Official Proceedings of the Stutsman County Commission

March 6, 2007

At 4:00 p.m. the regular monthly meeting of the Stutsman County Commission was called to order by Chairman Klose. Roll call was answered by Douglas Kaiser, Craig Neys, Dennis Ova, Dale Marks, and Mark T. Klose.

A motion to approve the minutes of the February meetings was made by Neys and seconded by Marks. Motion carried.

Jerry Bergquist, Chairman of the Personnel Committee, presented a proposal from Archer Company to review the county's pay system. Also present was Linda Chadduck, Deputy Auditor. The $6,000 proposal would compare county personnel's salary ranges to the competitive market. This review was necessary every five years. The problems with retaining correction officers illustrated potential problems when pay ranges were not kept competitive with competing job markets. Individual job description review was not part of the proposal. Any job description review would be completed and charged per prior agreement. A motion was made by Kaiser and seconded by Ova to accept the proposal and proceed with obtaining a formal contract. Motion carried.

Tracey Trapp, Administrator of the Law Enforcement Center (LEC), presented an LEC Governing Board recommendation for hiring engineers for the security system upgrade at the LEC. Three firms had submitted proposals - two had replied to interview questions. The LEC Board recommended hiring Prairie Engineering, P.C. from Bismarck. Kaiser made a motion that was seconded by Marks to engage Prairie Engineering, P.C. for the LEC security system upgrade at the LEC. Roll call vote - Ova, Marks, Kaiser, Neys and Klose all voted aye.

Mike Zimmerman, County Highway Superintendent, requested permission to purchase a packer and lift at a cost of $19,250. Motor grader bids had been $30,000 under budget. These saved funds could be used for the purchase. Neys made a motion that was seconded by Kaiser to authorize the purchase. Roll call vote - Marks, Kaiser, Neys, Klose and Ova all voted aye.

Mr. Zimmerman requested permission to purchase a scale to mount on the loader used for loading out of county gravel pits. Loads had been estimated based on bucket size. This usually resulted in a variance between estimated load size and actual load size. Saved funds from the motor grader purchase would be used to pay for the scale. A motion was made by Kaiser and seconded by Marks to authorize purchasing the scale. Roll call vote - Kaiser, Neys, Klose, Ova and Marks all voted aye.

Mr. Zimmerman presented a breakdown of the Highway Department personnel by position: office personnel (3), foreman (2), coordinators (2), Equipment Operator II (10) and Equipment Operator III (11). He requested permission to advertise for an EQ II to fill a vacancy. Marks made a motion that was seconded by Kaiser to advertise for an EQ II. Motion carried.

Ova made a motion that was seconded by Neys to cancel $699.31 (1983-1987) in consolidated taxes on parcel #76-1000270 so the City of Kensal could acquire the property. Roll call vote -Neys, Klose, Ova, Marks and Kaiser all voted aye.

Zenith Mayer, The Jamestown Sun/Prairie Post Advertising, asked the Commission to consider placing an ad in the upcoming Progress Addition. This years' theme was "unsung heroes". Ova made a motion that was seconded by Kaiser to purchase a half page ad. Roll call vote - Klose, Ova, Marks, Kaiser and Neys all voted aye.

At 4:36 p.m. the Commission meeting was recessed for the Park Board meeting.

STUTSMAN COUNTY PARK BOARD MEETING

March 6, 2007

At 4:41 p.m. the Stutsman County Park Board meeting was called to order by Chairman Klose. Members present were Dennis Ova, Dale Marks, Doug Kaiser, Craig Neys, Mark Klose, and Mark Schlecht. Bob Woodward was absent. Also present was Larry Kuntz, Bureau of Reclamation, and Dennis Lorenz, County Park Superintendent.

A motion was made by Neys and seconded by Ova to approve the minutes of the February meeting. Motion carried.

Ova made a motion that was seconded by Marks to approve the bills. Roll call vote - Ova, Marks, Kaiser, Neys, Klose, and Schlecht all voted aye.

Fund	Warrant No	Amount	Vendor Name
COUNTY PARK			
	0037931	490.00	
	NORTHERN PLAINS ELECTRIC		
	0037950	181.18	QWEST
	671.18 Final Total		

The Notice of Fish House Removal would be published. Fish houses had to be removed by March 15th. The houses had to be removed from Reclamation and Corp property by April 11.

Marks made a motion that was seconded by Ova to approve the special use permit for a "Walk/Run with Christ" event to be held at the Reservoir June 23, 2007. Motion carried.

