Official Proceedings of the Stutsman County Commission—January 17, 2023

At 3:30 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Jerry Bergquist, Chad Wolsky, Joan Morris, and Mark Klose answered the roll call. Steven Cichos was absent.

Sarah Frohlich, Director, Jamestown Community Corrections, presented the 2023 contract. There were no changes to the contract from the previous year. The contract has been approved by the LEC Governing Board. A motion to approve the contract was made by Morris, seconded by Bergquist. Roll call vote: Bergquist, Wolsky, Morris and Klose voted aye. Motion carried.

Jamison Veil, Jamestown City Assessor, presented an abatement application for parcel 74-3810760, which was destroyed by a fire. The request is to change the value of the property from $168,525 to $64,121, which is the reduction for the eight months that the structure was not on the property. A motion to approve the abatement was made by Bergquist, seconded by Wolsky. Roll call vote: Wolsky, Morris, Klose, and Bergquist voted aye. Motion carried.

Tyler Perleberg, Tax Director, presented an abatement application for parcel 26-3244010 which was destroyed by fire. The request is to change the value of the property from $243,300 to $47,600. A motion to approve was made by Bergquist, seconded by Wolsky. Roll call vote: Morris, Klose, Bergquist, and Wolsky voted aye. Motion carried.

Maureen McGilvrey, Treasurer/Recorder, requested an increase on credit card limits for the Road Department and the Auditor's Office. A motion to approve the increase was made by Wolsky, seconded by Morris. Roll call vote: Klose, Bergquist, Wolsky, and Morris voted aye. Motion carried.

McGilvrey also requested approval for designation of depository for Bell Bank to move funds from Wells Fargo. A motion to approve made by Bergquist, seconded by Wolsky. Roll call vote: Bergquist, Wolsky, Morris, and Klose voted aye. Motion carried.

Jim Fettig, Maintenance Supervisor, requested approval to purchase four of the ten heat pumps that were approved for purchase during ARPA funds discussion in 2022. A motion to approve the purchase of four heat pumps was made by Bergquist, seconded by Wolsky. Roll call vote: Wolsky, Morris, Klose, and Bergquist voted aye. Motion carried.

Fettig also requested permission to work on a noise in the heat pump loop at the courthouse. A motion to approve repairs not to exceed $7,500 was made by Bergquist, seconded by Wolsky. Roll call vote: Morris, Klose, Bergquist, and Wolsky voted aye. Motion carried.

Jim Wentland, Road Superintendent requested approval to lease a skid steer. He does not have enough funds in his budget to purchase a new skid steer. Wentland can lease a skid steer from Swanston's for a payment of $28,982/year for 3 years through the municipal lease program. At the end of the lease there is a $1.00 buyout. Wolsky visited extensively with both Wentland and Swanston's and stated that the equipment will have a two-year warranty, which can be extended for $1,700 prior to expiration. Wolsky made a motion to request a quote from Central Sales for a lease option and, if the option was not less than Swanston's, to approve a 3-year lease with Swanston's in the amount of $28,982 per year, seconded by Bergquist. Roll call vote Klose, Bergquist, Wolsky, and Morris voted aye. Motion carried.

Wentland also requested approval to purchase a new Cimline Melter, for $55,300 and trade the old one for $10,000. A motion to approve the request was made by Bergquist, seconded by Wolsky. Roll call vote: Bergquist, Wolsky, Morris, and Klose voted aye. Motion carried.

Jessica Alonge, Auditor/COO presented an asset forfeiture request in the amount of $29,962 for the replacement of a second vehicle. A motion to approve the request was made by Morris, seconded by Bergquist. Roll call vote: Wolsky, Morris, Klose, and Bergquist voted aye. Motion carried.

Alonge also presented 2022 ARPA Budget Transfer Requests. A motion to approve the transfers was made by Wolsky, seconded by Morris. Roll call vote: Morris, Klose, Bergquist, and Wolsky voted aye. Motion carried.

At 4:20 p.m., the Commission recessed for the County Park Board meeting.

Official Proceedings of the Stutsman County Park Board— January 17, 2023

At 4:20 p.m., Chairman Klose called the regular meeting of the Stutsman County Park Board to order. Jerry Bergquist, Joan Morris, Mark Klose, Chad Wolsky, Robert Martin, and Merri Mooridian answered the roll call. Steven Cichos was absent.

