Official Proceedings of the Stutsman County Commission - March 5th, 2013

At 4:00 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Dennis Ova, Dale Marks, David Schwartz, Craig Neys, and Mark T. Klose answered the roll call.

Neys made a motion, seconded by Schwartz to approve the minutes of the February 2013 meetings. Motion carried.

Rena Hoggarth, Jamestown Sun, presented information to the commissioners for advertising in the Progress Edition. In the past, Stutsman County ran a half page ad in the Progress Edition, which would cost about $1,000 to do so this year. The Jamestown Sun would still honor the ten percent discount. The request for advertising failed for a lack of a motion.

Interstate Engineering and EAPC submitted bids for Construction Engineering Services that were opened on February 19th, 2013 for projects CER-4746(054), CER-4746(055), and CER-4746(058). A concern was raised about the experience of EAPC and the past issues with Interstate Engineering. Schwartz made a motion, seconded by Marks to award the engineering services to Interstate Engineering for projects CER-4746(054), CER-4746(055), and CER-4746(058). Roll call vote: Ova, Marks, Schwartz, Neys, Klose voted aye.

Marks made a motion, seconded by Ova to approve resolution to award Lakeview Excavating Inc. contract for project CER-4745(058) in the amount of $328,884.70 and RTS Shearing, LLC contract for projects CER-4746(054) and CER-4746(055) in the amount of $541,700.75. Roll call vote: Marks, Schwartz, Neys, Klose, Ova voted aye.

Dustin Bakken, Interim Tax Director, received an application for abatement for parcel number 35-1412022 in Midway Township. It is an eight acre piece of property that currently has a value of $28,000.00 in 2012. A ten acre piece of property next to the parcel in question has a value of $10,300.00. The property in question was classified as commercial property instead of agricultural property. The value of property would decrease to $1,200.00 by using soil types. Midway Township recommends abating the parcel number 35-1412022. Neys made a motion, seconded by Schwartz to approve the abatement request as presented. Roll call vote: Schwartz, Neys, Klose, Ova, Marks voted aye.

Bakken received an application for abatement in Spiritwood Lake City, parcel number 84-9700501. Currently, the land has a 2012 value of $20,000.00 and the building has a value of $163,900 for a total of $183,900. The property is listed for sale for $185,000.00. The property owner stated that the house is not finished on the inside and no improvements have been made in 2011 or 2012. Bakken recommended leaving the land value at $20,000.00 and reducing the value of the building to $140,100 for a combined total of $160,100.00. Ova made a motion, seconded by Schwartz to approve the abatement as recommended by Bakken, Interim Tax Director. Roll call vote: Neys, Klose, Ova, Marks, Schwartz voted aye.

Schwartz made a motion, seconded by Neys to approve the construction and maintenance agreement for project SC-4745(060). Roll call vote: Klose, Ova, Marks, Schwartz, Neys voted aye.

Mickey Nenow, County Highway Superintendent, presented his monthly report. The North Dakota Highway Patrol sent a letter inquiring if the county would need help with road restrictions. Neys made a motion, seconded by Marks to approve requesting the North Dakota Highway Patrol's assistance with road restrictions as requested. Motion Carried.

Nenow informed the commissioners that road restrictions are in place in western North Dakota.

Interstate Engineering presented a summary of 2011 Stutsman County emergency grade raises. On project number 47-8 and 47-9 an overrun of quantities occurred. A change order was filed and the proper procedures were followed according to the guidelines. Schwartz made a motion, seconded by Marks to allow the overrun on projects 47-8 and 47-9 as presented. Roll call vote: Ova, Marks, Schwartz, Neys, Klose voted aye.

Ova made a motion, seconded by Schwartz to approve two Tyler Technology contracts. One contract is for the financial/recorder's package and the other contract is for the CAMA/Appraisal software. Roll call vote: Marks, Schwartz, Neys, Ova, Klose voted aye.