Dennis Lorenz, County Park Superintendent, reported that the "Polar Plunge" had good attendance and about $14,000 was raised. Improvements at the Frisbee golf course continued - a state tournament would be scheduled this year. Dr. Smette and Christina Wiedderick were working on another grant for the Parkhurst horse camp. The grant would seek to create another trail from Arrowwood Refuge through the Bureau land adjacent to the Reservoir.

Noel Johnson, County COO, shared correspondence from Jack Uehran regarding the continued disagreement over several lots at the Spiritwood Lake campground. The Park Board would schedule the item for the next meeting after consulting with the State's Attorney.

A motion to adjourn was made by Ova and seconded by Kaiser. At 4:55 p.m. the March, 2007 Park Board meeting was adjourned.

At 4:56 p.m. the Stutsman County Commission meeting was called back to order with all Commissioners present.

Kaiser made a motion that was seconded by Marks to send a letter to the North Dakota Highway Patrol requesting assistance in enforcing Weight Restrictions on County Highways. Motion carried.

Kaiser made a motion that was seconded by Marks to pay the monthly bills. Roll call vote - Ova, Marks, Kaiser, Neys and Klose voted aye.

Fund	Warrant No	Amount	Vendor Name	
GENERAL				
	0037820	25.00		
	ANDERSON/CHARLOTTE			
	0037823	100.45		
	BERGQUIST/JERRY			
	0037824	100.00		
	BEST WESTERN DOUBLEWOOD INN			
	0037825	100.00		
	BLACK/THOMAS E			
	0037833	109.51		C
	H CARPENTER LMBR CO			
	0037841	180.00		
	CENTRAL DAKOTA MECH INC			
	0037844	4,191.71		
	CITY OF JAMESTOWN			
	0037853	157.47		
	DACOTAH PAPER CO			
	0037857	33.00		
	DAUER'S TROPHIES			
	0037866	300.00		
	EDDY FUNERAL HOME			
	0037870	27.32		
	FEDEX			
	0037872	31.99		
	GALL'S INC			
	0037876	102.98		
	HAROLDSON'S OFFICE SUPPLY			
	0037879	220.00		
	HOLIDAY INN OF FARGO			

	0037883	34.50	J
& L SERVICE			
	0037884	1,250.00	
JAMESTOWN AMBULANCE			
	0037886	740.12	
JAMESTOWN SUN			
	0037890	7.82	
JETSTREAM CAR WASH			
	0037891	62.50	
JOHNSON/NOEL			
	0037899	25.00	
LATUSECK/LESLIE J			
	0037900	25.00	
LATUSECK/LYNNEL PAIGE			
	0037903	104.75	
MAC'S INC			
	0037906	60.00	
MAYER/JEROME P			
	0037907	790.00	
MEDINA AMBULANCE SERVICE			
	0037909	480.00	
MERRICK & SCHAAR P.C.			
	0037915	294.00	
N D ASSOCIATION OF COUNTIES			
	0037917	19.00	
N D COUNCIL OF EDUCATIONAL LEADERS			
	0037928	134.00	
NDPSE-MATHCOUNTS			
	0037929	15.00	
NETWORK CENTER COMMUNICATIONS			
	0037933	80.97	
OFFICELAND			
	0037938	60.00	
ORR/DAVID F			
	0037939	14.95	
ORR"IGINALS			
	0037940	3,009.04	
OTTER TAIL POWER CO			
	0037950	719.82	
QWEST			
	0037952	45.90	
RANDY'S AUTO EXPRESS			
	0037957	160.50	
RICHARDS/BRENDA M			
	0037962	915.62	
SCHERR/JODIE KOCH			
	0037966	110.00	
SEVEN SEAS MOTOR INN			
	0037968	305.93	
SMITTY'S CARPET SHOP, INC			
	0037969	25.00	
SPLANE/BECKY			
	0037974	27.45	
STOUDT INC/R M			
	0037975	93.77	
STREETER CITY AUDITOR			
	0037983	700.00	
TDK GUARDIANSHIP SERVICES INC			
	0037984	105.35	
TDS METROCOM			
	0037986	34.85	
THOMPSON/JAN			
	0037988	167.77	
TRANE			
	0037990	7.74	
TRUE VALUE HARDWARE			
	0037992	1,500.00	
UNITED STATES POSTAL SERVICE			
	0037995	134.95	
VISA			
	0037997	93.36	
WALMART			
	0037998	3.32	
WALMART COMMUNITY BRC			

