Official Proceedings of the Stutsman County Commission - January 19th, 2016

At 8:00 a.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Dennis Ova, Dale Marks, David Schwartz, Craig Neys, and Mark T. Klose answered the roll call.

Jamestown/Stutsman Development Corporation (JSDC) is requesting approval to de-obligate the incentive funds for the CHS Fertilizer project. The total funds to de-obligate are $470,000 for the City of Jamestown and $235,000 for Stutsman County annually for 20 years. This would also include a formula adjustment back to the city and county with an 80/20 percent split respectively on projects that were done prior to the CHS commitment. Schwartz made a motion, seconded by Marks to approve the de-obligation request as presented. Motion Carried.

Jessica Alonge, Treasurer presented the pledge of securities as follows: (institution, total deposits, and securities pledged) Bank Forward, $1,703,032.38, $1,097,380.70; First Community Credit Union, $775,500.00, $2,656,343.45; Northland Financial, $550,000.00, $903,000.00; Unison Bank, $2,712,450.51, $3,166,854.26; Wells Fargo Bank, $19,295,880.05, $38,702,613.28. The county is overprotected at each institution as of December 31, 2015. Alonge presented the Commission with a list of Designation of Depositories. Every even numbered year the commission is required to approve the depository banks for all of the county's funds. The Treasurer's office received letters back from the following institutions that are interested in being designated as depositors for county funds: Bank Forward, Choice Financial, Dacotah Bank, Dakota Heritage Bank, First Community Credit Union, Gate City Bank, Unison Bank, US Bank, and Wells Fargo. Ova made a motion, seconded by Neys to approve the pledge of securities and the designation of depositories as presented. Motion Carried.

Chad Jackson, Jail Administrator, is requesting approve of the CBM Managed Services food services contract. The contract has a 2.8 percent increase on the food costs per meal which is tied to the Midwest Cost of Living Index. Neys made a motion, seconded by Ova to approve the CBM contract as presented. Roll call vote: Ova, Marks, Schwartz, Neys, and Klose voted aye.

Mickey Nenow, County Highway Superintendent, presented information regarding the Iosco FEMA project. The Iosco FEMA project is the last of the large FEMA projects. The county has had approximately 1,900 different FEMA sites that we have been working on since 2009, 2010, and 2011 flooding. There has been a misunderstanding; a FEMA design was out of line with what was actually there. Both the federal and state FEMA offices looked at the project and stated they would pay for overages, but it will be done when the project is closed. Iosco Township will only pay for the contract and they feel they shouldn't be obligated to pay the overages. Iosco feels it is miss engineering on behalf of the county or FEMA. The contract is between Iosco Township and the contractor, however; Stutsman County is the fiscal agent for FEMA grant funds. Iosco has received approximately $127,000 of the original progress estimate. Currently, the total amount due is $178,000.00. Iosco Township will pay what they owe which leaves a balance of $29,386.10 which needs to be paid before FEMA will process to do the closeout. All but three percent will come back to the county. Auditor Bradley is requesting the county to pay the $29,386.10 to and the county will be reimbursed back once they receive the money and will bill back the township their share. Neys made a motion, seconded by Schwartz to approve paying the $29,386.10 as presented. Roll call vote: Marks, Schwartz, Neys, Klose, and Ova voted aye.

Nicole Meland, Administrative Staff Officer, presented information regarding the revolving loan fund. Currently, the county has two outstanding loans: Homer Township with a balance of $13,352.74 and Tyler Tech with a balance of $97,077.22. The county has had a total of 16 loans since 2005. The balance of the revolving loan fund is approximately $700,000. The estate tax

does go into this fund when the county receives monies. The Iosco Township payment will come out of this fund.

Schwartz made a motion, seconded by Ova to publish the anticipated 2016 Stutsman County wages as presented. Motion Carried.