Merri Mooridian presented a request for a prorated 2023 cabin lease. She purchased her cabin lot on January 6th, and the lease was due by December 31st. The total prorated amount is $54.00 plus a $100.00 late fee. A motion to accept payment of $154.00 was made by Wolsky, seconded by Bergquist. Roll call vote: Klose, Martin, Bergquist, Wolsky, and Morris voted aye. Motion carried.

Karl Bergh, Park Superintendent, presented new 2023 camping rates. Alonge and Bergh spent several hours putting together information comparing campgrounds in neighboring areas and recommended going from $25 to $28 for RV spots, $50 to $55 for cabins, and leaving tent sites at $15. Morris presented several calculations on camping fees based on campground improvements that have been made or are scheduled. A motion was made by Morris to increase camping fees for RV sites to $30, cabins to $55 and tent sites to $15, seconded by Bergquist. Roll call vote: Martin, Mooridian, Bergquist, Wolsky, Morris, and Klose voted aye. Motion carried.

Bergh also requested the purchase of water heater for the Lakeside Campground bath house. He received a quote from Arctic Zone for $10,500, and a verbal quote from Macke Plumbing and Heating for $10,200. The labor will be done by Bergh and his staff, and a plumber will be hired to hook up the gas. A motion to purchase the water heater from Macke for $10,200 was made by Mooridian, seconded by Bergquist. Roll call vote: Mooridian, Bergquist, Wolsky, Morris, Klose, and Martin voted aye. Motion carried.

Bergh requested the purchase of a Grasshopper lawn mower from Central Sales in the amount of $19,400. He has $19,000 in his budget for this purchase. It is a diesel mower with a rear discharge. He would take the old mower to auction because it will not be accepted as a trade. A motion to approve the purchase of the diesel mower was made by Martin, seconded by Mooridian. Roll call vote: Bergquist, Wolsky, Morris, Klose, Martin, and Mooridian voted aye. Motion carried.

Bergh presented the request to develop reservable tent sites at Lakeside Campground. He and his staff would build the areas up with sand and dirt to elevate them, put timbers around each site, have electricity

trenched in and put water at each site. He was quoted $1.00/foot to trench it. He estimates the project to be $2,000 at most. Bergh feels the improvements will draw in more tent campers because the sites will be reservable online, not just on a first come, first serve basis. A motion to approve the request was made by Wolsky, seconded by Martin. Motion carried.

Alonge presented continued discussion on 2023 grazing and hay land permits. She spoke with the Bureau and the county is able to put the permits for grazing and hay land out for bid, which is what she and Bergh would recommend. The current permit allows the lease holder to put up a fence and gives them 60 days to remove it prior to the termination of the lease, or forfeit all right, title and interest to the fencing. A motion to start the bidding process for grazing and hay land permits, with a minimum of $25 per acre for pastureland and $32 per acre for hay land, if allowable, for a term of 3 years, was made by Bergquist, seconded by Martin. Motion carried.

Alonge presented the 2023 dock permit discussion. In her conversation with the Bureau, it was agreed that only the section of the land agreement that would be applicable are the reservations and they do not contain any language regarding dock permits. Morris and Martin would like something in writing from the Bureau. A letter will be drafted to the Bureau, with the assistance of Morris and Martin, to be proofread by Mooridian, giving them a certain amount of time to respond in writing. If no response is given in that time frame the letter will be sent to congressional members and/or Senator Hoeven's office.

A motion to approve payment of the monthly bills was made Martin, seconded by Wolsky. Roll call vote: Wolsky, Morris, Klose, Martin, Mooridian, and Bergquist voted aye. Motion carried.

County Park Fund	
ANDERSON BROS, INC	$525.00
DAKOTA VALLEY ELECTRIC	$5.00
DOI- BOR- REGION: MISSOURI BASIN	$188,000.00
GAHNER SANITATION SERVICE	$240.00
HOME OF ECONOMY	$28.88
JOB SERVICE NORTH DAKOTA	$316.20
JOB SERVICE NORTH DAKOTA	$55.80
MONTPELIER CITY AUDITOR - DD	$400.00
NAPA AUTO PARTS-PARK	$68.59
STUTSMAN RURAL WATER DISTRICT	$161.69

At 5:31 p.m., a motion to adjourn the Park Board meeting was made by Bergquist, seconded by Morris. Motion carried.

At 5:31 p.m., the Commission meeting was called back to order.

A motion was made by Wolsky to approve the mid-month bills and taxable meals, seconded by Morris. Roll call vote: Morris, Klose, Bergquist, and Wolsky voted aye. Motion carried.

