Official Proceedings of the Stutsman County Commission - January 17th, 2017

At 4:30 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Dennis Ova, Dale Marks, David Schwartz, Craig Neys, and Mark T. Klose answered the roll call.

Jessica Alonge, Treasurer, presented the pledge of securities as follows: (institution, total deposits, and securities pledged) Bank Forward, $1,706,951.41, $1,619,725.25; First Community Credit Union, $776,034.15, $720,291.67; Choice Financial, $550,000.00, $640,300.00; Unison Bank, $3,004,090.94, $3,047,464.35; Wells Fargo Bank, $16,107,559.55, $35,429,000.17. The county is overprotected at each institution as of December 31, 2016. Schwartz made a motion, seconded by Ova to approve the pledge of securities as presented. Motion Carried.

Treasurer Alonge introduced Shannon Larson, Deputy Treasurer. Shannon started January 4th, 2017. Alonge is requesting a change in signing authority to add Shannon Larson on all of the bank accounts. Ova made a motion, seconded by Marks to approve the request as presented. Motion carried.

Jerry Bergquist, 911 Coordinator/Emergency Manager, is requesting approval of a backup public safety answering point (PSAP) agreement. Bergquist informed the commissioners there was a change in the law last legislative session and the county is required to have an agreement with our backup which is State Radio in Bismarck. Schwartz made a motion, seconded by Neys to approve the PSAP agreement with State Radio as presented. Motion carried.

Mickey Nenow, Highway Superintendent, is requesting to hire one to two new employees. The Road Department had one employee retire last fall and one is leaving this spring. Schwartz made a motion, seconded by Marks to approve hiring two employees as requested. Motion carried.

Nenow presented the commissioners with three loader quotes from RDO Equipment, Butler Machinery, and Titan Machinery. RDO had a JD 244K-II, base quote is $88,850 with a $12,000 trade in for a Net Quote of $76,850; Butler has a Cat 906M, base quote is $79,995 with a trade in of $9,200 for a net quote of $70,795; and Titan has a Case 221F HS, base quote is $75,500 with a trade in of $15,000 for a net quote of $60,500. Mickey is requesting to award the quote to Titan Machinery. Ova made a motion, seconded by Schwartz to award the quote to Titan Machinery as presented. The loader is 70 horsepower and will take about a month longer to get. Roll call vote: Marks, Schwartz, Neys, Klose, and Ova voted aye. Motion carried.

Highway Superintendent Nenow received a loan request in the amount of $20,000 from Moon Lake Township. Auditor Bradley wrote up a Joint Powers Agreement between Stutsman County and Moon Lake Township. A payment plan has been set up and the township will have ten years to pay it off with no interest. Moon Lake Township did not receive any money in 2016 due to a mill levy not being submitted and are in an emergency situation with the snowfall amounts. They need to keep the roads open. They did put in place an excess levy of up to 36 mills. Marks made a motion, seconded by Ova to approve the loan request and the joint powers agreement as presented. Roll call vote: Schwartz, Neys, Klose, Ova, and Marks voted aye. Motion carried.

Mickey is requesting approval of an annual maintenance certification that is sent out by the State of North Dakota for county Federal Aid projects. The certification is to take care of the roads and needs to be signed by State's Attorney Fremgen, Auditor Bradley, Highway Superintendent Nenow, and Commissioner Klose. Ova made a motion, seconded by Schwartz to approve the annual maintenance certification as presented. Motion carried.

Josh Smaage, IT Director, is requesting to upgrade the security camera system. The county received some extra funding of $54,600 which was split between the IT and Sheriff capital accounts. The security system item was not in the budget. The county currently has 55 cameras which about nine

percent is the old analog style. The new security cameras have the capability of doing a lot more functions as well as the picture quality would be better. The cameras could cost approximately $30,000 to replace everything. The county would need to do some network upgrades to support the new technology which could cost about $10,000. The benefit of upgrading the security system is currently the county contracts with a third party vendor, Reliance Telephone; if the county upgrades to the new system then everything would be done in house and the county wouldn't need to contract with a third party vendor. It could also possibly reduce staff time for the outdoor recreation with corrections. Jim Fettig, Courthouse maintenance supervisor, worked on a grant last year to purchase a DVR and a server. Josh will check on the salvage value of the current cameras. The second request is to add new keyless readers to three doors in corrections. Currently the county has programmed 64 keyless entries which are at the maximum. Smaage is hoping he will be able to do both requests and stay under the $54,600. Schwartz made a motion, seconded by Marks to approve the requests as long as it stays within the budget amount. Roll call vote: Neys, Klose, Ova, Marks, and Schwartz voted aye. Motion carried.