Commission: Klose, Mark T. $11,824.44; Marks, Dale $11,824.44; Neys, Craig $11,824.44; Ova, Dennis $11,824.44; Schwartz, David $11,824.44 Auditor's Office: Alonge, Jessica $46,844.75;Bond, Joshua $40,207.91;Bradley, Casey $128,750.00; Chadduck, Linda $86,836.08;DuBord, Gwen $44,287.54; Grabinger, Vanessa $37,556.22;McPherson, Cheryl $38,307.34; Meland, Nicole $49,350.99; Michel, Lyndsey $36,819.82;Perleberg, Tyler $68,469.65; Sherman, Jessica $36,819.82; Smaage, Josh $83,444.58; Tanata, Ashley $33,640.81;Veil, Jamison $40,207.91 State's Attorney Office: Fredrickson, Joni $38,642.72;Fremgen, Fritz $92,267.39;Holzkamm, Cindy $46,076.76;LeFevre, Troy $71,235.82;Moe, Katherine Naumann $62,759.78;Swangler, Julie $38,642.72 Victim Witness Coordinator: McPherson, Ciara $40,207.91 Building Maintenance: Attleson, Mark $32,981.19; Bender, Steve $40,203.89;Fettig, Jim $52,013.22 Sheriff's Office: Anderson, April $38,307.34;Davis, Brian $44,338.52;Falk, Jason $65,767.48;Helgeson, Joy $42,294.40;Hess, Keith $64,969.35;Hirchert, Jonathan $44,338.52;Hoyt, Damian $51,344.77;Kaiser, Chad $78,650.11;Kapp, Elizabeth $51,344.77;Muske, Doug $47,052.39;Thom, Matthew $44,338.52;White, Danny $43,469.14;Wilkerson, Brian $44,338.52;Yunck, Casey $51,344.77 Emergency Management/E-911: Bergquist, Jerry $70,677.70;Morris, Rita $32,253.73;Van De Velde, Sarah $50,338.01;Andres, Dorinda $46,076.76; Blinsky, Pam $40,652.06;Boehm, Brianna $33,640.81;Carpenter, Katie $30,572.26;Cebula, Scott $39,854.96;Davis, Jaimie $36,413.89; Jarland, Christi $40,652.06;Johnson, Rebekah $31,532.45;Wanamaker, Kathy $33,640.81;Zerr, Lorissa $43,140.28 Veterans Officer: Bratton, David $45,926.22;Morris, Rita $13,823.03 Highway Department: Anderson, Charles $43,419.16;Bjorland, Rusty $33,172.03; Braun, Nancy $37,556.22;Brickner, Gerald $36,462.00;Buskness, John $40,914.85;Christenson, Larry $29,455.87;Christianson, Jesse $36,097.86;Comer, Steve $45,280.63;DeWald, Rod $39,326.06;Ehrlich, Brian $29,455.87;Elstad, James $39,326.06;Gruenstein, Larry $46,998.30;Harrington, Robin $48,897.02;Koble, Ron $48,897.02;Marsalek, Lawrence $30,645.89;Michel, Tyler $54,807.94;Nenow, Mickey $62,296.16;Schmidt, Philip $33,172.03;Siebert, Leroy $36,097.86;Sinclair, John $48,897.02;Trzpuc, Bernie $36,861.41; Wegenke, Neil $40,914.85;Wentland, James $43,469.14;Wiest, Dan $47,938.26;Wiest, Duane $48,383.33;Zabka, Kevin $48,897.02; Zuck, David $43,419.16 Parks: Brady, Lucas $24,875.62;Lorenz, Dennis $43,118.23;Lorenz, Donald $32,271.55;Murch, Lyndon $27,464.83 Corrections: Alexander, Charles $40,207.91;Ammon, Lucas $41,832.31;Barnes, Richard $55,031.28;Christensen, Thomas $40,207.91;Dockter, Josh $47,434.63;Geroux, Garry $43,517.98;Goter, Darin $57,690.93;Hartman, Jessica $47,434.63;Holzworth, Mercedez $44,338.52;Jackson, Chad $76,503.82;John, Whitney $43,469.14;Koropatnicki, Dan $55,577.23;Martini, Teresa $49,350.99; McDowell, Mylee $40,207.91;Meidinger, Mark $42,616.80;Peuser, Howard $53,053.48;Rueda Deleon, Ryan $44,338.52;Schafer, Shaun $47,434.63;Schloegel, David $40,207.91;Thompson, Wendy $64,477.92;Volin, Kayla $44,338.52;Webber, Nicholas $40,207.90;Brown, Kayla $18,824.51;Lazo, Carlos $18,824.51;Ruff, Malauree $17,238.31;Sahr, Trever $17,238.31 County Agent: Barnes, Robin $35,117.92; Gohner, Shirley $37,556.22 Weed Control Officer: Manson, Ron $51,720.39 Social Services: Aldinger, Jennifer $55,904.10;Bendewald, Sandra $104,087.84;Block, Brandie $37,798.99;Burkett, Emeline $86,836.08;Clark, Sondra $40,112.59;Dunwoody, Teya $55,904.10; Ebel, Linda $75,938.67;Everson, Samantha $28,726.61;Farsdale, Glory $38,554.97;Fiergola, Shari $38,554.97;Freije, Mandi $47,434.63; Hagel,Jean $37,556.22;Hoffman, Eileen $60,512.39;Hopewell, Barbara $65,767.48;Joramo, Shera $37,798.99;Larson, Brandy $47,434.63;Larson, Cathy $63,213.65;Miller, Elise $72,317.92;Miller, Tamara $39,326.06;Ness, Erin $30,572.26;Nygaard, Diane $45,173.29;Opp, Julie $40,845.48;Ortberg, Ella $38,554.97;Rau, Pamela $40,112.59;Reichenberger Scott, Susan $56,231.96;Spurgeon, Tanya $28,163.34;Staloch, Tiffany $38,554.97;Tostenson, Jennifer $37,798.99;Urness, Jennifer $38,554.97;Waagen, Mary $38,554.97; Wieland, Stephanie $47,434.63;Williams, Tina $45,225.29;Wright, Jessica $55,904.10;Wynne, Elizabeth $71,558.70

