Official Proceedings of the Stutsman County Commission – January 19, 2021

At 3:30 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Dennis Ova, Joan Morris, Steven Cichos, and Mark Klose answered the roll call. Ramone Gumke was absent.

Jamison Veil, Jamestown City Assessor, presented abatements applications for the property at 909 9th Ave NE for the years of 2018, 2019, and 2020. The owners provided an appraisal and Veil re-assessed the property. The property was previously valued at $167,128. The City Council recommended lowering the value value to $147,600 for 2018, $152,500 for 2019, and $154,500 for 2020. Cichos made a motion to approve the request, seconded by Ova. Ova, Morris, Cichos, and Klose voted aye. Motion carried.

Veil discussed abatement applications for 518 14th St NE for the years of 2019 and 2020. The owners submitted an appraisal and Veil re-assessed the property. The property was valued at $199,160 for 2019, and Veil recommends lowering it to $155,530. His recommended value for 2020 is $154,500. Ova made a motion to approve the request, seconded by Cichos. Morris, Cichos, Klose, and Ova voted aye. Motion carried.

Corry Shevlin, JSDC, presented an annual request for funds from Jamestown Tourism. The request is for $75,000, with the county share being $15,000. Cichos made a motion to approve the request, seconded by Morris. Cichos, Klose, Ova, and Morris voted aye. Motion carried.

Shevlin discussed the 2021 FlexPACE Program. The program has been very popular and they had to request additional funds in October 2020. There were a couple recommended changes to the program for 2021, such as the Bank of North Dakota amortization schedule being included with the application that is submitted to the Board of Directors, and for JSDC to hold the county and city shares in their incentive account. The request is for $250,000 total with a county share of $50,000. Ova made a motion to approve, seconded by Cichos. Klose, Ova, Morris, and Cichos voted aye. Motion carried.

Shevlin discussed improvements to the Center for Economic Development building. The building needs masonry and tuckpointing work on the exterior. The total quote is $26,400 with the county share being $2,640. Cichos made a motion, seconded by Ova, to approve the request. Ova, Morris, Cichos, and Klose voted aye. Motion carried.

Jim Fettig, Maintenance Supervisor, discussed replacement of windows at the extension office. They have replaced most of the windows in the building except for the east side. The total for the remaining windows will be $6,670. The work will be done in the Spring. Fettig budgeted $8,000 this year for the windows. Cichos made a motion to approve, seconded by Ova. Morris, Cichos, Klose, and Ova voted aye. Motion carried.

Chad Kaiser, Sheriff, discussed a Joint Powers Agreement with the Jamestown Police Department for the shooting ranges. Multiple agencies use the ranges and contribute money. Stutsman County is looking to take over the financials. Cichos made a motion to enter into the agreement, seconded by Ova. Cichos, Klose, Ova, and Morris voted aye. Motion carried.

Jessica Alonge, Interim Auditor/COO, discussed a memo from Nicole Meland regarding additional 2020 Budget Transfers. The Weed Board approved a transfer from their operating fund to the capital fund. Ova made a motion to approve the transfers, seconded by Morris. Klose, Ova, Morris, and Cichos voted aye. Motion carried.

Jessica Moser, Treasurer/Recorder, requested adding Deputy Recorder Maureen McGilvrey as a signor to the bank accounts. Morris made a motion to approve, seconded by Ova. Motion carried.

Ova made a motion to approve a beer license for the Jim Marina, seconded by Morris. Motion carried.

At 3:57 p.m., the County Commission meeting recessed for the County Park Board meeting.

At 3:58 p.m., the County Park Board meeting was called to order.

Jessica Alonge, Interim Auditor/COO discussed contracting an attorney to draft deeds for the cabin land transfers. Fritz Fremgen contacted attorneys looking for bids to draft the documents. Attorney Jeff Glynn submitted a quote for $50 per deed. There will be approximately 71 deeds. Ova made a motion to accept the bid, seconded by Houge. Motion carried.

Karl Bergh, Park Superintendent, presented his monthly report. He is applying for grants to install benches and plant trees this summer. He is also planning on replacing the buoys and rope at both swimming beaches. They are looking for camp hosts for Lakeside this summer. He has received a few applicants for the Park/Maintenance position.

Cichos raised concerns about the Farmer's Union camp boundaries. He understood that Joos' Grove was not to be included in the camp, but there is now a garage built on the property. Jessica Alonge will look at the lease agreement and the meeting minutes to see what was approved.

