Official Proceedings of the Stutsman County Commission

March 1, 2011

At 4:00 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Dennis Ova, Dale Marks, David Schwartz, Craig Neys and Mark T. Klose answered roll call.

Neys made a motion seconded by Schwartz to approve the minutes of the February 2011 meetings. Motion carried.

Commissioner Marks as a member of the James River Valley Library System Board reviewed the Board's efforts in finding a location for a new library. Different sites had been considered and the Board had narrowed the search down to the Essentia location. Input was received from those in attendance. There would be a joint public meeting on March 21, 2011, time to be announced, where the County Board would again hear comments on the purchase of the site.

Connie Ova, CEO-JSDC, presented a $200,000 Storefront Improvement Program that would allow commercial property owners (businesses) in Stutsman County the opportunity to apply for a forgivable loan of up to 50% not to exceed $10,000, of their investment in rehabilitating a building façade. The program would be an 80/20 split, 80 % or $160,000 City and 20% or $40,000 County funds. Corey Bayer, Alex Schweitzer, Katie Andersen spoke in favor of the program and that the City of Mandan had used a similar program successfully. John Grabinger and Clarice Liechty spoke out against the program, stating that projects should bring jobs to the County not just upgrades to storefronts. Klose asked three times for a motion to approve the program. No motion was made to approve the request, request was denied.

Ms Ova also presented a request for Flex PACE interest buy down from Jim and Sherry Heyer for renovation of Buffalo City Grille which they were purchasing. This request would be 100% Sales Tax/city interest buy down. JSDC would have third position on the loan with a personal guarantee from both. Grabinger stated that he thought retail projects were not allowed by JSDC by laws. Schweitzer did not feel that this project was against JSDC's policy and procedures. Klose stated that any business was eligible for Flex PACE funds. Neys questioned if they would be eligible for a property tax exemption for the improvements. It was said that a business could only qualify once for a property tax exemption in the renaissance zone. Marks made a motion seconded by Ova to approve the request contingent upon the request meeting JSDC Policy. Roll call vote – Ova, Marks, Schwartz, Neys and Klose voted aye.

Ms. Ova requested $12,000 for representatives from Stutsman County and the City of Jamestown for a trip to Denmark to tour facilities and get hands on information of the cellulosic biomass refinery technology in connection with the Dakota Spirit Ag Energy Park in Spiritwood Township. It would be an 80/20 split with $3,000 from County funds. Ova made a motion seconded by Schwartz to approve the funding. Roll call vote – Marks, Schwartz, Neys, Klose and ova voted aye.

Steve Thompson, Interstate Engineering, presented the draft project concept report for the Ypsilanti Bridge over the James River on County Highway 63 Project. Since the bridge sufficiency rating was 49 it would be eligible for federal funding. Rehab of the bridge was more expensive than replacing the bridge. Klose suggested that Schwartz, Marks and Mickey Nenow, County Highway Superintendent, come back to the Commission with a recommendation.

Nenow asked the Commission if they wanted the segment of County Road 39 from Cleveland to Medina left on the Federal Aid System (FAS) or removed. If the segment was removed, it could qualify for FEMA funds if it were to go under water. Neys made a motion seconded by Schwartz to remove the segment from Cleveland to Medina from the FAS. Roll call vote – Schwartz, Neys, Klose, Ova and Marks voted aye.

The acceptance of a motor grader bid was tabled until the next meeting.

Noel Johnson, County COO, reviewed the ER Project reimbursements. Some projects from 2009 and from 2010 had not been sent in for reimbursement. At this time the paperwork has been filed and we were waiting on reimbursement.

Fritz Fremgen, State's Attorney, reported that Haut had appealed to the State on a timely basis and that the judge had ruled that the prehearing conference would be an open hearing. The main hearing would be sometime in May.

Fremgen also reported on Title VI regulations. He recommends having a Title VI coordinator to oversee that the County has equality in hiring and contracting, being ADA compliant, correct

advertising, and training. A job description would need to be developed and potentially added as an additional duty to an existing staff member.

Jerry Bergquist, 9-1-1 Coordinator/Emergency Manager, requested approval for out-of-state travel for Todd Volk, Assistant Emergency Manager and himself to attend the National Emergency Number Association (NENA) Conference in Minneapolis in June. The conference was in his budget. Ova made a motion seconded by Schwartz to approve the out-of-state travel. Roll call vote – Neys, Klose, Ova, Marks and Schwartz voted aye.

A motion was made by Marks seconded by Ova to pay the monthly bills. Roll call vote – Schwartz, Neys, Klose, Ova and Marks voted aye.

