Official Proceedings of the Stutsman County Commission— February 4, 2025

At 9:00 a.m., Chairman Bergquist called the regular meeting of the Stutsman County Commission to order. Mike Hansen, Levi Taylor, and Jerry Bergquist answered roll. Amanda Hastings and Chad Wolsky were absent.

The Pledge of Allegiance was recited.

Bergquist recommended adding legislative issues to all upcoming agendas during the legislative sessions.

A motion to approve the agenda was made by Taylor, seconded by Bergquist. Unanimous aye vote. Motion carried.

Bergquist suggested a change to the January 9, 2025, special meeting minutes. A motion to approve the January 2025 meeting minutes with the proposed changes was made by Taylor, seconded by Hansen. Unanimous aye vote. Motion carried.

Dorene Stroh, Jamestown City Assessor, presented an abatement for the 2024 tax year for Mark Watne, 403 26th St SW, Jamestown. Watne built a structure on the city right of way in Uncle Bob's 1st Subdivision. The city purchased the building for use by the Sanitation Department and will move it in 2025. Stroh requested the value to be prorated for October – December 2024, in the amount of $28,266. A motion to approve the abatement was made by Hansen, seconded by Taylor. Roll call vote: Hansen, Taylor, and Bergquist voted aye. Motion carried.

Ashley Kjellberg, Extension Agent, presented a request for out-of-state travel for herself, and Brenda Jarski-Weber, to attend the National Extension Conference, April 21-24, 2025, in Portland, Maine. Kjellberg estimates the cost will be under $3,000, and there is money in their travel budget. A motion to approve was made by Taylor, seconded by Hansen. Roll call vote: Taylor, Bergquist, and Hansen voted aye. Motion carried.

Tim Lytle, Shop Foreman, presented a request to purchase a 2024 Peterbilt semi for $48,000 from the ND State Surplus. The purchase is in the 2025 budget. A motion to approve the purchase, and for immediate funding, was made by Hansen, seconded by Taylor. Roll call vote: Bergquist, Hansen, and Taylor voted aye. Motion carried.

Lytle also requested to purchase a brush mower for shared use with the park department. The purchase is budgeted for 2025, with the road department share being $3,989. A motion to approve the purchase contingent on approval by the park board was made by Taylor, seconded by Hansen. Roll call vote: Hansen, Taylor, and Bergquist voted aye. Motion carried.

Mark Attleson, Maintenance Supervisor, presented information on the approved courthouse facility grant. Attleson will update some carpet and seating in courtroom 1. The project total is $33,753 with the grant covering 75% of the cost, with the county share being $8,878.14. All expenses are paid for by the county and then reimbursed through the grant. A motion to approve the courthouse facility grant award was made by Bergquist, seconded by Taylor. Roll call vote: Taylor, Bergquist, and Hansen voted aye.

Fritz Fremgen, State's Attorney, presented his monthly report. The VOCA grant, which reimburses the county for the salary of the Victim Witness Advocate is currently being held at the federal level. The item will be revisited in April.

Shannon Davis, Human Resource Officer, requested payout of annual leave accrued over 240 hours for Josh Smaage, IT Director, and Jessica Alonge, Auditor/COO. A motion to approve the payout at their 2024 wages was made by Bergquist, seconded by Taylor. Roll call vote: Bergquist, Hansen, and Taylor voted aye. Motion carried.

Davis also provided an update on the Road Superintendent position. The application process closed on January 24, with three total applications received. One internal applicant would not qualify due to the party still being in their probationary period with the county. Davis is hoping to conduct interviews next week.

Alonge presented the 2023 audit report. A motion to accept the audit report as presented was made by Hansen, seconded by Taylor. Unanimous aye vote. Motion carried.

Alonge requested approval for the 2024 ARPA transfers totaling $763,723.16 for various ARPA projects. A motion to approve the ARPA transfers was made by Taylor, seconded by Hansen. Roll call vote: Hansen, Taylor, and Bergquist voted aye. Motion carried.

Taylor presented a brief summary of Senate Bill 2391, which requests a portion of county road 62 be adopted to the state highway system. Taylor intends to go to Bismarck to provide testimony on this bill on Thursday. A motion to draft a letter of support for the bill was made by Taylor, seconded by Hansen. Unanimous aye vote. Motion carried. Corry Shevlin will be submitting testimony of support on behalf of SEPA but is unable to attend the meeting.

Chad Kaiser, Sheriff, requested approval to accept a grant for purchase of a K9 and applicable training. The department currently has an interested and qualified deputy to be the K9 handler. A motion to accept the grant was made by Hansen, seconded by Taylor. Roll call vote: Taylor, Hansen, and Bergquist voted aye. Motion carried.

