Official Proceedings of the Stutsman County Commission – March 2, 2021

At 3:30 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Dennis Ova, Ramone Gumke (via phone), Joan Morris, Steven Cichos (via phone), and Mark Klose answered the roll call.

Ova made a motion, seconded by Gumke, to approve the minutes of the February 2021 meetings. Motion carried.

A final public hearing for the Peterson Township CDBG Grant was held. No one was present to provide comments, and no written comments were submitted. Ova made a motion to approve the grant, seconded by Cichos. Roll call vote: Ova, Gumke, Morris, Cichos, and Klose voted yes. Motion carried.

Mickey Nenow, Highway Superintendent, presented a list of equipment rate increases. They have not increased since 2013 and are now in line with other rates in the area. They will go into effect April 1st. Morris made a motion to approve the rate increases, seconded by Ova. Roll call vote: Gumke, Morris, Cichos, Klose, and Ova voted aye. Motion carried.

Nenow presented bids for the chip sealing project for 2021. There were three bids. The low bid was Aztec at $432,230.08. He budgeted $500,000 for the project. Nenow would like to award the project to Aztec. Ova made a motion to award the bid to Aztec, seconded by Gumke. Roll call vote: Morris, Cichos, Klose, Ova, and Gumke voted aye. Motion carried.

Nenow requested approval to get quotes for a new backhoe in 2021. Since it will be under $100,000, they do not have to advertise for bids. Cichos made a motion to approve, seconded by Morris. Motion carried.

Nenow requested approval to get quotes to replace the county shop in Streeter. He budgeted $100,000 for the project in 2021. Gumke made a motion to approve, seconded by Ova. Motion carried.

Nenow requested approval to purchase a 2021 tandem axle plow truck. This will come from State bid specs, so they will not have to advertise for bids. He budgeted $200,000 for the truck, and it will be approximately $20,000 over that, but he has saved money on other projects. Cichos made a motion, seconded by Ova, to approve the purchase. Roll call vote: Cichos, Klose, Ova, Gumke, and Morris voted aye. Motion carried.

Fritz Fremgen, State's Attorney, presented his monthly report.

Jerry Bergquist, Emergency Manager/9-1-1 Coordinator, presented the 2020 Communications Center Statistics. Calls in 2020 were down quite a bit from the previous years. Cell phones now account for 84% of calls.

Bergquist presented membership changes to the Stutsman County Local Emergency Planning Committee (LEPC). He is requesting that Brogan Dehne, Dwaine Heinrich, Sarah Hellekson, and Major

Judy Lowder be added to the committee, and Jim Ash, Terry McDonald, Nicole Meland, and David Schwartz be removed. Cichos made a motion to approve the changes, seconded by Ova. Motion carried.

Bergquist gave an update on the 9-1-1 equipment replacement project. The current timeline for the replacement is in May or June of this year.

Klose discussed a request from Howie Peuser, LEC Maintenance Supervisor, to purchase two new dryers in the correction center. He had budgeted $5,000 for one large dryer, and he will be able to purchase both a large and a small dryer for less than that. The request was approved by the LEC Governing Authority. Klose also discussed the LEC Governing Authority's ability to approve purchases and whether it needs to come before the Commission if it has been budgeted for. Morris suggested a price point at which a purchase would need Commission approval. The matter will be discussed in the future. Morris made a motion to approve purchase of the dryers, seconded by Cichos. Roll call vote: Klose, Ova, Gumke, Morris, and Cichos voted aye. Motion carried.

Shannon Larson, Human Resources Director, discussed a transfer of years of service for the new Emergency Manager. He has worked for another county in the state for eight years. This would affect the amount of vacation time accrued each month. Ova made a motion to approve the request, seconded by Cichos. Roll call vote: Ova, Gumke, Morris, Cichos, and Klose voted aye. Motion carried.

At 4:19 p.m., the Commission meeting recessed for the County Park Board meeting.

Official Proceedings of the Stutsman County Park Board – March 2, 2021

At 4:20 p.m., the Stutsman County Park Board meeting was called to order. Dennis Ova, Ramone Gumke (via phone), Joan Morris, Steven Cichos (via phone), Mark Klose, Robert Martin, and Jason Houge answered the roll call.

Morris made a motion to approve the February meeting minutes, contingent on one correction on the February 16th meeting, seconded by Ova. Motion carried.

