Official Proceedings of the Stutsman County Commission—February 6, 2024

At 3:30 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Jerry Bergquist, Chad Wolsky, Levi Taylor, and Mark Klose were present. Joan Morris was present via phone.

The Pledge of Allegiance was recited.

A motion to approve the January 2024 meeting minutes was made by Bergquist, seconded by Wolsky. Motion carried.

Alyssa Looysen, JSDC, presented the de-obligation of unused Flex PACE funds for the years of 2021 & 2022 in the amounts of $22,741.14 in 2021 and $32,048.52 in 2022. A motion to de-obligate funds back to the county was made by Wolsky, seconded by Bergquist. Roll call vote: Bergquist, Wolsky, Morris, Taylor, and Klose voted aye. Motion carried.

Mark Attleson, Maintenance Supervisor, presented the acceptance of the court facilities improvement grant for seating replacement and carpet update in Courtroom #2. The total cost of the project is $35,545.00, with the county share being $8,886.34. A motion to accept the grant was made by Morris, seconded by Taylor. Motion carried.

Attleson requested approval of a 2024 electrical quote from Scott's Electric for $94 per hour, which was the only quote received. A motion to accept the bid was made by Bergquist, seconded by Wolsky. Roll call vote: Wolsky, Morris, Taylor, Klose, and Bergquist voted aye. Motion carried.

Attleson informed the board no quotes for plumbing and heating were received.

Jim Wentland, Road Superintendent, presented an update on bridge and construction projects. The island bridge project has an anticipated bid date of January 2026, and the Ypsilanti Bridge has an anticipated bid date of December 13, 2024, and the 2022 ER Sites have construction dates set for 2025.

Fritz Fremgen, State's Attorney, presented his monthly report for January.

Jessica Alonge, Auditor/COO, requested permission to participate in National County Government Month in April.

Alonge requested additional 2023 budget transfers in the amount of $300,000 from the general fund to various capital funds; $50,000 to the IT Capital Fund, $100,000 transferred to Sheriff Capital Fund, $75,000 transferred to the Courthouse Capital Fund and $75,000 transferred into the LEC Capital Fund. A motion to approve the 2023 budget transfers was made by Morris, seconded by Wolsky. Roll call vote: Morris, Taylor, Klose, Bergquist, and Wolsky voted aye.

Alonge presented a 2023 ARPA transfer correction, the LEC Maintenance Fund total was originally $354,825.30, which was revised to $254,825.30. The total transfer out of the ARPA Fund to the various funds was correct. A motion to correct the transfer was made by Bergquist, seconded by Taylor. Motion carried.

Alonge presented an update on the 2023 tax billing error. Alonge stated that there was an extra 3.25 mills included on the total 2023 mill levy for the Jamestown Public School District. Approximately 4,100 parcels were paid from mid-December 2023 to January 10. The payments for affected parcels were reversed, approximately 11,000 tax bills were reversed, the levy districts and the mill levies were corrected, the tax

bills were re-generated with 3.25 mills less, and 10,329 amended real estate statements and 388 amended mobile home statements were sent to Presort, along with a memo stating the error. Mailing of statements began January 24 with a press release issued January 28. Only parcels with a taxable value received an amended statement. Alonge stated that the Auditor's Office spent approximately a week and a half reapplying the prior payments and has now begun balancing those payments and refund amounts and once that is completed will be able to start on refunds.

At 4:03 p.m., the Commission meeting recessed for the Park Board meeting.

Official Proceedings of the Stutsman County Park Board – February 6, 2024

At 4:04 p.m., Chairman Klose called the regular meeting of the Stutsman County Park Board to order. Jerry Bergquist, Mark Klose, Chad Wolsky, Levi Taylor, Merri Mooridian, and Henry Steinberger answered the roll call. Joan Morris was present via phone.

A motion to approve the January 2024 meeting minutes was made by Taylor, seconded by Mooridian. Motion carried.

