Official Proceedings of the Stutsman County Commission

February 20, 2007

At 4:00 p.m. the Stutsman County Commission meeting was called to order by Chairman Klose. Roll call was answered by Douglas Kaiser, Craig Neys, Dennis Ova, Dale Marks, and Mark T. Klose.

Kim Murray, SCDRC Executive Assistant, opened the public hearing to obtain citizen views and to respond to proposals and questions related to: the proposed CDBG application for removal of architectural barriers in the Veterans Memorial Building; Community development and housing needs, including the needs of very low and low income persons, as well as other needs in the community that might be addressed through the CDBG program; and the performance of the County in carrying out its community development responsibilities. The South Central Dakota Regional Council (SCDRC) had awarded $80,000 in grant funds to renovate the bathrooms in the lower level of the Memorial Building. The County would oversee the financials and the All Vets Club would provide the matching funds in quarterly installments. There were no comments from those present at the hearing. Ova made a motion that was seconded by Neys to adopt the resolution of sponsorship, assurance certifications, citizen participation plan, code of conduct, and the community development needs assessment for the CDBG grant project. Roll call vote - Ova, Marks, Kaiser, Neys and Klose all voted aye.

Jim Fettig, Courthouse Maintenance Supervisor, requested that the Commission approve the selection of MJBA (Michael J. Burns Architects, Ltd.) as architects for the Memorial Building project. An architect for the project was a requirement of the CDBG grant. The architect would prepare a bid specification book, solicit bids, conduct a final inspection and sign off on the ADA compliance form. This firm had provided the project cost estimates for the grant application, and they were the architects when the new elevator was installed in the building. The estimated cost for their services was $5,000 to $6,000. A motion was made by Neys and seconded by Kaiser to engage MJBA as architects for the Memorial Building lower level bathroom renovation project. Roll call vote - Marks, Kaiser, Neys, Klose and Ova all voted aye.

Christina Wiederrich, JSDC Resource Development Specialist, presented a request from Duratech Industries International, Inc. for $125,000 PACE interest buy down and $60,000 in new jobs training funds. The interest buy down was a 0% loan structured over a period not longer than ten years. The new jobs training funds would be a1% interest loan amortized over ten years based on adding 18 jobs within two years. A motion was made by Kaiser and seconded by Marks to authorize the funding on a 50/50 City/County split. Roll call vote - Kaiser, Neys, Klose, Ova and Marks all voted aye.

Ms. Wiederrich presented the funding request for the County's share of the 2007 dues for the South Central Regional Dakota Council (SCRDC). By prior agreement, the $26,612 in dues would be split 63/37 City/County and these funds would be taken out of economic development funds. A motion to authorize payment of $9,846.44 was made by Ova and seconded by Marks. Roll call vote - Neys, Klose, Ova, Marks and Kaiser all voted aye.

Neys made a motion that was seconded by Kaiser to de-obligate $2,000 of committed funds for Jamestown Marble. Motion carried.

Fort Seward requested a letter of support for a $12,000 grant through the North Dakota Department of Commerce. The funds would be used for the Flags Across America project. A motion was made by Ova and seconded by Neys to endorse a letter of support for the grant application. Motion carried.

Ms. Wiederrich presented an audit report for the Jamestown Civic Center for the Commission's review.

The gravel crushing bids were opened. Fritz Fremgen, State's Attorney, noted that Zircon Construction, Inc. failed to provide a bidders bond. A motion was made by Kaiser and seconded by Ova to reject the bid of Zircon Construction, Inc. Motion carried.

The acceptable gravel bids were: Atlas Inc., Bismarck, ND $2.72 for 3/4" msm (maximum size material) and $2.57 for 1" msm; Gravel Products, Inc, Minot, ND $3.41 for 3/4" msm and $3.17 for 1" msm; and Sundre Sand & Gravel Inc., Minot, ND $3.50 for 3/4" msm and $3.25 for 1" msm. A motion to accept the bid of Atlas Inc. as the primary contractor and to accept the bid of Gravel Products, Inc. as secondary contractor to be used if the primary contractor fails to perform was made by Kaiser and seconded by Marks. Roll call vote - Klose, Ova, Marks, Kaiser and Neys all voted aye.