Fund	Warrant No	Amount	Vendor Name
GENERAL			
	0054533	126.99	A & B BUSINESS INC
	0054537	107.10	ANDERSON-RUFF/JAMIE
	0054548	69.98	C H CARPENTER LUMBER CO
	0054557	559.18	CITY OF JAMESTOWN
	0054558	781.95	COLE PAPERS INC
	0054563	132.00	DACOTAH BANK
	0054564	339.85	DACOTAH PAPER CO
	0054569	1,925.00	DKK GUARDIANSHIP SERVICES INC
	0054570	138.60	DOUBLEWOOD INN
	0054571	28.95	DRIVERS LICENSE GUIDE COMPANY
	0054588	19.00	HEITKAMP/ASHLEY
	0054590	200.00	INSTITUTE OF LOCAL GOVT
	0054592	1,250.00	JAMESTOWN AMBULANCE
	0054594	2,000.00	JAMESTOWN FIRE DEPT
	0054595	116.64	JAMESTOWN IMPLEMENT
	0054602	45.65	LINDELL/JACKI
	0054603	1,680.95	M D U
	0054606	724.15	MARSHALL & SWIFT PUBLICATION C
	0054609	790.00	MEDINA AMBULANCE SERVICE
	0054620	18.21	NDACO RESOURCES GROUP
	0054622	24.00	NDCEL
	0054623	68.00	NDPSE-MATHCOUNTS
	0054626	197.00	NORTHERN PLAINS ELECTRIC
	0054628	445.37	OFFICELAND
	0054639	118.00	PRESS ROOM/THE
	0054643	761.09	QWEST
	0054653	97.50	SANDNESS LAW OFFICE
	0054663	33.00	STUTSMAN COUNTY CORRECTIONAL CENTER
	0054666	25.00	SUPREME COURT OF NORTH DAKOTA
	0054675	49.00	VEIL/JAMISON
	0054682	9.72	WALMART COMMUNITY BRC
	0054683	53.06	WALMART COMMUNITY BRC
	0054685	476.28	WEST GROUP PAYMENT CENTER
		13,411.22	Final Total
ROAD FUNDS			
	0054536	156.86	AMERIPRIDE LINEN & APPAREL
	0054538	106.08	ANDERSON/CHARLES
	0054545	250.65	BUFFALO CITY DIESEL
	0054547	2,768.83	BUTLER MACHINERY CO
	0054552	48.56	CARQUEST AUTO PARTS
	0054553	13.84	CATCO PARTS & SERVICE
	0054555	59.97	CENTRAL BUSINESS SYSTEMS, INC
	0054557	11.50	CITY OF JAMESTOWN
	0054562	9,812.49	CREATIVE ENERGY
	0054578	91.73	FARGO TRAILER CENTER
	0054581	5,933.19	FARMERS UNION OIL CO-CENEX
	0054589	78.72	HOME OF ECONOMY
	0054599	32.64	KOLLMAN/LLOYD
	0054601	117.62	LAWSON PRODUCTS INC
	0054603	248.84	M D U
	0054604	71.37	MAC'S INC
	0054605	70.00	MARGIE HANDY WORK
	0054613	427.86	N A P A AUTO PARTS
	0054626	70.00	NORTHERN PLAINS ELECTRIC
	0054627	11.12	O'REILLY AUTOMOTIVE INC.
	0054628	90.43	OFFICELAND
	0054631	34.15	OTTER TAIL POWER CO
	0054637	105.81	POWER PLAN
	0054638	278.31	PRAXAIR DISTRIBUTION INC
	0054642	361.38	QUALITY SERVICE & REPAIR
	0054657	2,604.00	STREETER COOP OIL
	0054664	37.00	STUTSMAN COUNTY GLASS
	0054676	3,016.74	VINING OIL CO.
	0054679	176.00	VISA RD
	0054681	603.50	WALLWORK INC/W W
	0054684	238.81	WALMART COMMUNITY BRC
		27,928.00	Final Total