Connie Ova, Jamestown Stutsman Development Corporation (JSDC) is requesting capital improvement funds for the Center for Economic Development. The JSDC Finance Committee discussed improvements to the lower level conference rooms in order to have two large conference rooms complete with tables, chairs, and AV equipment. Currently, the second conference room (the yellow room) is not ideal. The Building Committee recommends investing approximately $25,000 in improvements. It is a 90/10 percent split between the City of Jamestown and Stutsman County. Schwartz made a motion, seconded by Marks to approve the request as presented. Roll call vote: Klose, Ova, Marks, Schwartz, and Neys voted aye. Motion carried.

Corry Shevlin, JSDC, is requesting approval of a flex PACE funding review and request. In January 2015 the City of Jamestown and Stutsman County approved a motion to give the JSDC Board of Directors final approval on the Flex PACE projects; in addition the City of Jamestown obligated $250,000 for the program. Since the change; the JSDC Board of Directors has approved five projects totaling $240,013. The City of Jamestown has contributed $216,813 and the county has contributed $23,300. Of the $250,000 the City of Jamestown obligated for Flex PACE projects there is $33,187 remaining. The JSDC Board of Directors passed a motion to request $166,813 from the City of Jamestown and Stutsman County on an 80/20 percent split to bring the total amount available for the Flex PACE program in 2017 to $200,000 and to continue with the current process. The county's portion is $33,362.60. Ova made a motion, seconded by Schwartz to approve the request as presented. Roll call vote: Ova, Marks, Schwartz, Neys, and Klose voted aye. Motion carried.

Nicole Meland, Deputy Auditor/Recorder, informed the commissioners the county had two positions open at the same time: audit support assistant and deputy recorder. The positions were interviewed concurrently. There was an applicant who applied for the audit support assistant position; however, Meland would like to offer the deputy recorder position to her or else the position would need to be re-opened. Schwartz made a motion, seconded by Neys to approve offering the deputy recorder position to the applicant. Motion carried.

Nicole Meland introduced Lindsay Dreher, the new Audit Support Assistant. Lindsay started today, January 17th, 2017.

Casey Bradley, Auditor/COO, presented a year end update for the Law Enforcement Center. Civil Fees collected increased in 2016; it was the highest collection year with the least amount of staff. The county collected $62,000 in civil fees. The jail housing revenue is approximately $72,803 per month; the average for a three year period is $79,000 which is about $6,000 below in anticipated revenue. The corrections department did finish in the positive; they were $101,000 under budget. In 2016, corrections worked 47,461 hours; which 59,000 hours were budgeted which is about 12,000 hours under budget.

Neys made a motion, seconded by Ova to publish the anticipated 2017 Stutsman County wages as presented. Motion Carried.

