Official Proceedings of the Stutsman County Commission – March 6, 2018

At 4:00 p.m., Chairman Mark Klose called the regular meeting of the Stutsman County Commission to order. Dale Marks, David Schwartz, Craig Neys and Mark Klose answered the roll call. Dennis Ova was absent.

Neys made a motion to approve the February meeting minutes, seconded by Schwartz. Motion carried.

Jim Fettig, Courthouse Maintenance Supervisor, discussed changes to the courthouse facility grant. We received 50% of the grant this year vs 75% in past years. Fettig was able to reduce the cost of the project so that the County share will be in the 25% range of the project costs. The grant will still reimburse up to 75% if costs are reduced. Fettig also requested $1,500 in excess funds in case of unplanned expenses. Neys made a motion, seconded by Marks, to approve a total of $20,709.98 in County funds plus allowing an additional $1,500 in case of overages. Marks, Schwartz, Neys, and Klose answered aye. Motion carried.

Mickey Nenow, County Highway Superintendent, presented a request to hire a full-time employee since they lost an employee of 34 years. Schwartz made a motion, seconded by Marks, to approve advertising for a full-time employee. Motion carried.

Nicole Meland, Auditor/COO presented the 2017 fiscal report in accordance with North Dakota Century Code 11-11-11(4). These reports are not audited but will be the basis for the 2017 fiscal year audit.

Jerry Bergquist, Emergency Manager/9-1-1 Coordinator, presented the Communications Center Annual Report. In 2017, calls for service from Dispatch increased. The largest users of the dispatch center are Jamestown Police, Stutsman County Sherriff, and Jamestown Ambulance. In total, there were 1,600 more calls in 2017 than 2016. The severe weather warnings were quite a bit lower than 2016. 9-1-1 usage increased by 120 calls from 2016, with 79% being from cell phones.

Josh Smaage, I.T. Director, requested an out of state travel request for a Microsoft conference in Houston, TX. Travel costs will be between $900-$1200 with flight and hotel. There is no registration cost. Schwartz made a motion to approve the request, seconded by Neys. Motion carried.

Nicole Meland presented a request from Sam Seafeldt, Director of Jamestown Regional Airport, for a letter of support for Essential Air Service for Jamestown. The contract with Skywest is up and needs to be renewed for another two years. They were the only company to respond, and the airport has been happy with the service and would like to continue. A motion was made by Marks, seconded by Schwartz to sign the letter of support. Motion carried.

At 4:24, the County Commission meeting recessed for the County Park Board meeting.

Official Proceedings of the Stutsman County Park Board – March 6, 2018

At 4:33 p.m. Chairman Mark Klose called the regular meeting of the Stutsman County Park Board to order. Dale Marks, David Schwartz, Craig Neys and Mark Klose answered the roll call. Robert Woodward, Jason Houge, and Denny Ova were absent.

Marks made a motion, seconded by Schwartz, to approve the February meeting minutes. Motion carried.

Marks made a motion, seconded by Neys to approve the February bills. Schwartz, Neys, Klose, and Marks voted aye. Motion carried.

	County Park Fund	
78047	CENTURYLINK	$53.82
78094	NORTHERN PLAINS ELECTRIC COOPERATIVE	$1,355.55
78099	PRAXAIR DISTRIBUTION INC	$36.18
78117	STUTSMAN RURAL WATER DISTRICT	$128.00

Marlyn Bertsch, Park Superintendent, presented his monthly report. He is still working with the Parks & Playground Equipment Company and researching grants. He has also been cleaning and painting benches to get ready for installation. Marlyn has been plowing the walking paths with his personal pickup and blade and requested reimbursement for gas. He estimated $15 of fuel use per time he has plowed and he has done it 23 times so far this year, equaling $345. The board discussed solutions for plowing in the future, including using a blade from the Maintenance Department to put on a Park Department truck. Reimbursement will be finalized at the next meeting in case there is more snow removal needed.

At 4:45, Neys made a motion to adjourn, seconded by Schwartz. Motion carried.

At 4:45 p.m. the Stutsman County Commission meeting was called back to order.

Schwartz made a motion to approve the February bills, seconded by Marks. Neys, Klose, Marks, and Schwartz voted aye. Motion carried.

	General Revenue Fund				
78033	A & B BUSINESS INC	$389.08	78066	FARMERS UNION OIL CO-CENEX	$1,563.00
78035	AMROCK INC- DETROIT TWO	$32.02	78068	FLEETPRIDE	$735.47
78036	BADLANDS RESOURCES LLC	$168.23	78070	HIGH PLAINS WATER	$20.00
78037	BALCO UNIFORM CO INC	$567.63	78072	HOME OF ECONOMY	$32.99
78038	BEAR, RONALD	$38.57		KRAMLICH MICHAEL	$534.10
78039	BROWN & SAENGER	$542.42	78080	MDU	$295.37
78043	CBM FOOD SERVICE	$11,086.38	78081	MEDINA CITY AUDITOR	$70.85
78045	CENEX FLEETCARD	$3,169.52	78082	MENARDS - JAMESTOWN	$226.75
78046	CENTRAL DOOR & HARDWARE INC	$81.25	78083	NAPA AUTO PARTS	$541.96
78050	CITY OF JAMESTOWN	$3,464.42	78093	NICKY'S SPARE TIME	$70.00
78053	COLE PAPERS INC	$184.28	78094	NORTHERN PLAINS ELECTRIC COOPERATIVE	$250.00
78056	COOKS CORRECTIONAL	$164.97	78096	OTTER TAIL POWER CO	$1,284.10
78057	DACOTAH PAPER CO	$448.75	78101	PRODUCTIVITY PLUS ACCOUNT	$430.40
78059	DAN POLAND MACHINE INC	$27.00	78103	QUILL CORPORATION	$48.04
	DAVIS, BRIAN	$96.69	78112	STREETER COOP OIL	$666.40
78060	DOCKTER, DARIN	$266.14	78117	STUTSMAN RURAL WATER DISTRICT	$100.81
78067	FARMERS UNION OIL COMPANY - PETTIBONE	$81.09	78118	SWANSTON EQUIPMENT CO	$1,208.44
			78119	TERRACON CONSULTANTS, INC.	$10,075.00

