum of once a year. Schwartz made a motion, seconded by Ova to publish the 2012 anticipated wages. Motion Carried.

Anticipated 2012 Stutsman County Wages

Commission: Mark Klose 10,821, Dale Marks 10,821, Craig Neys 10,821, Dennis Ova 10,821, David Schwartz 10,821 **Auditor's Office:** Jamie Anderson-Ruff 33,362, Dustin Bakken 38,232, Lindsay Baumgartner 32,066, Casey Bradley 93,022, Linda Chadduck 71,111, Gwen DuBord 40,133,Sandra Eckelberg 36,112, Christopher Heaney 34,249, Toni Hible 54,657, Cheryl McPherson 32,708, Joshua Smaage 46,987, Renee Valenta 40,797 **Building Maintenance:** Steve Bender 34,327, James Fettig 43,436, James Schaller 34,327 **Sheriff's Office:** Jason Falk 45,610, Ramone Gumke 41,848, Joy Helgeson 34,443, Keith Hess 55,472, Damian Hoyt 43,294, Chad Kaiser 58,287, Brad Kapp 47,453, Elizabeth Kapp 42,685, Joshua Metzger 41,028, Douglas Muske 38,570, Karon Orr 35,714, Casey Yunck 39,435 **Emergency Management/E-911**: Jerry Berquist 54,384, Rita Morris 39,341, Todd Volk 37,903, Pamela Blinsky 34,710, Dorinda Brown 39,341, Scott Cebula 34,029, Jaimie Davis 28,405, Jacqueline Dotzenrod 22,815, Christi Jarland 32,627, Rebekah Johnson 16,827, Miranda Meisch 26,370, Lorisa Zerr 36,834 **Social Services:** Brook Beckley 20,396, Sandra Bendewald 75,625, Sandra Brandvold 43,294, Judy Brossart 42,311, Emiline Burkett 59,591, Sondra Clark 32,708, Michelle Colton 37,160, Linda Ebel 53,831, Joanne Geffre 34,710, Marilyn Gray 43,436, Debra Greenstein 26,029, Jean Hagel 19,522, Joseph Halseth 46,863, Shannon Henderson 32,708, Barbara Hopewell 53,831, Betty Klundt 15,396, Cathy Larson 44,410, Elise Miller 53,831, Gloria Moser 42,311, Kristopher Mundt 41,613, Tammy Nickels 32,708, Dianne Nygaard 36,834, Julie Opp 28,738, Pamela Rau 32,708, Susan Reichenberger-Scott 40,668, Melissa Rudnick 35,633, Carolyn Schrenk 36,112, Tina Wiliiams 32,708, Nancy Wolf 29,312, Elizabeth Wynne 48,756 **State's Attorney Office:** Joni Fredrickson 31,820, Fredrick Fremgen 78,780, Ashley Heitkamp 53,373, Cynthia Holzkamm 39,341, Troy LeFevre 58,003, Julie Swangler 31,820 **Corrections:** Judith Anderson 26,640, Richard Barnes 38,570, Reginald Boykin 27,701, Jamie Brown 32,347, Larae Casavant 36,551, Nathan Clark 34,934, Frank Conlon 35,633, Shane Drenth 43,486, Loren Elsner 43,486, Gladys Fercho 10,044, Garry Geroux 39,431, Darin Goter 43,486, Chelsey Hagel 22,598, Jessica Hartman 27,956, Michael Hayes 34,249, Whitney John 28,255, Danial Koropatnicki 38,570, Ariel Kilgore 23,546, Isaiah Kronebusch 26,074, Nancy Lies 41,749, Teresa Martini 35,633, Mark Meidinger 34,934, Justin Murray 34,934, Howard Peuser 45,191, Rebecca Pretzer 38,658, Shaun Schafer 37,072, Andrew Schatz 36,345, Corinne Schmoker 31,713, Amanda Thompson 26,074, Wendy Thompson 54,509, Tracey Trapp 56,582, Jamison Veil 31,091, Jeanne Weber 51,365 **Veterans Officer:** Warren Tobin 46,148 **Weed Control Officer:** Ronald Manson 41,797 **Victim Witness Coordinator:** Susan Lloyd 37,160 **Highway Department:** Charles Anderson 36,834, Russell Bjorland 23,293, James Bredahl 43,539, John Buskness 34,710, Larry Christensen 20,276, Steve Comer 36,112, Rod Dewald 20,276, Brian Ehrlich 20,276, James Elstad 20,276, Larry Gruenstein 39,870, Robin Harrington 41,481, Ron Koble 41,481, Lloyd Kollman 33,362, Larry Marsalek 21,522, Mickey Nenow 53,190, Nancy Pfaff 30,481, Philip Schmidt 23,293, John Sinclair 41,481, Bernie Trzpuc 26,006, Neil Wegenke 21,522, Daniel Wiest 26,241, Kevin Zabka 41,481, David Zuck 36,834 **Parks:** Brady Lucas 18,020, Dennis Lorenz 36,963, Donald Lorenz 24,317, Lyndon Murch 19,501 **4-H Coordinator:** Deb Hatlewick 16,836 **Extension Administrative Assistant:** Teresa Steele 38,658

