Official Proceedings of the Stutsman County Commission – February 16, 2021

At 3:30 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Dennis Ova, Ramone Gumke (via phone), Joan Morris, Steven Cichos (via phone) and Mark Klose answered the roll call.

A recommendation to accept the electrical bids from Curtis Electric and Scott's Electric was made by Jim Fettig, Maintenance Supervisor. Ova made a motion to approve the presented recommendations and bids, seconded by Morris. Roll call vote: Ova, Gumke, Morris, Cichos and Klose voted aye. Motion carried.

No plumbing bids were received. Mackke Plumbing and Heating can work when they are available.

Fettig made a recommendation to accept the HVAC bids from Arctic Zone Refrigeration and Heartland Heating and Cooling. Cichos made a motion, seconded by Ova, to approve the presented recommendations and bids. Gumke, Morris, Cichos, Klose and Ova voted aye. Motion carried.

Stutsman county will not receive courthouse facility grant funds. Burleigh County requested and was approved for a large grant.

Joe Rector, James River Valley Library System, presented a library update. The library has updated the following: exterior landscaping, new magazine rack, new shelves, and newly painted walls. New carpet and vinyl will be installed. A new cabinet will contain things people can check out. You will be able to check out tools, puzzles, games, kitchen implements, craft implements, and other miscellaneous things. The James River Valley Library System is asking donations from people in the community. A savings update was also presented by Rector. A portion of the savings is planned to go towards a new bookmobile. The current bookmobile was $240,000. The previous bookmobile lasted about 20 years. The bookmobile stops in Jamestown and out in the County. Rector is looking at starting little libraries. The bookmobile stops at daycares and senior living facilities. Book bins are taken to each of the elementary classrooms once a month.

Tyler Perleberg, Tax Director, requested a zoning change from Agricultural to a Commercial Zoning District for PDL Agronomy. An agronomy building will be constructed for seed and fertilizer and the Stutsman County Zoning Ordinance for agricultural zones does not allow this. The Planning and Zoning Committee met and had no issues, except the fact it is on a county road. There was some uncertainty about culverts and approach requirements. Mickey Nenow, Road Superintendent, was contacted following the meeting. Perleberg sent a courtesy letter to adjacent landowners and the township. Cichos made a motion to approve the presented application, seconded by Ova. Motion carried.

Shannon Larson, Human Resource Director, presented Library Board appointments. The City of Jamestown recommended accepting Charlotte Freeberg as the joint term with the city. Ova made a motion to approve the recommendation as presented, seconded by Cichos. Motion carried.

The board voted by secret ballot for the unexpired term, with Gail Martin receiving 3 votes and Allison Limke receiving 2 votes.

Morris made a motion, seconded by Ova, to advertise for the Auditor's Office Intern Position. Motion carried.

Jerry Bergquist, Emergency Manager, presented a hiring update for the Emergency Manager and Assistant Emergency Manager positions.

A motion to approve the beer and liquor license for the Stutsman County Fair Association was made by Cichos, seconded by Morris. Motion carried.

Nicole Meland presented the 2020 Fiscal Report. Due to the completion of this report, Klose would like to protect the integrity of the system and have Meland removed from having access to the accounting system.

At 4:09 p.m., the Commission meeting recessed for the County Park Board meeting.

Official Proceedings of the Stutsman County Park Board – February 16, 2021

At 4:09 p.m., the Stutsman County Park Board was called to order. Dennis Ova, Ramone Gumke (via phone), Joan Morris, Steven Cichos (via phone), Mark Klose, Jason Houge, and Robert Martin answered the roll call.

Karl Bergh, Park Superintendent, presented his monthly report. The Rotary had questions regarding the bench placements. They are going to order benches on behalf of Stutsman County. Bergh was approached by the City Forrester regarding an intern program for inventory of the trees in the city and county park systems. The program is about a year away. The advantage of inventorying trees puts a value on them and would also help with grants. Bergh looked at a new engine for the 1987 Chevrolet 1-ton, flatbed, that blew up last fall. A local mechanic estimated the brand-new engine, with a 3-year warranty, to cost $4,600.

A request to purchase dock permit signs was made by Bergh. The 6" x 4" signs would be numbered 1-50. The initial order would be $192.50. The sign would be mounted in a visible location. Bob Martin questioned if they would have permits for water lines and electrical too. This item will be tabled until the next meeting.

Houge made a motion, seconded by Ova, to approve the renewal of cabin 20W. Motion carried.

Howard and Martha Bjorgaard, cabin owners, discussed concerns with the cabin area plat. It requires them to vacate the current driveway access, which is built across the adjoining lot, and build a new driveway at their own expense. The Bjorgaard's don't find the current map reasonable and equitable to both parties. All permitted cabins to this action, either have acquired ownership of or access to their cabin driveway through a permanent easement, with the exception of their cabin. An agreement was made between the cabin owners. When the map was presented, the boundary lines did not match what was agreed upon. Daren Peterka, Interstate Engineering, stated the reasoning of the cabin area plat and how it was determined.