Fritz Fremgen, State's Attorney, presented his monthly report. He requested to solicit for bids for outside counsel on mental health cases. Fritz estimated that he spends ten to 20 hours per month on mental health cases. Marks made a motion, seconded by Neys to approve to solicit for bids as requested. Motion Carried.

Fritz stated Katherine Naumann, Assistant State's Attorney, will be ready to take on more items in approximately two to three months. Fritz stated he has twelve cases waiting for review on charges, pre-trial memos are stretched out into August, and sentence recommendation letters can't get out fast enough. He needs to hand out civil advice for other departments. The Victim Witness grant may be in jeopardy due to the sequestering at the Federal Government level. Casey Bradley, Auditor/COO informed the commissioners that two bills have been presented in the state legislature. If the bills pass, it would place cap of a three percent increase on tax dollars which presents a problem for budgeting.

Jerry Bergquist, 9-1-1 Coordinator/Emergency Manager, presented the 2012 annual communication center statistics. The phone calls into the dispatch center have been steadily increasing. The dispatch center received 29,051 calls in 2012 compared to 26,068 calls in 2011. The top three agencies with the most calls are Jamestown Police Department with 17,186; Stutsman County Sheriff's Department with 8,175 calls; and Jamestown Ambulance with 1,725 calls.

Bergquist and several other officials have had numerous meetings with Barnes County. Barnes County did approve to move forward to become part of the 911 system with Richland County and Stutsman County. Barnes County wants to keep their dispatch center, but share in the usage of the 911 equipment. Richland County met with their commissioners and approved to move forward with Barnes County. Jerry informed the commissioners that Barnes County will pay one-third of the equipment and maintenance costs. Ova made a motion, seconded by Schwartz to allow Barnes County to utilize the Richland/Stutsman County backroom 9-1-1 equipment infrastructure in order to operate its own local Public Safety Answering Point, with the understanding that Barnes County pay one-third of the costs of the backroom 9-1-1 equipment infrastructure including one-third of the associated maintenance contract costs, and, to direct the State's Attorney to create an addendum to the Richland/Stutsman County Joint Powers Agreement to include Barnes County. Roll call vote: Schwartz, Neys, Klose, Ova, Marks voted aye.

Bergquist updated the commissioners on the Senate Bill 2262. This bill would have eliminated all 9-1-1 fees that go to local governments to pay for 911 operations. It would have forced all 911 jurisdictions to go to the legislature for appropriated funds. It was defeated by 20 yes to 27 no.

Jerry announced that the county received the Hazardous Mitigation Grant for a total of $37,000.00; with the Federal amount being $27,750.00, the state portion of $3,700.00, and local/in-kind dollars of $5,500.00. The grant period runs from January 2013 to June of 2014. Neys made a motion, seconded by Ova to accept the Hazardous Mitigation Grant as presented. Motion Carried.

Casey Bradley, Auditor/COO, made a request for proposal for an Automated Teller Machine (ATM) in the law enforcement center. Stutsman County is transitioning to a system which all inmates will only be issued debit cards upon processing into the facility and will not be utilizing cash or checks when inmates are released from custody or for work release. The request for proposal (RFP) schedule is as follows: RFP release date will be March 6, 2013; bidder questions due will be March 20, 2013; Respond to bidder questions will be March 29, 2013; Proposal due and bid opening will be 4:00 p.m. on April 5, 2013; Bid award will be April 16, 2013. Marks made a motion, seconded by Neys to approve the request for proposal as presented. Motion Carried.

Tracey Trapp, Jail Administrator, requested to purchase a new transport van and to sell the old transport van on a closed bid. This transport van will replace the 2006 Ford Freestar. Trapp received two quotes; one from RM Stoudt for $19,400.00 and the other from Lloyd's for $26,000.00. This purchase has been approved by the LEC Governing Authority Board. There is $25,000.00 in the budget to purchase this van. Tracey would like to sell the 2006 Ford Freestar on a closed bid. Schwartz made a motion, seconded by Marks to accept RM Stoudt's quote and to proceed with a closed bid to sell the old transport van as requested. Roll call vote: Neys, Klose, Ova, Marks, Schwartz voted aye.