Casey Bradley, Auditor/COO, presented the South Central Dakota Regional Council Joint Powers Agreement. Ova made a motion, seconded by Marks to approve the South Central Dakota Regional Council Joint Powers Agreement. Motion Carried.

Bids were opened for providing electrical labor and electrical parts. Bids were as follows: Curtis Electric, LTD - $40.00/hour with material at cost plus 10%; Scott's Electric, LLC - $44.00/hour with material at cost plus 10%; Jamestown Electric - $35.00/hour with material at cost plus 5%. Neys made a motion, seconded by Schwartz to accept the bids of Curtis Electric, LTD, Jamestown Electric, and Scott's Electric, LLC with Jamestown Electric as a primary and Curtis Electric as a secondary. Roll Call vote: Ova, Marks, Schwartz, Neys, Klose voted aye.

Bids were opened for providing plumbing labor and plumbing parts. Bids were as follows: Bob's Plumbing and Heating, Inc. - $60.00/hour with materials at cost plus 10%. Ova made a motion, seconded by Marks to accept the bid of Bob's Plumbing and Heating, Inc.. Roll Call vote: Marks, Schwartz, Neys, Klose, Ova voted aye.

Jim Fettig, Courthouse Maintenance Supervisor, presented information on the Courthouse Facility Grant. The grant is requesting the use of keycards, electric door openers and timers. The employee Identification Cards will be the keycard. The grant bid opening is in January. Jim will

be attending the bid opening to represent the bid in case there are questions.

Toni Hible, County Director of Tax Equalization, and Darrel Wollan from the City of Jamestown, made a request for tax abatement on parcel number 74-4133900. Schwartz made a motion, seconded by Marks to accept the request for tax abatement on parcel number 74-4133900. Roll Call vote: Schwartz, Neys, Klose, Ova, Marks voted aye.

Steve Thompson, Interstate Engineering, presented information on the two final grade raise projects, project number CER-4717(085) which is located two miles south of Cleveland and CER-4717(090) which is at Hehn Schaffer Lake north of Gackle. The Hehn Schaffer Lake Project had two options to choose from – To build or no build. If choose build then two options to choose from to do a 3.1 feet grade raise or realignment. Schwartz made a motion, seconded by Marks to do a 3.1 feet grade raise for project number CER-4717(085), the Hehn Schaffer Lake Project. Roll Call vote: Neys, Klose, Ova, Marks, Schwartz vote aye. The Cleveland South project had three options to choose from – To build or no build. If choose to build, then two options to choose from to do a 3.47 feet grade raise or realignment. Marks made a motion, seconded by Neys to do a 3.47 feet grade raise on project number CER-4717(090), the Cleveland South Project. Roll Call vote: Klose, Ova, Marks, Schwartz, Neys voted aye.

Steve Thompson solicited quotes to do the Cultural Resource Investigations for ten grade raise projects. We received one quote from Beaver Creek Archeology in the amount $1500.00 for each project or $750.00 each for a total of $7500.00 if awarded all ten projects. Marks made a motion, seconded by Schwartz to accept the bid from Beaver Creek Archeology for the Cultural Resource Investigation in the amount of $750.00 each for a total of $7500.00. Roll Call vote: Ova, Marks, Schwartz, Neys, Klose voted aye.

