Official Proceedings of the Stutsman County Commission – March 3, 2020

At 4:00 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Dennis Ova, Ramone Gumke, David Schwartz, and Mark Klose answered the roll call. Steven Cichos joined via phone.

Gumke made a motion, seconded by Schwartz, to approve the minutes of the February 2020 meetings. Motion carried.

Jim Fettig and Howie Peuser, Maintenance Supervisors, presented the new Trane contract. A cancellation policy was added that allows for cancellation by the customer with 30 days written notice. Fettig and Peuser would like to enter into the three-year contract as it is the cheaper option. Ova made a motion to accept the contract for three years, seconded by Gumke. Ova, Gumke, Schwartz, and Klose answered aye. Motion carried.

Nicole Meland, Auditor/COO presented the 2019 Fiscal Report. The report is available on the county website.

Fritz Fremgen, State's Attorney, presented his monthly report.

Meland discussed the 2019 Fall Presidential Disaster Declaration (FEMA-4475-DR-ND). There will be a project manager assigned this week. There have been discussions about having Interstate Engineering help with the FEMA paperwork. The cost share is currently 15% local. Federal is covering 75% and the state is covering 10%. It is unlikely that many of the townships have funds available for the 15% cost share. Meland would like to send a letter to the governor's office to request an increase to the state's cost share. Schwartz made a motion, seconded by Gumke to approve sending a letter of support for additional state funding for FEMA projects and have Interstate coordinate paperwork. Gumke, Schwartz, Cichos, Klose, and Ova voted yes. Motion carried.

Meland discussed approval to advertise for up to 19 miles of chip sealing for 2020. Schwartz made a motion to approve, seconded by Gumke. Motion carried.

Commissioner Schwartz discussed advertising for a payloader and a motor grader for the road department. Schwartz made a motion to approve, seconded by Gumke. Motion carried.

Schwartz discussed an emergency grade raise on County Road 67. There are two spots North of Cleveland that are under water. They qualify for ER funding for an emergency grade raise. ER funding would require additional environmental review which would potentially increase the county's cost and must be followed by a permanent grade raise. Schwartz would like to advertise for a two-foot grade raise at our cost and a two-foot emergency grade raise. Schwartz made a motion to advertise for two grade raise alternatives on County Road 67, seconded by Ova. Motion carried.

Meland discussed advertising for two open positions at the Road Department. Ova made a motion to approve, seconded by Gumke. Motion carried.

At 4:32, the Commission meeting recessed for the Stutsman County Park Board meeting.

Official Proceedings of the Stutsman County Park Board – March 3, 2020

At 4:33, Chairman Klose called the regular meeting of the Stutsman County Park Board to order. Dennis Ova, Ramone Gumke, David Schwartz, Mark Klose, Jason Houge, and Joan Morris answered the roll call. Steven Cichos joined via phone.

Houge made a motion to approve the minutes of the February 2020 meeting, seconded by Ova. Motion carried.

Houge made a motion, seconded by Gumke to approve the monthly bills. Schwartz, Cichos, Klose, Ova, Gumke, Houge, and Morris voted aye. Motion carried.

	County Park Fund	
3342	GAHNER SANITATION SERVICE	$100.00

Tom Schultz, Lazy Fish LLC, requested approval for renovations to the concession building and garage at Pelican Point. He would like to update the interior of the concession building and add an office in the garage. Houge made a motion to approve the renovations, seconded by Ova. Cichos, Klose, Houge, Morris, Ova, Gumke, and Schwartz voted aye. Motion carried.

Karl Bergh, Park Superintendent, presented his monthly report. He has cleared the walking paths. Campground reservations are going well. He requested bids from four contractors to re-roof the Marina Building to present at the April meeting. Karl was contacted by the person who hayed the Bureau land last year and he would like to do it again this year. Karl will check with the Bureau to see if that is allowed. He discussed contacting contractors for estimates to help with repairing and graveling the roads in the parks in case the Road Department is too busy.

Karl presented his maintenance plan of projects that he would like to work on. All proposed projects will not require project applications from the Bureau.

Nicole Meland, Auditor/COO presented the 2019 Fiscal Report for the Park Department.

Meland discussed extending power to Pelican Point Campground expansion. It will be approximately $30,000 through Northern Plains. Schwartz made a motion to authorize extending power not to exceed $30,000, seconded by Morris. Klose, Houge, Morris, Ova, Gumke, Schwartz, and Cichos voted aye. Motion carried.

