Official Proceedings of the Stutsman County Commission - January 22nd, 2013

At 8:00 a.m., Chairman Klose called the mid-month meeting of the Stutsman County Commission to order. Dennis Ova, Dale Marks, David Schwartz, Craig Neys, and Mark T. Klose answered the roll call.

Jim Fettig, Courthouse Maintenance Supervisor, requested permission to advertise for courthouse roof replacement bids. The project is estimated to cost approximately $80,000.00. The roof is in the budget. Neys made a motion, seconded by Schwartz to approve advertising for courthouse roof replacement bids as presented. Motion Carried.

Dustin Bakken, Interim Tax Director, updated the commissioners on the agricultural land values. The ag land values are certified to the county by the State Tax Department. The formula has not changed. In 2012 the value per acre was $472.75. In 2013, the value per acre will be $551.01, which is an increase of 16.5 percent across the board on all ag land. The agricultural land values will approximately increase 155% over the next five years.

Dustin presented information to the commissioners and to Ron Cumber on the mobile home tax increase. Actual sales of four double wide and four single wide mobile homes were used to arrive at the value of the mobile home, as well as the square footage and the depreciation. There was a clerical error in the calculations. New tax statements will be sent out to the owners of 1993 and older double wide mobile homes.

Ron Cumber spoke regarding the value of his property in Plainview Township. He pays taxes on the buildings on the farmstead as well as the property. His concern is why he should have to pay taxes on the buildings when other property owners don't. This is determined by the amount of off the farm income that is generated.

Bids were opened for providing plumbing labor and plumbing parts. Bids were as follows: Bob's Plumbing and Heating, Inc. - $65.00/hour with materials at cost plus ten percent. Bids were opened for providing electrical labor and electrical parts. Bids were as follows: Jamestown Electric - $39.00/hour with material at cost plus five percent, and Curtis Electric, LTD - $40.00/hour with material at cost plus ten percent. Ova made a motion, seconded by Schwartz to accept the bids of Bob's Plumbing and Heating, Inc., Curtis Electric, LTD, and Jamestown Electric, with Jamestown Electric as a primary and Curtis Electric as a secondary. Roll Call vote: Ova, Marks, Schwartz, Neys, Klose voted aye.

Chad Kaiser, Stutsman County Sheriff, informed the board regarding the increase in the civil process fees, base rate mileage fees, the concealed weapons permit fees, and copy fees. The increase in fees will be effective February 1st, 2013. The Sheriff's Department will not charge for the fingerprinting service.

Casey Bradley, Auditor/COO, presented the 2012 year-end report to the commissioners. The fund balance at December 31, 2012 is as follows: General Fund $2,466,807.00; County Social Security $507,100.00; Restorative Justice Fund $6,377.00; Emergency Phone System $230,556.00; Road & Bridge $594,645.00; Unorganized Township Roads $55,250.00; Social Services $1,346,154.00; City County Health $1,719.00; Airport Authority $195.00; County Park $209,720.00; Emergency Fund $72,661.00; County Correctional Center $ -357,082.00; Weed

Control $202,144.00; Historical Society $4,617.00; Veterans Service $13,268.00; County Agent $36,056.00; County Advertising $3,666.00; Employees Hospital Insurance $442,122.00; County Highway Aid $4,542,437.00; Matching Federal Aid $1,424,370.00; Commissary $12,135.00; Drug Program $46,737.00; Witness Advocacy Program $-4,612.00; Courthouse Building $113,064.00; County Correctional Center Construction $48,414.00; Victim Witness Assessment $21,642.00; Document Preservation Fund $44,117.00; County Hazardous Chemical Account $10,336.00; Weed Board Capital Improvement Fund $187,841.00; General Fund Sub Account $806,175.00; Data Processing $-13,409.00; Road and Bridge Building Fund $88,682.00; County Extension Fund $2,394.00; Emergency Human Services $539,397.00; Job Incentive Fund $692,672.00; FEMA Fund $1,153,843.00. The total 2012 ending fund balance for all funds is $24,075,729.00.

Bradley, Auditor/COO, requested approval to increase the cell phone per diem from $20.00 to $50.00 per month for Josh Smaage, IT Director. Josh uses a considerable amount of cell phone minutes on his personal cell phone for county purposes. Schwartz made a motion, seconded by Ova to approve the request as presented. Motion Carried.
Renee Valenta, Interim Treasurer, presented the Designation of Depositories and Pledge of Securities as follows: (institution, total deposits, and securities pledged) Bank Forward, $746,507.26, $873,997.84; First Community Credit Union, $2,425,500.00, $2,801,378.00; Gate City Bank, $0.00, $0.00; Northland Financial, $546,049.57, $240,000.00; Unison Bank, $2,129,276.25, $2,738,231.84; US Bank, $550,000.00, $600,884.39; Wells Fargo Bank, N.A. $16,571,847.88, $27,739,929.83. Neys made a motion, seconded by Marks to accept the Pledge of Securities and the Designation of Depositories. Roll Call vote: Marks, Schwartz, Neys, Klose, Ova voted aye.

