Official Proceedings of the Stutsman County Commission

January 22, 2008

At 8:00 a.m. the mid-month meeting of the Stutsman County Commission was called to order by Chairman Klose. Roll call was answered by Douglas Kaiser, Craig Neys, Dennis Ova, Dale Marks, and Mark T. Klose.

Mike Zimmerman, County Highway Superintendent, presented the 2007 annual road department report and a revised 2008 road department manual. The manual had changes in the rates charged to cities and townships for services. Rate increases followed FEMA guidelines. The rate increases would be reviewed and acted upon at the next Commission meeting. Zimmerman requested permission to purchase a welder and a hot water pressure washer. Kaiser made a motion that was seconded by Neys to allow the purchases. Roll call vote – Ova, Marks, Kaiser, Neys and Klose voted aye.

Zimmerman requested a letter from the Commission to solicit help year around from the ND Highway Patrol for assistance with compliance of weight restrictions on County roads. Neys made a motion that was seconded by Kaiser to request the ND Highway Patrol's assistance. Motion carried.

Zimmerman requested permission for out-of-state travel January 22 and 23 to Illinois for two Commissioners and himself and for out-of-state travel January 30 through February 1 to Wisconsin for one employee and one Commissioner, both at no expense to the County. A motion was made by Ova and seconded by Kaiser to allow the out-of-state travel. Motion carried.

Zimmerman reviewed the cost estimates for paving County Highway 38 (Ypsilanti road). The estimated cost was $2.2 million plus engineering. The project was scheduled for bid on March 28th. Noel Johnson, County COO, projected $1.6 million as total funds available for the project from Federal Aid funds and from the Matching Federal Aid property tax levy, so there was a potential shortfall of $1.0 million. The State had occasionally allowed borrowing ahead on future Federal Aid money, but they would make no firm commitment to allow it this year. Ova made a motion that was seconded by Kaiser to tentatively commit General Fund Sub-account funds to cover any shortfall and to require repayment of those funds from future road tax collections. Roll call vote – Marks, Kaiser, Neys, Klose and Ova voted aye.

Kaiser made a motion that was seconded by Marks to advertise for gravel crushing bids. Motion carried.

Connie Ova, CEO-JSDC, requested the annual funding for South Central Dakota Regional Council dues and Small Business Development Center funding. The $26,612 request would be split 63/37 City/County. Ova made a motion that was seconded by Neys to approve $9,846.44 in County funds. Roll call vote - Kaiser, Neys, Klose, Ova and Marks voted aye.

Ms. Ova requested approval of $3,000 on a 90/10 City/County split for updating the "Community Labor Availability and Underemployment Study" for Jamestown and Stutsman County. A motion was made by Neys and seconded by Marks to approve the $300 in County funds. Roll call vote – Neys, Klose, Ova, Marks and Kaiser voted aye.

Ms. Ova requested approval of a change to the JSDC Policies and Procedures regarding claw backs – "Each specific project requires legal documentation setting forth the terms and conditions of funding." Ova made a motion that was seconded by Marks to approve the change. Roll call vote – Klose, Ova, Marks, Kaiser and Neys voted aye.

Jan Thompson, County Treasurer, presented the Pledge of Securities. The institutions, total deposits, and securities pledged are as follows: Bank Forward, $3,520,000.00, $4,698,858.13; First Community Credit Union, $1,000,000.00, $1,189,000.00; Northland Financial, $90,000.00, $100,000.00; Unison Bank, $2,279,935.77, $2,719,019.31; US Bank, $111,144.12, $1,106,931.21; Wells Fargo Bank NA, $3,865,084.98, $16,175,179.50. Ova made a motion that was seconded by Neys to approve the Pledge of Securities. Roll call vote – Ova, Marks, Kaiser, Neys and Klose voted aye.

Thompson reported that the County had received $562,793.66 in 2007 interest revenue. Kaiser made a motion that was seconded by Marks to designate the following as County depository banks: Bank of North Dakota - Bismarck; Bank Forward - Jamestown; Dakota Heritage Bank - Streeter; First Community Credit Union - Jamestown; Gate City Bank - Jamestown; Northland Financial Bank - Medina; Northland Financial Bank - Steele; Unison Bank - Jamestown; US Bank - Jamestown; Wells Fargo Bank NA - Jamestown. Roll call vote – Marks, Kaiser, Neys, Klose and Ova voted aye.

