Official Proceedings of the Stutsman County Commission - February 19th, 2013

At 8:00 a.m., Chairman Klose called the mid-month meeting of the Stutsman County Commission to order. Dennis Ova, Dale Marks, David Schwartz, Craig Neys, and Mark T. Klose answered the roll call.

Jim Fettig, Courthouse Maintenance Supervisor, requested permission for two doors to be installed for ADA requirements and key card system for Stutsman County Social Services building. Fettig informed the commission to install key card system for two walls to be built along with glass doors to be installed in the walls. Door "A" would take the place of Door "B" to save cost of having to redo the door to swing outward. An estimate was presented at $20,405.00 to install the key card system in the building with the Vets club willing to pay a portion of the cost. The key card system would eliminate multiple sets of keys and limiting access inside the building. Fettig is also working to eliminate equipment and save the cooling unit at Social Services. Fettig is asking to move a Daktel fiber line so they can remove equipment from Social Services that produces a lot of heat and save the building money. Josh Smaage, IT Director, is waiting to hear back from Daktel to provide an estimate on fiber optic services for the project if needed. Fettig gave a rough estimate of around $35,000.00 to complete all of the projects at Social Services. Ova made a motion to approve the installation of two doors and key card system, seconded by Schwartz. Roll call vote: Ova, Marks, Schwartz, Neys, and Klose all voted aye. Motion carried.

Fettig would also like to sell the old John Deere tractor at Orr's auction on March 22nd. Orr's Auctioneering will put the tractor on an advertisement and will collect 7% commission for what the tractor sells for. The highway department may also have some items they would like to list with Orr Auctioneers. It was the consensus of the board to sell the equipment at the auction as requested.

Bids were opened for Construction Engineering Services on projects CER-4746(054), CER-4746(055) and CER-4745(058). A bid from Interstate Engineering Services and also EAPC Architects and Engineering were opened. Marks made a motion to table the bids for Construction Engineering Services, seconded by Neys. All aye, motion carried.

Casey Bradley, County Auditor and COO, informed the commission of ongoing issues with the current software vendor the county has been experiencing. Bradley updated the commission on a search for a new software vendor and presented Tyler Technology. Currently Tyler Technology has one county in North Dakota for financial, recording and tax software. They do however provide almost all of North Dakota Counties Recording software. A demonstration was performed in December at Stutsman County with eight counties and the State of North Dakota in attendance. Four to five counties have already committed to move forward with Tyler Technology. The company's product is windows based software rather than the current IBM iSeries.

Stutsman County's cost would be around $288,100 with an annual maintenance cost of $30,643. The City of Jamestown would be doing a cost share with Stutsman County eliminating part of the counties' upfront cost. Software included would be Document Pro, Financials, and taxation. Tyler software has an online portal for employees to access their own W-2's and anything payroll related. The new software also has the capability to allow different departments to enter their own bills and also to view their budgets in real time, which gives a benefit of having more accurate information in a timely manner.

Some benefits noted about the Tyler Technology, for their tax program, is the user friendliness, more detailed assessments of houses with more options to list and more detailed amounts on land soils and values. Tyler Technology software has the capability of entering soil types so print offs given to land owners would show more specifically where the land value comes from. With the current system one recent problem was seen with ten residential properties' values dropping off of the system completely. LaMoure County who is served by Stutsman County is looking to move forward with Tyler Technology along with Barnes County who is not serviced by Stutsman County. There are three counties that are currently serviced by Stutsman County who do not wish to change vendors but other smaller counties are interested in possibility having Stutsman County host their server for the program. Currently the Stutsman County District Court is using Tyler Technology and has been extremely impressed with the company. Computer Professionals Unlimited has been the county vendor for roughly thirty years.

After the demonstration in December, a survey was sent out to the sixteen Stutsman County

attendees. Responses heavily favored moving forward with the Tyler Technology software with one or two attendees opposed. Currently the County will need to purchase a new server which has a cost around $63,000.00 along with $33,461.00 for maintenance cost for the year 2013 with a 4% increase for the contract and also paying a Stutsman County employee $400.00 monthly for servicing other counties' CPU program. Bradley is asking to seek the opinion of a contract lawyer in regards to the current agreement with Computer Professionals Unlimited. The new system would see an even break in about twelve years, which would be $233,000.00 less than the current system. At the end of year 2013 the AS400 server has to be replaced which will cost the county $63,000.00 to keep with the current CPU system. The general sub account currently has $806,000.00 sitting in the account and with the purchase of Tyler Technology would bring the account down to $518,000.00 in which one mill could be added on the 2014 mill levy and would take roughly four to five years to bring the General sub fund back up to the original full amount. The county could see a reduction in IT services along with the IT costs. The benefit of using the General account is so there wouldn't be a drastic spike in the mill levy. If the county decides to go with Tyler Technology, training could start in the summer of 2013 and go live with the software January 1, 2014. The county needs to seek advice from a contract lawyer to understand all options with CPU. Schwartz made a motion to move forward with Tyler Technology seconded by Ova. Roll call vote: Ova, Marks, Schwartz, Neys, and Klose all voted aye, motion carried. Ova made a motion to seek legal advice from a contract attorney, seconded by Neys. Roll call vote: Marks, Schwartz, Neys, Klose, and Ova all voted aye, motion carried.