Mike Zimmerman, County Highway Superintendent, reviewed the motor grader bids. A motion was made by Kaiser and seconded by Marks to accept the bid of Titan Machinery for a 2006 865 DHP Case with wing, plow and ripper at a total cost of $120,271.44 and at a net cost of $33,771.44 after the guaranteed buy back. Roll call vote - Ova, Marks, Kaiser, Neys and Klose all voted aye.

Mr. Zimmerman requested allowing Marlowe Miller to be classified as an equipment operator(EQ) III. He was currently classified as an EQ II, but he had been doing the duties of an EQ III. A motion was made by Kaiser and seconded by Marks to move Mr. Miller within the classification system from an EQ II to an EQ III. Roll call vote - Marks, Kaiser, Neys, Klose and Ova all voted aye.

Steve Koehn requested that the Commission allow him to access the county's gravel pits so he could load his own loads when contract hauling for private individuals. He could provide better service if he didn't have to wait until the county moved into a pit. Mr. Zimmerman indicated that there had been problems in the past and that was why the current policy required County employees to load private haulers. Jerry Brickner, County Engineer, added that the royalty payments to pit owners were based on the pile as measured after a contractor had completed crushing. It was important for the County to have control so we could monitor the number of loads. A motion was made by Marks and seconded by Kaiser to deny Mr. Koehn's request. Motion carried.

Robin Izler, Administrator, Central Valley Health District, updated the Commission on Central Valley Health's recent activities. She reviewed several issues that were before the legislature. She had been proactive at the legislature seeking additional state funding for their programs. Only 2% of their budget was funded by the state. A proposed bill would allow the Health Authority employees to quality for ND PERS health insurance. A pandemic influenza seminar and a "Lunch and Learn" presentation would be conducted in March.

The Commission reviewed the engineering firms that had submitted proposals for updating the security system at the Law Enforcement Center. Proposals were received from Prairie Engineering, P.C. of Bismarck, Ulteig Engineers of Bismarck, and Erickson Ellison & Associates, Inc. of St, Paul, MN. Doug Kaiser, John Grabinger, Tracey Trapp, Noel Johnson, Howie Peuser and Darron Goter would review the proposals and make a recommendation to the LEC governing authority.

Neys made a motion that was seconded by Kaiser to appoint Natoma Buskness to the Buffalo City Tourism Board. Motion carried.

A motion was made by Kaiser and seconded by Neys to approve the raffle permits of the Spiritwood Betterment Club and the Ypsilanti 125th Anniversary Committee. Motion carried.

Jerry Bergquist, 9-1-1 Coordinator/emergency Manager, requested approval of a NDACo/NDLC training and exercise contract. National Incident Management (NIMS), full disaster emergency exercise and a table top disaster emergency exercise training would be the scope of the contract. The $25,692.52 cost would be paid by 2005 and 2006 homeland security grant funds. Kaiser made a motion that was seconded by Ova to approve the contract. Roll call vote - Kaiser, Neys, Klose, Ova and Marks all voted aye.

Ova made a motion that was seconded by Marks to pay $115.00 in taxable meals. Roll call vote - Neys, Klose, Ova, Marks and Kaiser all voted aye.

A motion to pay the mid-month bills was made by Kaiser and seconded by Marks. Roll call vote - Klose, Ova, Marks, Kaiser and Neys all voted aye.

Fund	Warrant No	Amount	Vendor Name
GENERAL			
	0037655	222.60	ALLTEL
	0037659	37.06	BEHM/DENNIS
	0037668	24.76	CLEMENS/BRIAN
	0037674	885.71	DAN'S SOOPER STOP
	0037675	43.62	DOCKTER/CHRISTINA
	0037676	82.00	DOLL/DORA L
	0037677	20.25	EAGLESON/FRED
	0037678	31.78	ECKELBERG/SANDRA
	0037680	42.80	EDINGER/GARY
	0037681	34.60	EKREN/DEAN
	0037683	31.32	ELHARD/TIMOTHY
	0037684	36.24	ERICKSON/STEVE
	0037687	82.00	FERCHO/GLADYS

