Official Proceedings of the Stutsman County Commission – January 21, 2020

At 4:00 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Dennis Ova, Ramone Gumke, David Schwartz, Steven Cichos and Mark Klose answered the roll call.

Jamison Veil, City Assessor, presented an abatement request for Parcel #: 74-2180360 (Miller). Veil is requesting a true and full value reduction of $64,304. The city council recommended lowering the value to $396,000 from $460,304. Cichos made a motion, seconded by Schwartz, to approve the abatement with a true and full value of $396,000. Roll call vote: Ova, Gumke, Schwartz, Cichos and Klose voted aye. Motion carried.

Innovative Office Solutions contacted Josh Smaage, IT Director, about a new program they have for HP printer ink. The contract would be a 60-month contract, with an option to terminate at any time with a 30-day notice. Smaage recommends the contract because the cost savings on ink are significant. Gumke made a motion to approve the presented contract, seconded by Ova. Roll call: Gumke, Schwartz, Cichos, Klose and Ova voted aye. Motion carried.

Dustin Krueger, Watershed Coordinator for the Stutsman County Soil Conservation District, presented an informational update and timeline of the Spiritwood Lake Water Quality Project.

A three-year Nova Fire Protection Contract was presented by Howie Peuser, LEC Maintenance Supervisor. Gumke made a motion to approve the three-year contract with an annual cost of $205.00, seconded by Schwartz. Motion carried.

Peuser would like to retain Lawn Tech Outdoor Service out of Bismarck, ND for lawn services at the LEC and Courthouse. Peuser presented a one-year contract for $1,217.16. If paid in one sum, it's a $135.00 savings. Ova made a motion to approve the presented one-year contract, seconded by Schwartz. Roll call vote: Schwartz, Cichos, Klose, Ova and Gumke voted aye. Motion carried.

Corry Shevlin, JSDC, requested reimbursement for real estate taxes for "Bloom Lot 4", "Spiritwood Land (Well)" and special assessments for the Center for Economic Development building. Gumke made a motion to approve the request, seconded by Schwartz. Motion carried.

Shevlin also requested reimbursement for the Center for Economic Development shared building expense loss. The county share of the loss is $574.50. Schwartz made a motion to approve the request, seconded by Ova. Motion carried.

Since the 2019 Flex PACE program was successful, Shevlin is requesting funding for the Flex PACE program in 2020. The County's share of the program is $50,000. Gumke made a motion to approve the Flex PACE program for 2020, seconded by Schwartz. Roll call vote: Cichos, Klose, Ova, Gumke and Schwartz voted aye. Motion carried.

Nicole Meland, Auditor/COO, presented a Bridge Inspection and Load Rating Services Agreement from the Department of Transportation (DOT). DOT will no longer be conducting bridge inspections for the Counties and is in the process of an RFP with outside entities to conduct future inspections. The

agreement updates the contract with DOT. Schwartz made a motion to approve the presented agreement, seconded by Gumke. Motion carried.

Meland discussed a bid on a tax foreclosure property for Parcel #: 74-3412900. The minimum sale price at the November 19, 2019 tax foreclosure sale was set at $51,075.00. The formal bid received for the property was $3,500.00 or the total of all property taxes owing, plus $500.00. The Board of Commissioners can reevaluate the foreclosure property prices every year. Meland's recommendation is to reevaluate all of the properties, publish a new notice and conduct another public auction. Gumke made a motion to have the Stutsman County Tax Director start the process of reappraising the properties and reject the presented bid on Parcel #: 74-3412900, seconded by Schwartz. Motion carried.

Jamestown Tourism reviewed the funding for the Arts Center and the Stutsman County Museum for 2019 and all funds were used in accordance with the funding requests. Meland requested paying the 2020 agency requests for the Arts Center and the Stutsman County Museum. Cichos made a motion to approve the 2020 agency requests for the Art Center and the Stutsman County Museum and wait on Fort Seward for proper documentation, seconded by Ova. Motion carried.