Houge made a motion to approve the monthly bills, seconded by Martin. Martin, Houge, Ova, Morris, Cichos, and Klove voted aye. Motion carried.

	County Park Fund	
5529	DAKOTA VALLEY ELECTRIC	$6.00
5552	INTERSTATE ENGINEERING	$6,138.14
5566	ND ASSOCIATION OF COUNTIES	$1,560.54
5571	ND STATE TAX COMMISSIONER	$470.69
5578	NORTHERN PLAINS ELECTRIC COOPERATIVE	$320.55
5584	PRAXAIR DISTRIBUTION INC	$61.47

At 4:37 p.m., Houge made a motion to adjourn the Park Board meeting, seconded by Ova. Motion carried.

At 4:38 p.m., the Commission was called back to order.

Cichos made a motion, seconded by Ova, to approve the taxable meals and mid-month bills. Ova, Morris, Cichos, and Klose voted aye. Motion carried.

	General Revenue Fund			E 911 Phone System Fund	
5505	ABLEIDINGER, KENT L	$51.74	5527	DAKOTA CENTRAL TELECOMM	$230.57
5506	AMERICAN SOLUTIONS FOR BUSINESS	$29.75	5528	DAKOTA CENTRAL TELECOMMUNICATIONS	$277.00
5508	ARTS CENTER,THE	$2,122.00	5550	INFORMATION TECHNOLOGY DEPT	$1,785.00
5509	BEHAVIORAL INTERVENTIONS	$252.00		**County Roads Fund**	
5514	BUDGET AUTO	$150.00	5507	ARAMARK	$739.68
5517	CDW GOVERNMENT INC	$267.44	5511	BRAUN INTERTEC CORPORATION	$4,301.25
5518	CENEX FLEETCARD - SO	$2,279.02	5515	BUFFALO CITY DIESEL	$334.06
5620	CENEX FLEETCARD - TF	$198.23	5516	BUTLER MACHINERY CO	$684.63
5519	CENTRAL BUSINESS SYSTEMS INC	$228.16	5523	CITY OF STREEETER	$61.75
5520	CENTURYLINK	$1,435.61	5524	CLEVELAND CITY WATER & SEWER	$100.70
5522	CITY OF JAMESTOWN	$2,500.00	5527	DAKOTA CENTRAL TELECOMM	$172.89
5525	COLE PAPERS INC	$44.71	5537	FLEETPRIDE	$4,479.23
5526	CREATIVE ENERGY	$120.36	5539	FORUM COMMUNICATIONS COMPANY	$1,098.74
5527	DAKOTA CENTRAL TELECOMM	$641.67	5547	HIGH PLAINS WATER	$20.00
5530	DALSTED & RYAN P C	$1,111.50	5549	HOME OF ECONOMY	$4.99
5531	DECORA, MILES	$14.00	5559	LAWSON PRODUCTS INC	$321.60
5532	DEMERY, JUSTINE	$263.55	5561	MDU	$732.36
5533	EDDY FUNERAL HOME	$425.00	5562	MENARDS - JAMESTOWN	$30.42
5535	FARMERS UNION OIL CO-CENEX	$48.10	5565	NAPA AUTO PARTS	$534.90
5536	FIRST INTERNATIONAL BANK	$11.37	5566	ND ASSOCIATION OF COUNTIES	$25,841.81
5539	FORUM COMMUNICATIONS COMPANY	$2,631.60	5576	NEWMAN SIGNS	$177.16
5541	GALLS, LLC	$152.96	5577	NICKY'S SPARE TIME	$70.00
5542	GRAYBAR	$109.50	5578	NORTHERN PLAINS ELECTRIC COOPERATIVE	$266.00
5543	GREG'S LAUNDRY EQUIP SERVICE	$331.52	5579	NORTHWEST TIRE INC	$1,421.44
5544	HALLOCK, JO	$124.91	5580	OSBORNE, BILL	$869.00
5545	HANSON TIRE SERVICE	$24.00	5581	OTTER TAIL POWER CO	$650.60
5546	HARGROVE, PAUL	$133.22	5584	PRAXAIR DISTRIBUTION INC	$156.77
5548	HIRSHFIELD'S - FARGO	$153.07	5586	PRODUCTIVITY PLUS ACCOUNT	$926.60
5550	INFORMATION TECHNOLOGY DEPT	$1,011.85	5589	QUALITY REPAIR INC	$114.57
5551	INNOVATIVE OFFICE SOLUTIONS, LLC	$117.84	5590	QUILL CORPORATION	$11.98
5554	JOBS HQ	$619.00	5593	SANFORD HEALTH OCCUPATIONAL MEDICINE	$219.00
5555	JOHNSON MD,LARRY E	$6,953.90		SPIRITWOOD TOWNSHIP #51 - DD	$95.00
5556	JOKUMSEN, ROBERT	$146.92	5598	STUTSMAN COUNTY GLASS	$130.00
	KAISER,CHAD	$40.18	5604	TOWE, JEREMY W	$185.73
	KAISER,CHAD	$193.00	5605	TRUE NORTH STEEL	$282.60
5557	KROPP, DONALD	$29.13	5610	WEST END HIDE & FUR	$47.60
5558	LANGUAGE LINE SERVICES	$75.00		**Weed Control Fund**	
5560	MARQUART,ANDREW S	$1,548.00	5566	ND ASSOCIATION OF COUNTIES	$2,343.28
5561	MDU	$323.43		**Historical Society**	
	MELAND,NICOLE	$2,175.00	5538	FORT SEWARD RECONSTRUCTION	$6,045.00
5563	MID STATES ORGANIZED CRIME INFO CENTER	$150.00	5540	FRONTIER VILLAGE ASSN	$12,090.00
5564	MILLER, THOMAS	$29.18	5599	STUTSMAN COUNTY MEMORIAL MUSEUM	$12,090.00
5566	ND ASSOCIATION OF COUNTIES	$29,843.32		**Veterans Service Fund**	
5567	ND COUNTY AUDITOR'S ASSOCIATION	$250.00	5519	CENTRAL BUSINESS SYSTEMS INC	$66.00
5568	ND SAFETY COUNCIL	$320.00	5520	CENTURYLINK	$15.54
5569	ND SHERIFFS & DEPUTIES ASSOCIATION	$750.00	5566	ND ASSOCIATION OF COUNTIES	$163.22
5570	ND STATE RADIO COMMUNICATIONS	$1,920.00		**County Agent Fund**	
5571	ND STATE TAX COMMISSIONER	$432.88	5527	DAKOTA CENTRAL TELECOMM	$260.43
5572	NDHFA	$5,705.89	5547	HIGH PLAINS WATER	$9.00
5574	NELSON, DIANA DARE	$205.69	5566	ND ASSOCIATION OF COUNTIES	$127.24
5575	NESS, ALLEN	$622.02	5573	NDSU EXTENSION SERVICE	$13,913.91
5578	NORTHERN PLAINS ELECTRIC COOPERATIVE	$136.00	5592	RECYCLING CENTER OF NORTH DAKOTA, LLC	$12.50
5581	OTTER TAIL POWER CO	$8,659.18		**Human Service Zone Human Service Fund Total**	$3,368.28
5582	PHARMCHEM INC	$2,181.70		**Commissary Fund**	
5583	PLUMBMASTER	$28.88	5606	TURNKEY CORRECTIONS	$121.21