Renee requested approval to purchase a folder and inserter mail machine. The machine is reconditioned and would cost $3,845.00 and a $595 yearly service agreement. Ova made a motion, seconded by Marks to approve the request as presented. Motion Carried.

Wendy Thompson, County Wellness Committee, presented information on the Stutsman County Wellness Program with a request to approve the on-going comprehensive wellness program and wellness hours. Stutsman County receives a one percent premium reduction with Blue Cross Blue Shield for having this program in place and we have requirements to meet for the 1% premium reduction. Marks made a motion, seconded by Schwartz to approve the comprehensive wellness hours for the Stutsman County Wellness Program. Motion Carried.

Tracey Trapp, Jail Administrator, informed the commissioners that Becky Pretzer, Administrative Assistant, resigned from her position. Tracey requested to fill the vacancy internally first. Ova made a motion, seconded by Neys to approve to fill the administrative Assistant position internally as requested. Motion Carried.

Neys made a motion, seconded by Ova to approve the one year extension request for carryover of 124 vacation leave hours above the year cap of 240 hours for Jerry Bergquist. Motion Carried.

Fritz Fremgen, State's Attorney, updated the board that Kate Naumann has been hired for the Assistant State's Attorney position. She will start February 4, 2013.

Marks made a motion, seconded by Ova to approve the project concept report for the grade raise, widening, mill and overlay project SC-4745(060) which is east of Spiritwood. It is the

connecting road between Highway 62 north and Highway 62 South. It is not an ER project and will approximately cost $442,103.10. Motion Carried.

The South Central Dakota Regional Council requested the county to reconsider its vote to provide support for three months. They requested the county to fully fund the Regional Council for all of the 2013 fiscal year and sign the joint powers agreement with the quarterly reviews for progress. It is the consensus of the county commissioners to table this request until the February 5th, 2013 commission meeting.

Ova made a motion, seconded by Marks to approve the taxable meals and mid-month bills. Roll Call vote: Schwartz, Neys, Klose, Ova, Marks voted aye.

GENERAL
0061886 153.67 A & B BUSINESS INC;0061888 12.24 ANDERSON/JAMIE;0061891 77.02 BROWN & SAENGER;0061894 2,739.03 CDW GOVERNMENT;0061896 1,107.00 CENTRAL DAKOTA MECHANICAL INC;0061899 504.14 COLE PAPERS INC;0061905 832.50 DALSTED & ASSOCIATES P C; 0061906 441.65 DAN'S SOOPER STOP;0061907 188.95 ECOLAB PEST ELIMINATION DIV;0061909 120.54 FARMERS UNION OIL CO-CENEX;0061912 1,200.00 GACKLE AMBULANCE SERVICE;0061913 339.37 GRAYBAR;0061916 4.94 HAROLDSON'S A & B BUSINESS;0061919 70.00 HOYT/DAMIAN T; 0061921 56.70 INFORMATION TECHNOLOGY DEPT;0061924 108.69 J & L SERVICE;0061925 231.25 JAMESTOWN COMMUNICATIONS INC;0061926 62.50 JAMESTOWN IMPLEMENT;0061927 470.93 JAMESTOWN SUN;0061932 90.00 KROPP LAW OFFICES PC;0061933 253.36 LARRY'S AUTO GLASS; 0061934 36.75 LINDSAY SOFT WATER;0061935 27.77 MAC'S INC;0061936 2,115.48 MDU;0061938 171.84 METRO INTERPRETER RESOURCE CENTER;0061939 100.00 MID STATES ORGANIZED CRIME INFO CENTER;0061940 61.49 NAPA AUTO PARTS;0061944 100.00 ND RECORDERS ASSOCIATION; 0061945 480.00 ND STATE RADIO COMMUNICATIONS;0061946 637.70 ND STATE TAX COMMISSIONER;0061947 86.00 NEOPOST GREAT PLAINS;0061949 138.00 NORTHERN PLAINS ELECTRIC;0061950 422.24 NORTHERN SAFETY TECHNOLOGY INC;0061952 2,210.92 OTIS ELEVATOR COMPANY;0061958 29.00 RENAISSANCE RECYCLING;0061960 756.00 SANDNESS LAW OFFICE;0061962 212.24 SMOKIE'S FIRE SALES & SERVICE INC;0061963 20,000.00 SO CENTRAL REGIONAL CO TRUCK REG;0061965 55.30 STEIN'S INC;0061966 493.98 STOP & GO #431;0061972 21.50 SYSTEMS & SERVICES INC;0061973 142.78 TDS METROCOM;0061975 40.00 TRAUTMAN/RUSSELL;0061977 1,744.50 ULTRAMAX;0061979 397.85 VISUAL PRO 360;0061982 60.47 WILHELM CHEVROLET BUICK GMC;0061983 204.20 XTREME AUTO INC
911 EMERGENCY PHONE SYSTEM
0061897 2,752.18 CENTURYLINK;0061901 373.00 DAKOTA CENTRAL TELECOMMUNICATIONS; 0061902 227.68 DAKOTA CENTRAL TELECOMMUNICATIONS JMTN;0061925 925.30 JAMESTOWN COMMUNICATIONS INC;0061948 894.96 NETWORK CENTER COMMUNICATIONS;0061973 8.46 TDS METROCOM
ROAD FUNDS
0061887 3,253.00 A & B BUSINESS INC;0061890 183.00 BOB'S PLUMBING & HEATING INC; 0061891 79.05 BROWN & SAENGER;0061892 436.79 BUTLER MACHINERY CO;0061893 250.62 CARQUEST AUTO PARTS;0061898 607.17 CNH CAPITAL;0061900 1,002.20 CREATIVE ENERGY; 0061902 163.81 DAKOTA CENTRAL TELECOMMUNICATIONS JMTN;0061903 29.44 DAKOTA ENGINES INC;0061904 7.00 DAKOTA VALLEY ELECTRIC;0061908 32.07 FARMERS UNION OIL CO-CENEX;006191039.13 FASTENAL CO;0061917 40.00 HOBBY TIRE;0061918 129.90 HOME OF ECONOMY;0061922 183.77 INLAND TRUCK PARTS CO;0061923 29,986.00 INTERSTATE ENGINEERING;00619288,582.96 JOB SERVICE NORTH DAKOTA;0061929 812.50 JOHNSON/NOEL;