At 10:04 a.m., the Commission recessed for the County Park Board meeting.

Official Proceedings of the Stutsman County Park Board— February 4, 2025

At 10:04 a.m., Chairman Bergquist called the regular meeting of the Stutsman County Park Board to order. Mike Hansen, Levi Taylor, Jerry Bergquist, Merri Mooridian and Henry Steinberger answered roll. Chad Wolsky and Amanda Hastings were absent.

A motion to approve the agenda was made by Steinberger, seconded by Mooridian. Motion carried.

A motion to approve the January 2025 meeting minutes was made by Mooridian, seconded by Steinberger. Unanimous aye vote. Motion carried.

Dave Odin, Dakota Anglers, presented changes he would like to see made to the fish cleaning stations. Alonge said that the replacement of the fish cleaning stations is in the 2025 budget. No decision can be made because Game & Fish has not yet finalized their grants. Karl Bergh, Park Superintendent, will work on getting plumbing and electrical quotes for the project.

Odin also requested increasing the size of the dock at Spiritwood Lake. Alonge and the park board were not aware of the issues at Spiritwood Lake, and nothing was budgeted for this project. A motion in support of the Spiritwood Lake dock project was made by Taylor, seconded by Steinberger. Unanimous aye vote. Motion carried.

Art Perleberg, Midway township, requested defining ownership and limits of West Lakeside Road. The township has been maintaining the road and certifying the miles to the state. Midco Cable is requesting a permit to run fiber optic cable. No decision was made by the board. Alonge would like to include the State's Attorney in researching ownership of the road.

Davis provided the board with an update on park superintendent position. Four applications were received, and Davis would like to interview all four applicants. Taylor, Steinberger, and Mooridian are available to participate on an interview panel. Davis will follow up on scheduling the interviews.

Bergh requested approval to purchase a brush mower for shared use with the road department, with the park share being $3,989. A motion to approve the purchase was made by Steinberger, seconded by Mooridian. Roll call vote: Bergquist, Mooridian, Steinberger, Hansen and Taylor voted aye. Motion carried.

A motion to approve the bills was made by Mooridian, seconded by Steinberger. Roll call vote: Mooridian, Steinberger, Hansen, Taylor, and Bergquist voted aye. Motion carried.

	County Park Fund		17574	LINDE GAS & EQUIPMENT	$73.06
17561	DOI- BOR- REGION: MISSOURI BASIN	$44,638.96	17599	STUTSMAN RURAL WATER DISTRICT	$263.76

At 10:43 a.m., Steinberger made a motion to adjourn the park board meeting, seconded by Mooridian. Unanimous aye vote. Motion carried.

At 10:44 a.m. the Commission meeting was called back to order.

A motion to approve the monthly bills was made by Taylor, seconded by Hansen. Roll call vote: Hansen, Taylor, and Bergquist voted aye. Motion carried.

	General Revenue Fund		17551	BUFFALO CITY DIESEL	$1,444.62
17548	21st Mortgage Corp	$398.32	17552	BUTLER MACHINERY CO	$13.10
17549	9TH AVENUE HOTEL PARTNERS LLC	$1,616.00	17554	CAPITAL ONE TRADE CREDIT	$262.95
	ALONGE,JESSICA	$130.76	17560	DAKOTA RENTAL CENTER LLC	$77.98
	ALONGE,JESSICA	$54.00	17562	FACTORY MOTOR PARTS CO	$128.75
	BARNES, RICHARD	$144.20	17567	INTERSTATE ENGINEERING	$5,962.50
	BARNES, RICHARD	$268.80	17568	JAMESTOWN CITY WATER	$456.43
17553	CABLE SERVICES	$47.31	17576	MDU	$325.10
17555	CDW GOVERNMENT INC	$18,023.44		MEDINA CITY AUDITOR - DD	$77.75
17556	CENEX FLEETCARD - SO	$3,471.10	17577	MENARDS - JAMESTOWN	$210.53
17557	CENTURYLINK.	$128.55		MONTPELIER CITY AUDITOR - DD	$60.00
17558	COLE PAPERS INC	$333.65	17578	NAPA AUTO PARTS	$440.13
17559	DACOTAH PAPER CO	$404.10	17583	NICKY'S SPARE TIME	$70.00
	DEPUYDT,MARY	$230.30	17584	NORTH DAKOTA ONE CALL	$24.00
	FREMGEN,FRITZ	$252.00	17585	NORTHWEST TIRE INC	$99.80
17564	GALLS, LLC	$154.99	17587	OTTER TAIL POWER CO	$470.91
	GRAY, JEREMY	$63.00	17590	POWER PLAN	$1,651.61
17565	GUTHMILLER, TALLY JO	$63.32	17593	QUILL CORPORATION	$71.29
	HEHR, AMY	$34.30		STREETER CITY AUDITOR - DD	$103.75
17566	INNOVATIVE OFFICE SOLUTIONS, LLC	$328.04	17599	STUTSMAN RURAL WATER DISTRICT	$62.14
	JACKSON, CHAD	$297.80	17606	VESTIS	$303.57
17568	JAMESTOWN CITY WATER	$4,102.85	17607	VISA AUD 1683	$125.00
17569	JAMESTOWN COMMUNICATIONS INC	$179.50	17610	VISA RD 1766	$816.19
17571	JETSTREAM CAR WASH	$407.86	17615	WEST END HIDE & FUR	$27.48
17572	KOTACO	$897.50		**Weed Control Fund**	
17573	LEAF	$129.55	17585	NORTHWEST TIRE INC	$1,466.92
17575	MARQUART,ANDREW S	$621.00	17587	OTTER TAIL POWER CO	$107.14
17576	MDU	$6,435.79	17598	STUTSMAN COUNTY AUDITOR	$7,000.00
17580	ND HIGHWAY PATROL	$500.00		**Veterans Service Fund**	
17581	ND LEAGUE OF CITIES	$360.00	17557	CENTURYLINK.	$2.14