5585	PRESORT PLUS	$6,942.09		**Drug Program Fund Total**	$691.54
5587	QUADIENT FINANCE USA - SS	$1,000.00		**Information Technology Capital Fund**	
5588	QUADIENT FINANCE USA, INC. - AUD	$1,279.46	5517	CDW GOVERNMENT INC	$4,600.35
5590	QUILL CORPORATION	$223.03		**Road & Bridge Building Fund**	
5591	RECORD KEEPERS	$16.00	5565	NAPA AUTO PARTS	$459.99
5594	SC CORRECTIONS	$1,582.00		**Drug Task Force Asset Forfeiture Fund**	
	SCHAFER, RILEY	$193.00	5512	BRINSTER LAW PC	$150.80
5596	SJOBLOM, RALPH A	$438.30		**Job Incentive Fund**	
5600	SUMMIT FOOD SERVICE, LLC	$7,176.97	5553	JAMESTOWN STUTSMAN DEVELOPMENT CORP	$15,174.34
5602	TDS METROCOM - SS	$102.81		**Township Collections Fund**	
5603	THOMSON REUTERS	$394.90	5597	STUTSMAN COUNTY AUDITOR	$10,000.00
5607	TYLER TECHNOLOGIES INC	$250.00		**FEMA**	
5609	WADE, DALE	$9.38		MELAND,NICOLE	$937.50
				MELAND,NICOLE	$918.75

At 4:38 p.m, Morris made a motion to adjourn the meeting, seconded by Cichos. Motion carried.

ATTEST:

Jessica Alonge
Interim Auditor/COO

Mark T. Klose
Commission Chairman