Other changes to the plats were discussed. Cabin Area A South Subdivision Block 2 will be changed to remove the tree and circular area from the cabin owners. Cabin Area C Subdivision Block 2, lot 11 will be revised to the reflect the lot lines in the plats presented prior to the February 2 meeting.

Martin made a motion to approve the plats with the two revisions discussed, seconded by Ova. Roll call vote: Morris (Abstain), Cichos, Klose, Houge, Martin, Ova and Gumke voted aye. Motion carried.

A motion to approve the mid-month bills was made by Morris, seconded by Martin. Roll call vote: Cichos, Klose, Houge, Martin, Ova, Gumke and Morris voted aye. Motion carried.

	County Park Fund		5748	JOBS HQ	$ 224.76
5705	BACKER, DALE & SUSAN	$ 2,450.00	5765	NORTHERN PLAINS ELECTRIC COOPERATIVE	$ 319.55
5726	DAKOTA APPRAISAL & CONSULTING, LTD.	$ 25,000.00	5771	PRAXAIR DISTRIBUTION INC	$ 62.49
5729	DAKOTA VALLEY ELECTRIC	$ 8.00			

Cabin appraisal discussion was had.

At 5:33 p.m., Houge made a motion to adjourn the Park Board meeting, seconded by Cichos. Motion carried.

Gumke left the meeting.

The Commission meeting was called back to order at 5:34 p.m.

Ova made a motion to approve the mid-month bills and taxable meals, seconded by Morris. Roll call vote: Klose, Ova, Morris and Cichos voted aye. Motion carried.

	General Revenue Fund		5793	TRANE U.S. INC	$ 34.05
5702	A & B BUSINESS INC	$ 448.61	5794	TRAUTMAN, THOMAS	$ 759.08
	ALONGE,JESSICA	$ 33.60	5796	TWO RIVERS PRINTING	$ 112.00
5706	BANKWEST - PIERRE	$ 615.36	5799	US WEALTH MANAGEMENT	$ 263.69
5707	BEHAVIORAL INTERVENTIONS	$ 280.80	5802	VISA SCCC 1949	$ 324.08
5708	BLUE TARP FINANCIAL, INC.	$ 36.98	5803	WARD, JOE	$ 12.00
5709	BOGER, KARL	$ 70.00	5806	ZINK, CASEY	$ 7,675.60
5713	CAPITAL CITY RESTAURANT SUPPLY INC	$ 490.00		**E 911 Phone System Fund**	
5714	CDW GOVERNMENT INC	$ 2,977.90	5728	DAKOTA CENTRAL TELECOMMUNICATIONS	$ 507.57
5715	CENEX FLEETCARD - SO	$ 2,594.59	5741	INFORMATION TECHNOLOGY DEPT	$ 1,785.00
5717	CENTRAL BUSINESS SYSTEMS INC	$ 105.38		**County Roads Fund**	
5718	CENTURYLINK	$ 940.40	5704	ARAMARK	$ 528.88
5721	COLE PAPERS INC	$ 752.89	5711	BUFFALO CITY DIESEL	$ 8.47
5722	CORELOGIC INC	$ 1,168.44	5712	BUTLER MACHINERY CO	$ 21.32
5723	CREATIVE ENERGY	$ 116.02	5719	CITY OF STREEETER	$ 61.75
5724	DACOTAH BANK - ABERDEEN	$ 21.79	5720	CLEVELAND CITY WATER & SEWER	$ 100.70
5725	DACOTAH PAPER CO	$ 791.86	5723	CREATIVE ENERGY	$ 819.71
5727	DAKOTA CENTRAL TELECOMM	$ 641.67	5727	DAKOTA CENTRAL TELECOMM	$ 172.89
5730	DALSTED & RYAN P C	$ 561.50	5733	FARGO FREIGHTLINER	$ 168.54
5732	EBERTZ, CHRISTOPHER	$ 991.92	5737	HIGH PLAINS WATER	$ 16.50
5734	FASTENAL CO	$ 48.63	5739	HOME OF ECONOMY	$ 164.93
5735	FORUM COMMUNICATIONS COMPANY	$ 1,744.70	5743	INTERSTATE ENGINEERING	$ 344.00
5736	GALLS, LLC	$ 231.87	5744	J & L SERVICE	$ 1,012.20
	HARRIS, D'NAI	$ 378.00	5749	JOHN DEERE FINANCIAL	$ 524.92
5738	HIRSHFIELD'S - FARGO	$ 204.56		KRAMLICH, MYRON	$ 189.84
5741	INFORMATION TECHNOLOGY DEPT	$ 980.00	5756	MDU	$ 748.02

