Official Proceedings of the Stutsman County Commission – March 7, 2017

At 4:00 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Dale Marks, David Schwartz, Denny Ova, Mark T. Klose, and Craig Neys answered the roll call.

Marks made a motion, seconded by Schwartz to approve the minutes of the February 2017 meetings. Motion carried.

Mickey Nenow, County Highway Superintendent, presented his monthly report. The Road Department is still doing maintenance in the shop. Road restrictions have been put up as of Friday, March 3, 2017.

Nenow did make a correction and clarification from the last meeting regarding contributing to the lighting on Highway 281 North and South of Jamestown. The intersections by Ypsilanti and Pingree will have two lights per intersection, not just one. It will still be $100.00 per year, per site. Schwartz made a motion to approve the correction and clarification made by Nenow, seconded by Ova. Roll call vote: Ova, Marks, Schwartz, Neys, and Klose voted aye. Motion carried.

Mickey Nenow informed the commissioners of two new employees at the Road Department.

Ova has received a few phone calls regarding Highway 10 and some concerns with the road. Marks also shared some concerns with a few roads and the conditions of them.

Casey Bradley, Auditor/COO, presented some information regarding the highway shop closures. There are 8 proposed state-wide, currently. At the County Officials Academy it was brought up by the House and Senate leadership. They are going to explore all options of keeping them open all the way to closing them. They hinted at the possibility of Counties helping with some of that workload. Stutsman County may be contacted regarding the topic. The House and Senate felt the same way as our local representatives.

Tyler Perleberg, Tax Director, presented an abatement hearing for Peter Logan and Joseph Malkush for Parcel #88-1001610, a hunting shack that was built up in Woodworth. Once the owners saw their tax statement, they contacted Stutsman County and wanted to repeal their value. The original value was at $55,700.00. The City of Woodworth denied the abatement of $25,000.00 from the owners and re-proposed a value of $32,500.00. Perleberg valued the property at $30,700.00, which would be his recommendation. Schwartz made a motion to approve the recommendation of $30,700.00, seconded by Marks. Motion carried.

Perleberg was contacted by Weld and Stirton Township regarding assessment contracts. Their local assessor made the decision not to do the assessing anymore. They have now signed a contract with Stutsman County. Ova made a motion, seconded by Neys to approve the assessment contracts with Weld and Stirton Township. Motion carried.

Cory Genter, Staff Appraiser, was introduced as the new hire for the Tax Equalization Office. Genter has already begun on-site appraisals.

Nicole Meland, Recorder/Deputy Auditor, presented an Addendum to Agreement. DocumentPro needs another function in order to format and export to Excel. Quality Title agrees to make payment to Stutsman County for Data Exporter Software in the amount of $2,668.00. Quality Title also agrees to make annual service fee payments to Stutsman County for the Data Exporter Software over the

next 5 years in the amount of $408.00. Schwartz made a motion to approve the Addendum to Agreement, seconded by Neys. Roll call vote: Marks, Schwartz, Neys, Klose, and Ova voted aye. Motion carried.

Ova made a motion to elect Mark T. Klose as the James River Valley Library Board member, seconded by Schwartz. Motion carried.

Klose spoke regarding a Letter of Support for the Entrepreneur Center. The Center is applying for Federal grants that require local support. Ova made a motion, seconded by Marks to approve giving a Letter of Support to the Entrepreneur Center. Motion carried.

2016 carryover hours were addressed for Gwen DuBord (22.94 hours), Jim Fettig (2 hours), Dan Koropatnicki (.63 hours), and Howie Peuser (13.56 hours). Bradley requested the board approve the carryover of hours that were presented for 2017 with the stipulation that they have to be utilized before the end of fiscal year 2017. Schwartz made a motion to approve the request, seconded by Marks. Motion carried.

Bradley presented the 2016 Fiscal Reports in accordance with North Dakota Century Code 11-11-11(4). The reports are not audited but will be the basis for Stutsman County's 2016 fiscal year-end audit.

Jerry Bergquist, Emergency Manager/9-1-1 Coordinator, requested a renewal for the Barnes County Mutual Agreement. An internal policy for Barnes County states they must renew agreements every 5 years. Ova made a motion to approve the renewal, seconded by Neys. Motion carried.

Bergquist presented the Communications Center Annual Report. Stutsman County received 27,872 calls for service last year, which was down 1,510 from the previous year (2015). Jamestown is an area warning point. Jamestown has the responsibility to give warnings to 5 other counties.

Bergquist also spoke regarding the Radio Tower Replacement Lighting Project. It was completed in late January. The total cost was $13,790.00. There were some issues with guide wires. Some were badly frayed and 7 of 12 guide wires ended up being replaced. This was approximately an additional $4,400.00 of work. He would like the other 5 replaced. The 6 guide wire anchors will also be looked at. The tower has been up about 35 years and has never had this type of maintenance done on it.

At 4:40 p.m., the Stutsman County Commission Meeting recessed for the County Park Board Meeting.

Official Proceedings of the Stutsman County Park Board – March 7, 2017

At 4:45 p.m., Chairman Klose called the regular meeting of the Stutsman County Park Board to order. Mark T. Klose, Denny Ova, Dale Marks, Craig Neys, David Schwartz, Jason Houge, and Robert Woodward answered the roll call.

