Official Proceedings of the Stutsman County Commission - February 5th, 2013

At 4:00 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Dennis Ova, Dale Marks, David Schwartz, Craig Neys, and Mark T. Klose answered the roll call.

Schwartz made a motion, seconded by Ova to approve the minutes of the January 2013 meetings. Motion carried.

Jim Fettig, Courthouse Maintenance Supervisor, updated the commissioners about the maintenance work that was completed. A hot water heater went out in the courthouse building. A commercial hot water heater would approximately cost $5,000-$6,000. The only things that use hot water in the courthouse building are the bathrooms, the coffee pot, and just a few other things. The county purchased a bigger hot water heater with a circulating pump in the amount of $2,263.00. At the Memorial Building, the unit is already five-six years old and has been having little leaks. Jim has tried getting companies to come in to do chemical work to keep the water lines free from corrosion inhibitors. Jim was unable to get a company to do the work because they wanted to use the same type of chemical that was already in the lines. Jim called Agassiz Chemical to do the work. They charged approximately $125.00/hour. The total bill was about $700.00. Neither project was in the budget.

Dustin Bakken, Interim Tax Director, presented omitted assessments for parcel numbers 09-3033033, 23-0941010, 30-1311010, 62-0134040, 62-3333030, and 51-0620000. Dustin informed the commissioners that all property owners have been notified that there was an error in generating the tax statements and have been given the opportunity for an appeal of the added values. There have been no objections to these omitted assessments. Neys made a motion, seconded by Schwartz to approve the omitted assessments as presented. Roll call vote: Marks, Ova, Schwartz, Neys, Klose voted aye.

Alden Kollman, Buffalo City Tourism, requested the commissioners write a letter of support on Senate Bill No. 2203. The bill was introduced with its first reading on January 16, 2013. After the first reading, the bill was referred to the Finance and Taxation Committee which met on January 22, 2013. The bill passed out of the Finance and Taxation Committee with a 7-0 in favor of Senate Bill 2203. The bill has moved to the Appropriation Committee which is having a hearing at 9:30 tomorrow. This bill will allow museums more opportunity to access funding by being able to increase the mill levy. Marks made a motion, seconded by Ova to approve writing a letter of support for Senate Bill 2203. Motion Carried.

Lisa Barnick, Jamestown Sun, presented information to the commission board for advertising in the Source Book and the Progress Edition. The Source Book is a list of information of what is happening in Jamestown as well a list of campgrounds, restaurants, and motels. Approximately 20,000 copies will be distributed through the Jamestown Sun, area hotels and motels, gas stations, the airport, the Chamber of Commerce, the Buffalo Museum, and to all North Dakota rest areas. The advertising deadline is Friday, February 8th, 2013. The Progress Edition advertising deadline is February 22nd, 2013 in order to get the discount. The request for advertising failed for a lack of a motion. It was suggested to contact the concessionaires to see if they would like to advertise in the Progress Edition.

Mickey Nenow, County Highway Superintendent presented his monthly report. Mickey handed out his 2012 year-end report to the commissioners. The road department is continuing doing winter maintenance on the equipment getting it ready for Spring. Mickey requested to advertise for gravel crushing. He is working at getting quotes for oil for chip sealing. Mickey is still working on FEMA paperwork trying to get a few more projects out to bid. Ova made a motion, seconded by Neys to approve the request to advertise for gravel crushing. Motion Carried.

Lutheran Social Services and James River Senior Center is applying for a Community Development Block grant (CDBG) through the South Central Regional Council for the purpose of financial assistance in support of the Legacy Place (Senior Center area). The grant is in the amount of $40,000.00 for kitchen equipment and $8,000.00 for dining furnishings for a total of $48,000.00. Ova made a motion, seconded by Marks to approve a resolution and application for the CDBG grant for Lutheran Social Services and James River Senior Center as requested. Motion Carried.

Fritz Fremgen, State's Attorney presented his monthly report. He introduced Kate Naumann to

the commissioners. Fritz stated that not much has happened in the civil environment for him. He has not given any opinions this month otherwise the rest is long-term. Fritz has been working on a few federal lawsuits. Fritz will be contacting Dalsted & Ryan to inform them that the county will be resuming the Mental Health cases effective March 1st, 2013.

Tracey Trapp, LEC Administrator, informed the board about four new part-time hires. They are Gabriel Brown, Janelle Spear, Logan Hord, and Tammy Wampler. Jamie Miller took the Administrative Assistant position and Ariel Kilgore has moved from part-time to full-time status.

Ova made a motion, seconded by Neys to nominate and appoint Charlotte Freeberg to the Joint Library Board. Roll call vote: Ova, Marks, Schwartz, Neys, Klose voted aye.