Craig Neys, Stutsman County Commissioner, inquired about the process of people needing to fulfill their sentencing requirements. A gentleman contacted Neys and told him that he was turned away from the jail because it was full. Tracey Trapp informed the commissioners that this does happen occasionally. The LEC department does document the information when it occurs and lets the courts know.

The Department of Transportation (DOT) responded back to the request from Stutsman County for turning lanes at the intersection of Highway 281 and Highway 36 near Pingree, North Dakota. The DOT stated that this is a high priority.

At 5:27 p.m., the Stutsman County Commission Meeting recessed for the County Park Board Meeting.

Official Proceedings of the Stutsman County Park Board – March 5th, 2013

At 5:30 p.m., Chairman Klose called the regular meeting of the Stutsman County Park Board to order. Denny Ova, Dale Marks, David Schwartz, Robert Woodward, Jason Houge, Craig Neys, and Mark T. Klose answered the roll call.

Woodward made a motion, seconded by Houge to approve the minutes of the February 2013 meeting. Motion Carried.

A question was raised regarding the Northern Plains bill. The commissioners thought it seemed high and wanted to make sure that the bill is accurate. Houge made a motion, seconded by Woodward to approve the monthly bills with checking into the Northern Plains billing. Roll call vote: Klose, Houge, Woodward, Ova, Marks, Schwartz, Neys voted aye.

COUNTY PARK
0062317 43.25 AT&T MOBILITY;0062337 161.23 CENTURYLINK;0062381 201.12 ND ASSOCIATION OF COUNTIES;0062394 1,224.40 NORTHERN PLAINS ELECTRIC;0062421 74.00 STUTSMAN RURAL WATER DISTRICT

Laura Beth Fruetel requested to rescind her bid for the concessionaire contract. Neys made a motion, seconded by Houge to award the Pelican Point concession contract to Hank and Natalie Telken. Motion Carried.

Laura Beth Fruetel requested to get a key to the concession building at Pelican Point so she can remove personal property. She stated she will work with the new concessionaire and see if they wanted to purchase any of her equipment. Houge made a motion, seconded by Ova to approve the key request for removal of personal property by April 15th, 2013. Motion Carried.

Hank Telken, Pelican Point Concessionaire, requested to have the door locks changed on Pelican Point. It is the consensus of the commissioners to have the door locks changed or rekeyed; whichever is the most economical.

Dennis Lorenz, informed the commissioners the North Dakota Game and Fish Department approved the Pelican Point boat ramp reconstruction at a 75% funding to a maximum of $23,000.00. This grant is for the removal and replacement of the ramp. The ND Game and Fish denied the courtesy dock at Spiritwood Lake.

Bradley, Auditor/COO, updated the commissioners on the Pelican Point Campground expansion project. This is a five year project and the dirt work is projected to start late fall of 2013. The Bureau is estimating that the project for just the dirt work will cost about $419,000.00. Currently, approximately $80,000.00 has been earmarked for this project. The Park Department will be looking at filling out applications for other grants. The Road Department has been contacted to see if they can do some of the preliminary dirt work and install culverts. If the Road Department can do some of this work then it would count as in-kind work for the grant match requirements for the Bureau of Reclamation grant.

Stutsman County Park Department received some complaints regarding the increase in the campground fees. The Bureau of Reclamation stated the $30.00 per night campground fee was not out of line with other reservoirs. The Spiritwood campground group will be charging $25.00 per night. The Park Department was speculating on the cost of rural water at Pelican Point and

was unsure of the percentage of the camping fees they would receive from the concessionaire contract. Houge made a motion, seconded by Neys to approve to decrease the campground fees from $30.00 to $25.00 per night at Pelican Point and Marina campgrounds. Roll call vote: Houge, Woodward, Ova, Marks, Schwartz, Neys, Klose voted aye.

At 6:05 p.m., a motion to adjourn the Stutsman County Park Board meeting was made by Houge, seconded by Neys. Motion Carried.

At 6:05 p.m., the Stutsman County Commission Meeting reconvened.