Henry Steinberger, Park Board Member, spoke on behalf of Tim Dardis regarding a land access issue. The parcel is surrounded by two private property owners and Park Board land. Dardis is looking for access options through the Park Board land, as going through the private landowners is not an option. Taylor suggested having the individual with the access issue draw up a couple possible options for road routes.

Lucas Dockter, Hondo's Hideaway, requested permission to host a water show featuring the Aqua Addicts & temporarily close the boat ramp on the afternoon of June 22, 2024. The event would be free and open to the public. A motion to allow the event and closure of the boat ramp was made by Steinberger, seconded by Wolsky. When asked about liability risk, Dockter stated that he can get the board copies of the liability agreements. Karl Bergh, Park Superintendent, stated that he can help notify the public of the closure prior to the event date. Motion carried.

Dockter requested to co-host the 2024 United Way Holiday Lights in Lakeside Campground. The event would be held on Friday through Sunday starting after the Thanksgiving Day parade, operating through the holiday season. Bergh brought up the issue of snow removal, which Chantal Dialo, United Way Representative, stated that United Way has crews who would be responsible for keeping exhibits clear of snow. Bergh stated that vendors could start setting up their exhibit in late October. A motion to approve the event with updates from United Way during the process was made by Mooridian, seconded by Steinberger. Motion carried.

Levi Taylor, County Commissioner, presented a revised dock permit and requested permission to authorize dock permits for the 2024 recreational season. Taylor addressed some of the changes within the permit such as the length of allowable dock, motorized vehicle traffic, proposed allowance of ATV for access to dock and for removal and putting docks in, placement of personal properties, mowing, and annual permit fee. Fremgen suggested adding a sentence regarding a deadline for removal of personal property. Stienberger made a motion to adopt the permit for the upcoming year only, seconded by Wolsky. Roll call vote: Taylor, Steinberger, Mooridian, Bergquist, Wolsky, and Morris voted aye. Klose voted nay.

A motion to approve the monthly park bills was made by Mooridian, seconded by Bergquist. Roll call vote: Klose, Steinberger, Mooridian, Bergquist, Wolsky, Morris, and Taylor voted aye. Motion carried.

	County Park Fund	
13175	LINDE GAS & EQUIPMENT	$ 73.65
13185	ND ASSOCIATION OF COUNTIES	$3,105.73
13209	STUTSMAN RURAL WATER DISTRICT	$ 308.20
13226	VISA AUD 1683	$ 114.53

At 4:47 p.m., a motion to adjourn the Park Board meeting was made by Bergquist, seconded by Taylor. Motion carried.

The Commission was called back to order at 4:47 p.m.

A motion to approve the monthly bills was made by Wolsky, seconded by Bergquist. Roll call vote: Bergquist, Wolsky, Morris, Taylor, and Klose voted aye. Motion carried.

