Official Proceedings of the Stutsman County Commission

March 3, 2009

At 4:00 p.m., Chairman Klose called the regular monthly meeting of the Stutsman County Commission to order. Dennis Ova, Dale Marks, Doug Kaiser, Craig Neys and Mark T. Klose answered roll call.

A motion to approve the minutes of the February, 2009 meetings was made by Kaiser and seconded by Ova. Motion carried.

The Commission opened and reviewed the gravel crushing bids. Bids were as follows: Gravel Products Inc., Minot, ¾" material - $3.23 cy, 1" material - $3.11 cy; Sundre Sand and Gravel Inc., Minot, ¾" material - $3.13 cy, 1" material - $2.88 cy. Kaiser made a motion that was seconded by Neys to accept both bids with a preference to the low bidder. Roll call vote – Ova, Marks, Kaiser, Neys and Klose voted aye.

A motion was made by Ova and seconded by Marks to approve the Memorandum of Agreement for joint library services with the City of Jamestown. Roll call vote – Marks, Kaiser, Neys, Klose and Ova voted aye.

Fritz Fremgen, State's Attorney, gave his monthly report. His primary focus has been working on the wind zoning ordinance.

Ova made a motion that was seconded by Kaiser to appoint Dale Marks to a two year term on the Stutsman County/City of Jamestown Joint Library Board. Motion carried.

A motion was made by Neys and seconded by Kaiser to appoint Lynn Krueger to a three year term and Char Freeberg to a one year term on the Stutsman County/City of Jamestown Joint Library Board. Motion carried.

Mike Zimmerman, County Highway Superintendent, gave his monthly report. The County would receive $343,426 in Federal Stimulus Funds for roads. Steve Thompson, Interstate Engineering, estimated the cost to chip-seal County Highway 42 from County Highway 62 to Buchanan as $393,783 for construction plus $32,000 for engineering. The County would have to pay for the costs exceeding the stimulus funding. The plans were ready to be submitted with a proposed bid letting of May 15. Kaiser made a motion that was seconded by Marks to proceed with the project and to advertise for requests for proposals for construction engineering services. Motion carried.

Zimmerman reviewed the snow removal costs for January - $32,000 for Guthmiller's assistance, $78,611 for County roads, $96,500 for Townships and $33,549 for employee overtime. The township expense did not include township work that was completed by private contractors. All Townships should contact the Road Department to be informed of the Snow Emergency assistance available from the State, and the Road Department would assist them will the application process.

Jerry Bergquist, 9-1-1 Coordinator/Emergency Manager, indicated that the Governor had requested a Presidential Disaster for snow removal assistance for February. If there is no declaration, the State's program may continue for February snow removal costs.

Zimmerman requested approval of the emergency snow routes that were designated by the Townships. These were the township roads that would be kept open. Having the designated routes was a requirement if and when a Presidential Disaster was declared so that townships could be eligible for

federal funds. Kaiser made a motion that was seconded by Marks to approve the emergency snow routes. Motion carried.

ND Department of Transportation was completing a study for possible new traffic safety devises on the two railroad crossings in Kensal. If the devises are necessary, the DOT would be requesting that the County participate in 10% of the cost.

A motion was made by Kaiser and seconded by Marks to request assistance from the ND Highway Patrol for road weight limit compliance. Motion carried.

Zimmerman indicated that the County's road weight restrictions would be implemented when the State restrictions begin.

Tracey Trapp, LEC Administrator, requested permission to purchase a used 12 passenger prisoner transport van. He had quotes from two local dealers for less than the $20,000 that was budgeted for the purchase. Kaiser made a motion that was seconded by Neys to purchase a van for $16,900 or less. Roll call vote – Kaiser, Neys, Klose, Ova and Marks voted aye.