Casey Bradley, Auditor/COO, received one carryover request for annual leave from Josh Smaage, IT Director. Smaage currently has 322 hours of available annual leave which the cut off hours is 240. This leaves him with 82 hours of annual leave he has not been able to use. Auditor Bradley is requesting approval of the carryover request since Josh has been shorthanded the last six months and he has not been able to take vacation due to the work load. The county is possibly looking at an outside firm to take over some of the duties. The county has had some out of town firms that have expressed interest in working with the county. The starting wage is around $50,000 but it has been a tough position to get filled. Schwartz made a motion, seconded by Marks to approve the carryover request as presented. Motion Carried.

Auditor Bradley received a Notice of Consultation to Judgeship No. 2 in the Southeast Judicial District Supreme Court. Judge Merrick will not be seeking re-election. Each time there is a vacancy, the Supreme Court reconsiders if the judgeship should be filled in the same district, moved to another district or eliminated. Auditor Bradley is requesting authorization to write a letter of support to re-fill that position. Ova made a motion, seconded by Marks to send letter as presented. Motion Carried.

Auditor Bradley presented a Quit Claim Deed between Stutsman County and Spiritwood Township. The deed is to transfer ownership for the CHS road to Spiritwood Township. The Recorder's Office and Auditor's Office looked over the deed. Spiritwood Township looked over deed and approved it as well. Spiritwood Township requested to take ownership of the CHS

road so they can put it back on their township lane miles. Schwartz made a motion, seconded by Neys to approve the deed as presented. Motion Carried.

Ova made a motion, seconded by Schwartz to approve the Off Sale beer license and Sunday beer permit for Jeff and Kristie Douty and Dean and Wanda Alber dba/ The D.A.K at Pelican Point. Motion carried.

Auditor Bradley presented the year end fund transfers for the 2015 year. Bradley went through each transfer for the commissioners. Marks made a motion, seconded by Ova to approve the transfers as presented. Motion carried.

Auditor Bradley presented the 2015 budget amendments. Bradley went through each fund with the commissioners. Schwartz made a motion, seconded by Ova to approve the budget amendments as presented. Motion carried.

Auditor Bradley presented the 2016 Payments on demand to the commissioners. Bradley is requesting authorization to pay any bills that come due before a commission meeting such as utilities, postage, State's Attorney's fees, Social Services' background fees and credit card bills. Ova made a motion, seconded by Marks to approve the payments on demand as presented. Motion Carried.

Schwartz made a motion, seconded by Neys to approve the taxable meals and mid-month bills for payment. Roll call vote: Schwartz, Neys, Klose, Ova, and Marks voted aye.