SOCIAL SERVICES			
		23,005.74	Final Total
COUNTY PARK			
	0054626	579.35	NORTHERN PLAINS ELECTRIC
	0054643	51.10	QWEST
	0054665	74.00	STUTSMAN RURAL WATER DISTRICT
		704.45	Final Total
EMERGENCY			
	0054628	55.98	OFFICELAND
	0054658	2,641.12	STREETER TOWNSHIP #54
		2,697.10	Final Total
COUNTY CORRECTIONAL CENTER			
	0054534	129.35	A & B BUSINESS INC
	0054539	310.00	ATTORNEY GENERAL/OFFICE OF
	0054542	779.88	BOB BARKER CO
	0054543	205.59	BOB'S PLUMBING & HEATING INC
	0054555	178.20	CENTRAL BUSINESS SYSTEMS, INC
	0054556	1,951.00	CENTRAL DAKOTA MECH INC
	0054557	1,413.57	CITY OF JAMESTOWN
	0054558	1,739.32	COLE PAPERS INC
	0054560	66.45	COUNTY MARKET
	0054564	1,031.71	DACOTAH PAPER CO
	0054565	370.00	DAN POLAND MACHINE INC
	0054568	2,208.06	DEAN FOODS NC, INC
	0054575	500.00	ESSENTIA HEALTH
	0054576	402.00	ESSENTIA HEALTH
	0054577	138.60	EXPRESSWAY SUITES
	0054579	675.07	FARMER BROTHERS COFFEE
	0054580	243.37	FARMERS UNION OIL CO-CENEX
	0054582	19.52	FASTENAL CO
	0054585	178.58	GALL'S INC
	0054586	1,175.16	GRAYBAR
	0054591	80.00	J & L SERVICE
	0054593	820.48	JAMESTOWN COMMUNICATIONS INC
	0054595	116.65	JAMESTOWN IMPLEMENT
	0054596	588.58	JETSTREAM CAR WASH
	0054603	2,194.81	M D U
	0054610	965.56	MOORE MEDICAL CORP
	0054619	174.70	NAGEL/STEVE
	0054621	100.00	NDCCAA
	0054628	33.68	OFFICELAND
	0054633	585.67	PAN-O-GOLD BAKING CO.
	0054635	102.00	PEUSER/HOWARD
	0054640	15.00	PRETZER/BECKY
	0054641	95.67	PUBLIC SAFETY CENTER INC
	0054643	113.35	QWEST
	0054647	66.00	REDWOOD TOXICOLOGY LABORATORY,INC
	0054654	72.95	SCHUBERT'S CARPET ONE
	0054656	358.95	STEIN'S, INC
	0054662	106.46	STUTSMAN COUNTY CORRECTIONAL CENTER
	0054667	5,652.91	SYSCO FOOD SERVICES OF ND
	0054669	2,436.71	THRIFTY DRUG-WHITE DRUG
	0054671	102.00	TRAPP/TRACEY A
	0054672	14.36	TRUE VALUE HARDWARE
	0054673	5,843.91	U S FOOD SERVICE INC
	0054677	226.32	VISA LEC
	0054678	138.60	VISA EMS
	0054683	42.91	WALMART COMMUNITY BRC
		34,763.66	Final Total
WEED CONTROL			
	0054643	8.10	QWEST
	0054661	4.57	STUTSMAN COUNTY AUDITOR
		12.67	Final Total
VETERANS SERVICE			
	0054643	16.19	QWEST
	0054670	102.00	TOBIN/WARREN J
		118.19	Final Total
COUNTY AGENT			
	0054617	89.00	N D S U
	0054618	17,191.28	N D S U EXTENSION SERVICE
	0054644	84.70	RAMADA PLAZA & SUITES
		17,364.98	Final Total
EMPLOYEES HOSPITAL INS			
	0054535	120.00	AMERICAN RED CROSS
	0054616	93,645.90	N D P E R S
	0054659	10,000.00	STUTSMAN COUNTY
		103,765.90	Final Total
TAX REFUND			
	0054551	512.95	DAROLD & CLAUDIA SOUPIR
	0054566	477.37	DAROLD & CLAUDIA SOUPIR
	0054574	1,440.74	EMIL & FRIEDA KIRSCHENMANN
		2,431.06	Final Total
COMMISSARY			

	0054542	36.09	BOB BARKER CO
	0054550	47.31	CABLE SERVICES
	0054567	197.88	DCR DISTRIBUTORS
	0054568	86.24	DEAN FOODS NC, INC
	0054583	540.44	FRANK MCKONE CANDY CO
	0054584	567.57	FRITO LAY
	0054597	232.76	KEEFE COFFE & SUPPLY
	0054607	1,178.32	MAXIMA SUPPLY LLC
	0054610	96.00	MOORE MEDICAL CORP
	0054634	1,157.27	PEPSIAMERICAS
	0054636	390.00	PIZZA CORNER FROZEN PIZZA
	0054649	7,200.00	RELIANCE INMATE SYSTEMS INC.
	0054683	534.66	WALMART COMMUNITY BRC
		12,264.54	Final Total
DRUG PROGRAM			
		40.48	Final Total
DOCUMENT PRESERVATION FUND			
	0054674	993.90	UNDERGROUND VAULTS & STORAGE
		993.90	Final Total
DATA PROCESSING			
	0054554	1,414.40	CDW GOVERNMENT
	0054555	79.95	CENTRAL BUSINESS SYSTEMS, INC
	0054561	695.98	CPS TECHNOLOGY SOLUTIONS
	0054628	1,689.95	OFFICELAND
	0054643	16.19	QWEST
	0054650	71.50	RENAISSANCE RECYCLING
	0054655	122.40	SMAAGE/JOSH
		4,090.37	Final Total
CO EXTENSION FUND			
	0054611	56.60	MOREHOUSE/LUELLA
	0054682	97.61	WALMART COMMUNITY BRC
		154.21	Final Total
WAGES			
	8188-8351	454,806.93	WAGES (2/25/2011)
		454,806.93	Total Wages

A motion to adjourn was made by Schwartz seconded by Neys. At 5:41 p.m. the meeting was adjourned.

ATTEST:

Noel A Johnson
County COO (Auditor)

Mark T. Klose
Commission Chairman