	0037688	38.70	
FLETCHER/DANA			
	0037689	44.44	
FREIER/GREG			
	0037690	30.97	GALL'S
INC			
	0037691	18.99	GCR
TIRE CENTERS			
	0037693	63.30	
GOTTFRIED/MARVIN			
	0037694	1,789.66	GRAND
FORKS FIRE EQUIPMENT CO			
	0037695	222.98	
HAROLDSON'S OFFICE SUPPLY			
	0037697	38.70	
HEINRICH/GENE			
	0037704	138.75	
JAMESTOWN I-94 BP			
	0037710	23.94	
KOEHN/KEVIN			
	0037712	2,843.42	M D U
	0037714	587.15	
MARSHALL & SWIFT PUBLICATION C			
	0037725	142.00	
NORTHERN PLAINS ELECTRIC			
	0037728	74.95	
OFFICELAND			
	0037729	34.60	
OPP/JARED P			
	0037733	794.36	QUILL
CORPORATION			
	0037735	22.30	
ROEMMICH/MARIAN			
	0037737	23.94	
SCHEAFFER/CLIFTON			
	0037738	1,404.35	
SCHERR/JODIE KOCH			
	0037739	31.32	
SCHLAHT/CYNTHIA			
	0037740	34.60	
SCHULZ/ANN			
	0037741	22.30	
SCOTT/JOLENE			
	0037743	40.00	
SINCLAIR/CHARLES			
	0037744	38.70	
SOUPIR/DAVID			
	0037745	1,263.17	STAR
BUSINESS FORMS			
	0037746	981.42	STOP &
GO #431			
	0037747	82.00	
STOREY/TRACI			
	0037748	27.45	STOUDT
INC/R M			
	0037749	44.44	
STRUXNESS/VIRGINIA			
	0037750	125.50	
STUTSMAN COUNTY AUDITOR			
	0037754	13.28	
SUKO/MARK A			
	0037755	34.60	
SUND/ORLO			
	0037756	4.23	THRIFTY
DRUG-WHITE DRUG			
	0037763	30.50	
VIGESAA/MYRON			
	0037765	61.66	
WAGNER/JOADY			
	0037768	10.00	
WOLFF/CLAYTON			
		12,757.41	
Final Total			
911 EMERGENCY PHONE SYSTEM			
	0037671	146.36	DAKOTA
CENTRAL TELE. JMTN			
	0037672	591.00	DAKOTA
CENTRAL TELECOMMUNICATIONS			

	0037682	717.75	
ELECTRONIC COMMUNICATIONS			
	0037716	4,193.14	N D
ASSOCIATION OF COUNTIES			
	0037734	1,290.96	QWEST
		6,939.21	Final
Total			
ROAD FUNDS			
	0037656	221.70	ARNESON, INC
	0037660	2,812.60	BLOOM
OIL CO			
	0037661	75.00	
BLUE-TOP			
	0037662	36.10	
BUFFALO CITY DIESEL			
	0037663	1,020.03	BUTLER
MACHINERY CO			
	0037664	368.79	
CARQUEST AUTO PARTS			
	0037669	13.01	CNH
CAPITAL			
	0037670	556.00	D & B
AUTOMOTIVE REPAIR			
	0037672	161.92	DAKOTA
CENTRAL TELECOMMUNICATIONS			
	0037673	6.00	DAKOTA
VALLEY ELECTRIC			
	0037685	597.24	FARGO
FREIGHTLINE			
	0037686	87.10	
FASTENAL CO			
	0037699	55.70	HOME
OF ECONOMY			
	0037705	289.60	
JAMESTOWN SUN			
	0037712	1,461.45	M D U
	0037713	35.34	MAC'S
INC			
	0037715	359.18	N A P A
AUTO PARTS			
	0037721	30.00	N W TIRE
INC			
	0037722	250.00	ND
LOCAL TECHNICAL ASSISTANCE PROGRAM			
	0037727	40.98	
O'REILLY AUTO PARTS			
	0037731	363.22	
PRAXAIR DISTRIBUTION INC			
	0037732	96.28	
QUALITY SERVICE & REPAIR			
	0037751	375.00	
STUTSMAN COUNTY GLASS			
	0037758	20.76	
TRACTOR SUPPLY CREDIT PLAN			
	0037759	507.46	
TRUDELL			
	0037760	416.80	TWO
RIVERS PRINTING			
	0037761	117.67	
VERIZON WIRELESS			
	0037766	271.42	
WALLWORK INC/W W			
	0037767	51.00	WASTE
MANAGEMENT OF ND			
	0037769	1,612.41	
YPSILANTI EQUITY ELEVATOR			
	0037770	267.89	3-D
SPECIALTIES, INC.			
		12,577.65	Final Total
REGIONAL CHILD SUPPORT ENFORCEMENT UNIT			
		4.80	Final
Total			
SOCIAL SERVICES			
		70.03	Final
Total			
COUNTY PARK			
	0037655	32.87	ALLTEL