A motion was made by Ova and seconded by Kaiser to transfer $220,770.75 from the General Fund's Estate Tax account 10-114-6999 to the General Fund sub-account 52-000-5999. Motion carried.
Bergquist requested permission to order a replacement radio repeater for the Jamestown Amateur Radio Club. The current repeater is owned by the County and was purchased in the mid-80's. The repeater is used by the Amateur Radio Club to help the County with emergency communications such as assisting with weather spotting activities in the summer. The Amateur Radio Club can either complement existing public safety radio communications activities or can step in if normal radio communications methods fail. 80% of the $22,315 cost would be paid with grant dollars – the 20% County cost was budgeted for in the Emergency Management Budget. A motion was made by Ova and seconded by Neys to authorize the purchase. Motion carried.

At 5:25 p.m. the meeting was recessed for the Park Board meeting.

Stutsman County Park Board Meeting

March 3, 2009

At 5:30 p.m. Chairman Klose called the Stutsman County Park Board meeting to order. Bob Woodward, Dennis Ova, Dale Marks, Doug Kaiser, Craig Neys and Mark T. Klose answered roll call. Mark Schlecht was absent.

Woodward made a motion that was seconded by Ova to approve the minutes of the December, 2008 Park Board meeting. Motion carried.

A motion was made by Ova and seconded by Woodward to pay the bills. Roll call vote – Woodward, Ova, Marks, Kaiser, Neys and Klose voted aye.

Fund	Warrant No	Amount	Vendor Name
COUNTY PARK			
	0046485	513.55	NORTHERN PLAINS ELECTRIC
	0046500	169.32	QWEST
		682.87	Final Total

Jerry Bergquist, 9-1-1 Coordinator/Emergency Manager, informed the Board of the anticipated pool elevation forecasts for both Pipestem Dam and Jamestown Dam and the anticipated level of water

releases from both dams. In 1997, 1,800 cfs was the maximum release and it's anticipated that releases of this magnitude would be required again this year. To gear up, the City of Jamestown has declared a flood emergency and is requesting assistance from the Omaha Corps of Engineers through its Advanced Measures program. In order to be considered for this assistance, the City must first ask for assistance from the County and from the State of North Dakota. If assistance is denied, the ND Department of Emergency Services would then ask the Governor to request assistance from the Corp of Engineers.

At 5:37 p.m. the Stutsman County Park Board was recessed and the regular County Commission meeting was called back to order with all members present. A motion was made by Neys and seconded by Ova to deny the City of Jamestown's request for funding, manpower and expertise for flood preparation assistance. Motion carried.

At 5:38 p.m. the County Commission meeting was recessed and the Stutsman County Park Board meeting was called back to order with all members except Schlecht present.

With the amount of snow in the water shed, there was potential for the Marina at the Reservoir to flood. Any water at the Reservoir above an elevation of 1,444 feet would begin to inundate the Marina. The Commission would consider an emergency declaration at their next meeting so the County could be eligible for federal funds to reimburse flood related costs.

Bergquist indicated that the road immediately south of the Pipestem Dam had a culvert with a flow capacity below the maximum potential releases. In the event of maximum releases at Pipestem, the road may have to be breached so that the water can flow freely at higher release rates.

Bergquist reviewed a press release from the Corp of Engineers. The Corp has initiated a new Dam Safety Program that rated their earthen Dams in the US on a scale from I to V – I was unsafe – V was the safest. All Dams in ND were rated at IV except the Pipestem Dam – the Pipestem was rated at III. The rating was based on data that the Corps obtained in 1997 when Pipestem Dam was at record pools. There is no immediate cause for concern however the Dam Safety rating of III will allow the Corps to fund a program that will address any potential safety issues at the Dam. A program such as this was utilized at Jamestown Dam several years ago which allowed the Bureau of Reclamation to address potential safety issues with much success.

Ova made a motion that was seconded by Woodward to approve the cabin transfer of Lot 5 West Side from Meidinger to Headland. Motion carried.

