Official Proceedings of the Stutsman County Commission – February 3rd, 2015

At 4:00 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order with all members present.

Neys made a motion, seconded by Schwartz to approve the January 2015 minutes. Motion carried.

Marks made a motion, seconded by Ova to award the plumbing bid to Bob's Plumbing & Heating at $75/hour with 10% profit and the electrical bid to Jamestown Electric at $39/hour with 10% profit. Motion Carried.

James Fettig, Maintenance Supervisor, received a bid for a contract with Trane Company to take care of issues that Bob's Plumbing & Heating cannot perform specialty work on. The quote is for $950/year to go through the Courthouse, $950/year for the LEC and $750/year at Social Services. The service contract would lower labor to $100/hour and they would not charge mileage but charge a $50 service charge for every call. They would check components for efficiency, check the cooling towers, and roof top units as well. Currently the Vet's club roof top unit is having issues that Trane could fix under the service contract. Motion made by Ova, seconded by Schwartz to enter into a contract with Trane Co. Roll call vote: Ova, Marks, Schwartz, Neys and Klose. Motion Carried.

Wendy Thompson, Wellness Program representative, requesting approval to continue in participating in the Wellness committee to save on health insurance premiums. Program encourages employees to participate in healthy lifestyle choices which other incentives. Currently out of 180 employees 80 participated in the flu clinic. Schwartz made a motion, seconded by Neys to continue participating in the Wellness Committee. Motion Carried.

Casey Bradley, Auditor/COO, presented the commission with the Open Budget Software which is now live on the Stutsman County Website. Currently there are a few issues that are in the process of being fixed. The website gives transparency to the different departments' budgets, breaks each budget down to different categories. There will be reports available to show how many people are viewing and/or using the new available information online.

Connie Ova, Executive Director of the Jamestown Stutsman Development Corp, stated that Holly Miller, Chris Rathjen, and Ramone Gumke here to represent the committee. The land is being sold at a lower rate but the committee receives negative feedback with the process of the transaction being a public decision. The committee believes it would be easier to allow them to sell the land and get development moving faster. The county's share would be 3%. Gumke states that the conveniences and restrictions would stay with the lots no matter who would purchase the lots. Concerns about who will be responsible to uphold the ordinances and enforce/address any issues once the JSDC deeds over the land to the City of Jamestown. Bradley questions if the executive committee could hold an executive session and let the committee decide if the sale meets all of the requirements. Marks made a motion, seconded by Schwartz to deny a Quit Claim deed from the JSDC to the City of Jamestown. Motion Carried.

Mark Klose stated the JSDC discussed to pursue and leave an option needed as necessary. The request is for a ten year loan for $500,000 at a rate of 10% per year, around .65% rates, and with assurance of profits with the option to use economic development funds if there aren't other available funds. Holly Miller, the motion to request the loan passed through the JSDC board unanimously. Schwartz states that the rail loop cost has gone down $200,000 with the question if the county contributes shouldn't the county be able to reduce the amount with the total cost going down. Schwartz made a motion to approve the loan request to assist with the rail switch at $400,000 with subject to meeting all of the terms, seconded by Marks. Roll call vote: Marks, Schwartz, Klose, Ova all vote aye and Neys voted nay. Motion Carried.

Mickey Nenow, County Highway Superintendent, presented his monthly report. The road department did send out advertisements for the Woodworth and Montpelier shops for bid.

Nenow presented the commission with a map of roads they are looking at raising the speed limit to 55mph. Marks made a motion, seconded by Schwartz to approve raising the speed limit on the paved roads marked on the map, after load restrictions are lifted in the spring. Motion Carried.

Nenow, found a 2009 side dump truck for a price of $32,500 with new paint and tires with plenty

of tread left on them. Commission decided to wait until spring to explore more options.
Nenow requested to buy gravel from Lindbergh's pit that is right next to the county's pit on the Trautman land with royalties going to Harold Trautman. Schwartz made a motion, seconded by Ova to approve the purchase of gravel pending Interstate Engineering's measurements. Roll call vote: Marks, Schwartz, Neys Klose, and Ova, voted aye.

Fritz Fremgen, State's Attorney, presented his monthly report. Fremgen presented the commission with figures from the State Court system showing an increase in felony cases. Mental Health cases are on the rise costing more time for the lawyers involved and also the law enforcement as well.