The South Central Dakota Regional Council requested Stutsman County to reconsider its vote to provide support for one-quarter of SCDRC's fiscal year 2013 with consideration for additional funding in March. Deb Kantrud was unable to attend the commission meeting due to a training conflict. In her place, Becky Meidinger, Small Business Development Center, spoke to the board. Becky reported that the SCDRC has been meeting with on a regular basis with JSDC. The SCDRC has been attending the city council meetings and county commissioner meetings to have more of a presence and understanding of what the needs are. A growth committee has been established. The SCDRC's Board of Directors and the Growth Committee sent out a survey to leaders in the region to help identify needed resources, needs, or priorities to assist jurisdictions. The SCDRC has been working with JSDC about the workforce meetings and what the issues are and also the regional housing study. Phase one has been completed. What has been found is the state housing assessment is way off even without the anticipation of projected businesses that are coming in. The SCDRC will be co-hosting a Regional Housing Summit February 15th, 2013. The Hazard Mitigation Grants were approved at the state level. Stutsman County is eligible to apply for grant funding for hazard mitigation planning. The County Commissioners spoke of their concerns with the SCDRC such as is this organization being run as efficiently as possible. Schwartz made a motion, seconded by Marks to continue to provide support for the balance of the fiscal year, with that the county would want justification on executive director's salary and who sets that, a review of the executive board and accountability for what is going on, see a listing of the projects that are going on and what is being done, to see if and when a salary review has been completed, and to see some documentation that supports the salaries being paid prior to budgeting time next year. Roll call vote: Ova, Marks, Schwartz, Neys, Klose voted aye.

At 5:00 p.m., the Stutsman County Commission Meeting recessed for the County Park Board Meeting.

Official Proceedings of the Stutsman County Park Board – February 5th, 2013

At 5:06 p.m., Chairman Klose called the regular meeting of the Stutsman County Park Board to order. Denny Ova, Dale Marks, David Schwartz, Robert Woodward, Jason Houge, Craig Neys, and Mark T. Klose answered the roll call.

Houge made a motion, seconded by Neys to approve the minutes of the January 2013 meeting. Motion Carried.

A question was raised regarding the Northern Plains bill. There were two entries made for the same dollar amount. Neys made a motion, seconded by Woodward to approve the monthly bills with checking into the Northern Plains billing. Roll call vote: Marks, Ova, Schwartz, Neys, Klose, Woodward, Houge voted aye.

COUNTY PARK
0062026 43.45 AT&T MOBILITY;0062048 53.10 CENTURYLINK;0062112 1,121.40 NORTHERN PLAINS ELECTRIC;0062145 74.00 STUTSMAN RURAL WATER DISTRICT

Rick McKay requested an extension on his 2013 cabin lease payment due to extenuating health problems. Schwartz made a motion, seconded by Marks to grant a two month extension on his lease as requested. Motion Carried.

Mike Kesler, Concessionaire, requested reimbursement on rented storage space fees that occurred March 2009 to November 2009. Mike received a bill from Don Williams last week in the amount of $500.00. It failed for a lack of a motion.

Blake Bond submitted a proposal requesting permission to break the land and grow crops within the area of the former CRP lands South of Spiritwood Lake in Section 31, T142N-R62W and return the profit back into the Spiritwood Campground. It is the consensus of the board to table the request. A question was raised if they hayed the CRP could they use that money as a cost share and put part of that profit back into the campground. That was okay by the park board commissioners.

Schwartz made a motion, seconded by Woodward to approve the 2013 Operation and Maintenance Service Contract as presented. Roll call vote: Houge, Woodward, Klose, Neys, Schwartz, Marks, Ova voted aye.

Dennis Lorenz, Park Superintendent, spoke with the Bureau of Reclamation's engineers regarding Pelican Point Campground. The proposal may be completed by April. Dennis informed the engineer that they will not have enough time to get the project completed. The proposal is broke out into phases. According to the proposal, Pelican Point campground will gain approximately 15 campground spaces. The Bureau of Reclamation provided $45,000.00 last year in a 50/50 matching grant. The Bureau does have an additional $40,000.00 in reserve and a possible $65,000.00 that may be possible for a 50/50 matching grant. It is the consensus of the board to have the park campground committee meet and discuss this item.

At 5:41 p.m., a motion to adjourn the Stutsman County Park Board meeting was made by Ova, seconded by Houge. Motion Carried.

At 5:41 p.m., the Stutsman County Commission Meeting reconvened.

Schwartz made a motion, seconded by Marks to approve the monthly bills for payment. Roll call vote: Ova, Marks, Schwartz, Neys, Klose voted aye.