Meland requested approval of additional 2019 budget transfers for capital projects since the General Fund came in underbudget. Cichos made a motion to approve the additional presented 2019 budget transfers, seconded by Ova. Roll call vote: Klose, Ova, Gumke, Schwartz and Cichos voted aye. Motion carried.

Cichos made a motion to approve the beer license for The D.A.K, seconded by Schwartz. Motion carried.

Cichos requested an EAP (Employee Assistance Program) usage report.

Gumke made a motion to approve the taxable meals and mid-month bills, seconded by Schwartz. Roll call vote: Ova, Gumke, Schwartz, Cichos and Klose voted aye. Motion carried.

General Revenue Fund, A & B BUSINESS INC $143.43;APCO INTERNATIONAL INC $598.00;ARTS CENTER,THE $2,122.00;AXON ENTERPRISE, INC $312.00;BALCO UNIFORM CO INC $1,063.80;BARNES COUNTY AUDITOR $40,905.16;BEHAVIORAL INTERVENTIONS $237.60;CARROT-TOP INDUSTRIES INC $317.61;CENTURYLINK $1,388.08;COLE PAPERS INC $1,294.43;COOKS CORRECTIONAL $129.61;CORELOGIC INC $3,398.85; CREATIVE ENERGY $103.24;DAKOTA CENTRAL TELECOMM $641.67;DALSTED & RYAN P C $617.50;DAUENHAUER,TIMOTHY$74.75;DOWNTOWN DENTAL $179.00;FARMERS UNION OIL CO-CENEX $96.98;FORUM COMMUNICATIONS COMPANY $800.02;GATE CITY BANK $1,041.04;GRAYBAR $106.38;GWORKS $6,720.00;HANSON TIRE SERVICE $840.68;INFORMATION TECHNOLOGY DEPT $323.20;INNOVATIVE OFFICE SOLUTIONS, LLC $163.97;J & L SERVICE $345.95;JAMESTOWN CITY BALER $71.75;KROPP, DANIEL $28.82;LANGUAGE LINE SERVICES $31.55; MARQUART,ANDREW S $1,953.00;MDU $345.53;MEDICINE SHOPPE $222.38;MID STATES ORGANIZED CRIME INFO CENTER $150.00; ND ASSOCIATION OF COUNTIES $600.00;ND HOUSING FINANCE AGENCY $1,291.67;ND STATE RADIO COMMUNICATIONS $1,920.00;ND STATE TAX COMMISSIONER $664.80;NDACE $150.00;NEOFUNDS- AUD $1,000.00;NORTHERN PLAINS ELECTRIC COOPERATIVE $144.00;NORTHERN SAFETY TECHNOLOGY INC $92.56;OLSON, JANICE ANN $140.44;OTTER TAIL POWER CO $8,053.82;PHARMCHEM INC $542.45;PRESORT PLUS $5,156.73; QUILL CORPORATION $209.94;RANDY'S AUTO EXPRESS $125.00;RECORD KEEPERS $45.00;RINGUTTE, AGATHA $115.00;SANFORD HEALTH HEALTHCARE ACCESSORIES $112.90;SANFORD HEALTHCARE ACCESSORIES LLC $40.00;SC CORRECTIONS $1,425.25;SCHAFFER,DIANNE $60.00; SKILLPATH/NST SEMINARS $199.00;SUMMIT FOOD SERVICE, LLC $7,087.11;SWIFT, JOANNE $977.31;TDS METROCOM $206.83;TDS METROCOM - SS $100.53;THOMSON REUTERS $384.22;TWO RIVERS PRINTING $1,020.95;VILLAGE FAMILY SERVICE CENTER $2,280.00;WEST CENTRAL REGIONAL JUVENILE CENTER $3,600.00;E 911 Phone System Fund, DAKOTA CENTRAL TELECOMM $230.57;DAKOTA CENTRAL TELECOMMUNICATIONS $277.00;TDS METROCOM $5.90;County Roads Fund, BUFFALO CITY DIESEL $327.65;BUTLER MACHINERY CO$9,528.53; CREATIVE ENERGY $2,125.54;DAKOTA CENTRAL TELECOMM $172.89;DAN POLAND MACHINE INC $141.36;FARMERS UNION OIL CO-CENEX$23.56;FASTENAL CO $75.42;HIGH PLAINS WATER $35.00;HOME OF ECONOMY $130.89;INLAND TRUCK PARTS CO $335.34;JOHN DEERE FINANCIAL $581.22;KRAMLICH MICHAEL $462.26;KRAMLICH, MYRON $434.42;MDU $987.04;NAPA AUTO PARTS $593.92;NDACE $200.00; NORTHERN TRUCK EQUIPMENT CORP. $1,442.04;OTTER TAIL POWER CO $296.76;PRAXAIR DISTRIBUTION INC $208.25;PRODUCTIVITY PLUS