Chad Kaiser, Stutsman County Sheriff, presented his monthly report stating he received vehicle bids; Wilhelm's submitted an unsealed bid at $30,924 for a 2015 ½ ton GMC with a trade in of $22,000 leaving a difference of $8,924. Kaiser will be getting rid of a ¾ ton truck to the County Road Department but he does not want to replace it with a ¾ ton. Bid for a 2015 Ford F150 at $32,352 with trade-in at $21,500 for the GMC for a difference of $10,852. The truck purchase is in the budget and the trade-in needs to happen as soon as possible. Ova made a motion, seconded by Schwartz to accept the GMC bid from Wilhelm's. Roll call vote: Neys, Klose, Ova, Marks, and Schwartz vote aye. Motion Carried.

Casey Bradley, Auditor/COO, presented the commission with a letter of retirement from Warren Tobin, Veteran Service Officer who has set a date of July 31st, 2015. Bradley would like to start the hiring process around April to allow some transition time with Tobin still in the office. There will be a two week training for Veteran Service Officers and also become certified by an organization.

David Schwartz, Commissioner, and Howard Peuser, LEC Maintenance Supervisor, raised concerns for the need of more staff or contract out the cleaning. Bradley stated there will be a meeting this coming Thursday with Extension to decide the maintenance and cleaning issues. Peuser states the lack of help has caused a back-log on jobs needing to be finished. Peuser foresees more jobs will be contracted out in order to catch up on the projects waiting to be finished.

At 5:45 p.m., the Stutsman County Commission Meeting recessed for the County Park Board Meeting.

Official Proceedings of the Stutsman County Park Board – February 3rd, 2015

At 5:58 p.m., Chairman Klose called the regular meeting of the Stutsman County Park Board to order with all board members present.

Houge made a motion, seconded by Woodward to approve the minutes of the January 2015 meeting. Motion Carried.

Houge made a motion, seconded by Schwartz to approve the monthly bills. Roll call vote: Klose, Woodward, Houge, Ova, Marks, Schwartz, and Neys.

Jeff Douty, Pelican Point Concessionaire, is continuing to research internet bookings for the campground through an online camping registration program. Sandy Eckelberg, Accounts/Property Coordinator, states further information sent to Bureau of Reclamation to determine if the campground would qualify to use the internet services. Bradley questions what the benefit would be to using an online website other than taking the credit card transactions. Douty states it would save them time from having to chase around phone calls and it will help save time with all of the information available online including availability and pictures of each camping site. It takes 4-6 weeks to get a new campground online depending on how fast they get the information for the entire site. Recreation.gov does have a fee for the user for around $9-$10 fee at the end of the reservation transaction. Douty also questions the construction that is supposed to be finished by June 1st, 2015 or not to interfere with the business at Pelican Point Landing. Bradley suggests reaching out to Border States to touch base on where the project is headed and get an idea of a time frame.

Dennis Lorenz, Park Superintendent, gave his monthly report. Lorenz got the backhoe and came under budget. The 1986 Ford truck has a weakened motor and has been checking with Dakota

Engine builders for a replacement motor. Klose questions why keep sticking money into an older truck or getting quotes from other businesses.

At 6:29p.m., a motion to adjourn the Stutsman County Park Board meeting was made by Houge, seconded by Schwartz. Motion Carried.

At 6:30p.m., the Stutsman County Commission Meeting reconvened.

Marks made a motion, seconded by Ova, to approve the monthly bills for payment but remove the payment for the side dump. Roll call vote: Ova, Marks, Schwartz, Neys, Klose voted aye. Motion carried.