Dennis Lorenz, County Park Superintendent, gave his monthly report. The notice to remove fish houses from the Pipestem and the Reservoir had been published. Plans were to prepare to dike the Marina within the next 7 to 10 days. Pelican Point should not be severely affected by flooding. They would be moving the docks out of harms way.

A motion was made by Woodward and seconded by Neys to adjourn. At 5:59 p.m. the March Park Board meeting was adjourned.

At 6:00 p.m. the regular Commission meeting was called back to order with all Commissioners present.

Marks made a motion that was seconded by Ova to appoint Jane Trautman to the Buffalo City Tourism Foundation Board. Motion carried.

A motion was made by Marks and seconded by Neys to approve the raffle permit application of the Ypsilanti Community Club. Motion carried.

Kaiser made a motion that was seconded by Marks to pay the monthly bills. Roll call vote –Neys, Klose Ova, Marks and Kaiser voted aye.

Fund	Warrant No	Amount	Vendor Name
GENERAL			
	0046390	39.25	BEHM/DENNIS
	0046393	23.40	BOB'S PLUMBING & HEATING
	0046404	381.25	CENEX CREDIT CARD
	0046406	489.62	CITY OF JAMESTOWN
	0046407	26.20	CLEMENS/BRIAN
	0046411	55.00	COMFORT INN
	0046416	290.50	DACOTAH PAPER CO
	0046418	10.00	DALE/STEVE
	0046419	65.80	DAUER'S TROPHIES
	0046423	203.50	DICK/TIFFINEY
	0046424	47.80	DOCKTER/CHRISTINA
	0046426	21.25	EAGLESON/FRED
	0046429	47.80	EDINGER/GARY
	0046430	37.00	EKREN/DEAN
	0046431	34.30	ELHARD/TIMOTHY
	0046432	38.80	ERICKSON/STEVE
	0046436	41.50	FLETCHER/DANA
	0046438	46.00	FREIER/GREG
	0046440	1,200.00	GACKLE AMBULANCE SERVICE
	0046442	64.00	GOTTFRIED/MARVIN
	0046445	42.14	HAROLDSON'S OFFICE SUPPLY
	0046448	41.50	HEINRICH/GENE
	0046449	50.00	HESS/KEITH
	0046455	1,250.00	JAMESTOWN AMBULANCE
	0046458	156.93	JETSTREAM CAR WASH
	0046462	25.30	KOEHN/KEVIN
	0046463	131.25	KROPP LAW OFFICES PC
	0046465	2,470.63	M D U
	0046466	21.36	MAC'S INC
	0046468	703.15	MARSHALL & SWIFT PUBLICATION C
	0046469	32.50	MARTIN/LUANN
	0046470	54.70	MAYER/JEROME P
	0046471	790.00	MEDINA AMBULANCE SERVICE
	0046477	24.00	N D COUNCIL OF EDUCATIONAL LEADERS
	0046486	250.00	NORTHERN SAFE SERVICE
	0046487	10.90	ODENBACH/RYAN
	0046488	233.38	OFFICELAND
	0046490	37.00	OPP/JARED P
	0046497	72.00	PRETZER/BECKY
	0046499	78.50	QUILL CORPORATION
	0046500	725.20	QWEST
	0046506	23.50	ROEMMICH/MARIAN
	0046510	952.50	SANDNESS LAW OFFICE
	0046512	24.40	SCHEAFFER/CLIFTON
	0046513	25.00	SCHILLING/AMBER
	0046514	33.85	SCHLAHT/CYNTHIA
	0046515	377.76	SCHUBERT'S CARPET ONE
	0046516	37.00	SCHULZ/ANN
	0046519	165.00	SEVEN SEAS MOTOR INN
	0046521	41.50	SOUPIR/DAVID
	0046523	77.10	STEIN'S, INC
	0046524	257.92	STOKKELAND CARPET CLEANING
	0046526	47.80	STRUXNESS/VIRGINIA
	0046529	33.00	STUTSMAN COUNTY CORRECTIONAL CENTER

