Official Proceedings of the Stutsman County Commission—February 7, 2023

At 3:30 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Jerry Bergquist, Chad Wolsky, Joan Morris, Steven Cichos (via phone) and Mark Klose answered the roll call.

A motion was made by Bergquist to approve the January 2023 minutes, seconded by Cichos. Motion carried.

Mark Attleson, Maintenance Engineer, presented bids for carpeting the LEC and a new washing machine for the jail. Total for the carpeting is $9,954.74 within the budget of $10,000 and $6,744 for new washer, within the budget of $8,000. A motion to approve the requests was made by Bergquist, seconded by Wolsky. Roll call vote: Bergquist, Wolsky, Morris, Cichos and Klose voted aye. Motion carried.

Jim Wentland, Road Superintendent, requested approval to advertise for new motor grader. A motion to approve advertisement was made by Cichos, seconded by Wolsky. Motion carried.

Wentland notified the board of an immediate employee resignation resulting in a job opening in the road department. Wentland suggested a 5% increase in wages to keep up with city and rural competitors. Morris suggested a departmental salary survey be done before making any decisions. No action was taken.

Jim Fettig, Maintenance Supervisor, presented two Courthouse facility grants that were approved totaling $50,868.69 with the county share being $12,717.17. Fettig requested approval to use the funds to remodel and replace the furniture in the front lobby of District Court. Fettig also requested approval to purchase and install ADA compliant doors during the remodel that would not be covered by either of the grants. The total cost for ADA doors and installation is $33,459.17. A motion to approve the grants and purchase of the ADA doors was made by Bergquist, seconded by Cichos. Roll call vote: Wolsky, Morris, Cichos, Klose, and Bergquist voted aye. Motion carried.

Fettig presented a request to tile the restroom in the extension office as part of the carpet replacement project, which is a carryover from a 2022 project. The total cost including material and labor would be $2,000 and there is money left in the carpet replacement budget. A motion to approve was made by Cichos, seconded by Bergquist. Roll call vote: Morris, Cichos, Klose, Bergquist, and Wolsky voted aye. Motion carried.

Chad Kaiser, Sheriff, re-visited a building project proposed for the building near the Park Department shop. A motion to re-advertise for bids was made by Bergquist, seconded by Wolsky. Roll call vote: Cichos, Klose, Bergquist, Wolsky, and Morris voted aye. Motion carried.

Kaiser requested permission to purchase new body cameras and replace patrol vehicle cameras. The original budget for patrol vehicle cameras is $71,500, for purchase in 2024. As of 2023, there will be $61,490 in fund balance. The total quote for both body and patrol vehicle cameras is $41,152. A motion to approve the purchase of the cameras was made by Morris, seconded by Wolsky. Roll call vote: Klose, Bergquist, Wolsky, Morris, and Cichos voted aye. Motion carried.

Kaiser notified the board that he was accepted and will be attending the FBI National Academy.

Fritz Fremgen, State's Attorney, presented his monthly report. Fremgen requested permission to hire a summer law clerk at $20/hour for 400 hours totaling $8,000. A motion to advertise a position for a

summer law clerk was made by Cichos, seconded by Morris. Roll call vote: Wolsky, Morris, Cichos, Klose and Bergquist voted aye. Motion carried.

Bruce Hanson & Rory Somsen, ND Sons of Liberty, presented a proposed ordinance which would make Stutsman County a 2nd Amendment Sanctuary County. Revisions were suggested by Fremgen. No action was taken.

Shannon Davis, Human Resources Director, requested the approval of the payout of unused annual leave. A motion was made by Wolsky, seconded by Bergquist. Roll call vote: Wolsky, Morris, Cichos, Klose, and Bergquist voted aye. Motion carried.

Jerry Bergquist, County Commissioner, proposed the formation of a committee to participate in April's County Government Month to spread awareness of the role of county government and its many functions.

Bergquist presented proposals from Northern Pacific Airways and SkyWest Airlines. Bergquist recommends SkyWest Charter be awarded the 2023-2025 DOT Essential Air Service contract for Jamestown Regional Airport with connections to Denver with United Express and Minneapolis with Delta. A motion to approve sending the proposed letter of support was made by Bergquist, seconded by Wolsky. Motion carried.