18,037.41 Final Total

911 EMERGENCY PHONE SYSTEM

	0037823	202.92
BERGQUIST/JERRY		
	0037916	60.00
N D CHAPTER OF A P C O		
	0037984	21.01
TDS METROCOM		

283.93 Final Total

ROAD FUNDS

	0037819	596.96
ANDERSON/CHARLES		
	0037821	278.80
BECKER/HARRY		
	0037828	15.00
BRICKNER/GERALD B		
	0037829	97.93
BUFFALO CITY DIESEL		
	0037832	46.00
BUTLER MACHINERY CO		
	0037837	239.03
CARQUEST AUTO PARTS		
	0037838	998.11
CATCO PARTS & SERVICE		
	0037844	4,600.95
CITY OF JAMESTOWN		
	0037869	43.74
FASTENAL CO		
	0037875	75.73
HALL G M C		
	0037879	220.00
HOLIDAY INN OF FARGO		
	0037880	38.88
HOME OF ECONOMY		
	0037895	295.61
KOBLE/RON		
	0037901	318.37
LAWSON PRODUCTS INC		
	0037902	148.31
M D U		
	0037903	226.05
MAC'S INC		
	0037904	50.00
MARGIE HANDY WORK		
	0037908	1,215.00
MEDINA CITY AUDITOR		
	0037913	104.43
MOTOR WORKS		
	0037914	774.91
N A P A AUTO PARTS		
	0037925	1,660.69
N W TIRE INC		
	0037930	556.00
NEWMAN SIGNS		
	0037931	58.00
NORTHERN PLAINS ELECTRIC		
	0037933	4.35
OFFICELAND		
	0037940	942.65
OTTER TAIL POWER CO		
	0037948	26.18
PRAXAIR DISTRIBUTION INC		
	0037951	97.90
RAMADA PLAZA SUITES FARGO		
	0037975	401.76
STREETER CITY AUDITOR		
	0037980	190.00
STUTSMAN COUNTY GLASS		
	0037989	760.90
TRUDELL		
	0037993	302.99
VIGESAA/RYAN		

0037994 634.90
VINING OIL CO.
0038002 271.75
WALMART COMMUNITY BRC
0038006 51.39
WEST END HIDE & FUR
0038010 42.36
WOODWORTH CITY AUDITOR
0038011 1,914.90
WOODWORTH FARMERS ELEVATOR CO
0038013 157.74
ZIMMERMAN/MIKE

18,458.27 Final Total
REGIONAL CHILD SUPPORT ENFORCEMENT UNIT

20,650.70 Final Total
SOCIAL SERVICES
20,136.81 Final Total
COUNTY CORRECTIONAL CENTER

0037826 235.87
BOB BARKER CO
0037827 219.40
BOB'S PLUMBING & HEATING
0037834 96.60 C
H CARPENTER LUMBER CO
0037837 18.48
CARQUEST AUTO PARTS
0037841 1,041.00
CENTRAL DAKOTA MECH INC
0037843 173.77
CHIEF
0037844 483.13
CITY OF JAMESTOWN
0037846 254.50
COLE PAPERS INC
0037853 806.75
DACOTAH PAPER CO
0037854 789.00
DAKOTA CLINIC, LTD
0037855 66.57
DAKOTA FOOD EQUIPMENT
0037860 1,739.63
DEAN FOODS NC, INC
0037868 281.00
FARMER BROTHERS COFFEE
0037876 107.10
HAROLDSON'S OFFICE SUPPLY
0037881 1,147.05
HRS/CWD
0037883 119.82 J
& L SERVICE
0037887 406.90
JEFFREY D DOYLE INC
0037888 63.00
JERRY'S ELECTRICAL REPAIR
0037890 473.42
JETSTREAM CAR WASH
0037903 13.50
MAC'S INC
0037916 120.00
N D CHAPTER OF A P C O
0037926 155.00
NARDINI FIRE EQUIPMENT OF N D
0037929 15.00
NETWORK CENTER COMMUNICATIONS
0037933 146.35
OFFICELAND
0037940 5,250.86
OTTER TAIL POWER CO
0037941 427.92
PAN-O-GOLD BAKING CO.