78073	INFORMATION TECHNOLOGY DEPT	$1,215.50	78120	TOWE, JEREMY W	$164.59
78074	INSURE FORWARD	$435.00	78124	VINING OIL CO	$16,264.80
78075	IPROMOTEU	$352.95	78128	VISA RD 1766	$1,282.56
78076	JAMESTOWN COMMUNICATIONS INC	$237.80	78133	WALMART COMMUNITY BRC RD	$96.51
78077	JAMESTOWN I-94 EXXON	$182.03	78137	WEST END HIDE & FUR	$16.32
78078	JETSTREAM CAR WASH	$681.92	78139	XTREME AUTO INC	$65.00
78079	MARQUART,ANDREW S	$3,106.03		**Unorganized Township Roads Fund**	
78080	MDU	$3,132.81	78087	ND TOWNSHIP OFFICERS ASSOCIATION	$250.00
78084	ND CHAPTER OF APCO	$450.00		**Social Services Fund Total**	$19,031.16
78085	ND SHERIFFS & DEPUTIES ASSOCIATION	$100.00		**Weed Control Fund**	
78086	ND STATES ATTORNEYS ASSOCIATION	$600.00	78039	BROWN & SAENGER	$199.99
78090	NEIGHBORHOOD GROCERY & GAS	$36.85	78058	DAKOTA CENTRAL TELECOMM	$54.80
78091	NEOFUNDS BY NEOPOST	$2,064.00	78096	OTTER TAIL POWER CO	$58.82
78092	NESTER, DUANE	$210.71		**County Agent Fund**	
78094	NORTHERN PLAINS ELECTRIC COOPERATIVE	$61.00		BARNES,ROBIN	$141.70
78095	NORTHERN SAFETY TECHNOLOGY INC	$801.89	78039	BROWN & SAENGER	$237.73
78098	POST BOARD	$45.00	78057	DACOTAH PAPER CO	$277.75
78100	PRESS ROOM,THE	$63.00	78063	EDMUNDS - PINGREE COMMUNITY CENTER	$100.00
78102	QUALITY INN BISMARCK	$418.50		GOHNER,SHIRLEY	$22.89
78103	QUILL CORPORATION	$1,230.78		HARSTAD,ALICIA	$83.70
78106	RED RIVER CHILDREN'S ADVOCACY CENTER	$60.00		HARSTAD,ALICIA	$50.00
78108	SCHMIDT, LISA	$36.00		HARSTAD,ALICIA	$100.00
78109	SCHUBERT'S CARPET ONE	$198.88		HARSTAD,ALICIA	$126.99
78111	SPC SECURITY	$428.00		HARSTAD,ALICIA	$107.97
78122	VERIZON WIRELESS	$1,618.63	78097	PINGREE CAFE	$60.00
78125	VIOLET BACHMAN	$299.37	78104	R&H MAINTENANCE	$400.00
78126	VISA AUD 1683	$1,813.64	78113	STUTSMAN CO 4-H	$250.00
78129	VISA SCCC 1949	$1,815.02	78127	VISA EXT 3424	$97.85
78130	VISA SO 1840	$2,077.54		**Commissary Fund**	
78132	WALMART COMMUNITY BRC EMS	$29.88	78042	CABLE SERVICES	$47.31
78134	WALMART COMMUNITY BRC SCCC	$89.00	78048	CHARM-TEX, INC.	$196.60
78136	WELLS FARGO HOME MORTGAGE	$199.64	78129	VISA SCCC 1949	$27.29
78138	WILHELM CHEVROLET BUICK GMC	$144.00		**County Correctional Center Construction Fund**	
78140	ZUERCHER TECHNOLOGIES LLC	$225.00	78059	DAN POLAND MACHINE INC	$200.00
	E 911 Phone System Fund		78129	VISA SCCC 1949	$1,142.00
78114	STUTSMAN CO ROAD DEPT	$602.94		**Information Technology Capital Fund**	
78122	VERIZON WIRELESS	$46.14	78044	CDW GOVERNMENT INC	$10,010.60
	County Roads Fund		78071	HIGH POINT NETWORKS	$16,430.00
78034	AMERIPRIDE SERVICES	$432.06		**Road & Bridge Building Fund**	
78040	BUFFALO CITY DIESEL	$54.89	78107	ROOFING SOLUTIONS LLC	$16,940.00
78041	BUTLER MACHINERY CO	$1,864.84	78128	VISA RD 1766	$526.23
78050	CITY OF JAMESTOWN	$98.50		**County Hazardous Chemical Account Total**	$67.60
78051	CITY OF MONTPELIER	$43.00		**Bond Fund**	
78052	CITY OF STREEETER	$61.75	78135	WELLS FARGO CORPORATE TRUST SERVICE	$112,281.26
78064	ESCOSUPPLY	$951.92		**Wages**	
78065	FACTORY MOTOR PARTS CO	$118.09		Friday, February 23rd, 2018	$580,108.53

At 4:46 p.m., a motion to adjourn the meeting was made by Schwartz, seconded by Neys. Motion carried.

ATTEST:

Nicole Meland
Auditor/COO

Mark T. Klose
Commission Chairman