GENERAL
0062023 625.03 AGASSIZ CHEMICAL & EQUPMENT INC;0062026 123.40 AT&T MOBILITY;0062027 8.63 BALCO UNIFORM CO INC;0062030 62.15 BERGQUIST/JERRY;0062032 2,263.53 BOB'S PLUMBING & HEATING INC;0062033 95.20 BOUVETTE/SHAYLEE;0062034 150.97 BROWN & SAENGER;0062039 225.00 BULLBERRY SYSTEMS INC;0062045 101.43 CDW GOVERNMENT; 0062046 1,860.67 CENEX CREDIT CARD DEPT;0062047 96.00 CENTRAL BUSINESS SYSTEMS INC; 0062048 791.10 CENTURYLINK;0062050 501.32 CITY OF JAMESTOWN;0062054 69.00 COMFORT SUITES;0062060 4,440.00 DAKOTA MAILING;0062061 2,767.50 DALSTED & RYAN P C;0062062 2,035.00 DKK GUARDIANSHIP SERVICES INC;0062063 28.95 DRIVERS LICENSE GUIDE COMPANY; 0062073 25.00 GRAY/THERESA;0062074 47.38 GRAYBAR;0062078 879.88 HOBBY TIRE;0062085 1,255.51 JAMESTOWN ELECTRIC;0062087 41.43 JETSTREAM CAR WASH;0062088 243.00 KROPP LAW OFFICES PC;0062089 153.00 LEFEVRE/TROY;0062090 16.66 MAC'S INC;0062091 931.74 MAILFINANCE;0062094 2,450.00 MEDINA RESCUE SQUAD;0062096 523.75 MID-AMERICAN RESEARCH CHEMICAL CORP;0062098 178.49 NAPA AUTO PARTS;0062101 600.00 ND ASSOCIATION OF COUNTIES;0062105 200.00 ND SAFETY COUNCIL;0062106 156.00 ND STATE RADIO COMMUNICATIONS;0062110 1,571.43 NEOFUNDS BY NEOPOST;0062113 240.86 NORTHERN SAFETY TECHNOLOGY INC;0062117 3,205.93 OTTER TAIL POWER CO;0062122 125.00 PRESS ROOM/THE;0062124 21.38 PROBUILD;0062127 335.28 QUILL CORPORATION;0062128 138.60 RADISSON INN;0062134 360.00 SANDNESS LAW OFFICE;0062135 95.60 SCHUBERT'S CARPET ONE;0062138 595.00 SNIPERCRAFT INC;0062139 50.00 STEELE/NICOLE;0062141 519.67 STOP & GO #431;0062146 1,173.00 SUNSET LAW ENFORCEMENT;0062151 40.00 TRAUTMAN/RUSSELL;0062154 370.00 TWO RIVERS PRINTING;0062155 22.00 UND;0062156 113.00 VAN DE VELDE/SARAH;0062157 774.13 VERIZON WIRELESS;0062159 86.95 VISA AUD 1683;0062160 39.67 VISA EMS 1790;0062163 598.31 VISA SO 4194;0062169 62.50 WEST END HIDE & FUR;0062170 453.50 WEST GROUP PAYMENT CENTER;0062171 95.20 WHITNEY/CODIE M; 0062172 62.15 WILHELM CHEVROLET BUICK GMC;0062174 240.00 913 GRAPHICS
911 EMERGENCY PHONE SYSTEM
0062030 368.85 BERGQUIST/JERRY;0062036 203.46 BROWN/DORINDA;0062045 2,000.00 CDW GOVERNMENT;0062085 714.00 JAMESTOWN ELECTRIC;0062132 13,048.00 RICHLAND COUNTY COMMUNICATIONS/911;0062136 199.50 SMAAGE/JOSH;0062144 526.53 STUTSMAN COUNTY ROAD DEPARTMENT;0062156 30.00 VAN DE VELDE/SARAH
ROAD FUNDS
0062021 144.00 A & B BUSINESS INC;0062037 8.20 BUFFALO CITY DIESEL;0062040 1,071.54 BUTLER MACHINERY CO;0062042 590.75 CARQUEST AUTO PARTS;0062050 12.30 CITY OF JAMESTOWN;0062057 39.74 CREATIVE ENERGY;0062070 366.05 FARGO TRAILER CENTER; 0062078 140.00 HOBBY TIRE;0062080 197.45 HOME OF ECONOMY;0062083 1,370.00 INLAND