Daren Peterka presented plans for the Pelican Point Campground Expansion. He has put together a bid package and would like approval to advertise for bids. He would like to have bids before the next Park Board meeting. Work can begin after road restrictions come off. The hope is to have the project complete by August. Houge made a motion to advertise for bids, seconded by Ova. Motion carried.

Fritz Fremgen, State's Attorney, discussed his opinion regarding a potential conflict of interest for Park Board members who are cabin owners. Fremgen determined that there would be a conflict of interest when voting on issues relating to the conveyance of land to the Park Board and subsequently to the cabin owners. He suggested that the cabin owners on the Park Board declare a conflict of interest and let the remaining members of the board determine if they can vote on the conveyance.

Meland presented the draft Land Conveyance Agreement from the Bureau of Reclamation. This does not need approval, but the Bureau would like any feedback and questions. Meland will relay questions to the Bureau and report back to the Board.

Houge made a motion to form a sub-committee of Nicole Meland, Jessica Alonge, Jason Houge, Ramone Gumke, and Karl Bergh to work on permits related to the land conveyance, seconded by Ova. Motion carried.

Luke Anderson presented a proposal for leasing the Lakeside Marina Building for the 2020 and 2021 seasons. A group is interested in leasing the building for $1,200 annually to provide food, supplies, and boat dock rentals. Luke Anderson, Eric Ova, Dusty Neys, and Matt Goehner will be the parties involved. The Campground Committee will meet to finalize the details and write up a contract. Schwartz made a motion to enter into a contract and have the Campground Committee work out the details, seconded by Morris. Houge, Morris, Ova, Gumke, Schwartz, Cichos, and Klose voted aye.

Houge made a motion to adjourn the park board meeting, seconded by Schwartz. Motion carried.

At 5:37 p.m., the County Commission meeting was called back to order.

Ova made a motion to approve the monthly bills, seconded by Cichos. Ova, Gumke, Schwartz, Cichos, and Klose voted aye. Motion carried.

	General Revenue Fund		3335	CUSTOM CLS	$332.93
	ANDRES,DORINDA	$59.23	3341	FASTENAL CO	$329.76
3324	BUFFALO CITY DIESEL	$233.57	3343	GREAT PLAINS DIRECTORY SERVICE	$100.00
3326	CDW GOVERNMENT INC	$954.08	3346	HOME OF ECONOMY	$9.98
3328	CENTURYLINK	$312.31	3350	JAMESTOWN CITY WATER	$377.25
3329	CHS CREDIT CARD DEPT	$3,229.81	3353	JOHN DEERE FINANCIAL	$1,008.00
3331	COLE PAPERS INC	$153.90	3354	KUEPER NORTH AMERICA, LLC	$8,261.24
3334	CUMBER, JACK	$6.22	3356	LAWSON PRODUCTS INC	$60.15
3336	DACOTAH PAPER CO	$385.75	3358	MACKKE PLUMBING AND HEATING	$90.00
3337	DAKOTA RENTAL CENTER LLC	$563.85	3361	MASTEL'S HEATING & A/C, INC	$435.00
3338	DALSTED & RYAN P C	$80.00	3362	MDU	$173.17
3339	DOWNTOWN DENTAL	$371.00	3363	MENARDS - JAMESTOWN	$210.77
3340	ECKMAN, JOLANDA	$874.01	3364	NAPA AUTO PARTS	$599.30
	FRANKLIN, KIMBERLY	$94.30	3374	NICKY'S SPARE TIME	$70.00
	FREMGEN,FRITZ	$172.80	3376	OTTER TAIL POWER CO	$882.12
3344	GRIFFETH JOSEPH OR CONNIE	$104.96	3388	STUTSMAN COUNTY AUDITOR	$577.60
3345	HEALTHCARE ENVIRONMENTAL SERVICE LLC	$275.10	3391	SUMMIT COMPANIES	$2,251.00
3348	INFINITY BUILDING SERVICES	$86.50	3394	TRACTOR SUPPLY CREDIT PLAN	$141.93
3350	JAMESTOWN CITY WATER	$2,504.11	3400	VISA RD 1766	$514.97
3351	JAMESTOWN PLUMBING & HEATING	$235.18	3406	WALMART COMMUNITY BRC RD	$81.72
3352	JETSTREAM CAR WASH	$50.50	3408	WEST END HIDE & FUR	$172.56