A motion was made by Ova and seconded by Kaiser to accept the following price quotations for: electrical labor and parts and plumbing and heating labor and parts: Curtis Electric, Ltd. for electrical labor at $38.50/hour and material cost plus 10% and Bob's Plumbing and Heating, Inc. for plumbing and heating service at the rate of $55.00/hour/man and materials at 10% over cost. Motion carried.

Kaiser made a motion that was seconded by Neys to grant Josh Smaage a one leave week of absence, February 4 – 8, 2008 to attend fireman's training for Aircraft Rescue Fire Fighting (ARFF) in Fort Worth, Texas. Motion carried.

A motion was made by Marks and seconded by Kaiser to pay $257.50 in taxable meals and to pay the mid-month bills. Roll call vote – Kaiser, Neys, Klose, Ova and Marks voted aye.

| Fund | Warrant No | Amount | Vendor Name |
|---|---|---|---|
| GENERAL | | | |
| | 0041619 | 22.29 | ALLTEL |
| | 0041624 | 544.55 | BROWN/JEANNE SEXTON |
| | 0041633 | 60.00 | CHAMBER OF COMMERCE |
| | 0041640 | 508.65 | DAUER'S TROPHIES |
| | 0041641 | 1,295.00 | DKK GUARDIANSHIP SERVICES INC |
| | 0041646 | 109.51 | HAROLDSON'S OFFICE SUPPLY |
| | 0041650 | 45.00 | JAMES VALLEY CAREER & TECHNOLOGY |
| | 0041656 | 217.50 | KROPP LAW OFFICES PC |
| | 0041657 | 40.50 | LANDSCOOT/MICHAEL |
| | 0041658 | 2,670.41 | M D U |
| | 0041661 | 1,450.00 | MEDINA RESCUE SQUAD |
| | 0041664 | 10,651.10 | N D ASSOCIATION OF COUNTIES |
| | 0041665 | 100.00 | N D ASSOCIATION OF COUNTY ENGINEERS |
| | 0041666 | 150.00 | N D SAFETY COUNCIL |
| | 0041667 | 671.30 | N D STATE TAX COMMISSIONER |
| | 0041670 | 865.20 | NEOPOST INC |
| | 0041672 | 28.99 | OFFICELAND |
| | 0041680 | 991.35 | STUTSMAN COUNTY AUDITOR |
| | 0041683 | 102.57 | TDS METROCOM |
| | 0041686 | 1,500.00 | UNITED STATES POSTAL SERVICE |
| | | 22,023.92 | Final Total |
| 911 EMERGENCY PHONE SYSTEM | | | |
| | 0041621 | 3,492.00 | AVTEX INCORPORATED |
| | 0041637 | 146.49 | DAKOTA CENTRAL TELE. JMTN |
| | 0041638 | 521.00 | DAKOTA CENTRAL TELECOMMUNICATIONS |
| | 0041676 | 1,291.60 | QWEST |
| | 0041683 | 2.12 | TDS METROCOM |
| | | 5,453.21 | Final Total |
| ROAD FUNDS | | | |
| | 0041623 | 285.75 | BECKER/HARRY |
| | 0041625 | 599.40 | BUSKNESS/JOHN O |
| | 0041626 | 296.65 | BUTLER MACHINERY CO |
| | 0041627 | 9.93 | C H CARPENTER LUMBER CO |
| | 0041628 | 391.69 | CARQUEST AUTO PARTS |
| | 0041629 | 25.74 | CATCO PARTS & SERVICE |
| | 0041631 | 81.27 | CENTRAL BUSINESS SYSTEMS, INC |
| | 0041634 | 104.05 | CNH CAPITAL |
| | 0041636 | 65.39 | CPR SAVERS & FIRST AID SUPPLY |
| | 0041637 | 161.92 | DAKOTA CENTRAL TELE. JMTN |
| | 0041639 | 6.00 | DAKOTA VALLEY ELECTRIC |
| | 0041647 | 117.85 | HOME OF ECONOMY |
| | 0041649 | 7.00 | INSURE FORWARD |
| | 0041653 | 6,335.25 | JOB SERVICE NORTH DAKOTA |
| | 0041655 | 519.30 | KOBLE/RON |
| | 0041658 | 1,472.12 | M D U |
| | 0041659 | 62.25 | MAC'S INC |
| | 0041660 | 26.80 | MEDINA CITY AUDITOR - DD |
| | 0041663 | 177.64 | N A P A AUTO PARTS |
| | 0041664 | 26,450.09 | N D ASSOCIATION OF COUNTIES |
| | 0041665 | 420.00 | N D ASSOCIATION OF COUNTY ENGINEERS |
| | 0041671 | 35.37 | O'REILLY AUTOMOTIVE INC. |
| | 0041672 | 230.08 | OFFICELAND |
| | 0041674 | 39.58 | OTTER TAIL POWER CO |
| | 0041675 | 147.60 | OTTO'S WELDING & MACHINE SHOP |
| | 0041685 | 1,165.45 | TRUDELL |
| | 0041687 | 121.75 | VERIZON WIRELESS |
| | 0041690 | 57.60 | VINING OIL CO. |
| | 0041692 | 2,455.56 | WALLWORK INC/W W |
| | 0041693 | 77.47 | WALMART COMMUNITY BRC |
| | 0041694 | 663.83 | WEST END HIDE & FUR |
| | 0041695 | 42.24 | WILHELM INC/DON |
| | 0041697 | 252.00 | YPSILANTI EQUITY ELEVATOR |
| | 0041698 | 887.80 | 3-D SPECIALTIES, INC. |
| | | 43,792.42 | Final Total |
| SOCIAL SERVICES | | | |
| | | 6,804.58 | Final Total |
| COUNTY PARK | | | |
| | 0041619 | 32.91 | ALLTEL |
| | 0041653 | 469.33 | JOB SERVICE NORTH DAKOTA |
| | 0041662 | 400.00 | MONTPELIER CITY |
| | 0041664 | 1,171.79 | N D ASSOCIATION OF COUNTIES |
| | 0041676 | 121.53 | QWEST |
| | 0041696 | 1,000.00 | YPSILANTI COMMUNITY CLUB |