A question was raised on a bill payment to Ulteig Engineering and ND Department of Transportation. Bradley, Auditor/COO, will check on these payments. Marks made a motion, seconded by Ova to approve the monthly bills for payment. Motion Carried.

GENERAL
0062318 25.00 BABINEAU/CAMERON;0062319 152.00 BAKKEN/DUSTIN;0062322 79.24 BLAWAT/REBECKAH M;0062324 65.00 BOB'S PLUMBING & HEATING INC;0062326 250.10 BROWN & SAENGER;0062337 791.10 CENTURYLINK;0062338 458.20 CITY OF JAMESTOWN;0062339 952.53 COLE PAPERS INC;0062341 69.00 COMFORT INN;0062355 107.36 ELECTRO WATCHMAN INC;0062359 143.65 FERGUSON/MARI;0062360 30.00 FLASH PRINTING;0062361 25.00 GOODROAD/ROBERT;0062362 39.10 GRAYBAR;0062363 25.00 GROMMISH/CLINT D;0062365 50.00 HARTY INSURANCE;0062366 25.00 HERRICK/SHAWN;0062369 106.00 J & L SERVICE; 0062370 259.79 JAMESTOWN ELECTRIC;0062371 94.76 JAMESTOWN IMPLEMENT;0062373 2,803.64 JAMESTOWN SUN;0062385 50.00 ND EMERGENCY MANAGEMENT ASSOCIATION;0062386 36.00 ND SECRETARY OF STATE;0062390 25.00 NELSON/DARRIEN; 0062391 1,543.83 NEOFUNDS BY NEOPOST;0062394 245.00 NORTHERN PLAINS ELECTRIC; 0062399 3,352.08 OTTER TAIL POWER CO;0062400 152.00 PERLEBERG/TYLER;0062402 92.80 POTTS/TERRI;0062405 545.00 PRESS ROOM/THE;0062409 89.00 RAMKOTA HOTEL;0062413 50.00 RUDNICK/MELISSA;0062415 450.00 SANDNESS LAW OFFICE;0062417 143.23 STEIN'S INC;0062424 296.00 TWO RIVERS PRINTING;0062426 112.00 US POSTMASTER;0062427 113.00 VAN DE VELDE/SARAH;0062438 476.18 WEST GROUP PAYMENT CENTER;0062439 250.00 WILLIAMS-LISKO FUNERAL CHAPEL LTD;0062441 71.79 XTREME AUTO INC
911 EMERGENCY PHONE SYSTEM
0062388 50.00 ND 911 ASSOCIATION; 0062432 207.90 VISA LEC 4635
ROAD FUNDS
0062324 581.18 BOB'S PLUMBING & HEATING INC;0062330 338.53 BUTLER MACHINERY CO;0062332 564.10 CARQUEST AUTO PARTS;0062338 12.30 CITY OF JAMESTOWN;0062346 204.00 CREATIVE ENERGY;0062357 57.86 FACTORY MOTOR PARTS CO;0062358 33.88 FASTENAL CO;0062367 29.62 HOME OF ECONOMY;0062376 132.78 MAC'S INC;0062377 70.00 MARG'S HANDY WORK;0062379 340.26 MDU;0062380 245.45 NAPA AUTO PARTS;0062387 90.00 ND SURPLUS PROPERTY;0062394 64.00 NORTHERN PLAINS ELECTRIC;0062395 49.95 NORTHWEST TIRE INC;0062397 86.68 O'REILLY AUTOMOTIVE INC;0062399 465.99 OTTER TAIL POWER CO; 0062403 1,245.65 POWER PLAN;0062404 775.00 PRAXAIR DISTRIBUTION INC;0062407 17.99 QUILL CORP;0062414 256.41 SAFETY KLEEN CORP;0062421 57.44 STUTSMAN RURAL WATER DISTRICT;0062425 1,845.19 ULTEIG;0062429 3,094.49 VINING OIL CO;0062436 175.38 WALMART COMMUNITY BRC;0062437 110.47 WEST END HIDE & FUR
SOCIAL SERVICES FUND TOTAL 31,168.74
EMERGENCY
0062384 55,457.03 ND DEPT OF TRANSPORTATION
COUNTY CORRECTIONAL CENTER
0062315 156.51 A & B BUSINESS INC;0062316 150.12 APOTHECARY PRODUCTS INC;0062320 3,866.76 BEHAVORIAL INTERVENTIONS;0062323 945.30 BOB BARKER CO;0062326 277.32 BROWN & SAENGER;0062334 14,885.38 CBM FOOD SERVICE;0062336 521.50 CENTRAL DAKOTA MECHANICAL INC;0062337 393.20 CENTURYLINK;0062338 1,610.39 CITY OF JAMESTOWN; 0062339 328.22 COLE PAPERS INC;0062344 102.74 COOKS CORRECTIONAL;0062347 245.00 CREATIVE PRODUCT SOURCE INC;0062349 742.76 DACOTAH PAPER CO;0062350 249.00 DAN POLAND MACHINE INC;0062351 1,689.02 DIAMOND DRUGS INC;0062356 500.00 ESSENTIA HEALTH;0062362 54.04 GRAYBAR;0062364 210.00 GUN & REEL SPORTS INC;0062371 12.29 JAMESTOWN IMPLEMENT;0062374 799.09 JETSTREAM CAR WASH;0062376 32.14 MAC'S INC; 0062378 1,297.00 MCDOUGALL/DR KENNETH;0062399 6,010.04 OTTER TAIL POWER CO;0062401 210.00 PHARMCHEM INC;0062406 937.50 PRIMARY PRODUCTS COMPANY;0062410 9.00 REDWOOD TOXICOLOGY LABORATORY INC;0062411 101.25 RENAISSANCE RECYCLING;0062412 240.47 RM STOUDT INC;0062416 64.99 SCHUBERT'S CARPET ONE;0062422 263.10 SYSCO FOOD SERVICES OF ND;0062423 422.85 THRIFTY DRUG-WHITE DRUG;0062428 195.59 VERIZON

