Official Proceedings of the Stutsman County Commission – February 20, 2018

At 4:30 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Dale Marks, David Schwartz, Denny Ova, Mark Klose and Craig Neys answered the roll call.

Mickey Nenow, Road Superintendent, presented his monthly report. Some rocking is still being done as well as cutting a few trees and winter maintenance.

There are some leaks on the main shop roof. This was budgeted for in 2018. Nenow would like to go with the 18-year warranty for $28,072.00. Klose questioned whether the warranty was through the manufacturer or the contractor. Neys made a motion, seconded by Schwartz to approve fixing the roof of the main shop with the stipulation of talking to the contractor about the warranty. Roll call vote: Schwartz, Neys, Klose, Ova and Marks voted aye. Motion carried.

Daniel Schwartz, Mid-America Planning & Consulting, LLC, presented a Professional Services Agreement. This agreement is for the generator grant projects that they have submitted through Stutsman County for FEMA. The contract is based on the grant being awarded to the County. Schwartz made a motion to approve the presented agreement, seconded by Ova. Roll call vote: Neys, Klose, Ova, Marks and Schwartz voted aye. Motion carried.

Jim Fettig, Courthouse Maintenance Supervisor, applied for three courthouse facility grants, one was approved. The grant approved is for security upgrades and was in the amount of $47,361.60, but $67,329.89 was Fettig's request. Fettig will verify the dollar amount and requested approval to move forward on the project contingent on the grant award. Schwartz made a motion, seconded by Neys to approve the request contingent on the actual dollar amount awarded for the grant. Roll call vote: Klose, Ova, Marks, Schwartz and Neys voted aye. Motion carried.

The Center of Economic Development building ended up with a loss of $18,876.12. JSDC budgets for 50%. They were not fully leased in 2017. Connie Ova, JSDC, is requesting $5,436.32 for the building loss. Schwartz made a motion to approve the request, seconded by Ova. Roll call vote: Ova, Marks, Schwartz, Neys and Klose voted aye. Motion carried.

Corry Shevlin, JSDC, was approached a few months ago by Buffalo City Diesel in regards to purchasing the I-94 lot. It was approved by JSDC and they meet the requirements. Ova made a motion to approve the request, seconded by Neys. Motion carried.

Shevlin requested de-obligation of D & B Portable funds. In 2016 D & B Portable was approved for the flex PACE interest buy-down, but have decided to go in another direction. Neys made a motion, seconded by Ova to de-obligate those funds. Motion carried.

Nicole Meland, Interim Auditor/COO, presented a library appointment for Ilana Xinos. Joe Rector, Library Director, thought she would be a good fit for the board. This is the only application Stutsman County received. Her term will be March 1, 2018, to February 28, 2021. Marks made a motion to appoint Xinos, seconded by Schwartz. Motion carried.

Meland presented an abatement for parcel #11-9991750 (Northern States Power Company). Stutsman County was notified by the North Dakota Office of State Tax Commissioner that they were provided inaccurate tax information regarding Northern States Power Company. This resulted in double taxation of the property. The total tax due for the property was $81,877.85 and will need to be abated by the County. Meland presented the breakdown for the taxes by district. Schwartz made a motion to approve the presented abatement, seconded by Ova. Motion carried.

An additional budget amendment request was presented. This amendment is due to the close out of Game & Fish Fund. A motion to approve this budget amendment was made by Ova, seconded by Neys. Motion carried.

The Sheriff's Department requested to hire a full-time staff member for courtroom security. Getting a part-time staff will be very difficult to do. Sheriff Kaiser plans to utilize this member in other deputy rolls when not in court. There are some savings right now in the budget, regarding how Stutsman County budgeted for the Auditor position. There is enough to cover an additional staff member. Ova made a motion, seconded by Schwartz to approve the request of hiring a full-time deputy for courtroom security. Motion carried.