Karl Bergh, Park Superintendent, discussed dock and other shoreline permits on the Jamestown Reservoir. Karl Bergh would like to keep the permits exclusive to docks initially and not allow any electrical or other structures. The current dock permit reflects this.

Bergh requested permission to purchase dock permit signs. The county would purchase numbered signs for each permitted dock. After a permit is approved and paid for, the person would receive a sign to place on the dock. It will cost $192 to purchase 50 signs to start with. Houge made a motion, seconded by Martin, to approve the purchase. Motion carried.

Bergh discussed a replacement for the engine on one of the Park Department pickup trucks. He had a previous quote for the engine and labor for $4,200. The new Park/Maintenance employee has mechanic experience and will be able to replace the engine with help from the Road department. The engine

alone will cost approximately $2,200. Ova made a motion to purchase the engine and have the park employee provide the labor, seconded by Martin. Roll call vote: Gumke, Morris, Cichos, Klose, Martin, Houge, and Ova voted aye. Motion carried.

Bergh discussed advertising for two campground hosts. They need a host for Lakeside campground for part of the summer and one for Parkhurst for the entire summer. He would like to advertise on the County Facebook page and on the State Recreation website.

Bergh discussed blocking off the road in a couple areas throughout the park during the spring melt. When the roads get muddy, cars can do a lot of damage and get stuck.

Bergh presented an application for a Garrison Diversion grant. He applied for funds to purchase a piece of playground equipment and a swinging bench. With this grant and funds from the Rotary Club, the Park Department would only have to provide labor. Morris made a motion to approve the grant application, seconded by Ova. Motion carried.

Klose discussed communication from the Rotary Club regarding a Memorandum of Understanding regarding the new benches. The Rotary Club will be drafting the agreement.

Ova made a motion to approve the monthly bills, seconded by Martin. Roll call vote: Morris, Cichos, Klose, Martin, Houge, and Ova voted aye. Motion carried.

At 4:41 p.m., Ova made a motion to adjourn the Park Board meeting, seconded by Houge. Motion carried.

At 4:42 p.m., the Commission meeting was called back to order.

Cichos made a motion, seconded by Morris, to approve the monthly bills. Roll call vote: Cichos, Klose, Ova, Gumke, and Morris voted aye. Motion carried.

General Revenue Fund				
5818	AMERICAN JAIL ASSOCIATION	$100.00	5834 FARGO FREIGHTLINER	$247.82
5819	AMROCK LLC	$201.84	5835 FARMERS UNION OIL COMPANY - PETTIBONE	$554.81
5820	BALCO UNIFORM CO INC	$2,100.90	5836 FLEETPRIDE	$1,097.44
5821	BECKER, STEPHANIE	$950.32	5837 FORUM COMMUNICATIONS COMPANY	$162.24
5822	BICKETT, RACHEL	$3,803.06	5844 HOME OF ECONOMY	$152.39
5827	CABLE SERVICES	$47.31	5848 INTERSTATE ENGINEERING	$15,656.50
5828	CENTRAL BUSINESS SYSTEMS INC	$154.32	5849 JAMESTOWN CITY WATER	$377.25
5829	CENTURYLINK	$501.10	5853 LIFESTYLE APPLIANCE	$40.00
5830	COLE PAPERS INC	$568.00	5855 MDU	$242.18
5839	GALLS, LLC	$116.96	5856 MENARDS - JAMESTOWN	$223.87
5840	GRAYBAR	$108.20	MONTPELIER CITY AUDITOR - DD	$58.00
5841	HALE, JULIE	$1,534.38	5857 NAPA AUTO PARTS	$537.94
5842	HARDY, JAMES	$259.71	5864 NICKY'S SPARE TIME	$70.00
5843	HOLLAND, ANGELA	$35.25	5866 NORTHWEST TIRE INC	$119.39
5846	I3G MEDIA INC	$533.71	5871 OTTER TAIL POWER CO	$484.34
5847	INNOVATIVE OFFICE SOLUTIONS, LLC	$543.11	5873 POWER PLAN	$364.00
			5876 S&R TRUCK PLAZA	$71.97