	GENERAL REVENUE FUND			**COUNTY ROADS FUND**	
68943	APPLE TIME INC	$326.97	69007	JAMESTOWN PLUMBING & HEATING	$103.79
68945	BAIR,JUDY	$32.67	69012	JOB SERVICE NORTH DAKOTA	$3,057.43
68946	BALCO UNIFORM CO INC	$1,014.98	69013	JOHN DEERE FINANCIAL	$29.88
68947	BARNES COUNTY AUDITOR	$25,000.00	69018	MAC'S INC	$357.26
68949	BECKLEY,TAMI	$133.60	69020	MARG'S HANDY WORK	$70.00
68954	BLUMER, MARK T.	$1,723.80	69022	MDU	$563.85
68955	BOB'S PLUMBING & HEATING INC	$22.22	69028	NAPA AUTO PARTS	$546.76
68956	BREDAHL,BEAU OR JENNA	$33.82	69037	NEWMAN SIGNS	$179.70
68958	BROWN & SAENGER	$1,185.53	69038	NORTHERN PLAINS ELECTRIC	$72.00
68959	BUFFALO CITY DIESEL	$764.80	69039	NORTHWEST TIRE INC	$197.18
68965	CARTER,ARLYNN	$36.55	69040	O'REILLY AUTOMOTIVE INC	$106.12
68968	CENTRAL BUSINESS SYSTEMS INC	$539.59	69042	OTTER TAIL POWER CO	$36.00
68969	CENTURYLINK	$798.17	69049	QUALITY SERVICE & REPAIR	$299.29
68970	COLE PAPERS INC	$281.76	69050	QUILL CORPORATION	$67.98
68976	DACOTAH PAPER CO	$211.70	69056	ROUGHRIDER SIGNS & DESIGNS	$100.00
68977	DALSTED & RYAN P C	$503.50	69057	S&R TRUCK PLAZA	$227.68
68981	ECKELBERG,SANDRA	$47.00	69070	STUTSMAN RURAL WATER DISTRICT	$56.71
68982	ECKMAN,ARTHUR OR JOLANDA	$904.77	69078	VISA RD 1766	$13.87
68986	FASTENAL CO	$54.06	69080	WALLWORK INC,W W	$93.47
68987	FIRST COMMUNITY CREDIT UNION	$112.83	69082	WALMART COMMUNITY BRC RD	$106.96
68988	FREMGEN,FRITZ	$255.00	69086	WEST END HIDE & FUR	$431.88
68989	GREENWOOD,DAVID P	$62.65	69092	WOODWORTH FARMERS GRAIN CO	$2,635.14
68997	HOME OF ECONOMY	$52.21		**SOCIAL SERVICES FUND**	$31,944.62
69001	IWI US, INC	$1,596.00		**COUNTY CORRECTIONAL CENTER**	
69003	JAMES RIVER JOINT WATER RESOURCE BOARD	$1,500.00	68940	AMERICAN INSTITUTIONAL SUPPLY	$2,845.40
69004	JAMESTOWN AMBULANCE	$1,335.00	68952	BERT'S TRUCK EQUIPMENT	$22.34
69005	JAMESTOWN CITY WATER	$506.08	68958	BROWN & SAENGER	$810.91
69010	JENSEN,MARLYS E	$32.68	68964	CARQUEST AUTO GA	$11.51
69018	MAC'S INC	$4.96	68966	CBM FOOD SERVICE	$7,286.05
69021	MARQUART,ANDREW S	$415.26	68968	CENTRAL BUSINESS SYSTEMS INC	$69.00
69023	MEDINA AMBULANCE SERVICE	$791.00	68969	CENTURYLINK	$412.98
69024	MEYER,DAVID J	$312.35	68970	COLE PAPERS INC	$371.07
69025	MID STATES ORGANIZED CRIME INFO CENTER	$100.00	68976	DACOTAH PAPER CO	$639.14
69026	MOE NAUMANN,KATHERINE M	$115.00	68986	FASTENAL CO	$74.39
69027	MYHRE LAW OFFICE	$977.65	DD	GOTER,DARIN	$ 2.91
69032	ND STATE RADIO COMMUNICATIONS	$170.00	68997	HOME OF ECONOMY	$37.71
69043	OVA,DENNIS	$180.00	69002	J & L SERVICE	$34.50
69044	PACKAGING HORIZONS, CORP	$73.77	69005	JAMESTOWN CITY WATER	$1,602.88
69047	POGUE,BARBARA M	$553.50	69007	JAMESTOWN PLUMBING & HEATING	$82.24
69048	PROBUILD	$7.98	69009	JEFFREY D DOYLE INC	$212.73