ACCOUNT $91.50;TDS METROCOM – RD $2.49;TOWE, JEREMY W $198.36;VILLAGE FAMILY SERVICE CENTER $750.00;VINING OIL CO$20,542.27; WEST END HIDE & FUR $320.73;Foster Care Trust Fund Total, $771.00;Social Services Fund Total, $1,020.00;County Park Fund, DAKOTA VALLEY ELECTRIC $8.00;HOME OF ECONOMY $116.36;NAPA AUTO PARTS-PARK $4.69;NORTHERN PLAINS ELECTRIC COOPERATIVE $1,204.55; VILLAGE FAMILY SERVICE CENTER $90.00;Weed Control Fund, BARNICK, DAVE $103.50;DAKOTA CENTRAL TELECOMM $56.01;KLOSE,MARK $103.50; MANSON,RONALD $147.20;MANSON,RONALD $100.00;MARTIN,BOB $103.50;ND WEED CONTROL ASSOCIATION $925.00;NORTH DAKOTA WINTER SHOW $475.00;OTTER TAIL POWER CO $49.78;RAMADA BISMARCK HOTEL $950.40;VILLAGE FAMILY SERVICE CENTER $75.00; Historical Society STUTSMAN COUNTY MEMORIAL MUSEUM $8,660.00;Veterans Service Fund, CENTURYLINK $15.09;TDS METROCOM $4.79; VILLAGE FAMILY SERVICE CENTER $45.00;County Agent Fund, DACOTAH PAPER CO $155.10;DAKOTA CENTRAL TELECOMM $254.82;INNOVATIVE OFFICE SOLUTIONS, LLC $26.99;JAMES RIVER SENIOR CENTER $244.38;LEAF $109.00;MOREHOUSE,LUELLA $40.26;NDSU $16,461.61;RECYCLING CENTER OF NORTH DAKOTA, LLC $12.50;STUTSMAN COUNTY AUDITOR $32.70;VILLAGE FAMILY SERVICE CENTER $60.00; Human Service Zone Human Service Fund Total, $1,830.89;Commissary Fund, TURNKEY CORRECTIONS $160.40;Drug Program Fund, $219.02;Document Preservation Fund, TYLER TECHNOLOGIES INC $140.00;UNDERGROUND VAULTS & STORAGE $3.00;Road & Bridge Building Fund, NAPA AUTO PARTS$128.99; County Sheriff Capital Fund, SWATMOD LLC $1,200.00;County Hazardous Chemical Account, WORKFORCE SAFETY & INSURANCE $250.00; Bond Fund, EHLERS & ASSOCIATES INC $2,800.00

At 4:52 p.m., Ova made a motion to adjourn the meeting, seconded by Schwartz. Motion carried.

ATTEST:

Nicole Meland
Auditor/COO

Mark T. Klose
Commission Chairman