17582	ND SHERIFFS & DEPUTIES ASSOCIATION	$650.00	17579	ND ASSOC OF CO VETERAN SERVICE OFFICERS	$170.00
17586	OFFICE OF THE STATE AUDITOR	$9,806.03	17603	TYLER TECHNOLOGIES INC	$898.00
17588	PIT STOP EXPRESS LUBE	$96.45	17608	VISA EMS 1790	$81.83
17589	PLUMBMASTER	$2,350.49		**County Agent Fund**	
17592	QUADIENT LEASING USA, INC.	$621.99	17563	FORUM COMMUNICATIONS COMPANY	$160.00
17595	RECYCLING CENTER OF NORTH DAKOTA, LLC	$527.00	17594	R&H MAINTENANCE	$400.00
17596	SANFORD.	$1,256.00	17609	VISA EXT 3424	$1,091.34
17597	SCHMUHL, EDWIN	$62.63		**Human Service Zone Human Service Fund Total**	$26,746.73
17600	SUMMIT FOOD SERVICE, LLC	$10,735.91		**Commissary Fund**	
17602	TWO RIVERS PRINTING	$50.00	17601	TURNKEY CORRECTIONS	$88.60
17603	TYLER TECHNOLOGIES INC	$23.90	17611	VISA SCCC 1949	$90.26
17605	VERIZON WIRELESS- SO	$1,336.04		**Drug Program Fund Total**	$6.27
17607	VISA AUD 1683	$721.42		**Information Technology Capital Fund**	
17608	VISA EMS 1790	$154.02	17555	CDW GOVERNMENT INC	$8,650.67
17611	VISA SCCC 1949	$3,705.57	17607	VISA AUD 1683	$3,189.00
17612	VISA SO 1840	$2,531.10		**Document Preservation Fund**	
17616	WILHELM CHEVROLET BUICK GMC	$340.19	17603	TYLER TECHNOLOGIES INC	$928.71
17618	ZAMIR, YAMA	$622.88		**Road & Bridge Building Fund**	
	Vision Zero Coordinator		17554	CAPITAL ONE TRADE CREDIT	$327.96
	CARLBLOM, JOSEPH	$108.00	17619	ND SURPLUS PROPERTY	$48,000.00
17605	VERIZON WIRELESS- SO	$82.55		**County Hazardous Chemical Account Total**	$250.00
17612	VISA SO 1840	$819.43		**Job Incentive Fund**	
	E 911 Phone System Fund		17570	JAMESTOWN STUTSMAN DEVELOPMENT CORP	$22,782.69
17557	CENTURYLINK.	$2.17		**FEMA**	
	County Roads Fund		17598	STUTSMAN COUNTY AUDITOR	$767,887.99
				Wages	
				Friday, January 24, 2025	$870,303.63

At 10:44 a.m. a motion was made by Hansen to adjourn the commission meeting, seconded by Taylor. Unanimous aye vote. Motion carried.

ATTEST:

Jessica Alonge
Auditor/COO

Jerry Bergquist
Commission Chairman