Renee Valenta, Interim Treasurer, presented the Designation of Depositories as follows: Bank Forward, Dakota Heritage Bank, First Community Credit Union, Gate City Bank, Northland Financial, Unison Bank, US Bank, Wells Fargo Bank, N.A. Ova made a motion, seconded by Marks to accept the Pledge of Depositories. Roll Call vote: Marks, Schwartz, Neys, Klose, Ova voted aye.

Wendy Thompson, County Wellness Committee, presented information on the Stutsman County Wellness Program with a request to approve the on-going comprehensive wellness program and wellness hours. Stutsman County receives a 1% premium reduction with Blue Cross Blue Shield for having this program in place and we have requirements to meet for the 1% premium reduction. Schwartz made a motion, seconded by Marks to approve the comprehensive wellness hours for the Stutsman County Wellness Program. Motion Carried.

Casey Bradley, Auditor/COO, informed the commissioners that there are several credit cards that exist for Stutsman County and the commissioner's board has never authorized anyone to get credit cards. Casey Bradley, Auditor/COO, is requesting that Linda Chadduck, Deputy Auditor, and himself to be appointed as the authorized agents for the designation of credit cards. Casey Bradley will bring back a list for approval from the Commissioner's at a later date. Ova made a motion, seconded by Schwartz to appoint Casey Bradley and Linda Chadduck as Designation of Authority for Credit Cards. Motion Carried.

Casey Bradley, Auditor/COO, requested approval for a change order on the Jail Roof Project. The construction company left our job site due to an emergency at another job site. The new deadline for finishing the Jail Roof Project will change from January 15th, 2012 to February 10th, 2012. Marks made a motion, seconded by Schwartz to approve the change order for the Jail Roof Project changing the finish deadline from January 15, 2012 to February 10th, 2012. Motion Carried.

Marks made a motion, seconded by Schwartz to approve the taxable meals and mid-month bills. Roll Call vote: Schwartz, Neys, Klose, Ova, Marks voted aye.

GENERAL
0058079 18.88 A & B BUSINESS INC;0058082 28.05 BAKKEN/DUSTIN;0058085 192.27 BROWN & SAENGER;0058098 427.93 DAN'S SOOPER STOP;0058099 509.75 DAUER'S TROPHIES;0058100 2,035.00 DKK GUARDIANSHIP SERVICES INC;0058104 879.24 HANSON TIRE SERVICE;0058105 250.00 HR COLLABORATIVE; 0058107 55.50 INFORMATION TECHNOLOGY DEPT;0058109 65.00 INTERNATIONAL ASSOC ASSESSING OFFICERS;0058110 2,000.00 JAMESTOWN FIRE DEPT;0058111 440.47 JAMESTOWN I-94 CLARK;0058113 1,242.12 JAMESTOWN SUN;0058114 1,287.80 JOBS HQ;0058115 4,000.00 JOHNSON MD/LARRY E;0058119 100.00 MID STATES ORGANIZED CRIME INFO CENTER;0058123 480.00 N D STATE RADIO COMMUNICATIONS;0058124 560.70 N D STATE TAX COMMISSIONER;0058128 169.00

