Official Proceedings of the Stutsman County Commission—February 21, 2023

At 3:30 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Jerry Bergquist, Chad Wolsky, Joan Morris, Steven Cichos (via phone) and Mark Klose answered the roll call.

Corry Shevlin, Vice-President of Business Development, JSDC presented South Central Dakota Regional Council Dues, the city has a $22,969 share and the county has a $13,489 share. Cichos made a motion to approve the payment dues subject to the review of the joint-powers agreement to verify parties and funds, seconded by Bergquist. Roll call vote: Bergquist, Wolsky, Morris, Cichos, and Klose voted aye. Motion carried.

David Bratton, Veteran Service Officer presented current and future veteran issues in Stutsman County. Many veterans from other counties have been coming to Stutsman County for care, overloading Bratton's current workload. Bratton suggested a conversation with surrounding counties due to the number of veterans coming to his office for services that Stutsman County is not reimbursed for.

Jim Wentland, Road Superintendent, asked the commission for suggestions on how to solve the employee retention issue he has had since February 5th. He presented concerns for the upcoming blizzard due to not having staff to run plows. Commissioner Cichos proposed the option of Wentland's crew to stop servicing townships and service only county roads until he can get his crew fully staffed.

Wentland has a full time and a seasonal position available. Wentland requested permission to hire two full-time employees instead of a seasonal employee. A motion was made by to hire either a seasonal or full-time employee by Bergquist, seconded by Wolsky. Roll call vote: Wolsky, Morris, Cichos, Klose, and Bergquist voted aye. Motion carried.

Wentland requested permission to award Chip Seal bid to Morris Seal Coat for $707,998.25 for 20.68 miles. The two other bids were made by Aztec at $747,209.24 and Bituminous at $721,461.04. A motion to award the bid to Morris Chip Seal Coat was made by Cichos, seconded by Wolsky. Roll call vote: Morris, Cichos, Klose, Bergquist, and Wolsky voted aye. Motion carried.

As a follow-up to a question raised at the last meeting, Wentland explained why the tank rental lease agreement is a better option than purchasing. Per the lease agreement, tank maintenance is included in annual fees. The county is unable to purchase the 15 large tanks we have, and it would cost $400 per unit to buy the smaller 7. Our lease agreement was $3,400 for 3 years averaging approximately $5 per day, per tank.

Shannon Davis, Human Resources Director presented a termination letter from NDPHIT. Morris voiced her concerns with an NDPHIT partnership due to being told they would no longer allow Stutsman County to terminate the agreement to have NDPHIT re-bid Stutsman County in the summer closer to budget season after being told there was nothing preventing the county from doing so. Morris and Klose wanted a comparison of cost and care for NDPHIT vs. NDPERS including what the benefits and problems for the employee, employer, and taxpayers are. The board recommends that an NDPHIT representative participate in the next commission meeting.

Jessica Alonge, Auditor/COO, presented a request for an additional 2022 budget transfer of $21,000 coming out of the General Fund and going into Sheriff's Capital Fund to reimburse the Sheriff's Capital

Fund for donations made by outside entities for the purchase of a drone. A motion to approve the transfer of funds was made by Cichos, seconded by Wolsky. Roll call vote: Cichos, Klose, Bergquist, Wolsky, and Morris voted aye. Motion carried.

Alonge requested additional 2022 budget transfers from the General Fund into various capital funds. A motion to approve was made by Cichos, seconded by Wolsky. Roll call vote: Cichos, Klose, Bergquist, Wolsky, and Morris voted aye. Motion carried.

Alonge requested permission to change the name of Fund 98, or Cares Act Fund, to the Local Assistance and Tribal Consistency Fund. A total of $50,000 has been received for this fund, with an additional $50,000 expected. A motion to approve the name change and to deposit the funds was made by Morris, seconded by Bergquist. Roll call vote: Klose, Bergquist, Wolsky, Morris, and Cichos voted aye. Motion carried.

Alonge presented the budget amendments for 2022. Alonge notified the board that she added two line items for each county fund per a recommendation from the State Auditor's Office: Market Value Change Revenue Fund, which is specific to investment funds, and Bank Service Fee Expense, which has previously been included in interest but has recently been recognized as an expense. A motion to approve budget adjustments was made by Morris, seconded by Cichos. Roll call vote: Bergquist, Wolsky, Morris, Cichos, and Klose voted aye. Motion carried.

At 4:57 P.M., the Commission recessed for the County Park Board meeting.

Official Proceedings of the Stutsman County Park Board – February 21, 2023

At 4:58 p.m., Chairman Klose called the regular meeting of the Stutsman County Park Board to order. Jerry Bergquist, Joan Morris, Mark Klose, Steven Cichos, Chad Wolsky, Merri Mooridian and Robert Martin answered the roll call.