5849	JAMESTOWN CITY WATER	$2,079.31	5880	STUTSMAN COUNTY GLASS	$460.00
5850	JAMESTOWN COMMUNITY CORRECTIONS	$400.00	5882	STUTSMAN RURAL WATER DISTRICT	$151.30
5852	JETSTREAM CAR WASH	$448.01	5885	TDS METROCOM - RD	$0.68
5853	LIFESTYLE APPLIANCE	$40.00	5888	VINING OIL CO	$566.13
5854	MARQUART,ANDREW S	$1,395.00	5892	VISA RD 1766	$638.68
5855	MDU	$3,723.18	5897	WALMART COMMUNITY BRC RD	$140.75
	MELAND,NICOLE	$1,162.50	5900	WEST END HIDE & FUR	$320.04
5858	NAPA AUTO PARTS-LEC	$139.99		**Unorganized Township Roads Fund**	
5860	ND EMERGENCY MANAGEMENT ASSOCIATION	$100.00	5881	STUTSMAN COUNTY TOWNSHIP OFFICERS ASSOC.	$280.00
5862	NDCCAA	$100.00		**Foster Care Trust Fund**	
5863	NEWMAN SIGNS	$618.44	5904	STUTSMAN CO TREASURER	$14,365.48
5869	OLSON, ERLING J	$24.60		**Weed Control Fund**	
5870	OTIS ELEVATOR COMPANY	$1,586.40	5832	DAKOTA CENTRAL TELECOMM	$56.85
5872	PIT STOP	$69.74	5845	I3G MEDIA	$350.00
5875	RM STOUDT INC	$372.06	5861	ND WEED CONTROL ASSOCIATION	$275.00
5877	SANFORD	$398.00	5865	NORTH DAKOTA WINTER SHOW	$450.00
5878	SCHUBERT'S CARPET ONE	$75.06	5871	OTTER TAIL POWER CO	$92.32
5883	SUMMIT FOOD SERVICE, LLC	$7,232.76		**Veterans Service Fund**	
5884	TDS METROCOM	$556.63	5886	TWO RIVERS PRINTING	$209.65
5886	TWO RIVERS PRINTING	$375.00	5890	VISA EMS 1790	$220.00
5887	VERIZON WIRELESS	$1,505.15		**County Agent Fund**	
5889	VISA AUD 1683	$5,236.95	5874	R&H MAINTENANCE	$400.00
5890	VISA EMS 1790	$110.00	5891	VISA EXT 3424	$676.58
5893	VISA SCCC 1949	$4,641.12		**Human Service Zone Human Service Fund Total**	$1,395.91
5894	VISA SO 1840	$1,028.87		**Commissary Fund**	
5899	WEST CENTRAL REGIONAL JUVENILE CENTER	$600.00	5898	WALMART COMMUNITY BRC SCCC	$61.20
5901	WILDSIDE CREATIONS INC	$90.00		**Drug Program Fund Total**	$67.88
5902	WILHELM CHEVROLET BUICK GMC	$635.20		**County Correctional Center Construction Fund**	
5903	WOLSKY, KAREN	$363.18	5893	VISA SCCC 1949	$944.98
	E 911 Phone System Fund			**Job Incentive Fund**	
5838	FRONTLINE PUBLIC SAFETY SOLUTIONS	$1,300.00	5851	JAMESTOWN STUTSMAN DEVELOPMENT CORP	$50,000.00
5859	ND 911 ASSOCIATION	$125.00		**FEMA**	
5863	NEWMAN SIGNS	$480.00		MELAND,NICOLE	$281.25
	County Roads Fund			MELAND,NICOLE	$862.50
5817	3D SPECIALTIES INC	$75.67		PETERSON TOWNSHIP #41 - DD	$12,375.00
5823	BLUE TARP FINANCIAL, INC.	$427.52		PETERSON TOWNSHIP #41 - DD	$1,650.00
5824	BRAUN INTERTEC CORPORATION	$5,036.25		PETERSON TOWNSHIP #41 - DD	$159,244.65
5825	BUFFALO CITY DIESEL	$263.49		**Wages**	
5826	BUTLER MACHINERY CO	$43.76		Thursday, February 25, 2021	$668,278.14
5831	CREATIVE ENERGY	$454.21			

At 4:44 p.m., Ova made a motion to adjourn the Commission meeting, seconded by Morris. Motion carried.

ATTEST:

Jessica Alonge
Interim Auditor/COO

Mark T. Klose
Commission Chairman