Commission: Klose, Mark T. $11,942.68;Marks,Dale $11,942.68;Neys,Craig $11,942.68;Ova,Dennis $11,942.68;Schwartz,David $11,942.68 Auditor's Office: Alonge, Jessica $48,259.46;Bond,Joshua $41,422.19;Bradley,Casey $130,037.50;Dreher,Lindsay $34,656.76;DuBord,Gwen $45,625.02;Larson,Shannon $37,188.02;Linz,Jason $51,348.81;Meland,Nicole $69,154.35;Perleberg,Tyler $70,537.44;Moser,Jessica $37,931.78;Smaage,Josh $85,964.60;Tanata,Ashley $34,656.76;Veil,Jamison $41,422.19 State's Attorney Office: Davis, Jeffrey $64,087.22;Fredrickson, Joni $41,418.05;Fremgen, Fritz $95,053.86; Holzkamm, Cindy $49,385.99;Ulven, Karla $37,513.59 Victim Witness Coordinator: McPherson, Ciara $41,422.19 Building Maintenance: Attleson, Mark $33,977.22; Bender, Steve $41,418.05;Fettig, Jim $53,584.02 Sheriff's Office: Anderson, April $39,464.23;Davis, Brian $45,677.55;Falk, Jason $66,425.15; Helgeson, Joy $43,571.69;Hess, Keith $66,931.42;Hirchert, Jonathan $45,677.55;Holzworth, Mercedez $43,042.97; Hoyt, Damian $52,895.39;Kaiser, Chad $81,025.34;Muske, Doug $48,473.38; Thom, Matthew $45,677.55;White, Danny $44,781.91;Wilkerson, Brian $45,677.55;Yunck, Casey $52,895.39 Emergency Management/E-911: Bergquist, Jerry $72,812.17; Morris, Rita $33,227.80;Van De Velde, Sarah $51,858.22;Andres, Dorinda $47,468.28;Blinsky, Pam $41,879.75;Boehm, Brianna $34,656.76;Carter, Terese $33,311.00; Cebula, Scott $41,058.58;Finley, Maureen $30,877.98;Jarland, Christi $41,879.75; Johnson, Rebekah $32,484.77;Wanamaker, Kathy $34,656.76;Zerr, Lorissa $44,443.12 Veterans Officer: Bratton, David $47,313.20;Morris, Rita $14,240.48 Highway Department: Anderson, Charles $44,730.41;Bjorland, Rusty $34,173.89;Braun, Nancy $38,690.41;Brickner, Gerald $36,462.00;Buskness, John $42,150.47; Christenson, Larry $30,345.41;Christianson, Jesse $39,719.33;Comer, Steve $46,648.11;DeWald, Rod $40,513.71;Ehrlich, Brian $30,345.41;Greer, Stuart $40,253.50;Gruenstein, Larry $48,417.64;Harrington, Robin $50,373.72;Koble, Ron $50,373.72;Michel, Tyler $56,463.14;Nenow, Mickey $64,177.50; Schmidt, Philip $34,173.89;Siebert, Leroy $37,188.02;Sinclair, John $50,373.72; Wegenke, Neil $42,150.47;Wentland, James $44,781.91;Wiest, Dan $49,385.99;Wiest, Duane $49,844.50;Zabka, Kevin $50,373.72; Zuck, David $44,730.41 Parks: Murch, Lyndon $28,294.18 Corrections: Ammon, Lucas $43,095.65;Barnes, Richard $56,693.23;Brown, Kayla $19,393.02;Christensen, Thomas $41,422.19;Cowie, Alexa $35,743.96;Dockter, Josh $48,867.16; Duchi, Marissa $17,410.68; Franke, Scott $41,422.19; Geroux, Garry $43,953.16;Goter, Darin $59,433.18;Grafing, Vicki $35,743.96;Hartman, Jessica $48,867.16; Jackson, Chad $78,814.24;John, Whitney $44,781.91;Koropatnicki, Dan $57,255.66; Lazo, Carlos $42,250.63;Markvart III, Richard $17,410.68; McDowell, Mylee $43,903.83;Meidinger, Mark $43,903.83;Peuser, Howard $53,584.02;Pruett, Sarah $17,410.68; Richards, Paul $17,410.68;Robison, K.C. $22,653.86;Rueda Deleon, Ryan $45,677.55;Schafer, Shaun $48,867.16;Schloegel, David $41,422.19; Thompson, Wendy $66,425.15;Volin, Kayla $50,841.39; Warren, Kent $17,410.68;Webber, Nicholas $40,609.99; County Agent: Barnes, Robin $36,178.48;Gohner, Shirley $38,690.41 Weed Control Officer: Manson, Ron $53,282.34;Ripplinger, Dylan $23,675.33 Social Services: Bendewald, Sandra $105,128.72; Block, Brandie $38,940.52;Burkett, Emeline $99,065.14;Clark, Sondra $41,323.99; Dunwoody, Teya $57,592.40;Everson, Samantha $29,594.16;Farsdale, Glory $39,719.33;Fiergola, Shari $39,719.33;Flitton, Jaclyn $38,176.98;Freije, Mandi $51,348.81;Hagel, Jean $38,690.41;Heinle, Nicole $58,744.25;Hoffman, Eileen $62,339.87;Hopewell, Barbara $66,425.15; Joramo, Shera $38,940.52;Larson, Brandy $50,341.96;Larson, Cathy $65,122.70;Miller, Elise $73,041.10;Miller, Tamara $40,513.71;Ness, Erin $38,940.52;Opp, Julie $42,078.96;Rau, Pamela $41,323.99;Reichenberger Scott, Susan $56,794.28; Spurgeon, Tanya $29,013.88;Staloch, Tiffany $39,719.33; Urness, Jennifer $39,719.33;Waagen, Mary $39,719.33;Wieland, Stephanie $51,348.81; Williams, Tina $46,591.10;Wright, Jessica $60,475.89; Wynne, Elizabeth $81,025.34

Ova made a motion, seconded by Schwartz to approve the taxable meals and mid-month bills for payment. Roll call vote: Marks, Schwartz, Neys, Klose, and Ova voted aye. Motion carried.