69050	QUILL CORPORATION	$516.64	69011	JETSTREAM CAR WASH	$409.26
69051	RADISSON INN BISMARCK	$298.80	69016	LIFESTYLE APPLIANCE	$649.00
69054	RM STOUDT INC	$109.15	69018	MAC'S INC	$90.33
69055	ROORDA,RONALD OR DELORIS	$179.08	69028	NAPA AUTO PARTS	$51.97
69058	SANDNESS LAW OFFICE	$324.00	69030	ND CHAPTER OF APCO	$150.00
69060	SCHAEFER,JANICE R	$15.64	69031	ND DEPT OF HUMAN SERVICES	$3,572.00
69061	SCHWARTZ,DAVID	$180.00	69035	NDCCAA	$100.00
69062	SIMONSON LUMBER & HARDWARE	$30.43	69045	PHARMCHEM INC	$2,532.00
69063	SIRCHIE FINGERPRINT LABORATORY	$307.49	69046	PLUMBMASTER	$356.97
69064	SMOKIE'S FIRE SALES & SERVICE INC	$222.38	69048	PROBUILD	$18.68
69066	STATE OF NORTH DAKOTA	$35.00	69059	SANFORD NORTH	$1,000.00
69067	STEIN'S INC	$49.22	69068	STUTSMAN COUNTY AUDITOR	$35,300.00
69071	SUKO,KENNETH	$106.65	69069	STUTSMAN COUNTY GLASS	$345.00
69073	THOMSON REUTERS	$499.99	69074	ULINE	$34.47
69075	VAN DE VELDE,SARAH	$46.00	69076	VERIZON WIRELESS	$123.72
69076	VERIZON WIRELESS	$835.23	69077	VISA AUD 1683	$603.69
69077	VISA AUD 1683	$1,402.19	69079	VISA SCCC 1949	$658.20
69083	WALMART COMMUNITY BRC_137	$33.78	69083	WALMART COMMUNITY BRC_137	$35.23
69085	WENZEL'S LOCK & KEY	$43.00		**WEED CONTROL FUND**	
69087	WEX BANK	$533.36	68969	CENTURYLINK	$8.49
69088	WIDENER,DOUG	$1,993.67	68979	DEUTSCHER,DAVID	$36.80
69089	WILHELM CHEVROLET BUICK GMC	$648.26	69015	LEES,KIM	$14.38
69094	ZUERCHER TECHNOLOGIES LLC	$225.00	69019	MANSON,RONALD	$75.00
69095	BANK FORWARD	$1,404.55	69042	OTTER TAIL POWER CO	$70.84
	E 911 PHONE SYSTEM FUND		69084	WEED & PEST CONFERENCE	$145.00
68941	ANDRES,DORINDA	$18.40	69091	WINDISH,PAT	$75.00
68951	BERGQUIST,JERRY	$155.75		**VETERANS SERVICE FUND**	
68972	COMFORT INN BISMARCK	$74.00	68969	CENTURYLINK	$16.98
69077	VISA AUD 1683	$172.49	69029	ND ASSOC OF CO VETERAN SERVICE OFFICERS	$50.00
69081	WALMART COMMUNITY BRC EMS	$49.50		**COUNTY AGENT FUND**	
	COUNTY ROADS FUND		68948	BARNES,ROBIN	$115.00
68938	A & B BUSINESS INC	$186.26	68958	BROWN & SAENGER	$5.99
68960	BUSKNESS,JOHN O	$650.33	68995	HOCHHALTER CARPENTRY INC	$5,575.00
68961	BUTLER MACHINERY CO	$12,636.82		**COMMISSARY FUND**	
68962	C & R RADIATOR	$625.91	68963	CABLE SERVICES	$47.31
68973	CREATIVE ENERGY	$651.50	69079	VISA SCCC 1949	$483.48
68974	CROSSROADS REPAIR LLC	$248.00	69083	WALMART COMMUNITY BRC_137	$33.94
68978	DAN POLAND MACHINE INC	$1,114.26		**DRUG PROGRAM FUND**	$42.46
68984	FARGO FREIGHTLINER	$548.36		**COUNTY HAZARDOUS CHEMICAL ACCOUNT**	

At 6:32p.m., a motion to adjourn was made by Schwartz, seconded by Ova. Motion carried.

ATTEST:

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Casey Bradley
Auditor/COO

Mark T. Klose
Commission Chairman