Official Proceedings of the Stutsman County Commission - January 21st, 2014

At 8:00 a.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Dennis Ova, Dale Marks, David Schwartz, Craig Neys, and Mark T. Klose answered the roll call.

Renee Valenta, Interim Treasurer, presented the commission with a list of designation of depositories. Every even numbered year the commission is required to approve depository banks. The Treasurer's office received letters back from Bank Forward, First Community Credit Union, Gate City Bank, Northland Financial, Unison Bank, US Bank, and Wells Fargo. Motion made by Ova, seconded by Neys to approve the list of designated depository banks. Motion carried.

Valenta updated the board on the pledge of securities which must total to 110% with each bank. Wells Fargo was short at the end of 2013; Valenta has been in contact with Brian Bittner to ensure the total amount would be applied. Bittner stated they were unable to secure uncollected funds due to the timing of the deposit. Schwartz made a motion, seconded by Marks to approve the pledge of securities with notation and correction of the Wells Fargo account. Motion carried.

Bids were opened for providing plumbing labor and plumbing parts. One bid was received from Bob's Plumbing and Heating, Inc. - $70.00/hour with materials at cost plus ten percent. Bids were opened for providing electrical labor and electrical parts. One bid was received from Jamestown Electric - $39.00/hour with material at cost plus five percent. Both bids provided proof of insurance which is required for the bidding process. Neys made a motion, seconded by Ova to accept the bids from Bob's Plumbing and Heating, Inc. and Jamestown Electric. Motion carried.

Dustin Bakken, Interim Tax Director, received an application for tax abatement on parcel #16-4200010 from Larry and Patricia Wahl. The residence is located in Eldridge Township and the son lives there and is part of the farming operations. Bakken states since the son is part of the farming the residence does qualify for farm residence exemption. Schwartz made a motion, seconded by Ova to approve the abatement for parcel #16-4200010. Roll call vote: Ova, Marks, Schwartz, Neys and Klose vote aye. Motion carried.

Bakken requested extra funding for the GIS, CAMA system integration with approximately an extra $10,500.00. An estimated $9,000.00 is needed to get the GIS program running with the new Orion appraisal system along with an additional $1,500.00 for extra licenses. Casey Bradley, Auditor/COO, informed the commission that currently the county is $30,000.00 under budget for the new computer systems due to extra work performed by Josh Smaage, IT Director. Motion made by Schwartz, seconded by Neys to approve the additional funds requested. Roll call vote: Marks, Schwartz, Neys, Klose and Ova vote aye. Motion carried.

Wendy Thompson, Health Care Administrator, is requesting approval for the continuance of the Wellness Committee. The wellness committee is in charge of encouraging healthy lifestyle changes and giving incentives to encourage people to make healthy choices. Thompson is requesting the release of $900.00 which was budgeted for. Ova made a motion, seconded by Schwartz to approve the request for the Wellness Committee. Motion carried.

Deb Kantrud, Executive Director South Central Dakota Regional Council, presented her quarterly report. There will be an election at the March 19, 2014 meeting for three seats with terms that will expire March 31, 2014. SCDRC is looking to apply for grant money to hire a building inspector to help the smaller communities that cannot provide their own. SCDRC was approved to move forward with a manufacturer business assistance grant that had been applied for and the next step will be submitting another application to the USDA. Medina's lift station project has been completed with a close out of grant December 31, 2013. The courthouse bathroom remodel project bid was awarded and the preconstruction meeting was held so construction will begin shortly. The Streeter water main project's funds have been released and the project will begin this spring. Currently the SCDRC has been working on the Endless Harvest Grant which gives opportunities for the school system, ND State Hospital and small restaurant businesses to buy produce grown in Minnesota. The grant puts $75,000.00 along with $75,000.00 to match.

Bradley updated the commission on the CHS tax exemption application stating the county has received the application but not the application designated by the State Tax Commissioner's Office. The application will allow the county to pass along the information to Pikket so the process can be set in motion to start the assessment process. Bradley recommended a committee be

established to negotiate with CHS on the exemption or payment in lieu of tax program. It is understood that no agreement reached by the committee is final until a full vote of the commission. An appointee from the school district and township must be nonvoting members of the committee per Century Code. Bradley recommends that fire district also be included as a nonvoting member and the voting members of the committee comprise Bradley, Bakken and two commissioners. Marks made a motion, seconded by Neys to establish a negotiation committee. Motion carried. Schwartz and Ova volunteered to represent the commission for the negotiating committee.

It is the consensus of the board to publish the 2014 Anticipated Wages for Stutsman County. Schwartz made a motion, seconded by Marks to approve the 2014 anticipated wages. Motion carried.