	General Revenue Fund				
	ALONGE,JESSICA	$ 124.62	13134	BUTLER MACHINERY CO	$ 181.48
	ALONGE,JESSICA	$ 18.00	13136	CAPITAL ONE TRADE CREDIT	$ 519.38
13125	AMERICAN SOLUTIONS FOR BUSINESS	$ 396.91	13146	CREATIVE ENERGY	$ 5,278.01
13127	ATTORNEY GENERAL OFFICE-1250	$ 3,935.00	13151	FARMERS UNION OIL CO-CENEX	$ 3,432.24
13128	BALCO UNIFORM CO INC	$ 2,182.41	13152	FINANCIAL MANAGEMENT DIVISION	$ 659.82
13130	BECKER, ERIC	$ 1,555.73	13160	HOME OF ECONOMY	$ 31.96
13133	BUFFALO CITY DIESEL	$ 3,966.31	13164	JAMESTOWN CITY WATER	$ 450.68
13135	CABLE SERVICES	$ 47.31	13167	JAMESTOWN PLUMBING & HEATING	$ 18.60
13139	CENEX FLEETCARD - SO	$ 3,145.72	13171	KOTACO	$ 22,177.92
13141	CENTRAL BUSINESS SYSTEMS INC	$ 409.32	13176	LITTLE FALLS MACHINE INC	$ 295.53
13142	CENTURYLINK	$ 374.15	13178	MDU	$ 267.85
13143	CENTURYLINK.	$ 100.22	13179	MENARDS - JAMESTOWN	$ 259.26
13144	COLE PAPERS INC	$ 444.30		MONTPELIER CITY AUDITOR - DD	$ 58.00
13148	DACOTAH PAPER CO	$ 423.78	13183	NAPA AUTO PARTS	$ 460.67
13149	DAKOTA BUSINESS SOLUTIONS	$ 211.00	13185	ND ASSOCIATION OF COUNTIES	$ 50,413.01
13150	DALSTED & RYAN P C	$ 725.00	13186	ND ASSOCIATION OF COUNTY ENGINEERS	$ 275.00
	FRANKE, SCOTT	$ 134.00	13190	NICKY'S SPARE TIME	$ 70.00
	FRANKE, SCOTT	$ 202.00	13192	NORTHWEST TIRE INC.	$ 1,957.49
	FREMGEN,FRITZ	$ 353.80	13193	NORTHWESTERN EQUIPMENT INC	$ 678.00
	GRAY, JEREMY	$ 4.02	13194	OTTER TAIL POWER CO	$ 639.26
	GRAY, JEREMY	$ 80.40	13195	PERLEBERG, TOM	$ 1,973.80
	GRAY, JEREMY	$ 54.94	13196	POWER PLAN	$ 2,081.78
	GRAY, JEREMY	$ 137.35	13199	QUILL CORPORATION	$ 262.91
13156	GUARDIAN RFID	$ 20.00	13203	ROUGHRIDER SIGNS & DESIGNS	$ 30.00
13157	GWORKS	$ 7,898.00		SPIRITWOOD TOWNSHIP #51 - DD	$ 1,055.00
13158	HANSON TIRE SERVICE	$ 681.84	13205	STREETER COOP OIL	$ 3,103.62
	HEHR, AMY	$ 48.24	13209	STUTSMAN RURAL WATER DISTRICT	$ 70.95
	HEHR, AMY	$ 17.42	13212	TITAN MACHINERY - BISMARCK	$ 1,161.00
	HEHR, AMY	$ 50.25	13218	VISA RD 1766	$ 811.92
	HEHR, AMY	$ 15.41	13224	WEST END HIDE & FUR	$ 30.80
	HEHR, AMY	$ 56.28		**Foster Care Trust Fund Total**	$ 1,771.83
	HEHR, AMY	$ 69.68		**Weed Control Fund**	
13162	INNOVATIVE OFFICE SOLUTIONS, LLC	$ 507.31	13126	AT&T MOBILITY	$ 116.20
13164	JAMESTOWN CITY WATER	$ 3,414.04		BARNICK, DAVE	$ 134.00
13165	JAMESTOWN COMMUNICATIONS INC	$ 160.00		BARNICK, DAVE	$ 32.00
			13146	CREATIVE ENERGY	$ 4,487.80