Chairman Klose presented the extension for the memorandum of understanding regarding the joint library board agreement between the city and the county. A motion to extend the notice of intent to withdraw requirement in the MOU for one year was made by Bergquist, seconded by Wolsky. Motion carried.

Commissioner Morris stated she was in favor of the one-year extension. Morris presented her concerns with the funding and budget of the consolidated library. Joe Rector, Director, James River Valley Library System, discussed the library services and budget.

Roll call vote on the motion to extend the notice of intent to withdraw requirement: Morris, Klose, Bergquist, and Wolsky voted aye. Cichos did not respond. Motion carried.

Commissioner Morris proposed that herself, Commissioner Bergquist and Alonge study cost for a standalone library and other alternatives available. A motion to form the committee was made by Morris, seconded by Bergquist.

Cichos stated he was in favor of formation of the committee and that he agreed with the previous motion to extend the MOU but was muted at roll call.

Roll call vote on the motion to form the library committee: Cichos, Klose, Bergquist, Wolsky, and Morris voted aye. Motion carried. Commissioner Bergquist, Commissioner Morris and Alonge will be on the committee.

At 5:39 P.M., the Commission recessed for the County Park Board meeting.

Official Proceedings of the Stutsman County Park Board – February 7, 2023

At 5:40 p.m., Chairman Klose called the regular meeting of the Stutsman County Park Board to order. Jerry Bergquist, Joan Morris, Mark Klose, Steven Cichos, Chad Wolsky, and Robert Martin answered the roll call. Merri Mooridian was absent.

Karl Bergh, Park Superintendent, requested permission to purchase a skid steer from the road department for $7,500. Bergh has $10,000 in his 2023 budget for the purchase of a truck, which is no longer necessary after the maintenance truck and plow was transferred to his department. Bergh requested reallocating the funds for purchase of the skidsteer. A motion to approve the purchase was made by Cichos, seconded by Wolsky. Roll call vote: Klose, Martin, Bergquist, Wolsky, Morris, and Cichos voted aye. Motion carried.

Bergh presented a request to sell an older truck at auction. A motion to allow the sale was made by Martin, seconded by Morris. Roll call vote: Martin, Bergquist, Wolsky, Morris, Cichos, and Klose voted aye. Motion carried.

A motion to approve payment of the monthly bills was made by Morris, seconded by Wolsky. Roll call vote: Bergquist, Wolsky, Morris, Cichos, Klose, and Martin voted aye. Motion carried.

	County Park Fund	Amount
10666	DAKOTA VALLEY ELECTRIC	$8.00
10673	FARMERS UNION OIL CO-CENEX	$995.40
10698	ND ASSOCIATION OF COUNTIES	$3,434.58
10705	NORTHERN PLAINS ELECTRIC	$381.10
10706	NORTHERN PLAINS ELECTRIC COOPERATIVE	$18.00
10708	NORTHWEST TIRE INC	$114.55
10709	NORTHWEST TIRE INC.	$114.55
10732	STUTSMAN RURAL WATER DISTRICT	$233.36
10743	VISA AUD 1683	$476.12

Kaiser informed the board that they received the Game and Fish grant of $10,000 with $5,000 to match and will be applying it to water rescue resources.

At 5:47 p.m., a motion was made by to adjourn the Park Board meeting Bergquist, seconded by Martin. Motion carried.

At 5:48 p.m., the Commission meeting was called back to order.

A motion to approve the monthly bills was made by Morris, seconded by Bergquist. Roll call vote: Wolsky, Morris, Cichos, Klose, and Bergquist voted aye. Motion carried.