	0037947	40.81
PLUMBMASTER		
	0037950	356.37
QWEST		
	0037954	56.00
REDWOOD TOXICOLOGY LABORATORY,INC		
	0037965	194.10
SCOTT'S ELECTRIC LLC		
	0037973	2,394.86
STEIN'S, INC		
	0037974	90.13
STOUDT INC/R M		
	0037979	127.50
STUTSMAN COUNTY CORRECTIONAL CENTER		
	0037981	7,065.98
SYSCO FOOD SERVICES OF ND		
	0037984	61.56
TDS METROCOM		
	0037987	520.45
THRIFTY DRUG-WHITE DRUG		
	0037996	624.65
VISA		
	0038000	202.75
WALMART COMMUNITY BRC		
	0038007	117.00
WEST GROUP PAYMENT CENTER		
	0038008	23.97
WILHELM INC/DON		
	0038012	89.79
YOUNGS		
26,617.54 Final Total		

WEED CONTROL

	0037950	7.74
QWEST		
	0037978	15.69
STUTSMAN COUNTY AUDITOR		
	0037984	0.42
TDS METROCOM		
		23.85

Final Total

VETERANS SERVICE

	0037950	15.48
QWEST		
	0037984	16.77
TDS METROCOM		
32.25Final Total		

COUNTY AGENT

	0037922	24,647.00
N D S U EXTENSION SERVICE		
	0037923	90.00
N D S U EXTENSION SERVICE		
	0037933	93.35
OFFICELAND		
	0037960	46.33
SAHR/EUNICE		
	0037984	122.16
TDS METROCOM		
24,998.84 Final Total		

EMPLOYEES HOSPITAL INS

	0037920	61,066.82
N D P E R S		
	0037977	5,000.00
STUTSMAN COUNTY		
66,066.82 Final Total		

TAX REFUND

	0037893	906.21
KENNISON/ARLANE		

0037942 744.45
PEDERSEN/ARLAN

1,650.66 Final Total
LIBRARY FUND
0037950 72.81
QWEST
0037995 1,086.92
VISA
0038001 127.45
WALMART COMMUNITY BRC

1,287.18 Final Total
COMMISSARY

0037836 47.31
CABLE SERVICES
0037852 123.60
CRAWFORD SUPPLY CO
0037859 229.13
DCR DISTRIBUTORS
0037871 370.16
FRITO LAY
0037905 137.88
MAXIMA SUPPLY LLC
0037911 255.00
MID WEST COCA COLA BOTTLING CO
0037943 726.10
PEPSIAMERICAS
0037946 369.40
PIZZA CORNER FROZEN PIZZA
0037955 3,600.00
RELIANCE INMATE SYSTEMS INC.
0037979 1,014.69
STUTSMAN COUNTY CORRECTIONAL CENTER
0037996 24.00
VISA
0038000 167.66
WALMART COMMUNITY BRC

7,064.93 Final Total
DRUG PROGRAM

3,038.70 Final Total
WITNESS ADVOCACY PROGRAM

100.00 Final Total
DOCUMENT PRESERVATION FUND

0037991 675.00
UNDERGROUND VAULTS & STORAGE

675.00 Final Total
DATA PROCESSING

0037818 583.04
AMERICAN COMMUNICATIONS INC
0037824 200.00
BEST WESTERN DOUBLEWOOD INN
0037839 1,031.24
CDW GOVERNMENT
0037842 156.80
CHADDUCK/LINDA
0037849 1,904.76
COMPUTER PROFESSIONAL,ULTD,INC
0037851 535.98
CPS TECHNOLOGY SOLUTIONS
0037853 92.90
DACOTAH PAPER CO
0037873 156.80
GODEL/ERIC
0037950 15.48
QWEST

		0037984	14.21
		TDS METROCOM	
		0038014	467.13
		ZONES	
		5,158.34 Final Total	
CO EXTENSION FUND			
		0037921	20.00
		N D S U AG COMMUNICATION	
		0037927	11.20
		NATIONAL 4-H COUNCIL-SUPPLY SERVICE	
		31.20Final Total	
JOB INCENTIVE FUND			
		0037978	9,846.44
		STUTSMAN COUNTY AUDITOR	
		9,846.44 Final Total	
WAGES			
	2358-2528	371,511.53 WAGES (2-25-07)	
		371,511.53 Total Wages	

A motion to adjourn was made by Neys and seconded by Marks. At 4:58 p.m. the March 6, 2007 Stutsman County Commission meeting was adjourned.

ATTEST:

Noel A. Johnson	Mark Klose
County COO (Auditor)	Commission Chairman