	General Revenue Fund			**General Revenue Fund Cont'd**	
71943	A & B BUSINESS INC	$304.70	72053	WAHL,LARRY OR PATRICIA	$1,519.25
71946	ATTORNEY GENERAL OFFICE-1250	$5,050.00	72055	WILLMAN,DEBRA	$20.48
71947	BALCO UNIFORM CO INC	$1,594.28	72056	WINDJUE,LLOYD	$352.70
71948	BEHAVIORAL INTERVENTIONS	$1,545.90		**Restorative Justice Fund Total**	$72.00
71949	BLUE STAR DRY CLEANING & BEYOND	$65.00		**E911 Phone System Fund**	
71950	BROWN & SAENGER	$53.78	71961	DAKOTA CENTRAL TELECOMMUNICATIONS	$937.38
71952	CBM FOOD SERVICE	$7,333.64	72013	ND ASSOCIATION OF COUNTIES	$10,343.73
71953	CDW GOVERNMENT INC	$3,593.20	72048	TDS METROCOM	$1.34
71954	CENEX FLEETCARD	$1,847.05		**County Roads Fund**	
71956	CITY OF JAMESTOWN	$750.00	71944	AMERIPRIDE SERVICES	$719.77
71957	CLASSIC COUNTRY KSJB	$150.00		ANDERSON, CHARLES	$583.05
71958	CREATIVE ENERGY	$142.89	71950	BROWN & SAENGER	$19.12
71959	DACOTAH PAPER CO	$922.56	71951	BUTLER MACHINERY CO	$1,101.59
71960	DAHL,TRAVIS	$20.00	71958	CREATIVE ENERGY	$1,598.20
71962	DAKOTA MAILING	$660.45	71961	DAKOTA CENTRAL TELECOMMUNICATIONS	$161.92
71964	DAUER'S TROPHIES	$450.00	71963	DAKOTA VALLEY ELECTRIC	$8.00
71965	DR DAWN'S PET STOP LLC	$41.77	71969	FARMERS UNION OIL CO-CENEX	$1,652.00
71968	FARGO GLASS & PAINT CO	$142.10		GRUENSTEIN,LARRY	$263.35
71969	FARMERS UNION OIL CO-CENEX	$34.48	71971	GILLE AUTO	$95.00
	FETTIG, JIM	$2.75	71977	HIGH PLAINS WATER	$6.00
71970	GACKLE AMBULANCE SERVICE	$1,300.00	71978	HOME OF ECONOMY	$103.41
71972	GJESDAHL LAW	$7,206.30	71980	INTERSTATE ENGINEERING	$226,288.68
71973	GRAYBAR	$137.28	71984	JAMESTOWN COMMUNICATIONS INC	$241.00
71974	GREENLUND,TIM	$12.00	71989	JAMESTOWN SUN RD	$167.00
71975	GUERRERO,SAN JUANA	$84.00	71993	JOHN DEERE FINANCIAL	$1,098.08
71976	HALLWACHS,AMANDA	$28.00		KOBLE,RON	$362.25
71978	HOME OF ECONOMY	$43.29	71998	MAC'S INC	$171.52
71979	INFORMATION TECHNOLOGY DEPT	$937.35	72000	MDU	$960.60
71981	J & L SERVICE	$19.00	72002	MEDINA CITY AUDITOR	$18.85
71982	JAMESTOWN AREA AMBULANCE	$575.83	72007	NAPA AUTO PARTS	$1,681.90
71983	JAMESTOWN CITY BALER	$23.33	72019	NORTHWEST TIRE INC	$1,156.90
71984	JAMESTOWN COMMUNICATIONS INC	$52.00	72020	O'REILLY AUTOMOTIVE INC	$6.99
71985	JAMESTOWN FIRE DEPT	$3,000.00	72023	OTTER TAIL POWER CO	$358.80
71986	JAMESTOWN I-94 EXXON	$240.75	72026	PRAXAIR DISTRIBUTION INC	$186.48
71988	JAMESTOWN SUN	$1,285.37	72028	PROBUILD	$10.75
71990	JETSTREAM CAR WASH	$30.33	72029	PRODUCTIVITY PLUS ACCOUNT	$731.00
71991	JOBS HQ	$394.00	72031	RDO TRUCK CENTERS	$118.00
71992	JOCHIM,ANTON	$26.59	72041	STREETER COOP OIL	$394.80
71994	JOHNSON MD,LARRY E	$5,987.94	72048	TDS METROCOM	$7.79
71995	KALUZA,MAREK	$38.00	72049	TRUE VALUE (ROAD DEPT)	$3.96
71996	KLEIN'S COLLISION CENTER	$1,947.29	72051	VINING OIL CO	$1,356.45
71997	MAC'S	$313.99	72054	WEST END HIDE & FUR	$271.14