Josh Smaage, IT Director, updated the commission on current IT projects being done. Smaage and his assistant combined six servers into two which will save the county around $800.00 per year in just operating costs. The IT department also cleaned up the network room and cables that run through the building for easier access to cables and also labeled all of the cables to make it easier to find problems as they arise.

Dustin Bakken, Interim Tax Director, presented the commission with a letter of intent from Geronimo in regards to the wind tower project to go up in the northeast part of the county in Ashland, Courtenay, Durham, Gray and Nogosek Townships. Currently Geronimo is looking up to 134 wind turbines with a height of 499 feet or less. If the County has any concerns, Geronimo is requesting a written letter by March 1, 2013. They successfully collected signed agreements with all affected land owners. All of the turbines have to be under construction in the year 2013 to receive the tax incentive from the state. The wind farm will pay approximately $800,000 per year in payments in lieu of property taxes of which the county will receive a proportionate share based on the levy distribution in the district that each tower is located. The county may want to explore the idea of just dedicating this funding to roads to help generate additional funding for road projects. The wind farm will pay a per kilowatt tax which is regulated through the State.

Bakken informed the county of a clerical error made on parcel #56-0133033 where the legal description was wrong with an overage of three acres. The acreage was lowered to the correct amount and the value was lowered $14,000.00 to adjust for the error. Ova made a motion to accept the correction, seconded by Marks. All aye, motion carried.

Bradley informed the commission of companies contacting the county in regards to putting up man camps. Bakken has drafted an ordinance for man camps which follows suit of what counties use in the western part of the state. The proposed ordinance will be presented to the zoning board in the next couple of weeks.

Casey Bradley updated the commission on the Federal Aid Highway Program with a letter from the Department of Transportation. MAP21 went from an original amount of $240,500,000.00 to $108,700,000.00 which is 42% lower than what they anticipated. Stutsman County only has the Spiritwood project that could be affected by MAP21 but have not received word. With Senate Bill 2176 that was recently passed by legislature will give $100,000,000.00 to non-oil producing counties, cities, and townships in the state. Every township will be receiving $15,000.00 stipend with the passing of the senate bill.

Marks made a motion for approval of taxable meals and mid-month bills to be paid, seconded by Neys. Roll call vote: Schwartz, Neys, Klose, Ova and Marks all voted aye, motion carried.

GENERAL
0062175 153.67 A & B BUSINESS INC;0062179 70.17 BAKKEN/DUSTIN;0062181 48.42 BEHM/DENNIS;0062182 39.28 BROWN & SAENGER;0062184 657.00 CARPENTER LAW OFFICES; 0062190 30.34 CLEMENS/BRIAN;0062192 202.02 DACOTAH PAPER CO;0062196 3,600.00