At 5:32 p.m., a motion was made by Bergquist to adjourn the meeting, seconded by Wolsky. Motion carried.

	General Revenue Fund		10625	STUTSMAN CO TREASURER	$925.20
10490	ANDERSON, JACULINE	$619.42		STUTSMAN COUNTY FAIR - DD	$43,330.00
10492	ARTS CENTER,THE	$2,166.00	10601	SUMMIT FOOD SERVICE, LLC	$12,671.62
10493	ATTORNEY GENERAL OFFICE-1250	$2,723.00	10602	SWI FUNDS TOWER HOLDINGS, LLC	$229.13
10494	BALCO UNIFORM CO INC	$134.60	10603	TDS METROCOM	$225.61
10495	BARNES COUNTY AUDITOR	$40,960.16	10605	TDS METROCOM - SS	$131.48
10496	BARTZ, CHARLES & DEBORAH	$272.05	10607	THOMPSON, KIMBERLEE	$887.49
10497	BENNETT, KEVIN	$289.40	10611	TWO RIVERS PRINTING	$126.00
10498	BERESFORD AND SCHARLAU, LLC	$256.81	10615	VAN BRUGGEN, JANET	$100.00
10500	BUDGET AUTO	$248.50	10621	WILLIAMS, ARON	$19.98
10502	CDW GOVERNMENT INC	$30,824.56	10623	ZW PROPERTIES LLC	$171.06
10503	CELASCHI, JUDI R	$85.09	10512	DAKOTA CENTRAL TELECOMMUNICATIONS	$999.03
10504	CENTRAL BUSINESS SYSTEMS INC	$172.07		**E 911 Phone System Fund**	
10505	CENTRAL SALES	$326.67	10519	EVERBRIDGE	$9,270.00
10506	CENTURYLINK	$1,030.54	10544	JAMESTOWN COMMUNICATIONS INC	$14,714.25
10509	CREATIVE ENERGY	$200.35	10561	NATIONAL EMERGENCY NUMBER ASSOCIATION	$147.00
10511	DAKOTA CENTRAL TELECOMM	$641.67	10562	ND 911 ASSOCIATION	$50.00
10514	DALSTED & RYAN P C	$38.00	10609	TRITECH SOFTWARE SYSTEMS	$7,640.33
10515	DIRTY DIESEL SERVICE & REPAIR LLC	$5,325.67		County Roads Fund	
10517	ECOLAB PEST ELIMINATION DIV	$251.27	10491	ARAMARK	$248.85
10523	FETTIG, SONJA R	$67.65	10501	BUTLER MACHINERY CO	$144.16
10525	FM TITLE	$30.00	10508	CLEVELAND CITY WATER & SEWER	$101.70
10527	FORUM COMMUNICATIONS COMPANY	$3,473.88	10520	FACTORY MOTOR PARTS CO	$450.00
10528	FRONTIER PRECISION	$667.63	10521	FARMERS UNION OIL CO-CENEX	$8,006.29
10529	GACKLE AMBULANCE SERVICE	$1,392.00	10522	FASTENAL CO	$355.92
10531	GALLS, LLC	$112.99	10524	FINANCIAL MANAGEMENT DIVISION	$1,400.21
10532	GATE CITY BANK	$3,365.06		HARRINGTON, LEVI	$107.50
10533	GRAY, JEREMY	$81.88	10536	HIGH PLAINS WATER	$24.00
10534	HANNES, REIKER	$682.49		JOB SERVICE NORTH DAKOTA	$1,098.00
10535	HEHR, AMY	$52.50		JOB SERVICE NORTH DAKOTA	$1,032.00
10537	HIGH POINT NETWORKS	$2,120.00		JOB SERVICE NORTH DAKOTA	$704.00
10540	INFORMATION TECHNOLOGY DEPT	$5,697.24		JOB SERVICE NORTH DAKOTA	$782.00
10542	INTERSTATE ENGINEERING	$17,065.70		KRAMLICH MICHAEL	$278.13
10543	JAMESTOWN AMBULANCE	$16,646.40		KRAMLICH, MYRON	$176.25
10545	JAMESTOWN COMMUNITY CORRECTIONS	$500.00	10553	LINDE GAS & EQUIPMENT	$250.58
10546	JAMESTOWN FIRE DEPT	$3,000.00	10557	MENARDS - JAMESTOWN	$104.45