	JOHNSON, REBEKAH	$52.50		**Unorganized Township Roads Fund**	
3355	LANG, J R	$24.32	3390	STUTSMAN COUNTY TOWNSHIP OFFICERS ASSOC.	$280.00
3359	MARQUART,ANDREW S	$837.00		**Foster Care Trust Fund Total**	$783.84
3360	MARSHALL & SWIFT/BOECKH, LLC	$656.20		**Veterans Service Fund**	
3362	MDU	$2,410.27	3405	WALMART COMMUNITY BRC EMS	$23.76
3365	NAPA AUTO PARTS-LEC	$79.99		**County Agent Fund**	
3367	ND CHAPTER OF APCO	$810.00		BARNES,ROBIN	$34.50
3368	ND COUNTY TREASURER'S ASSOCIATION	$500.00		BARNES,ROBIN	$115.00
3370	ND DEPT OF ENVIRONMENTAL QUALITY	$540.00	3327	CENTRAL BUSINESS SYSTEMS INC	$435.37
3371	ND DOCR	$113.74		GOODRIE,STEPHANIE	$1.15
3372	ND SURPLUS PROPERTY	$200.00		GOODRIE,STEPHANIE	$34.50
3375	OTIS ELEVATOR COMPANY	$1,536.00		GOODRIE,STEPHANIE	$1.15
3378	QUILL CORPORATION	$165.72		GOODRIE,STEPHANIE	$1.15
3381	RIVINIUS, MARIAN	$30.00	3349	JAMES RIVER SENIOR CENTER	$287.50
3382	SANDNESS LAW OFFICE	$440.00	3357	LEAF	$109.00
3383	SANFORD HEALTH (NORTH)	$1,000.00	3373	NDSU	$10.00
3384	SCHIEFFER ROBERT OR MARY	$701.33	3379	R&H MAINTENANCE	$400.00
	SCHOENACK, LILIE	$172.80	3380	RECYCLING CENTER OF NORTH DAKOTA, LLC	$12.50
3389	STUTSMAN COUNTY GLASS	$330.00	3386	STUTSMAN CO 4-H	$250.00
3392	SUMMIT FOOD SERVICE, LLC	$7,588.23	3399	VISA EXT 3424	$384.21
3393	SWATMOD LLC	$249.00		**Human Service Zone Human Service Fund Total**	$1,636.16
3395	TRANE U.S. INC	$1,235.10		**Commissary Fund**	
3397	VERIZON WIRELESS	$1,482.66	3325	CABLE SERVICES	$47.31
3398	VISA AUD 1683	$4,513.54	3401	VISA SCCC 1949	$259.00
3401	VISA SCCC 1949	$1,159.98	3407	WALMART COMMUNITY BRC SCCC	$315.56
3402	VISA SO 1840	$418.47		**Drug Program Fund Total**	$1,985.29
3405	WALMART COMMUNITY BRC EMS	$66.36		**County Correctional Center Construction Fund**	
3407	WALMART COMMUNITY BRC SCCC	$33.35	3377	PS GARAGE DOORS	$11,716.00
	WANAMAKER,KATHY	$259.50	3401	VISA SCCC 1949	$509.18
3409	WILHELM CHEVROLET BUICK GMC	$950.69		**Information Technology Capital Fund**	
	E 911 Phone System Fund		3326	CDW GOVERNMENT INC	$1,192.22
	BERGQUIST,JERRY	$120.75		**Document Preservation Fund**	
	FRANKLIN, KIMBERLY	$58.65	3396	TYLER TECHNOLOGIES INC	$1,470.00
3397	VERIZON WIRELESS	$53.46		**Road & Bridge Building Fund**	
	County Roads Fund		3322	BLUE TARP FINANCIAL, INC.	$120.00
3322	BLUE TARP FINANCIAL, INC.	$111.23	3400	VISA RD 1766	$1,415.00
3324	BUFFALO CITY DIESEL	$471.50		**FEMA**	
3330	CITY OF MONTPELIER	$55.00	3369	ND DEPT OF EMERGENCY SERVICES	$2,420.84
3333	CREATIVE ENERGY	$273.80		**Wages**	
				Tuesday, February 25, 2020	$679,955.12

At 5:38 p.m., Cichos made a motion to adjourn, seconded by Gumke. Motion carried.

ATTEST:

Nicole Meland
Auditor/COO

Mark T. Klose
Commission Chairman