Anticipated 2014 Stutsman County Wages

Commission: Mark Klose $10,821;Dale Marks $10,821;Craig Neys $10,821;Dennis Ova $10,821;David Schwartz $10,821 **Auditor's Office:** April Anderson $35,400;Jamie Anderson $36,108; Dustin Bakken $59,756;Casey Bradley $102,694; Linda Chadduck $76,502; Gwen DuBord $40,927; Sandra Eckelberg $39,085;Cheryl McPherson $35,400;Lyndsey Michel $31,710;Tyler Perleberg $38,657.81;Nathan Rathjen $45,605;Josh Smaage $67,146;Renee Valenta $43,289 **State's Attorney Office:** Joni Fredrickson $34,651; Fritz Fremgen $85,265; Cindy Holzkamm $42,580;Troy LeFevre$63,413;Katherine Moe $53,881;Julie Swangler $34,651 **Building Maintenance:** Steve Bender $37,152;James Fettig ; $48,066 **Sheriff's Office:** Jason Falk $51,205; Ramone Gumke $46,759;Joy Helgeson $37,919;Keith Hess $60,039;Damian Hoyt $46,759;Chad Kaiser $63,175;Elizabeth Kapp $46,759;Joshua Metzger $43,807;Doug Muske $42,680; Karon Orr $38,819; Jameson Overvold $40,218;Casey Yunck $42,680 **Emergency Management/E-911**: Jerry Bergquist $60,678;Rita Morris $29,806;Sarah Van De Velde $46,518; Pam Blinsky $37,567;Dorinda Brown $42,580; Scott Cebula $36,830; Jaimie Davis $26,920;Jeffrey Godfrey $29,139;Christi Jarland $30,053;Rebekah Johnson $28,817;Ciara McPherson 25,367;Lorisa Zerr $39,866 **Social Services:** Jennifer Aldinger $46,982;Sandra Bendewald $96,189; Emeline Burkett $81,851;Sondra Clark $37,068; Michelle Colton $52,694;Teya Dunwoody $44,711;Linda Ebel $68,166 ;Glory Farsdale $28,817;Marilyn Gray $57,839;Debra Greenstein $37,068; Jean Hagel $29,981;Shannon Henderson $29,527 ; Barbara Hopewell $61,992;Tiffany Horning $35,629;Cathy Larson $58,416;Diane McIntyre $28,817;Elise Miller $68,166;Tamara Miller $36,341;Gloria Moser $47,011;Diane Nygaard $41,745;Julie Opp $37,745;Ella Ortberg $35,629; Carla Rask $28,817;Pamela Rau $37,068;Susan Reichenberger-Scott $51,964;Stephanie Risser $26,546;Bonnie Schmitz $28,817;Carolyn Schrenk $40,926;Tammy Schwarz $37,068;Patricia Solinger $55,920;Tina Williams $41,793;Jessica Wright$46,982; Elizabeth Wynne $62,975 **Corrections:** Kenny Allen $15,070; Seth Ballaine $12,804;Rich Barnes $46,023;Reginald Boykin $31,1640;Joshua Dockter $33,358; Shane Drenth $47,882; Loren Elsner $47,882;Garry Geroux $41,020;Darin Goter $53,313;Gabriel Harris-Brown $12,804; Jessica Hartman 15,070;Mercedez Holzworth $12,804;Logan Hord $39,416;Whitney John $34,797; Ariel Kilgore $34,797;Danial Koropatnicki $42,665;Isiah Kronebusch $34,797; Teresa Martini $42,518;Mylee McDowell $12,804;Mark Meidinger $43,368;Jamie Miller $38,819;Brenda Munson $17,711;Bryan Nagel $31,164;Howard Peuser $49,027;Shaun Schafer $41,684;Corrine Schmoker $38,643;Wendy Thompson $58,818;Tracey Trapp $60,340 **Veterans Officer:** Rita Morris $12,774;Warren Tobin $49,890 **Weed Control Officer:** Ron Manson $47,795 **Victim Witness Coordinator:** Susan Lloyd $40,219 **Highway Department:** Charles Anderson $40,124;Rusty Bjorland $22,224;James Bredahl $48,007;Gerald Brickner $62,640;John Buskness $37,809;Larry Christenson $19,734;Steve Comer $39,337;Rod Dewald $34,025;Brain Ehrlich $19,734;Jim Elstad $34,025;Larry Gruenstein $43,431;Robin Harrington $45,186;Layne Kittleson $54,503;Ron Koble $45,186;Lloyd Kollman $36,341;Larry Marsalek $20,532; Mickey Nenow $57,568; Nancy Braun $33,131; Philip Schmidt $22,224;Paul Shattuck $21,078;John Sinclair $45,186;Bernie Trzpuc $24,696;Neil Wegenke$35,400;Dan Wiest $44,300;Kevin Zabka $45,186; David Zuck $40,124 **Parks:** Lucas Brady $18,677;Dennis Lorenz $39,846;Don Lorenz $26,616;Lyndon Murch $18,400 **County Agent:** Shirley Gohner $34,025; Abigail Polries $29,393