Dave Schwartz spoke in regards to the Auditor/COO position. Ova made a motion to offer the position to Nicole Meland, seconded by Neys. Roll call vote: Marks, Schwartz, Neys, Klose and Ova voted aye. Motion carried.

Neys made a motion, seconded by Ova to approve the taxable meals and mid-month bills. Roll call vote: Schwartz, Neys, Klose, Ova and Marks voted aye. Motion carried.

	General Revenue Fund			**E 911 Phone System Fund**	
77924	A & B BUSINESS INC	$131.33	77946	DAKOTA CENTRAL TELECOMM	$228.36
77925	ARNOLD E STRAND, RPR (RET.)	$204.00	77998	RICHLAND COUNTY COMMUNICATIONS/911	$13,048.00
77926	ATTORNEY GENERAL OFFICE-1250	$2,540.00	78005	TDS METROCOM	$7.53
77927	BANK FORWARD	$2,155.22		**County Roads Fund**	
77928	BANK OF NORTH DAKOTA	$2,447.70	77932	BUFFALO CITY DIESEL	$741.29
77929	BEHAVIORAL INTERVENTIONS	$468.00	77934	BUTLER MACHINERY CO	$723.70
77930	BOB'S PLUMBING & HEATING INC	$29.77	77940	CENTRAL BUSINESS SYSTEMS INC	$78.00
77931	BROWN & SAENGER	$1,380.20	77942	CITY OF STREEETER	$61.75
77933	BUILDERS FIRSTSOURCE	$325.00	77944	CREATIVE ENERGY	$1,642.27
77934	BUTLER MACHINERY CO	$2,921.59	77946	DAKOTA CENTRAL TELECOMM	$171.42
77935	CAPITAL CITY RESTAURANT SUPPLY INC	$29.25	77951	FACTORY MOTOR PARTS CO	$676.15
77936	CARPENTER LAW OFFICES	$888.00	77952	FARGO FREIGHTLINER	$268.05
77937	CBM FOOD SERVICE	$11,412.46	77953	FINANCIAL MANAGEMENT DIVISION	$1,361.10
77938	CDW GOVERNMENT INC	$73.77	77954	FORUM COMMUNICATIONS COMPANY	$268.64
77941	CENTURYLINK	$1,343.90		KOBLE,RON	$65.40
77943	COLE PAPERS INC	$1,013.78	77978	MENARDS - JAMESTOWN	$493.16
77944	CREATIVE ENERGY	$304.27	77980	NAPA AUTO PARTS	$1,252.14
77945	DACOTAH PAPER CO	$330.34	77981	ND ASSOCIATION OF COUNTIES	$510.30
77948	DALSTED & RYAN P C	$864.50	77985	NEWMAN SIGNS	$41.64
77949	DAN POLAND MACHINE INC	$85.00	77986	NORTHERN SAFETY TECHNOLOGY INC	$262.08
	DOCKTER,JOSHUA	$249.89	77987	NORTHWEST TIRE INC	$72.09
77950	DR DAWN'S PET STOP LLC	$123.49	77988	OTTER TAIL POWER CO	$283.11
77954	FORUM COMMUNICATIONS COMPANY	$939.95	77992	PRAXAIR DISTRIBUTION INC	$74.00