	General Revenue Fund			**General Revenue Fund Cont'd**	
74893	A & B BUSINESS INC	$135.09	74992	THE ATTIC SPORTSMAN'S LOFT	$745.00
74895	APCO INTERNATIONAL INC	$538.00	74993	THOMSON REUTERS	$502.67
74896	ARTS CENTER,THE	$2,122.00	74994	TRANE U.S. INC	$1,113.86
74897	ATTORNEY GENERAL OFFICE-1250	$12,640.00	74996	UEHRAN, JOEY	$15.00
74898	BABCOCK, SHERRY	$3.72	74999	WILHELM CHEVROLET BUICK GMC	$1,820.99
74899	BALCO UNIFORM CO INC	$716.73	75000	WILLIAMS, COLE	$173.00
74900	BEHAVIORAL INTERVENTIONS	$1,030.32	75001	WOLSKY, ALICE M	$7.37
74901	BOB BARKER CO	$7.17		**E 911 Phone System Fund**	
74902	BROWN & SAENGER	$104.99	74917	DAKOTA CENTRAL TELECOMMUNICATIONS	$726.71
74904	CBM FOOD SERVICE	$8,021.20		**County Roads Fund**	
74905	CDW GOVERNMENT INC	$6,694.99	74894	AMERIPRIDE SERVICES	$685.50
74906	CENTRAL AUTO REPAIR & SERVICES	$374.17		ANDERSON,CHARLES	$190.08
74907	CENTRAL BUSINESS SYSTEMS INC	$243.07	74903	BUTLER MACHINERY CO	$5,247.41
74909	CITY OF JAMESTOWN	$750.00	74911	CLEVELAND CITY WATER & SEWER	$95.70
74910	CITY OF MONTPELIER	$234.90	74917	DAKOTA CENTRAL TELECOMMUNICATIONS	$164.92
74912	CLIMATE CONTROL	$567.17	74919	DAN POLAND MACHINE INC	$25.48
74913	COLE PAPERS INC	$460.05	74921	FACTORY MOTOR PARTS CO	$657.32
74914	COOKS CORRECTIONAL	$289.55	74922	FARMERS UNION OIL CO-CENEX	$1,744.00