| | | | |
|---|---|---|---|
| | | 3,195.56 | Final Total |
| COUNTY CORRECTIONAL CENTER | | | |
| | 0041658 | 2,590.46 | M D U |
| | 0041664 | 17,301.42 | N D ASSOCIATION OF COUNTIES |
| | 0041667 | 7.20 | N D STATE TAX COMMISSIONER |
| | 0041676 | 389.96 | QWEST |
| | 0041683 | 59.58 | TDS METROCOM |
| | | 20,348.62 | Final Total |
| WEED CONTROL | | | |
| | 0041619 | 90.79 | ALLTEL |
| | 0041664 | 1,943.09 | N D ASSOCIATION OF COUNTIES |
| | 0041668 | 320.00 | N D WEED CONTROL ASSN |
| | 0041674 | 8.27 | OTTER TAIL POWER CO |
| | 0041683 | 1.71 | TDS METROCOM |
| | | 2,363.86 | Final Total |
| HISTORICAL SOCIETY | | | |
| | 0041643 | 6,000.00 | FRONTIER VILLAGE ASSN |
| | 0041679 | 6,000.00 | STUTSMAN CO MEMORIAL MUSEUM |
| | | 12,000.00 | Final Total |
| VETERANS SERVICE | | | |
| | 0041664 | 187.72 | N D ASSOCIATION OF COUNTIES |
| | 0041669 | 30.00 | NATIONAL ASSOCIATION OF CO VETERANS |
| | 0041683 | 9.07 | TDS METROCOM |
| | | 226.79 | Final Total |
| COUNTY AGENT | | | |
| | 0041631 | 146.75 | CENTRAL BUSINESS SYSTEMS, INC |
| | 0041664 | 163.42 | N D ASSOCIATION OF COUNTIES |
| | 0041673 | 283.35 | OLSON/THOMAS |
| | 0041683 | 123.85 | TDS METROCOM |
| | | 717.37 | Final Total |
| COUNTY ADVERTISING | | | |
| | 0041640 | 80.24 | DAUER'S TROPHIES |
| | | 80.24 | Final Total |
| EMPLOYEES HOSPITAL INS | | | |
| | 0041632 | 70.00 | CENTRAL VALLEY HEALTH |
| | 0041682 | 14.00 | STUTSMAN COUNTY TREASURER |
| | | 84.00 | Final Total |
| LIBRARY FUND | | | |
| | 0041619 | 22.28 | ALLTEL |
| | 0041622 | 516.08 | BAKER & TAYLOR BOOKS |
| | 0041630 | 71.88 | CENTER POINT LARGE PRINT |
| | 0041638 | 49.95 | DAKOTA CENTRAL TELECOMMUNICATIONS |
| | 0041642 | 335.40 | FARMERS UNION OIL CO-CENEX |
| | 0041644 | 455.76 | GALE GROUP/THE |
| | 0041645 | 4,656.00 | GREENBERG ROOFING |
| | 0041652 | 9.90 | JENSEN/AGNES |
| | 0041654 | 27.00 | JORGENSON/LA RAE |
| | 0041658 | 338.88 | M D U |
| | 0041664 | 190.10 | N D ASSOCIATION OF COUNTIES |
| | 0041672 | 36.88 | OFFICELAND |
| | 0041674 | 200.98 | OTTER TAIL POWER CO |
| | 0041676 | 72.56 | QWEST |
| | 0041677 | 20.58 | SCHUBERT'S CARPET ONE |
| | 0041678 | 45.00 | STRUXNESS/VICKI |
| | 0041689 | 22.50 | VIGESAA/VERNON |
| | 0041691 | 216.68 | VISA |
| | | 7,288.41 | Final Total |
| DRUG PROGRAM | | | |
| | | 1,372.38 | Final Total |
| COUNTY HAZARDOUS CHEMICAL ACCOUNT | | | |
| | 0041681 | 21.25 | STUTSMAN COUNTY CORRECTIONAL CENTER |
| | | 21.25 | Final Total |
| DATA PROCESSING | | | |
| | 0041620 | 2,607.10 | AMERICAN COMMUNICATIONS INC |
| | 0041635 | 1,980.96 | COMPUTER PROFESSIONAL,ULTD,INC |
| | 0041648 | 532.20 | INFORMATION TECHNOLOGY DEPT |
| | 0041672 | 146.98 | OFFICELAND |
| | 0041683 | 14.49 | TDS METROCOM |
| | | 5,281.73 | Final Total |
| JOB INCENTIVE FUND | | | |
| | 0041651 | 16,400.00 | JAMESTOWN/STUTSMAN DEVELOPMENT CORP |
| | | 16,400.00 | Final Total |