TRUCK PARTS CO;0062086 80.00 JAMESTOWN SUN;0062090 44.04 MAC'S INC;0062092 70.00 MARG'S HANDY WORK;0062093 350.32 MDU;0062099 2,648.42 NAPA AUTO PARTS;0062112 68.00 NORTHERN PLAINS ELECTRIC;0062114 5,649.89 NORTHWEST TIRE INC;0062115 382.78 O'REILLY AUTOMOTIVE INC;0062117 453.20 OTTER TAIL POWER CO;0062126 437.02 QUALITY SERVICE & REPAIR;0062145 57.76 STUTSMAN RURAL WATER DISTRICT;0062150 56.57 TRACTOR SUPPLY CREDIT PLAN;0062152 4.57 TRUE VALUE HARDWARE;0062158 2,314.46 VINING OIL CO; 0062162 547.00 VISA RD 3599;0062165 1,136.66 WALLWORK INC/W W;0062167 190.32 WALMART COMMUNITY BRC;0062169 73.20 WEST END HIDE & FUR
SOCIAL SERVICES FUND TOTAL 26,416.41
COUNTY CORRECTIONAL CENTER
0062021 162.45 A & B BUSINESS INC;0062024 55.87 AMERICAN INSTITUTIONAL SUPPLY;0062025 107.50 AMERIPRIDE SERVICES;0062028 3,140.70 BEHAVORIAL INTERVENTIONS;0062031 465.62 BOB BARKER CO;0062034 216.60 BROWN & SAENGER;0062042 241.47 CARQUEST AUTO PARTS; 0062044 10,921.21 CBM FOOD SERVICE;0062045 2,000.00 CDW GOVERNMENT;0062047 441.60 CENTRAL BUSINESS SYSTEMS INC;0062048 117.82 CENTURYLINK;0062050 1,739.75 CITY OF JAMESTOWN;0062051 277.99 COLE PAPERS INC;0062059 1,300.31 DACOTAH PAPER CO;0062067 183.00 ELECTRONIC COMMUNICATIONS;0062068 500.00 ESSENTIA HEALTH;0062069 251.75 ESSENTIA HEALTH;0062071 15.97 FASTENAL CO;0062074 40.01 GRAYBAR;0062079 35.21 HOME OF ECONOMY;0062084 40.00 INSTITUTE OF LOCAL GOVT;0062085 45.29 JAMESTOWN ELECTRIC; 0062087 477.02 JETSTREAM CAR WASH;0062096 140.50 MID-AMERICAN RESEARCH CHEMICAL CORP;0062098 3.45 NAPA AUTO PARTS;0062100 250.00 ND APCO ASSOCIATION;0062106 948.00 ND STATE RADIO COMMUNICATIONS;0062108 100.00 NDCCAA;0062117 5,631.81 OTTER TAIL POWER CO;0062121 588.00 PHARMCHEM INC;0062125 30.72 PSS WORLD MEDICAL INC;0062130 13.50 REDWOOD TOXICOLOGY LABORATORY INC;0062133 29.76 RM STOUDT INC;0062140 999.30 STEIN'S INC;0062142 32,000.00 STUTSMAN COUNTY AUDITOR;0062147 549.30 SYSCO FOOD SERVICES OF ND;0062148 408.05 TASER INTERNATIONAL;0062149 1,949.56 THRIFTY DRUG-WHITE DRUG;0062153 24.86 TRUE VALUE HARDWARE;0062154 91.00 TWO RIVERS PRINTING;0062157 123.87 VERIZON WIRELESS;0062161 1,667.41 VISA LEC 4635;0062166 48.80 WALMART
WEED CONTROL
0062048 8.42 CENTURYLINK
VETERANS SERVICE
0062048 16.83 CENTURYLINK
COUNTY ADVERTISING
0062164 200.00 VISA SS 0173
EMPLOYEES HOSPITAL INS
0062109 98,548.64 NDPERS
TAX REFUND
0062077 96.80 HENNINGS/HELEN;0062120 343.71 PERLEBERG/WILLIAM
COMMISSARY
0062041 47.31 CABLE SERVICES;0062170 179.00 WEST GROUP PAYMENT CENTER
DRUG PROGRAM FUND TOTAL 42.08
COUNTY CORRECTIONAL CENTER CONST.
0062095 14,314.00 MICHAEL J. BURNS ARCHITECTSLTD;0062123 193.79 PROBUILD;0062137 1,467.67 SMITTY'S CARPET SHOP INC
COUNTY HAZARDOUS CHEMICAL ACCOUNT FUND TOTAL 326.99
DATA PROCESSING
0062045 5,303.77 CDW GOVERNMENT;0062048 16.83 CENTURYLINK;0062055 2,868.38 COMPUTER PROFESSIONAL ULTD INC;0062056 417.00 CPS TECHNOLOGY SOLUTIONS;0062076 67.80 HEANEY/CHRISTOPHER;0062131 60.90 RENAISSANCE RECYCLING;0062159 1,590.75 VISA AUD 1683
GAME & FISH
0062104 118,070.00 ND GAME & FISH DEPARTMENT
FEMA FUNDS
0062072 12,284.03 GRAY TOWNSHIP #22;0062168 125,095.67 WELD TOWNSHIP #60
WAGES
12626-12780 443,126.06 1-25-13

At 5:42 p.m., a motion to adjourn was made by Ova, seconded by Neys. Motion Carried.

ATTEST:

_____	_____
Linda Chadduck	Mark T. Klose
Deputy Auditor	Commission Chairman