13166	JAMESTOWN COMMUNITY CORRECTIONS	$ 500.00	13147	D & B PORTABLES LLC	$ 180.00
13167	JAMESTOWN PLUMBING & HEATING	$ 34.25		KAMLITZ, BRIAN	$ 134.00
13168	JAMESTOWN REGIONAL MEDICAL CENTER	$ 3,257.62		KAMLITZ, BRIAN	$ 32.00
13169	JEFFREY D DOYLE INC	$ 661.55		LEES,KIM	$ 134.00
13170	JETSTREAM CAR WASH	$ 219.96		LEES,KIM	$ 32.00
13173	LEAF	$ 142.51		MARTIN,BOB	$ 134.00
13174	LEXIPOL LLC	$ 1,073.60		MARTIN,BOB	$ 32.00
13177	MARQUART,ANDREW S	$ 396.00	13185	ND ASSOCIATION OF COUNTIES	$ 4,248.07
	MCGILVREY, MAUREEN	$ 140.70	13194	OTTER TAIL POWER CO	$ 69.79
13178	MDU	$ 3,726.36	13201	RAMKOTA HOTEL & CONFERENCE CENTER	$ 1,090.00
13180	MID STATES ORGANIZED CRIME INFO CENTER	$ 150.00		**Historical Society Fund**	
13182	MUTSCHLER, MIRANDA	$ 54.57	13153	FRONTIER VILLAGE	$ 270.00
13184	NATIONAL ASSOCIATION OF COUNTIES	$ 450.00	13154	FRONTIER VILLAGE ASSN	$ 15,020.00
13185	ND ASSOCIATION OF COUNTIES	$ 96,733.02		**Veterans Service Fund**	
13187	ND COUNTY RECORDERS ASSOCIATION	$ 200.00	13143	CENTURYLINK.	$ 1.87
13188	NDCCAA	$ 100.00	13185	ND ASSOCIATION OF COUNTIES	$ 381.76
13191	NORTHERN SAFETY TECHNOLOGY INC	$ 152.82		**County Agent Fund**	
13198	QUADIENT LEASING USA, INC.	$ 647.67	13185	ND ASSOCIATION OF COUNTIES	$ 295.92
13199	QUILL CORPORATION	$ 424.61	13189	NDSU	$ 433.00
13202	RM STOUDT INC	$ 135.82	13200	R&H MAINTENANCE	$ 400.00
13204	SANFORD.	$ 1,000.00	13227	VISA EXT 3424	$ 277.25
13206	STUTSMAN CO SHERIFF'S DEPT	$ 4,000.00		**Human Service Zone Fund Total**	$ 5,544.13
13210	SUMMIT FOOD SERVICE, LLC	$ 15,307.51		**Commissary Fund**	
13211	THRIFTY DRUG-WHITE DRUG	$ 121.89	13219	VISA SCCC 1949	$ 390.00
13215	VERIZON WIRELESS- SO	$ 1,258.40		**Drug Program Fund Total**	$ 9,127.41
13226	VISA AUD 1683	$ 1,473.62		**Courthouse Building Fund**	
13217	VISA EMS 1790	$ 68.63	13163	INNOVATIVE SIDING, WINDOWS, & REMODELING	$ 2,070.00
13219	VISA SCCC 1949	$ 4,092.26		**Information Technology Capital Fund**	
13220	VISA SO 1840	$ 2,314.03	13138	CDW GOVERNMENT INC	$ 243.19
13225	WILHELM CHEVROLET BUICK GMC	$ 232.33	13226	VISA AUD 1683	$ 3,316.06
	E 911 Phone System Fund			**Road & Bridge Build Fund**	
13137	CAPITAL ONE-EMS 646058	$ 677.84	13218	VISA RD 1766	$ 135.95
13138	CDW GOVERNMENT INC	$ 1,943.59		**County Sheriff Capital Fund**	
13143	CENTURYLINK.	$ 2.92	13159	HILLERUD CONSTRUCTION	$ 63,000.00
13155	GOLDADE FLOORING	$ 744.49	13191	NORTHERN SAFETY TECHNOLOGY INC	$ 1,973.27
13165	JAMESTOWN COMMUNICATIONS INC	$ 806.80		**Drug Task Force Asset Forfeiture Fund**	
13181	MOTOROLA SOLUTIONS INC	$ 120.00	13132	BRINSTER LAW PC	$ 358.00
13208	STUTSMAN COUNTY GLASS	$ 1,420.00		**FEMA Fund**	
13217	VISA EMS 1790	$ 262.01		VALLEY SPRINGS TOWNSHIP #57 - DD	$ 46,818.00
13223	VoiceProducts	$ 9,224.47		VALLEY SPRINGS TOWNSHIP #57 - DD	$ 1,560.60
	County Roads Fund			**Wages**	
13133	BUFFALO CITY DIESEL	$ 44.64		Thursday, January 25, 2024	$788,329.12

A motion to adjourn the Commission meeting was made at 4:49 p.m. by Wolsky, seconded by Taylor. Motion carried.

ATTEST:

Jessica Alonge
Auditor/COO

Mark T. Klose
Commission Chairman