71999	MARQUART,ANDREW S	$1,018.87		**Social Services Fund Total**	$7,085.04
72000	MDU	$280.81		**County Park Fund**	
72001	MEDICINE SHOPPE	$584.24	71955	CENTRAL DAKOTA SANITATION INC	$1,060.76
72003	MEDINA RESCUE SQUAD	$2,600.00		MONTPELIER CITY AUDITOR-DD	$400.00
72004	MID STATES ORGANIZED CRIME INFO CENTER	$100.00		**Emergency**	
72005	MIDWEST MANAGEMENT	$72.00	72016	ND DEPT OF TRANSPORTATION	$591.64
72006	MORACO,RALPH P	$12.97		**Weed Control Fund**	
72008	NAPA AUTO PARTS-LEC	$26.98		DEUTSCHER,DAVID	$35.64
72009	NAPA AUTO PARTS-SHERIFF	$36.68		KLOSE,MARK	$115.56
72010	NARDINI FIRE EQUIPMENT OF ND	$173.50		LEES,KIM	$13.50
72011	NATIONAL ASSOCIATION OF COUNTIES	$450.00	71997	MAC'S	$43.73
72013	ND ASSOCIATION OF COUNTIES	$124.00		MANSON,RON	$143.56
72014	ND COUNTY AUDITOR'S ASSOCIATION	$500.00		MARTIN,BOB	$115.56
72015	ND COUNTY TREASURER'S ASSOCIATION	$500.00	72044	STUTSMAN COUNTY AUDITOR	$139.76
72017	ND SAFETY COUNCIL	$225.00		**Veterans Service Fund**	
72018	ND STATE RADIO COMMUNICATIONS	$2,600.00	72012	ND ASSOC OF CO VETERAN SERVICE OFFICERS	$50.00
72019	NORTHWEST TIRE INC	$319.98	72048	TDS METROCOM	$6.30
72020	O'REILLY AUTOMOTIVE INC	$42.73		**County Agent Fund**	
72021	OFFICE OF STATE TAX COMMISSIONER	$522.58	71950	BROWN & SAENGER	$42.41
72022	OTIS ELEVATOR COMPANY	$3,207.32	71961	DAKOTA CENTRAL TELECOMMUNICATIONS	$236.02
72023	OTTER TAIL POWER CO	$8,566.46	71966	EMERGENCY TRAINING ASSOCIATES ND	$360.00
72024	PERKINS PA,RANDY	$425.00	72037	SERVICEMASTER OF JAMESTOWN	$416.00
72025	PHARMCHEM INC	$6,255.00	72043	STUTSMAN CO 4-H	$1,000.00
72027	PRESORT PLUS	$5,210.90	72044	STUTSMAN COUNTY AUDITOR	$680.03
72028	PROBUILD	-$0.01	72052	VISA EXT 3424	$204.94
72030	QUILL CORPORATION	$231.28		**Courthouse Building Fund**	
72032	READEL,DONALD R	$153.23	71945	ARCTIC ZONE REFRIGERATION	$87.50
72033	RECORD KEEPERS	$27.00	71973	GRAYBAR	$327.92
72034	SANDNESS LAW OFFICE	$90.00	72028	PROBUILD	$15.98
72035	SANFORD	$125.00	72036	SCHUMACHER CONSTRUCTION INC	$21,180.00
	SCHAFFER,DIANNE	$50.00		**Document Preservation Fund**	
72038	SOCIETY FOR HUMAN RESOURCE MNGMT	$190.00	72050	UNDERGROUND VAULTS & STORAGE	$10.85
72039	SOCRATA, INC	$6,000.00		**County Sheriff Capital Fund**	
72040	SOMSEN,IONE	$204.17	72047	TASER INTERNATIONAL	$12,106.50
72042	STRUCTURAL MATERIALS INC	$82.80		**Revolving Loan Fund**	
72045	STUTSMAN COUNTY POP FUND	$1,645.00	71987	JAMESTOWN REGIONAL AIRPORT	$65,000.00
72046	SUPREME COURT OF ND	$25.00		**FEMA**	
72048	TDS METROCOM	$236.91	71980	INTERSTATE ENGINEERING	$437.50
	VAN DE VELDE,SARAH	$56.16		**Wages December 24, 2015**	$582,474.21

Auditor Bradley requested approval to establish the Polling locations to stay the same for both the primary and general elections in 2016 which is at Pingree, Medina, Kensal, and the Civic Center along with the courthouse for early voting. Schwartz made a motion, seconded by Ova to approve establishing the polling locations as presented. Motion carried.

Commissioner Neys inquired about when the meeting is for the 281 bypass turning lane. Mickey Nenow will send an email to the commissioners regarding the date and time of the meeting.

At 8:33 p.m., a motion to adjourn was made by Schwartz, seconded by Marks. Motion carried.

ATTEST:

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Casey Bradley
Auditor/COO

Mark T. Klose
Commission Chairman