	General Revenue Fund				
10638	ALLEN ENTERPRISES LLC	$56.27	10693	MDU	$1,936.74
10641	ATTORNEY GENERAL OFFICE-1250	$2,723.00	10695	MENARDS - JAMESTOWN	$263.76
10642	BALCO UNIFORM CO INC	$204.96		MONTPELIER CITY AUDITOR - DD	$58.00
10644	BEAR, KRISTY	$62.93	10696	NAPA AUTO PARTS	$674.92
10645	BLACK HILLS FEDERAL CREDIT UNION	$20.00	10698	ND ASSOCIATION OF COUNTIES	$50,285.03
10646	BOB BARKER CO	$2,491.20	10703	NELSON INTERNATIONAL	$13.49
10648	BROWN-WILBERT, INC	$240.39	10704	NICKY'S SPARE TIME	$70.00
10650	BUSKNESS, JOHN O	$231.98	10706	NORTHERN PLAINS ELECTRIC COOPERATIVE	$385.00
10652	CABLE SERVICES	$47.31	10712	OSBORNE, BILL	$1,792.00
			10713	OTTER TAIL POWER CO	$848.49

	CARMICHAEL, MEGAN	$131.00	10715	POWER PLAN	$2,805.40
10656	CENEX FLEETCARD - SO	$3,055.64	10717	QUIGLEY CUSTOM CAT	$4,900.00
10657	CENTRAL BUSINESS SYSTEMS INC	$263.76	10718	QUILL CORPORATION	$681.78
10659	COLE PAPERS INC	$1,063.80	10724	SAFETY KLEEN CORP	$628.03
10660	CONVERGINT TECHNOLOGIES LLC	$583.75	10726	SIGN SOLUTIONS USA	$136.15
10661	CORELOGIC CENTRALIZED REFUNDS	$13,413.44	10729	STREETER COOP OIL	$3,138.38
10663	DACOTAH PAPER CO	$1,303.41	10732	STUTSMAN RURAL WATER DISTRICT	$89.74
10664	DAKOTA BUSINESS SOLUTIONS	$199.00	10735	TITAN MACHINERY - BISMARCK	$1,276.75
10668	DEAN KLOSE ESTATE	$750.64	10742	VINING OIL CO	$2,325.79
10669	DEILE, DEVIN	$308.31	10746	VISA RD 1766	$299.75
	FREMGEN,FRITZ	$131.00	10751	WEST END HIDE & FUR	$582.12
	FREMGEN,FRITZ	$35.00	10753	WOODWORTH FARMERS GRAIN CO	$3,451.74
10676	HANSON TIRE SERVICE	$1,341.88		**Foster Care Trust Fund Total**	$814.20
10678	HOFFMANN, CRAIG N	$1,750.56		**Weed Control Fund**	
10679	HOLLAND, ANGELA	$19.50	10640	AT&T MOBILITY	$232.40
10682	JAMESTOWN CITY WATER	$3,152.61	10665	DAKOTA CENTRAL TELECOMMUNICATIONS	$56.01
10683	JAMESTOWN COMMUNICATIONS INC	$458.80		LEES,KIM	$67.47
10684	JAMESTOWN COMMUNITY CORRECTIONS	$500.00		LEES,KIM	$67.47
10685	JAMESTOWN TITLE LLC	$25.00		MANSON,RONALD	$58.95
10686	JETSTREAM CAR WASH	$693.47		MANSON,RONALD	$58.95
10688	KRUEGER,NANCY	$175.00		MARTIN,BOB	$58.95
10754	LANGUAGE LINE SERVICES	$502.34		MARTIN,BOB	$58.95
10689	LEAF	$129.55	10698	ND ASSOCIATION OF COUNTIES	$4,794.47
10691	LUTJENS, ERYN	$65.00	10701	ND WEED CONTROL ASSOCIATION	$1,150.00
10692	MARQUART,ANDREW S	$1,935.00	10713	OTTER TAIL POWER CO	$123.17
	MCGILVREY, MAUREEN	$10.50		**Historical Society Fund**	
	MCGILVREY, MAUREEN	$101.53	10675	FRONTIER VILLAGE ASSN	$13,368.00
	MCGILVREY, MAUREEN	$10.50		**Veteran Service Fund**	
	MCGILVREY, MAUREEN	$131.00	10697	ND ASSOC OF CO VETERAN SERVICE OFF.	$170.00
10693	MDU	$6,001.30	10698	ND ASSOCIATION OF COUNTIES	$338.99
10694	MEIDINGER, SHIRLEY	$10.91		**County Agent Fund**	
10698	ND ASSOCIATION OF COUNTIES	$73,807.76	10681	INNOVATIVE OFFICE SOLUTIONS, LLC	$65.97