	0046532	12.70	SUKO/MARK A
	0046535	40.50	THOMPSON/JAN
	0046544	41.98	UNIFORM CENTER
	0046545	27.00	VALENTA/RENEE
	0046546	32.50	VIGESAA/MYRON
	0046548	175.56	VISA
	0046551	59.50	WAGNER/JOADY
	0046558	35.80	WENZEL/KRISSI
	0046560	359.25	WEST GROUP PAYMENT CENTER
	0046562	10.00	WOLFF/CLAYTON
	0046565	30.99	5 STAR EXPRESS LUBE
		13,285.52	Final Total
911 EMERGENCY PHONE SYSTEM			
	0046475	1,909.26	N D ASSOCIATION OF COUNTIES
		1,909.26	Final Total
ROAD FUNDS			
	0046388	66.60	ANDERSON/CHARLES
	0046392	374.59	BLOOM OIL CO
	0046402	149.57	CARQUEST AUTO PARTS
	0046403	277.00	CATCO PARTS & SERVICE
	0046406	10.45	CITY OF JAMESTOWN
	0046408	452.15	CNH CAPITAL
	0046434	210.36	FASTENAL CO
	0046450	109.39	HOME OF ECONOMY
	0046456	143.37	JAMESTOWN IMPLEMENT
	0046461	180.00	KOBLE/RON
	0046465	282.57	M D U
	0046466	181.60	MAC'S INC
	0046467	60.00	MARGIE HANDY WORK
	0046474	369.67	N A P A AUTO PARTS
	0046481	254.01	N W TIRE INC
	0046485	49.00	NORTHERN PLAINS ELECTRIC
	0046488	96.48	OFFICELAND
	0046492	12.92	OTTER TAIL POWER CO
	0046501	98.75	R D O TRUCK CENTERS
	0046530	198.00	STUTSMAN COUNTY GLASS
	0046539	384.28	TRUDELL
	0046547	2,506.62	VINING OIL CO.
	0046549	242.57	VISA
	0046552	207.52	WALLWORK INC/W W
	0046556	181.57	WALMART COMMUNITY BRC
	0046559	220.45	WEST END HIDE & FUR
		7,319.49	Final Total
SOCIAL SERVICES			
		29,249.98	Final Total
COUNTY CORRECTIONAL CENTER			
	0046384	106.90	A & B BUSINESS INC
	0046385	260.52	AAF INTERNATIONAL
	0046387	145.00	AMERICAN RED CROSS
	0046398	40.05	C H CARPENTER LUMBER CO
	0046401	8,785.00	CAPITAL CITY RESTRAUNANT SUPPLY INC
	0046406	1,102.43	CITY OF JAMESTOWN
	0046409	686.53	COLE PAPERS INC
	0046414	103.04	COUNTY MARKET
	0046416	604.07	DACOTAH PAPER CO
	0046421	1,872.18	DEAN FOODS NC, INC
	0046433	405.27	FARMER BROTHERS COFFEE
	0046434	189.75	FASTENAL CO
	0046441	468.38	GALL'S INC
	0046443	100.24	GRAYBAR
	0046444	540.73	GREG'S LAUNDRY EQUIP SERVICE
	0046452	500.00	INNOVIS HEALTH
	0046453	104.00	INNOVIS HEALTH