77955	FREMSTAD LAW	$2,500.00	77993	PRODUCTIVITY PLUS ACCOUNT	$1,747.00
77956	GRAYBAR	$76.52	77994	QUILL CORPORATION	$155.96
77957	HAAS SUSAN	$43.56	78004	STUTSMAN COUNTY GLASS	$380.00
77959	HANSON TIRE SERVICE	$20.00	78005	TDS METROCOM	$1.00
77960	HEALTHCARE ENVIRONMENTAL SERVICE LLC	$220.00	78014	VINING OIL CO	$1,005.78
77961	HEARTLAND TRUST COMPANY	$906.52	78016	WEST END HIDE & FUR	$34.00
77962	HIRSHFIELD'S	$65.98		**Social Services Fund Total**	$3,423.09
77963	HOME OF ECONOMY	$31.40		BURKETT,EMELINE	$112.27
77964	INFORMATION TECHNOLOGY DEPT	$904.70		**County Park Fund**	
77965	JAMESTOWN CITY BALER	$7.68	77941	CENTURYLINK	$67.05
77966	JAMESTOWN REGIONAL MEDICAL CENTER	$58.00	77947	DAKOTA VALLEY ELECTRIC	$8.00
77968	JOBS HQ	$451.26	78003	STUTSMAN CO ROAD DEPT	$418.54
77969	JOHNSON, DAVID W	$5,438.04		**Weed Control Fund**	
77970	KENSAL FARMERS ELEVATOR CO	$184.05	77931	BROWN & SAENGER	$86.97
77971	KROPP, DANIEL	$30.78	77988	OTTER TAIL POWER CO	$88.27
77972	LANGUAGE LINE SERVICES	$80.90		**Veterans Service Fund**	
77974	LOE, PATRICIA	$904.99	77941	CENTURYLINK	$14.63
77975	MARQUART,ANDREW S	$1,045.55	78005	TDS METROCOM	$3.43
77976	MEDICINE SHOPPE	$546.73		**County Agent Fund**	
77979	MOGCK, CURTIS	$1,218.21	77931	BROWN & SAENGER	$43.98
77982	ND ASSOCIATION OF COUNTY ENGINEERS	$150.00	77946	DAKOTA CENTRAL TELECOMM	$267.28
77983	NDCCAA	$100.00		GOHNER,SHIRLEY	$34.34
77988	OTTER TAIL POWER CO	$9,002.74	77977	MEDINA AMERICAN LEGION	$75.00
77989	PEACE OFFICER STANDARDS AND TRAINING BOA	$135.00	77984	NDSU EXTENSION FOOD & NUTRITION	$75.00
77990	PHARMCHEM INC	$3,888.05		**Camping Fee Fund**	
77991	POLLARD, DANIEL W	$716.00	78002	STUTSMAN CO PARK	$398.78
77994	QUILL CORPORATION	$26.98		THE DAK	$1,595.12
77995	REDWOOD TOXICOLOGY LABORATORY INC	$32.50		**Commissary Fund**	
77996	REMBOLDT, SHAY	$58.14	78009	TURNKEY CORRECTIONS	$282.48
77997	RICHARDS, BRENDA	$168.00		**Drug Program Fund Total**	$653.64
77999	RM STOUDT INC	$89.45		**County Correctional Center Construction Fund**	
78000	SC CORRECTIONS	$1,256.25	78015	WALSH MASONRY	$1,250.00
78001	SCHUBERT'S CARPET ONE	$44.19		**Document Preservation Fund**	
78005	TDS METROCOM	$281.71	78012	UNDERGROUND VAULTS & STORAGE	$1,221.00
78006	THOMSON REUTERS	$358.66		**County Sheriff Capital Fund**	
78007	TRANE U.S. INC	$2,190.80	77985	NEWMAN SIGNS	$600.00
78008	TRUE VALUE (MAINT. DEPT)	$1.49	77986	NORTHERN SAFETY TECHNOLOGY INC	$7,359.52
78010	TWO RIVERS PRINTING	$201.00		**Job Incentive Fund**	
78011	TYLER TECHNOLOGIES INC	$12.51	77967	JAMESTOWN STUTSMAN DEVELOPMENT CORP	$10,000.00
78017	WILHELM CHEVROLET BUICK GMC	$878.11			

At 5:13 p.m., Schwartz made a motion to adjourn the meeting, seconded by Ova. Motion carried.

Adjourn, Schwartz, Ova 5:13 p.m.

ATTEST:

Nicole Meland
Interim Auditor/COO

Mark T. Klose
Commission Chairman