74915	CREATIVE ENERGY	$28.34	74923	FARMERS UNION OIL COMPANY - PETTIBONE	$10.50
74916	DACOTAH PAPER CO	$452.78	74924	FASTENAL CO	$293.30
74919	DAN POLAND MACHINE INC	$123.61	74925	FINANCIAL MANAGEMENT DIVISION	$32,386.99
74920	ECOLAB PEST ELIMINATION DIV	$209.22		GRUENSTEIN,LARRY	$226.26
74922	FARMERS UNION OIL CO-CENEX	$39.22	74930	GUTHMILLER EARTHMOVING INC	$32,018.60
74928	GACKLE AMBULANCE SERVICE	$1,339.00	74933	HIGH PLAINS WATER	$29.00
74931	HAMILTON, PATRICIA	$9.00	74934	HOME OF ECONOMY	$19.99
74935	HUST, MARLYS	$1,019.51		KOBLE,RON	$52.92
74936	INFORMATION TECHNOLOGY DEPT	$969.70	74947	MAC'S	$99.28
74937	J & L SERVICE	$169.16	74950	MDU	$1,495.52
74938	JAMESTOWN AMBULANCE	$16,000.00	74953	MEDINA CITY AUDITOR	$67.85
74939	JAMESTOWN FIRE DEPT	$3,000.00	74955	MENARDS - JAMESTOWN	$199.46
74940	JAMESTOWN I-94 EXXON	$221.01	74956	NAPA AUTO PARTS	$542.97
74941	JAMESTOWN STUTSMAN DEVELOPMENT CORP	$13,272.00	74961	ND INSURANCE DEPARTMENT	$100.00
74942	JAMESTOWN SUN	$1,872.27	74966	NORTHERN PLAINS ELECTRIC	$252.00
74944	JOHNSON MD,LARRY E	$5,534.56	74967	NORTHWEST TIRE INC	$1,661.94
74945	KAUTZ, JOHN	$9.00	74971	OTTER TAIL POWER CO	$496.05
74946	KLEIN McCARTHY ARCHITECTS	$2,020.79	74975	QUALITY SERVICE & REPAIR	$114.53
74947	MAC'S	$48.87	74976	QUILL CORPORATION	$110.30
74948	MARQUART,ANDREW S	$1,064.16	74986	STREETER COOP OIL	$2,292.00
74949	MARSH, BILLY	$144.58	74990	STUTSMAN COUNTY GLASS	$140.00
74950	MDU	$414.45	74997	VINING OIL CO	$297.44
74951	MEDICINE SHOPPE	$426.35	74998	WEST END HIDE & FUR	$16.90
74952	MEDINA AMBULANCE SERVICE	$9,500.00		WOODWORTH CITY AUDITOR - DD	$172.50
74954	MEDINA RESCUE SQUAD	$3,300.00		**Social Services Fund Total**	$2,861.23
74957	NAPA AUTO PARTS-LEC	$12.98		**County Park Fund**	
74958	ND ASSOCIATION OF COUNTIES	$118.00	74908	CENTRAL DAKOTA SANITATION INC	$1,060.76
74959	ND COUNTY RECORDERS ASSOCIATION	$200.00	74918	DAKOTA VALLEY ELECTRIC	$8.00
74960	ND HOUSING FINANCE AGENCY	$2,122.33	74943	JOHN DEERE FINANCIAL - PARK	$12.04
74962	ND STATE RADIO COMMUNICATIONS	$1,920.00		MONTPELIER CITY AUDITOR - DD	$400.00
74963	NEIGHBORHOOD GROCERY & GAS	$51.87	74966	NORTHERN PLAINS ELECTRIC	$1,033.55
74964	NEOFUNDS BY NEOPOST	$5,057.99		**Historical Society**	
74965	NEWMAN SIGNS	$300.00	74926	FRONTIER VILLAGE ASSN	$6,000.00
74966	NORTHERN PLAINS ELECTRIC	$211.00	74991	STUTSMAN COUNTY MEMORIAL MUSEUM	$8,490.00
74892	OFFICE OF STATE TAX COMMISSIONER	$69.14		**Veterans Service Fund**	
74968	OFFICE OF STATE TAX COMMISSIONER	$558.15		BRATTON,DAVID G	$107.00
74969	OLSON, DUANE & VICKY	$245.28		**County Agent Fund**	
74970	OTIS ELEVATOR COMPANY	$2,576.14		BARNES,ROBIN	$240.20
74971	OTTER TAIL POWER CO	$9,049.09		BARNES,ROBIN	$417.68
74972	PERKINS PA,RANDY	$2,125.00		BARNES,ROBIN	$35.00
74973	PHARMCHEM INC	$600.00	74902	BROWN & SAENGER	$159.60
74891	POST BOARD	$200.00	74916	DACOTAH PAPER CO	$72.61
74974	PRESORT PLUS	$4,805.85	74917	DAKOTA CENTRAL TELECOMMUNICATIONS	$248.56
74976	QUILL CORPORATION	$50.97		**Commissary Fund**	
74977	RATH, DELORES	$9.00	74995	TURNKEY CORRECTIONS	$209.51
74978	RECORD KEEPERS	$33.00		**Drug Program Fund Total**	$27,300.00
74979	RM STOUDT INC	$232.90		**Courthouse Building Fund**	
74980	SANFORD NORTH	$1,000.00	74890	CENTRAL SALES	$21,275.00
	SCHAFFER,DIANNE	$50.00		**County Correctional Center Construction Fund**	
74981	SCHEELS	$159.96	74890	CENTRAL SALES	$21,275.00
74982	SCHUMACHER CONSTRUCTION INC	$380.00	74927	G & R CONTROLS, INC	$56,933.00
74983	SMOKIE'S FIRE SALES & SERVICE INC	$179.60	74929	GRAYBAR	$1,010.00
74984	SOCIETY FOR HUMAN RESOURCE MNGMT	$199.00		**Road & Bridge Building Fund**	
74985	STEIN'S INC	$246.50	74955	MENARDS - JAMESTOWN	$48.28
74987	STREIFEL, IRENE	$988.11		**Senior Citizens Fund**	
74988	STUTSMAN CO TREASURER	$613.96		JAMES RIVER SENIOR CITIZENS - DD	$85,536.00
74989	STUTSMAN COUNTY AUDITOR	$2,762.50		**Job Incentive Fund**	
	STUTSMAN COUNTY FAIR - DD	$42,480.00	74941	JAMESTOWN STUTSMAN DEVELOPMENT CORP	$69,853.16

At 5:15 p.m., a motion to adjourn was made by Schwartz, seconded by Ova. Motion carried.

ATTEST:

_____ _____

Casey Bradley
Auditor/COO

Mark T. Klose
Commission Chairman