Chad Kaiser, Stutsman County Sheriff, attended a grant hearing on January 8th, 2014 in Bismarck and is now waiting for the Attorney General's office to review the reports and is hoping to hear

back later this week. Kaiser believes the majority of the money will stay out west again and the decision is made by the land use board which includes the Governor and the Attorney General. Kaiser also informed the commission of the correctional board reviewing the medical provider contract and requested changing some terms and paying $1,000.00 per month. The corrections board is requesting the medical provider carry the liability insurance rather than putting it through the county's insurance. Ova made a motion, seconded by Schwartz to approve the contracts as presented. Motion carried.

Bradley is requesting the removal of interim status for Dustin Bakken, Interim Tax Director, and Linda Chadduck, Recorder/Deputy Auditor. Bradley states usually such action requires advertising for internal hiring but no other staff within the county is qualified to fill the positions. Neys made a motion, seconded by Schwartz to remove the interim status for Dustin Bakken and Linda Chadduck. Roll call vote: Schwartz, Neys, Klose, Ova and Marks vote aye. Motion carried.

Hunn Development is requesting a letter of support to be signed by the commission in support of their housing development project. The Jamestown Stutsman Development Corp has already signed a letter of support and Bradley has drafted a letter similar to the JSDC's letter. Land was purchased from Bart Davis and the new owners plan to apply for money from the state but a letter of support is needed to access the money. The land has been purchased in hopes of developing more affordable housing of forty unit condo-style housing targeting income of 30-60% in the area. Ova made a motion, seconded by Schwartz to sign the letter of support. Motion carried.

Ova made a motion, seconded by Neys to approve the mid-month bills and taxable meals. Roll call vote: Neys, Klose, Ova, Marks and Schwartz all vote aye. Motion carried.