	0037767	364.54	WASTE MANAGEMENT OF ND
	397.41	Final Total	
COUNTY CORRECTIONAL CENTER			
	0037655	112.29	ALLTEL
	0037712	2,324.25	M D U
	0037716	110.56	N D ASSOCIATION OF COUNTIES
	0037734	164.00	QWEST
	2,711.10	Final Total	
WEED CONTROL			
	0037655	86.94	ALLTEL
	0037666	25.00	CHAMBER OF COMMERCE
	0037667	9.84	CITY OF JAMESTOWN
	0037692	120.00	GIENGER/ROSS
	0037702	276.00	INSURE FORWARD
	0037703	70.00	JAMESTOWN AUTO CENTER
	0037705	47.71	JAMESTOWN SUN
	0037711	142.46	KRAFT/KATHY M
	0037720	200.00	N D WEED CONTROL ASSN
	0037724	65.00	NORTH AMERICAN WEED MANAGEMENT ASSOC
	0037728	104.66	OFFICELAND
	0037730	12.94	OTTER TAIL POWER CO
	0037742	255.01	SEVEN SEAS MOTOR INN
	0037752	58.78	STUTSMAN COUNTY WEED BOARD
	0037757	13.34	TRACTOR SUPPLY CREDIT PLAN
	1,487.68	Final Total	
COUNTY ADVERTISING			
	0037657	2,000.00	ARTS CENTER/THE
	2,000.00	Final Total	
EMPLOYEES HOSPITAL INS			
	0037718	380.08	N D P E R S
	380.08	Final Total	
LIBRARY FUND			
	0037655	22.25	ALLTEL
	0037656	108.00	ARNESON, INC
	0037658	471.74	BAKER & TAYLOR BOOKS
	0037672	49.95	DAKOTA CENTRAL TELECOMMUNICATIONS
	0037696	24.60	HEINLE/KATHRYN E
	0037705	135.00	JAMESTOWN SUN
	0037706	166.76	JENSEN/AGNES
	0037707	50.00	JENSEN/MARCUS
	0037708	24.60	JORGENSON/LA RAE
	0037709	115.50	KAPPEL/JAMES
	0037712	247.97	M D U
	0037717	35.00	N D LIBRARY ASSOCIATION
	0037730	182.11	OTTER TAIL POWER CO

	0037750	1.00	
STUTSMAN COUNTY AUDITOR			
	0037760	66.18	TWO
RIVERS PRINTING			
	0037764	20.50	
VIGESAA/VERNON			
1,721.16 Final Total			
DOCUMENT PRESERVATION FUND			
	0037665	528.00	CASS
COUNTY TREASURER			
528.00 Final Total			
DATA PROCESSING			
	0037695	137.70	
HAROLDSON'S OFFICE SUPPLY			
	0037698	300.00	
HOCHHALTER/ DARYL			
	0037701	500.00	
INFORMATION TECHNOLOGY DEPT			
	0037750	13.34	
STUTSMAN COUNTY AUDITOR			
951.04 Final Total			
CO EXTENSION FUND			
	0037700	26.71	HUGO'S 9
	0037719	32.00	N D S U
AG COMMUNICATION			
	0037723	14.00	NDSU
EXTENSION PESTICIDE PROGRAM			
	0037726	135.70	N4HCCS
INC EXTENSION DISTRIBUTION CENTER			
	0037736	44.33	
SAHR/EUNICE			
	0037753	107.46	
SUBWAY SANDWICHES AND SALADS			
360.20 Final Total			
GRANTS			
	0037694	15,000.00	GRAND
FORKS FIRE EQUIPMENT CO			
15,000.00 Final Total			
WEED BOARD GRANT			
	0037679	2,400.00	EDDY
COUNTY WEED CONTROL BOARD			
			2,400.00
Final Total			

A motion to adjourn was made by Neys and seconded by Ova. At 5:22 p.m. the February 20, 2007 Stutsman County Commission meeting was adjourned.

ATTEST:

Noel A. Johnson	Mark Klose
County COO (Auditor)	Commission Chairman