WIRELESS;0062431 102.70 VISA EMS 1790;0062432 440.26 VISA LEC 4635;0062434 59.91 WALMART
WEED CONTROL
0062337 25.25 CENTURYLINK
COUNTY AGENT
0062396 269.90 NOVAK/LINDSEY
EMPLOYEES HOSPITAL INS
0062389 99,004.80 NDPERS; 0062418 10,000.00 STUTSMAN COUNTY; 0062420 881.44 STUTSMAN COUNTY EMERGENCY MANAGEMENT
COMMISSARY
0062331 47.31 CABLE SERVICES; 0062370 312.00 JAMESTOWN ELECTRIC; 0062432 125.00 VISA LEC 4635; 0062435 53.82 WALMART COMMUNITY BRC; 0062438 208.50 WEST GROUP PAYMENT CENTER
DRUG PROGRAM FUND TOTAL 420.97
COURTHOUSE BUILDING
0062416 178.08 SCHUBERT'S CARPET ONE
COUNTY CORRECTIONAL CENTER CONST.
0062370 156.00 JAMESTOWN ELECTRIC
DATA PROCESSING
0062337 16.83 CENTURYLINK; 0062343 2,788.38 COMPUTER PROFESSIONAL ULTD INC; 0062345 417.00 CPS TECHNOLOGY SOLUTIONS; 0062408 326.86 QUILL CORPORATION; 0062430 22.42 VISA AUD 1683
ROAD AND BRIDGE BUILDING FUND
0062370 179.47 JAMESTOWN ELECTRIC
JOB INCENTIVE FUND
0062372 12,510.00 JAMESTOWN STUTSMAN DEVELOPMENT CORP
WAGES
12781-12933 435,195.39 2-25-13

At 6:12 p.m., a motion to adjourn was made by Schwartz, seconded by Marks. Motion Carried.

ATTEST:

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Casey Bradley	Mark T. Klose
Auditor/COO	Commission Chairman