5742	INNOVATIVE OFFICE SOLUTIONS, LLC	$ 104.94	5757	MENARDS - JAMESTOWN	$ 1,257.63
5744	J & L SERVICE	$ 75.00	5760	NAPA AUTO PARTS	$ 1,040.22
5745	JAMESTOWN REGIONAL MEDICAL CENTER	$ 1,773.31	5765	NORTHERN PLAINS ELECTRIC COOPERATIVE	$ 276.00
5747	JETSTREAM CAR WASH	$ 323.90	5766	NORTHWEST TIRE INC	$ 761.95
5748	JOBS HQ	$ 921.24	5767	OTTER TAIL POWER CO	$ 1,310.30
5750	LANGUAGE LINE SERVICES	$ 75.00	5770	POWER PLAN	$ 5,070.63
5752	LINDSTROM, KULLY	$ 163.30	5771	PRAXAIR DISTRIBUTION INC	$ 160.50
5753	MACKKE PLUMBING AND HEATING	$ 230.40	5774	PRODUCTIVITY PLUS ACCOUNT	$ 1,184.04
5754	MARQUART,ANDREW S	$ 2,205.00	5780	RM STOUDT INC	$ 557.14
5755	MCGUIRE, LAURIE	$ 22.53	5805	WEST END HIDE & FUR	$ 245.17
5756	MDU	$ 336.15		**Weed Control Fund**	
5758	MEWES, JOHN	$ 25.00	5727	DAKOTA CENTRAL TELECOMM	$ 56.01
5759	MOSER, CHRIS	$ 80.00		MANSON,RONALD	$ 125.00
5761	NAPA AUTO PARTS-TASK FORCE	$ 157.99	5767	OTTER TAIL POWER CO	$ 108.03
5762	NATIONAL ASSOCIATION OF COUNTIES	$ 450.00	5788	STUTSMAN COUNTY AUDITOR	$ 7,001.40
5763	ND COUNTY RECORDERS ASSOCIATION	$ 200.00		**Veterans Service Fund**	
5764	ND COUNTY TREASURER'S ASSOCIATION	$ 500.00	5718	CENTURYLINK	$ 15.54
5765	NORTHERN PLAINS ELECTRIC COOPERATIVE	$ 140.00		**County Agent Fund**	
5767	OTTER TAIL POWER CO	$ 7,247.29	5727	DAKOTA CENTRAL TELECOMM	$ 273.21
5768	PHARMCHEM INC	$ 742.30	5778	RECYCLING CENTER OF NORTH DAKOTA, LLC	$ 12.50
5769	PLUMBMASTER	$ 337.40		**Human Service Zone Human Service Fund Total**	$ 2,285.05
5772	PRESORT PLUS	$ 707.02		**Commissary Fund**	
5773	PRESS ROOM,THE	$ 46.58	5795	TURNKEY CORRECTIONS	$ 178.27
5775	QUADIENT FINANCE USA, INC. - AUD	$ 2,000.00		**Drug Program Fund Total**	$ 458.62
5776	QUILL CORPORATION	$ 158.06		**Information Technology Capital Fund**	
5777	RECORD KEEPERS	$ 107.00	5714	CDW GOVERNMENT INC	$ 6,182.55
5779	RED RIVER TRUST	$ 437.23		**Document Preservation Fund**	
5780	RM STOUDT INC	$ 820.59	5797	TYLER TECHNOLOGIES INC	$ 15.00
5781	RUDOLPH, PAULA	$ 430.27	5798	UNDERGROUND VAULTS & STORAGE	$ 1,221.00
5782	SC CORRECTIONS	$ 1,471.00		**Road & Bridge Building Fund**	
	SCHAFFER,DIANNE	$ 60.00	5740	INDUSTRIAL MAID	$ 874.15
5784	SCHNEIDER, LELAND	$ 9.13	5751	LAWSON PRODUCTS INC	$ 215.51
	SCHULTE, NATHAN	$ 826.00	5760	NAPA AUTO PARTS	$ 127.99
5785	STADLER, BAILEY	$ 19.36		**Weed Board Capital Improvement Fund**	
5786	STEGMAN, SHANE	$ 18.00	5703	AGTERRA TECHNOLOGIES, INC.	$ 8,595.00
5789	SUMMIT FOOD SERVICE, LLC	$ 7,188.12		**Bond Fund**	
5790	TDS METROCOM - SS	$ 106.05	5804	WELLS FARGO BANK, NW6222	$ 105,981.26
5791	THE UPS STORE 6212	$ 37.41		**Job Incentive Fund**	
5792	THOMSON REUTERS	$ 414.65	5746	JAMESTOWN STUTSMAN DEVELOPMENT CORP	$ 55,786.07

At 5:35 p.m., Morris made a motion, seconded by Ova, to adjourn the meeting. Motion carried.

ATTEST:

Jessica Alonge
Interim Auditor/COO

Mark T. Klose
Commission Chairman