Brian Amundson and Randy Neva, Stutsman County residents, presented concerns shared by fellow lessees of the grazing lands. Amundson stated there are current agreements in place between the Game and Fish Department and the Bureau of Reclamation regarding the grazing lands. Neva discussed issues with fencing and who put fences up and where, and who is responsible for maintaining them. Karl Bergh, Park Superintendent, stated he would be willing to check and manage the properties within the next year. Cichos made a motion to extend the existing leases for one year at their current rate, seconded by Morris. Roll call vote: Wolsky, Morris, Cichos, Klose, Martin, Mooridian, and Bergquist voted aye. Motion carried.

Hayland bids were presented. The first bid was $45 per acre and the second bid was $52.50 per acre. A motion was made to accept the bid for $52.50 by Bergquist, seconded by Mooridian. Roll call vote: Morris, Cichos, Klose, Martin, Mooridian, Bergquist, and Wolsky voted aye. Motion carried.

Bergh requested permission to purchase and install a new garage door on the shop due to the current one turning into a safety hazard caused by weight and the springs going out. The new door and installation would cost approximately $4,500-$5,000 which is within the park's budget. A motion to approve the purchase and installation of the new garage door in the shop was made by Bergquist, seconded by Martin. Roll call vote: Klose, Cichos, Martin, Mooridian, Bergquist, Wolsky, and Morris voted aye. Motion carried.

Bergh also discussed the Garrison grant for work in the campground. Bergh plans on setting up tent sites within the campground, which was approved at a previous meeting. He would like to add 5 RV pedestals and the wiring as well. There is money in the budget to cover the project whether the grant is approved or not. A motion to approve the addition of 5 pedestals was made by Morris, seconded by Martin. Roll call vote: Klose, Martin, Mooridian, Bergquist, Wolsky, Morris, and Cichos voted aye. Motion carried.

A motion to approve payment of the mid-month bills was made by Morris, seconded by Bergquist. Roll call vote: Martin, Mooridian, Bergquist, Wolsky, Morris, Cichos, and Klose voted aye. Motion carried.

	County Park Fund	
10770	CENTRAL SALES	$442.37
10776	DAKOTA CENTRAL TELECOMM	$69.90
10789	GAHNER SANITATION SERVICE	$120.00
10794	HANSON TIRE SERVICE	$946.00
10817	NAPA AUTO PARTS-PARK	$80.03

At 5:45 p.m., a motion was made by Martin to adjourn the Park Board meeting Morris, seconded by Martin. Motion carried.

At 5:46 p.m., the Commission meeting was called back to order.

A motion to approve the monthly bills was made by Morris, seconded by Bergquist. Roll call vote: Wolsky, Morris, Cichos, Klose, and Bergquist voted aye. Motion carried.

	General Revenue Fund				
10755	ABELL, GEORGE	$65.57	10781	FACTORY MOTOR PARTS	$105.00
10756	ALBER, LAUREL	$24.00	10782	FACTORY MOTOR PARTS CO	$299.00
10757	APCO INTERNATIONAL INC	$100.00	10783	FARMERS UNION OIL CO-CENEX	$3,464.39
10760	ATTORNEY GENERAL OFFICE-1250	$2,865.00	10784	FASTENAL CO	$52.55
10762	BEAM, MARK	$114.24	10786	FORCE AMERICA DISTRIBUTING LLC	$176.17
10764	BROPHY, DOREEN	$20.13		HARRINGTON, LEVI	$225.98
10769	CENTRAL BUSINESS SYSTEMS INC	$452.92	10798	HIGH PLAINS WATER	$24.00
10771	CENTURYLINK	$1,480.43	10799	HOME OF ECONOMY	$123.98
10773	COLE PAPERS INC	$156.74	10805	INTERSTATE ENGINEERING	$2,994.00
10774	CREATIVE ENERGY	$134.03	10808	JOHN DEERE FINANCIAL	$22.68
10775	DACOTAH PAPER CO	$325.00		KRAMLICH MICHAEL	$355.01
10776	DAKOTA CENTRAL TELECOMM	$641.67		KRAMLICH, MYRON	$104.80
10778	DAKOTA HERITAGE BANK	$1,968.40	10809	LAWSON PRODUCTS INC	$3,162.96
10780	ENZMINGER, DENNIS	$8.50	10811	LITTLE FALLS MACHINE INC	$282.75
10783	FARMERS UNION OIL CO-CENEX	$52.63	10812	MACKKE PLUMBING AND HEATING	$957.50
10787	FORUM COMMUNICATIONS COMPANY	$922.05	10815	MENARDS - JAMESTOWN	$260.47
10791	GOODIN COMPANY	$189.41	10816	NAPA AUTO PARTS	$335.06
	GRAY, JEREMY	$56.99	10822	OTTER TAIL POWER CO	$1,240.03
	GRAY, JEREMY	$7.86	10823	POWER PLAN	$84.78
	GRAY, JEREMY	$32.75	10841	TDS METROCOM - RD	$3.06
	GRAY, JEREMY	$64.19	10844	TOWE, JEREMY W	$176.85
10792	GUARDIAN RFID	$12,491.50	10847	TWO RIVERS PRINTING	$363.00
10793	HAGEL, DEBORAH	$10.00	10852	VINING OIL CO	$729.07
			10853	WEST END HIDE & FUR	$161.90