NORTHERN PLAINS ELECTRIC;0058130 2,958.22 OTTER TAIL POWER CO;0058131 400.00 PERKINS/RANDY/PA;0058132 43.96 PFAFF/NANCY;0058136 492.74 SANDNESS LAW OFFICE;0058138 1,081.47 STOP & GO #431;0058139 886.46 STUTSMAN COUNTY AUDITOR;0058141 40.00 TRAUTMAN/RUSSELL;0058142 307.55 UNITED SPORTSMAN
911 EMERGENCY PHONE SYSTEM
0058085 117.54 BROWN & SAENGER; 0058089 431.16 CDW GOVERNMENT INC; 0058091 1,292.01 CENTURYLINK; 0058095 475.00 DAKOTA CENTRAL TELECOMMUNICATIONS; 0058096 148.56 DAKOTA CENTRAL TELECOMMUNICATIONS JMTN; 0058125 50.00 N D 911 ASSOCIATION
ROAD FUNDS
0058080 259.26 AMERIPRIDE LINEN & APPAREL;0058083 5,901.60 BELLON/MRS CLIFFORD;0058084 8,898.12 BORDER STATES PAVING INC;0058085 15.42 BROWN & SAENGER;0058086 294.84 BUTLER MACHINERY CO;0058087 207.91 CARQUEST AUTO PARTS;0058090 173.40 CENTRAL BUSINESS SYSTEMS, INC;0058092 60.63 CNH CAPITAL;0058094 612.00 CROSSROADS REPAIR LLC;0058096 163.81 DAKOTA CENTRAL TELECOMMUNICATIONS JMTN;0058097 6.00 DAKOTA VALLEY ELECTRIC;0058101 250.74 FARGO TRAILER CENTER;0058103 316.20 GRUENSTEIN/LARRY;0058108 399.38 INLAND TRUCK PARTS CO;0058112 126.88 JAMESTOWN PLUMBING & HEATING;0058116 72,390.00 KINETIC LEASING INC;0058117 56.45 MAC'S INC;0058118 15.15 MEDINA CITY AUDITOR;0058120 100.23 N A P A AUTO PARTS;0058128 40.00 NORTHERN PLAINS ELECTRIC;0058129 24,952.54 NORTHWEST TIRE INC;0058130 307.09 OTTER TAIL POWER CO;0058133 300.41 PRAXAIR DISTRIBUTION INC;0058134 650.00 QUALITY SERVICE & REPAIR;0058144 578.77 WALLWORK INC/W W;0058145 122.22 WEST END HIDE & FUR;0058146 4.35 WILHELM CHEVROLET BUICK GMC
SOCIAL SERVICES – 611.64

COUNTY PARK
0058128 862.25 NORTHERN PLAINS ELECTRIC
EMERGENCY
0058121 11,783.88 N D DEPT OF TRANSPORTATION
COUNTY CORRECTIONAL CENTER
0058090 78.60 CENTRAL BUSINESS SYSTEMS, INC; 0058091 164.00 CENTURYLINK; 0058123 960.00 N D STATE RADIO COMMUNICATIONS; 0058130 5,316.38 OTTER TAIL POWER CO
WEED CONTROL
0058139 4.48 STUTSMAN COUNTY AUDITOR
VETERANS SERVICE
0058085 18.37 BROWN & SAENGER; 0058090 263.15 CENTRAL BUSINESS SYSTEMS, INC
COUNTY AGENT
0058085 4.99 BROWN & SAENGER; 0058090 609.69 CENTRAL BUSINESS SYSTEMS, INC; 0058095 112.08
DAKOTA CENTRAL TELECOMMUNICATIONS; 0058140 14.49 TDS METROCOM
COUNTY ADVERTISING
0058081 2,000.00 ARTS CENTER/THE; 0058099 416.00 DAUER'S TROPHIES
EMPLOYEES HOSPITAL INS
0058122 102,387.68 N D P E R S; 0058143 400.00 VALENTA/RENEE
DATA PROCESSING
0058088 4,163.84 CDW GOVERNMENT; 0058093 3,007.79 COMPUTER PROFESSIONAL,ULTD, INC;0058107 631.80 INFORMATION TECHNOLOGY DEPT;0058137 61.20 SMAAGE/JOSH
CO EXTENSION FUND
0058106 34.78 HUGO'S 9; 0058126 173.15 NATIONAL CURRICULUM & TRAINING INSTITUTE; 0058127 25.00 NDSU AG COMMUNICATION; 0058135 725.00 ROUGH RIDER INDUSTRIES
FEMA FUNDS
0058102 32,127.85 GRIFFIN TOWNSHIP #23

Chad Kaiser, Stutsman County Sheriff, updated the commissioner's on the security changes at Stutsman County due to the start of a high-profile trial beginning February 6, 2012 and the vulnerability assessment that was completed. Metal detectors will be in place, doors will be locked, a bandit has been purchased, and the bathroom project that was scheduled to start will be on hold. Auditor's Office employees will be wearing identification cards at all times. Kaiser may have Deputy Reserves help out during this time. The Jamestown Police Department offered to help out with any security issues if needed.

At 8:59 a.m., a motion to adjourn was made by Neys, seconded by Schwartz. Motion Carried.

ATTEST:

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Casey Bradley	Mark T. Klose
Auditor/COO	Commission Chairman