10699	ND COUNTY RECORDERS ASSOCIATION	$200.00	10689	LEAF	$109.00
10707	NORTHERN SAFETY TECHNOLOGY INC	$74.91	10698	ND ASSOCIATION OF COUNTIES	$338.99
10710	OFFICE OF THE STATE AUDITOR	$10,000.00	10702	NDSU EXTENSION SERVICE	$7,082.01
10714	PERRY, MARLYS	$617.74	10745	VISA EXT 3424	$87.57
10716	QUADIENT LEASING USA, INC.	$621.99		**Human Service Zone Fund Total**	$8,084.43
10720	RECORD KEEPERS	$77.50		**Commissary Fund**	
10721	REIMERS, JEANNE W	$1,447.51	10670	DERBY INDUSTRIES	$13,241.72
10722	RJ KOOL MIDWEST	$337.52	10711	OLSTAD, JESSICA	$35.00
10723	RM STOUDT INC	$1,626.54	10747	VISA SCCC 1949	-$1,000.00
10725	SANFORD	$1,000.00		**Drug Program Fund Total**	$109.23
10727	SOUTHWOOD VETERINARY CLINIC PC	$3,176.00		**Courthouse Building Fund**	
10731	STUTSMAN COUNTY GLASS	$570.00	10743	VISA AUD 1683	$639.99
10733	SUMMIT FOOD SERVICE, LLC	$8,662.43		**County Correctional Center Construction Fund**	
10734	THOMSON REUTERS	$435.40	10681	INNOVATIVE OFFICE SOLUTIONS, LLC	$552.99
10737	TWO RIVERS PRINTING	$326.00		**Information Technology Capital Fund**	
10740	VERIZON WIRELESS- SO	$1,214.27	10677	HIGH POINT NETWORKS	$3,857.88
10743	VISA AUD 1683	$1,358.39	10743	VISA AUD 1683	$12,954.00
10744	VISA EMS 1790	$33.30		**Document Preservation Fund**	
10747	VISA SCCC 1949	$2,799.58	10738	TYLER TECHNOLOGIES INC	$842.36
10748	VISA SO 1840	$690.47		**County Sheriff Capital Fund**	
10749	VISA SS 1025	$31.20	10707	NORTHERN SAFETY TECHNOLOGY INC	$1,286.15
10750	WESLEY J OR RENEE E VALENTA	$750.63	10736	TK INNOVATIONS LLC	$5,325.00
10752	WILHELM CHEVROLET BUICK GMC	$2,297.58		**Bond Fund**	
	E 911 Phone System Fund		10672	EHLERS & ASSOCIATES INC	$2,800.00
10744	VISA EMS 1790	$114.55		**FEMA Fund**	
	County Roads Fund			BUCHANAN TOWNSHIP-DD	$2,929.44
10639	ARAMARK	$619.25		BUCHANAN TOWNSHIP-DD	$97.65
10649	BUFFALO CITY DIESEL	$448.01		MANNS TOWNSHIP #33 - DD	$17,310.41
10651	BUTLER MACHINERY CO	$376.04		MANNS TOWNSHIP #33 - DD	$577.01
10653	CAPITAL ONE - RD 604867	$215.35		MANNS TOWNSHIP #33 - DD	$2,155.44
10654	CAPITAL ONE TRADE CREDIT	$73.91		MANNS TOWNSHIP #33 - DD	$71.85
10658	CITY OF STREEETER	$103.75		PARIS TOWNSHIP #40 - DD	$339.65
10662	CREATIVE ENERGY	$5,154.94		PARIS TOWNSHIP #40 - DD	$5,329.84
10667	DAN POLAND MACHINE INC	$367.94		PARIS TOWNSHIP #40 - DD	$177.66
10674	FINANCIAL MANAGEMENT DIVISION	$735.52		PARIS TOWNSHIP #40 - DD	$10,189.54
10680	HOME OF ECONOMY	$34.95		**Wages**	
10682	JAMESTOWN CITY WATER	$419.65		Wednesday, January 25, 2023	$740,811.84
10690	LINDE GAS & EQUIPMENT	$4,196.51			

At 5:54 p.m., a motion was made by Morris to adjourn the meeting, seconded by Wolsky. Motion carried.

ATTEST:

Jessica Alonge Auditor/COO	Mark T. Klose Commission Chairman