0061930 278.61 KOLLMAN/LLOYD;0061931 2,781.00 KRAPP/OREN;0061935 164.91 MAC'S INC; 0061936 1,244.99 MDU;0061937 15.15 MEDINA CITY AUDITOR;0061941 753.55 NAPA AUTO PARTS;0061954 177.55 PRAXAIR DISTRIBUTION INC;0061955 835.27 QUALITY SERVICE & REPAIR; 0061956 27.98 QUILL CORP;0061961 188.39 SEARS COMMERCIAL ONE;0061962 615.19 SMOKIE'S FIRE SALES & SERVICE INC;0061967 653.40 STREETER COOP OIL;0061970 373.00 STUTSMAN COUNTY GLASS;0061973 17.59 TDS METROCOM;0061976 12,008.95 ULTEIG;0061980 243.31 WALLWORK INC/W W;0061981 63.10 WEST END HIDE & FUR;0061984 2,693.70 YPSILANTI EQUITY ELEVATOR
UNORGANIZED TOWNSHIP ROADS
0061971 10,597.08 STUTSMAN COUNTY ROAD DEPARTMENT
SOCIAL SERVICES FUND TOTAL 1919.16
COUNTY PARK
0061897 108.29 CENTURYLINK;0061964 625.00 SPIRITWOOD LAKE CITY AUDITOR ;0061969 3.15 STUTSMAN COUNTY AUDITOR
EMERGENCY
0061942 819.21 ND DEPT OF EMERGENCY SERVICES
COUNTY CORRECTIONAL CENTER
0061891 37.50 BROWN & SAENGER;0061897 449.39 CENTURYLINK;0061936 1,818.75 MDU; 0061945 960.00 ND STATE RADIO COMMUNICATIONS;0061973 116.73 TDS METROCOM
WEED CONTROL
0061953 15.85 OTTER TAIL POWER CO;0061969 66.86 STUTSMAN COUNTY AUDITOR;0061978 88.90 VERIZON WIRELESS
HISTORICAL SOCIETY
0061911 6,000.00 FRONTIER VILLAGE ASSN
VETERANS SERVICE
0061895 204.13 CENTRAL BUSINESS SYSTEMS INC;0061973 8.54 TDS METROCOM
COUNTY AGENT
0061891 67.97 BROWN & SAENGER;0061895 672.67 CENTRAL BUSINESS SYSTEMS INC;0061901 112.08 DAKOTA CENTRAL TELECOMMUNICATIONS;0061951 257.21 NOVAK/LINDSEY;0061959 72.15 RITTENBACH/CHRISTINA;0061969 315.40 STUTSMAN COUNTY AUDITOR;0061974 12.29 TDS METROCOM
COUNTY ADVERTISING
0061889 2,000.00 ARTS CENTER/THE
EMPLOYEES HOSPITAL INS
0061968 10,000.00 STUTSMAN COUNTY
TAX REFUND
0061915 1,073.01 GWILLIAMS/TERRY L
COUNTY HAZARDOUS CHEMICAL ACCOUNT FUND TOTAL 89.70
DATA PROCESSING
0061891 131.98 BROWN & SAENGER;0061894 3,798.53 CDW GOVERNMENT;0061921 593.20 INFORMATION TECHNOLOGY DEPT;0061957 829.76 QUILL CORPORATION;0061973 12.75 TDS METROCOM
CO EXTENSION FUND
0061920 68.31 HUGO'S 9;0061943 54.00 ND FARMERS UNION
FEMA FUNDS
0061914 195,813.96 GRIFFIN TOWNSHIP #23

Bradley, Auditor/COO, informed the commissioners that he will be absent for the February 5th,

2013 commission meeting. Linda Chadduck, Deputy Auditor, will take Bradley's place at the commission meeting.

At 9:17 a.m., a motion to adjourn was made by Schwartz, seconded by Marks. Motion Carried.

ATTEST:

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Casey Bradley	Mark T. Klose
Auditor/COO	Commission Chairman