	GENERAL REVENUE FUND		65265	KUBAT,RITA	$75.00
65232	BAIR,JUDY	$27.66	65266	LINDSAY SOFT WATER	$76.00
65233	BARNES COUNTY AUDITOR	$20,000.00	65268	MAC'S INC	$177.23
65234	BELCOURT,SHEILA	$7.35	65269	MAIER ELECTRIC MOTOR REPAIR INC	$366.17
65235	BOB'S PLUMBING & HEATING INC	$677.64	65270	MDU	$1,949.34
65236	BROWN & SAENGER	$10.42	DD	Medina city auditor	$18.15
65238	CANNON,CAROL	$713.40	65273	NAPA AUTO PARTS	$684.62
65241	CICHOS,JUDITH M	$1,527.79	65274	ND ASSOCIATION OF COUNTIES	$33,720.36
65243	COLE PAPERS INC	$689.19	65275	ND ASSOCIATION OF COUNTY ENGINEERS	$300.00
65244	CORELOGIC TAX SERVICE	$2,686.75	65284	PRAXAIR DISTRIBUTION INC	$123.37
65245	CREATIVE ENERGY	$491.85	65286	QUALITY SERVICE & REPAIR	$245.98
65246	DACOTAH PAPER CO	$365.70	65289	ROUGHRIDER SIGNS & DESIGNS	$48.00
65251	FARMERS UNION OIL CO-CENEX	$60.78	65294	STREETER COOP OIL	$735.00
65252	GORDIES AGRI BUSINESS	$216.10	65297	TDS METROCOM	$5.20
65254	HOGGARTH,KAREN	$240.04	65302	VINING OIL CO	$18,204.75
65255	INFORMATION TECHNOLOGY DEPT	$66.10	65303	WALLWORK INC,W W	$516.57
65257	J & L SERVICE	$154.00	65304	WEST END HIDE & FUR	$87.74
65259	JAMESTOWN FIRE DEPT	$3,000.00	65306	YPSILANTI EQUITY ELEVATOR	$5,969.25
65263	KLOSTREICH,DIANE	$54.20		**SOCIAL SERVICES FUND**	$8,875.96
65266	LINDSAY SOFT WATER	$51.75		**COUNTY PARK FUND**	
65267	LUBENOW,KYLA	$138.47	65240	CENTURYLINK	$113.20
65270	MDU	$1,388.12	65262	JOB SERVICE NORTH DAKOTA	$526.00
65272	MID STATES ORGANIZED CRIME INFO CENTER	$100.00	65274	ND ASSOCIATION OF COUNTIES	$1,467.60
65274	ND ASSOCIATION OF COUNTIES	$15,694.74	DD	Spritiw ood lake city auditor	$625.00
65276	ND HOUSING FINANCE AGENCY	$1,671.73		**EMERGENCY**	
65277	ND SAFETY COUNCIL	$200.00	65256	INTERSTATE ENGINEERING	$24,814.50
65278	ND STATE RADIO COMMUNICATIONS	$636.00		**COUNTY CORRECTIONAL CENTER**	
65279	ND STATE TAX COMMISSIONER	$764.52	65240	CENTURYLINK	$164.00
65280	NELSON,KEVIN OR JODI	$951.81	65274	ND ASSOCIATION OF COUNTIES	$23,619.79
65281	OTIS ELEVATOR COMPANY	$1,129.20	65278	ND STATE RADIO COMMUNICATIONS	$1,272.00
65282	OTTER TAIL POWER CO	$191.82	65297	TDS METROCOM	$91.57
65283	PESEK,GLORIA	$47.34	65301	VERIZON WIRELESS	$1,028.88
65285	PRESORT PLUS	$4,509.68		**WEED CONTROL FUND**	
65287	QUICK LANE	$37.09	65274	ND ASSOCIATION OF COUNTIES	$2,926.57
65290	SANDNESS LAW OFFICE	$495.00	65295	STUTSMAN COUNTY AUDITOR	$38.11
65292	SECURITY PRODUCTS CO	$267.75		**VETERANS SERVICE FUND**	
65293	SPITZER,SANDRA	$11.50	65274	ND ASSOCIATION OF COUNTIES	$241.72
65297	TDS METROCOM	$176.60	65297	TDS METROCOM	$7.29
65298	TRACTOR SUPPLY CREDIT PLAN	$19.99		**COUNTY AGENT FUND**	
65299	TRAUTMAN, ALLAN	$21.69	65247	DAKOTA CENTRAL TELECOMMUNICATIONS	$112.08
65300	TWO RIVERS PRINTING	$93.00	65274	ND ASSOCIATION OF COUNTIES	$207.19
65301	VERIZON WIRELESS	$103.89	65295	STUTSMAN COUNTY AUDITOR	$338.80
65305	WITTHAUER,PAUL OR LYNNETTE	$3,881.23		**COUNTY ADVERTISING FUND**	
	E 911 PHONE SYSTEM FUND		65231	ARTS CENTER,THE	$2,000.00
65240	CENTURYLINK	$1,319.95		**HEALTH INSURANCE LEVY FUND**	
65247	DAKOTA CENTRAL TELECOMMUNICATIONS	$773.16	65296	STUTSMAN COUNTY FLEX	$10,000.00
65297	TDS METROCOM	$21.99		**DRUG PROGRAM FUND**	$5,000.00
	COUNTY ROADS FUND			**WITNESS ADVOCACY PROGRAM FUND**	
65228	A & B BUSINESS INC	$169.33	65274	ND ASSOCIATION OF COUNTIES	$207.19
65229	ANDERSON,CHARLES	$288.76		**COURTHOUSE BUILDING FUND**	
65230	ARNESON INC	$18.50	65258	JAMESTOWN ELECTRIC	$897.34
65237	BUFFALO CITY DIESEL	$75.55	65271	MICHAEL J. BURNS ARCHITECTS LTD	$2,625.00
65242	CNH CAPITAL	$134.12	65291	SCHUMACHER CONSTRUCTION INC	$2,970.00
65248	DAKOTA CENTRAL TELECOMMUNICATIONS	$161.92		**DATA PROCESSING FUND**	

65250	FACTORY MOTOR PARTS CO	$124.57	65239	CDW GOVERNMENT INC	$137.39
65253	GRUENSTEIN,LARRY	$296.23	65255	INFORMATION TECHNOLOGY DEPT	$639.15
65256	INTERSTATE ENGINEERING	$9,108.29	65288	QUILL CORPORATION	$1,441.46
65261	JAMESTOWN SUN_4235	$119.04	65297	TDS METROCOM	$0.53
65262	JOB SERVICE NORTH DAKOTA	$3,273.76		**JOB INCENTIVE FUND**	
65264	KRAPP,OREN	$4,303.80	65260	JAMESTOWN STUTSMAN DEVELOPMENT CORP	$5,000.00

At 8:45 a.m., a motion to adjourn was made by Neys, seconded by Schwartz. Motion Carried.

ATTEST:

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Casey Bradley
Auditor/COO

Mark T. Klose
Commission Chairman