Neys made a motion that was seconded by Ova to approve the following 2007 expenditure budget amendments: 16-166-6394, $2,000 to $5,000; 19-000-6999, $0 to $36,200; 20-000-6810, $28,000 to $29,500; 21-134-6700, $5,950 to $40,000; 22-000-6313, $0 to $43,000; 22-000-6360, $0 to $500; 33-000-6671, $400,000 to $640,000; 35-000-6711, $10,000 to $13,000; 37-000-6397, $100,000 to $114,000; 49-000-6700, $35,000 to $41,200; 53-000-6700, $25,000 to $60,000; 54-000-6680, $0 to $1,500; 57-124-6374, $500 to $1,300; 71-000-6810, $25,500 to $27,500; 73-000-6810, $120,000 to $129,000; 77-000-6366, $140,000 to $250,000; and 85-000-6810, $18,300 to $19,600. Roll call vote – Neys, Klose, Ova, Marks and Kaiser voted aye.

Commissioner Marks noted a revision that the four year road patching expense was over $515,000 not $237,000 as presented within the long-range road plan.

A motion to adjourn was made by Neys and seconded by Marks. At 9:18 a.m. the January 22, 2008 Stutsman County Commission meeting was adjourned.

ATTEST:

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|---|---|
| Noel A. Johnson<br>County COO (Auditor) | Mark Klose<br>Commission Chairman |