	0046454	72.00	J & L SERVICE
	0046458	341.20	JETSTREAM CAR WASH
	0046465	2,772.26	M D U
	0046473	911.27	MOORE MEDICAL CORP
	0046488	1,414.36	OFFICELAND
	0046494	517.99	PAN-O-GOLD BAKING CO.
	0046498	7.16	PROBUILD
	0046500	108.01	QWEST
	0046504	18.00	REDWOOD TOXICOLOGY LABORATORY,INC
	0046515	120.02	SCHUBERT'S CARPET ONE
	0046518	2,442.63	SCOTT'S ELECTRIC LLC
	0046523	858.99	STEIN'S, INC
	0046525	462.92	STOUDT INC/R M
	0046528	211.20	STUTSMAN COUNTY CORRECTIONAL CENTER
	0046531	236.16	STUTSMAN COUNTY SHERIFFS OFFICE
	0046533	5,923.11	SYSCO FOOD SERVICES OF ND
	0046536	681.41	THRIFTY DRUG-WHITE DRUG
	0046538	90.00	TRAPP/TRACEY A
	0046540	11.98	TRUE VALUE HARDWARE
	0046541	276.18	TWO RIVERS PRINTING
	0046542	3,486.46	U S FOOD SERVICE INC
	0046548	1,201.31	VISA
	0046554	650.11	WALMART COMMUNITY BRC
	0046560	144.50	WEST GROUP PAYMENT CENTER
	0046561	27.18	WILHELM INC/DON
		39,000.50	Final Total
WEED CONTROL			
	0046500	23.15	QWEST
		23.15	Final Total
COUNTY AGENT			
	0046395	200.21	BROWER/LANCE
		200.21	Final Total
EMPLOYEES HOSPITAL INS			
	0046479	73,563.18	N D P E R S
		73,563.18	Final Total
TAX REFUND			
	0046425	656.03	DWELLE/TIMOTHY & JULIE
	0046493	66.33	OTTO/REINHOLD JR & DOROTHY
		722.36	Final Total
LIBRARY FUND			
	0046500	93.04	QWEST
	0046548	345.61	VISA
	0046555	76.62	WALMART COMMUNITY BRC
		515.27	Final Total
COMMISSARY			
	0046400	47.31	CABLE SERVICES
	0046420	229.16	DCR DISTRIBUTORS
	0046437	427.46	FRANK MCKONE CANDY CO
	0046439	622.31	FRITO LAY
	0046459	300.18	KEEFE COFFE & SUPPLY
	0046473	81.92	MOORE MEDICAL CORP
	0046495	1,025.16	PEPSIAMERICAS
	0046496	243.50	PIZZA CORNER FROZEN PIZZA
	0046502	30.00	RBC MINISTRIES
	0046505	1,600.00	RELIANCE INMATE SYSTEMS INC.
	0046537	20.00	TIME
	0046554	305.31	WALMART COMMUNITY BRC
		4,932.31	Final Total
DRUG PROGRAM			
		38.58	Final Total
COURTHOUSE BUILDING			
	0046386	500.00	AIPPERSPACH/BRAD
	0046472	2,773.75	MICHAEL J. BURNS ARCHITECTS,LTD

	0046517	4,851.37	SCOTT'S ELECTRIC
		8,125.12	Final Total
DOCUMENT PRESERVATION FUND			
	0046543	960.00	UNDERGROUND VAULTS & STORAGE
		960.00	Final Total
DATA PROCESSING			
	0046413	2,612.58	COMPUTER PROFESSIONAL,ULTD,INC
	0046415	3,490.10	CPS TECHNOLOGY SOLUTIONS
	0046500	15.43	QWEST
		6,118.11	Final Total
CO EXTENSION FUND			
	0046480	208.50	N D S U AG COMMUNICATION
	0046509	42.23	SAHR/EUNICE
	0046557	600.00	WARD COUNTY EXTENSION OFFICE
		850.73	Final Total
JOB INCENTIVE FUND			
	0046457	6,300.00	JAMESTOWN/STUTSMAN DEVELOPMENT CORP
		6,300.00	Final Total
WAGES			
	3584-3746	434,626.57	WAGES (2-25-2009)
		434,626.57	Total Wages

A motion to adjourn was made by Ova and seconded by Neys. At 6:02 p.m. the regular meeting of the Stutsman County Commission was adjourned.

ATTEST:

Noel A. Johnson
County COO (Auditor)

Mark Klose
Commission Chairman