10795	HEALTHCARE ENVIRONMENTAL SERVICE LLC	$387.70		**Foster Care Trust Fund Total**	$558.62
10796	HEARTLAND HEATING & COOLING	$451.48		**Weed Control Fund**	
10797	HIEB, JOANN	$1,122.06	10759	AT&T MOBILITY	$116.20
10800	HOUGE, GORDON	$354.93	10776	DAKOTA CENTRAL TELECOMM	$56.85
10803	INFORMATION TECHNOLOGY DEPARTMENT	$1,043.05	10801	I3G MEDIA JMST	$350.00
10804	INNOVATIVE OFFICE SOLUTIONS, LLC	$11.98	10814	MEIKLE, DAN	$176.00
10806	JAMESTOWN REGIONAL MEDICAL CENTER	$58.00	10826	RAMKOTA HOTEL & CONFERENCE CENTER	$864.00
10810	LEXIPOL LLC	$1,042.36	10828	ROUGHRIDER SIGNS & DESIGNS	$76.00
10813	MARQUART,ANDREW S	$288.00		**Veterans Service Fund**	
10818	ND DEPT OF TRUST LANDS	$24,554.13	10769	CENTRAL BUSINESS SYSTEMS INC	$260.00
10819	NORTHERN PLAINS ELECTRIC COOPERATIVE	$297.00	10771	CENTURYLINK	$15.98
10820	NORTHERN SAFETY TECHNOLOGY INC	$673.95	10840	TDS METROCOM	$2.54
10821	OBENAUER DELVIDA	$1,774.66		**County Agent Fund**	
10822	OTTER TAIL POWER CO	$9,495.56	10776	DAKOTA CENTRAL TELECOMM	$264.98
	OTTO BUCHMANN	$129.50	10804	INNOVATIVE OFFICE SOLUTIONS, LLC	$55.58
	OTTO BUCHMANN	$129.50	10825	R&H MAINTENANCE	$400.00
	OTTO BUCHMANN	$129.50		WOLFF, ASHLEY	$52.40
10824	QUADIENT FINANCE USA, INC. - AUD	$1,646.00		**Human Service Zone Fund Total**	$2,767.93
10827	RIVINIUS, PATRICK & SANDRA	$69.62		**Commissary Fund**	
10829	ROUNDPOINT MORTGAGE SERVICING CORPORATIO	$1,877.84	10763	BOB BARKER CO	$25.31
10830	SC CORRECTIONS	$1,491.50	10785	FONTAINE, TYLER	$50.00
	SCHAFFER,DIANNE	$60.00	10846	TURNKEY CORRECTIONS	$370.33
10831	SCOTT'S ELECTRIC LLC	$651.50		**Drug Program Fund Total**	$641.29
10832	SKRAMSTAD, RONDA	$40.00		**Courthouse Building Fund**	
10833	STREHLE, MICHELLE L	$6.73	10790	GOLDADE FLOORING	$108.00
10836	SUKO, KENNETH L	$70.06	10845	TRANE U.S. INC	$0.00
10837	SUMMIT FIRE PROTECTION	$341.00		**County Correctional Center Construction Fund**	
10838	SUMMIT FOOD SERVICE, LLC	$4,110.88	10790	GOLDADE FLOORING	$6,539.82
10840	TDS METROCOM	$200.68		**Information Technology Capital Fund**	
10842	TDS METROCOM - SS	$130.96	10767	CDW GOVERNMENT INC	$2,301.24
10843	THOMSON REUTERS	$435.40		**Document Preservation Fund**	
10849	UNISON BANK	$2,083.06	10848	UNDERGROUND VAULTS & STORAGE	$1,320.00
	E 911 Phone System Fund			**Road & Bridge Building Fund**	
10776	DAKOTA CENTRAL TELECOMM	$219.12	10802	INFINITY BUILDING SERVICES	$229.99
10777	DAKOTA CENTRAL TELECOMMUNICATIONS	$277.00	10839	SWANSTON EQUIPMENT CO	$46,800.00
10803	INFORMATION TECHNOLOGY DEPARTMENT	$4,993.49		**County Hazardous Chemical Account Fund Total**	$250.00
10840	TDS METROCOM	$0.46		**Job Incentive Fund**	
	County Roads Fund		10807	JAMESTOWN STUTSMAN DEVELOPMENT CORP	
10758	ARAMARK	$256.52		**Township Collections Fund**	$96,600.00
10766	BUTLER MACHINERY CO	$1,556.19	10835	STUTSMAN COUNTY AUDITOR	
10772	CLEVELAND CITY WATER & SEWER	$101.70			$1,000.00
10776	DAKOTA CENTRAL TELECOMM	$172.89			

At 5:48 p.m., a motion was made by Morris to adjourn the meeting, seconded by Wolsky. Motion carried.

ATTEST:

Jessica Alonge
Auditor/COO

Mark T. Klose
Commission Chairman