DALSTED & RYAN P C;0062197 437.57 DAN'S SOOPER STOP;0062198 43.90 DICK/TIFFINEY; 0062199 43.90 EKREN/DEAN;0062201 46.16 ERICKSON/STEVE;0062204 49.55 FLETCHER/DANA; 0062205 57.46 FREIER/GREG;0062207 77.80 GOTTFRIED/MARVIN;0062208 125.96 GRAYBAR; 0062211 49.55 HEINRICH/GENE;0062213 61.11 HOME OF ECONOMY;0062216 56.70 INFORMATION TECHNOLOGY DEPT;0062217 155.00 INSURE FORWARD;0062218 63.00 J & L SERVICE;0062219 601.13 JAMESTOWN I-94 CLARK;0062220 223.00 JAMESTOWN REGIONAL MEDICAL CENTER;0062223 97.50 KROPP LAW OFFICES PC;0062230 829.15 MARSHALL & SWIFT PUBLICATION CO;0062232 88.00 MARTINIZING DRY CLEANING;0062233 2,236.15 MDU;0062239 6.00 NEOPOST GREAT PLAINS;0062240 159.00 NORTHERN PLAINS ELECTRIC;0062241 91.05 NORTHERN SAFETY TECHNOLOGY INC;0062244 11.13 ODENBACH/RYAN;0062246 1,039.50 OTTMAR & OTTMAR PC;0062247 144.08 PERLEBERG/TYLER;0062254 26.95 ROEMMICH/MARIAN; 0062255 693.00 SANDNESS LAW OFFICE;0062256 28.08 SCHEAFFER/CLIFTON;0062257 43.90 SCHULZ/ANN;0062259 150.00 SHEYENNE JAMES RC&D;0062260 2,580.94 SPECIAL DEPUTIES ASSOCIATION;0062262 27.00 STUTSMAN COUNTY AUDITOR;0062263 107.20 STUTSMAN COUNTY ROAD DEPARTMENT;0062265 12.83 SUKO/MARK A;0062266 180.88 TDS METROCOM;0062269 40.00 TRAUTMAN/RUSSELL;0062273 113.00 VAN DE VELDE/SARAH;0062275 71.02 WAGNER/JOADY;0062277 12.83 WOLFF/CLAYTON
911 EMERGENCY PHONE SYSTEM
0062188 1,420.23 CENTURYLINK;0062193 700.13 DAKOTA CENTRAL TELECOMMUNICATIONS; 0062200 600.00 ELECTRONIC COMMUNICATIONS;0062266 18.10 TDS METROCOM
ROAD FUNDS
0062177 163.90 AMERIPRIDE SERVICES;0062178 1,056.64 ANDERSON/CHARLES;0062180 4,689.00 BARNES COUNTY EQUIPMENT;0062183 795.30 BUTLER MACHINERY CO;0062185 107.29 CARQUEST AUTO PARTS;0062187 66.00 CENTRAL BUSINESS SYSTEMS INC;0062191 652.00 CROSSROADS REPAIR LLC;0062194 163.81 DAKOTA CENTRAL TELECOMMUNICATIONS JMTN; 0062195 8.00 DAKOTA VALLEY ELECTRIC;0062202 536.77 FARGO TRAILER CENTER;0062203 89.41 FASTENAL CO;0062206 3,870.00 GESKE ESTATE/LEONARD;0062209 522.63 GRUENSTEIN/LARRY; 0062212 65.00 HOBBY TIRE;0062214 245.95 HOME OF ECONOMY;0062217 (-61.00) INSURE FORWARD;0062222 439.57 KOLLMAN/LLOYD;0062224 223.29 LAWSON PRODUCTS INC;0062227 105.44 MAC'S INC;0062233 1,213.27 MDU;0062234 18.15 MEDINA CITY AUDITOR;0062235 1,149.11 NAPA AUTO PARTS;0062236 974.40 ND ASSOCIATION OF COUNTIES;0062237 11.50 ND DEPT OF TRANSPORTATION;0062238 300.00 NENOW/MICKEY;0062242 909.36 NORTHWEST TIRE INC;0062243 69.95 O'REILLY AUTOMOTIVE INC;0062248 165.70 PRAXAIR DISTRIBUTION INC; 0062249 430.12 QUALITY SERVICE & REPAIR;0062253 307.73 RM STOUDT INC;0062261 672.00 STREETER COOP OIL;0062266 17.46 TDS METROCOM;0062270 648.00 TWO RIVERS PRINTING; 0062276 470.03 WEST END HIDE & FUR;0062279 3,446.20 WOODWORTH FARMERS GRAIN CO
SOCIAL SERVICES FUND TOTAL 634.88
EMERGENCY
0062237 158,105.48 ND DEPT OF TRANSPORTATION
COUNTY CORRECTIONAL CENTER
0062182 40.37 BROWN & SAENGER;0062188 164.00 CENTURYLINK;0062233 1,973.28 MDU; 0062266 97.00 TDS METROCOM
WEED CONTROL
0062182 60.11 BROWN & SAENGER;0062225 146.90 LEES/KIM;0062229 327.70 MANSON/RONALD;0062231 118.65 MARTIN/BOB;0062245 15.95 OTTER TAIL POWER CO; 0062258 584.20 SEVEN SEAS MOTOR INN;0062262 7,165.00 STUTSMAN COUNTY AUDITOR; 0062266 31 TDS METROCOM;0062274 90.96 VERIZON WIRELESS
VETERANS SERVICE
0062266 5.93 TDS METROCOM
COUNTY AGENT
0062182 10.92 BROWN & SAENGER;0062193 112.08 DAKOTA CENTRAL TELECOMMUNICATIONS; 0062252 92.50 RITTENBACH/CHRISTINA;0062264 15.00 STUTSMAN COUNTY 4-H FUND;0062267 13.19 TDS METROCOM
TAX REFUND
0062215 2,701.19 HUBER/GERALD C & DONNEL E;0062272 440.30 USDA CENTRALIZED SERVICING CENTER
DRUG PROGRAM FUND TOTAL 512.65
COUNTY CORRECTIONAL CENTER CONST.
0062176 14,314.00 A & R ROOFING CO INC
DOCUMENT PRESERVATION FUND
0062271 1,137.50 UNDERGROUND VAULTS & STORAGE
DATA PROCESSING
0062186 44.09 CDW GOVERNMENT;0062210 67.80 HEANEY/CHRISTOPHER;0062216 589.40 INFORMATION TECHNOLOGY DEPT;0062250 1,720.74 QUILL CORPORATION;0062251 1,696.50

REALVNC LTD;0062266 12.19 TDS METROCOM
CO EXTENSION FUND
0062268 180.00 THOMPSON/WENDY
JOB INCENTIVE FUND
0062221 9,062.00 JAMESTOWN/STUTSMAN DEVELOPMENT CORP
FEMA FUNDS
0062226 271,474.81 LOWERY TOWNSHIP #31;0062228 3,242.91 MANNS TOWNSHIP #33;0062278 1,036.50 WOODBURY TOWNSHIP #63

At 9:47am Schwartz made a motion to adjourn, seconded by Neys. All aye, motion carried.

ATTEST:

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Casey Bradley
Auditor/COO

Mark T. Klose
Commission Chairman