10547	JENSEN MARLYS E	$80.87		MONTPELIER CITY AUDITOR - DD	$58.00
	JOB SERVICE NORTH DAKOTA	$221.57	10558	NAPA AUTO PARTS	$345.68
	JOB SERVICE NORTH DAKOTA	-$1.77	10563	ND ASSOCIATION OF COUNTY ENGINEERS	$275.00
10548	KIRSCHENMANN FAMILY FARMS, INC.	$2,923.15	10568	NDACE	$150.00
10549	L & M CONTRACTORS	$450.00	10571	NORTH DAKOTA ONE CALL	$23.40
10550	LANGUAGE LINE SERVICES	$196.97	10575	NORTHWEST TIRE INC	$11,529.71
10551	LEAF	$129.55	10579	POWER PLAN	$11,578.34
10552	LERETA LLC	$103.52	10585	RDO TRUCK CENTERS	$301.44
10554	MARQUART,ANDREW S	$1,116.00	10592	S&R TRUCK PLAZA	$120.95
10555	MDU	$3,119.24	10594	SANFORD HEALTH OCCUPATIONAL MEDICINE	$75.00
10556	MEDINA RESCUE SQUAD	$3,433.00		STREETER CITY AUDITOR - DD	$103.75
10560	NAPA AUTO PARTS-SHERIFF	$101.96	10604	TDS METROCOM - RD	$1.09
10564	ND COUNTY AUDITOR'S ASSOCIATION	$250.00	10608	TOWE, JEREMY W	$84.38
10565	ND COUNTY TREASURER'S ASSOCIATION	$250.00	10618	VINING OIL CO	$2,512.32
10566	ND EMERGENCY MANAGEMENT ASSOCIATION	$100.00	10619	WEST END HIDE & FUR	$19.80
10567	ND STATE RADIO COMMUNICATIONS	$1,920.00	10622	WM. D. SCEPANIAK, INC.	$287,300.00
10569	NDCCAA	$100.00		Weed Control Fund	
10570	NIELAND, WALTER	$1,419.73		JOB SERVICE NORTH DAKOTA	$641.84
10572	NORTHERN PLAINS ELECTRIC	$607.00		**Historical Society**	
10573	NORTHERN PLAINS ELECTRIC COOPERATIVE	$470.10	10526	FORT SEWARD RECONSTRUCTION	$6,819.00
10574	NORTHERN SAFETY TECHNOLOGY INC	$1,619.87	10599	STUTSMAN COUNTY MEMORIAL MUSEUM	$13,638.00
10576	OTTER TAIL POWER CO	$11,012.34		**Veterans Service Fund**	
10577	OTTMAR & OTTMAR PC	$20.00	10612	TYLER TECHNOLOGIES INC	$449.00
	PERLEBERG, CIARA	$10.20		**County Agent Fund**	
10578	PHARMCHEM INC	$660.45	10510	DACOTAH PAPER CO	$238.59
10580	PRESORT PLUS	$4,932.49	10584	R&H MAINTENANCE	$400.00
10581	PRIMARY PRODUCTS COMPANY	$108.85	10587	RECYCLING CENTER OF NORTH DAKOTA, LLC	$30.00
10582	QUADIENT FINANCE USA, INC. - AUD	$39.00	10606	THE GRATEFUL PLATE	$202.50
10583	QUILL CORPORATION	$108.25		WOLFF, ASHLEY	$135.59
10586	RECORD KEEPERS	$81.50		WOLFF, ASHLEY	$64.85
10588	RHEM, FREDERICK	$20.72		**Human Service Zone Fund Total**	$1,266.11
10589	ROMSDAL, JEFF	$67.89		**Commissary Fund**	
10590	ROMSDAL, JEFFREY J	$131.87	10610	TURNKEY CORRECTIONS	$223.04
10591	RUDOLPH, PAULA	$23.62		**Drug Program Fund Total**	$62,858.48
10593	SALAMANDER TECHNOLOGIES, LLC	$3,510.00		**Township Collections Fund**	
10595	SC CORRECTIONS	$1,511.50	10626	STUTSMAN COUNTY AUDITOR	$75,891.26
	SCHAFFER,DIANNE	$60.00	10627	STUTSMAN COUNTY AUDITOR	$3,000.00
10596	STATE TAX COMMISSIONER	$1,175.34			

ATTEST:

Jessica Alonge Auditor/COO	Mark T. Klose Commission Chairman