Neys made a motion, seconded by Ova to approve the minutes of the January 2017 meeting. Motion carried.

Houge made a motion, seconded by Woodward to approve the monthly bills. Roll call vote: Schwartz, Neys, Klose, Houge, Woodward, Ova and Marks voted aye. Motion carried.

| | **County Park Fund** | | 75371 | GAHNER SANITATION SERVICE | $100.00 |
|---|---|---|---|---|---|
| 75354 | CENTRAL DAKOTA SANITATION INC | $1,096.76 | 75403 | NORTHERN PLAINS ELECTRIC | $1,022.55 |

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|---|---|---|---|---|---|
| 75355 | CENTURYLINK | $52.98 | 75423 | STUTSMAN CO ROAD DEPT | $412.33 |
| 75362 | DAKOTA VALLEY ELECTRIC | $8.00 | 75427 | STUTSMAN RURAL WATER DISTRICT | $128.00 |

County Park Fund,CENTRAL DAKOTA SANITATION INC $1,096.76;CENTURYLINK $52.98;DAKOTA

VALLEY ELECTRIC $8.00;GAHNER SANITATION SERVICE $100.00;NORTHERN PLAINS ELECTRIC $1,022.55; STUTSMAN CO ROAD DEPT $412.33;STUTSMAN RURAL WATER DISTRICT $128.00

Marks inquired about the movement of a shelter down at Ypsilanti Park. It was purchased for the park on the North side of the park. The Senior Citizen's group was wondering if the shelter could be moved over to the Clubhouse/Schoolhouse. Nobody uses the shelter and they wouldn't mind having it moved closer for their utilization.

Marlyn Bertsch was introduced as the new Park Superintendent. Bertsch starts Monday, March 13, 2017.

At 4:48 p.m., a motion to adjourn the Stutsman County Park Board meeting was made by Houge, seconded by Schwartz. Motion carried.

At 4:49 p.m., the Stutsman County Park Board Meeting reconvened.

Ova made a motion, seconded by Schwartz to approve the monthly bills. Roll call vote: Neys, Klose, Ova, Marks, and Schwartz vote aye. Motion carried.

| | **General Revenue Fund** | | 75349 | BUTLER MACHINERY CO | $1,516.61 |
|---|---|---|---|---|---|
| 75345 | A & B BUSINESS INC | $212.48 | 75356 | CITY OF MONTPELIER | $47.50 |
| | BERGQUIST,JERRY | $187.25 | 75363 | DAN POLAND MACHINE INC | $55.00 |
| 75346 | BOB BARKER CO | $1,513.22 | 75369 | FINANCIAL MANAGEMENT DIVISION | $495.40 |
| | BOND,JOSHUA | $96.30 | | GRUENSTEIN,LARRY | $201.70 |
| 75347 | BROWN & SAENGER | $95.48 | 75380 | JAMESTOWN CITY WATER | $14.75 |
| 75351 | CBM FOOD SERVICE | $7,211.93 | 75385 | JOHN DEERE FINANCIAL | $147.44 |
| 75352 | CDW GOVERNMENT INC | $47.48 | | KOBLE,RON | $339.73 |
| 75353 | CENEX FLEETCARD | $2,756.80 | 75388 | MAC'S | $92.61 |
| 75355 | CENTURYLINK | $874.44 | 75392 | MDU | $169.62 |
| 75357 | COLE PAPERS INC | $711.19 | 75394 | MENARDS - JAMESTOWN | $638.66 |
| 75359 | COMMUNITY CORRECTION PROGRAM | $475.63 | 75396 | NAPA AUTO PARTS | $1,085.98 |
| 75360 | CROSSROADS REPAIR LLC | $250.00 | 75402 | NICKY'S SPARE TIME | $70.00 |
| 75361 | DACOTAH PAPER CO | $451.83 | 75403 | NORTHERN PLAINS ELECTRIC | $241.00 |
| 75364 | DESIGNER CARE CO, LTD | $3,150.00 | 75404 | O'REILLY AUTOMOTIVE INC | $20.01 |
| 75365 | DUNWOODIE, ELEANOR A | $741.07 | 75405 | OTTER TAIL POWER CO | $966.30 |
| 75370 | FORUM COMMUNICATIONS COMPANY | $1,065.22 | 75406 | POWER PLAN | $64.91 |
| 75372 | HEALTHCARE ENVIRONMENTAL SERVICE LLC | $135.00 | 75408 | PRODUCTIVITY PLUS ACCOUNT | $95.00 |
| 75375 | HOUSE OF GLASS INC | $63.94 | 75414 | ROUGHRIDER SIGNS & DESIGNS | $20.00 |
| 75376 | INFORMATION TECHNOLOGY DEPT | $667.75 | 75415 | SAFETY KLEEN CORP | $303.28 |
| 75377 | INSURE FORWARD | $50.00 | 75419 | STREETER COOP OIL | $420.00 |
| 75378 | J & L SERVICE | $17.50 | 75427 | STUTSMAN RURAL WATER DISTRICT | $61.31 |
| 75379 | J.T. & COMPANY, INC | $1,775.00 | 75431 | TITAN MACHINERY - BISMARCK | $84.61 |
| 75380 | JAMESTOWN CITY WATER | $2,651.71 | 75432 | TRACTOR SUPPLY CREDIT PLAN | $12.99 |
| 75381 | JAMESTOWN COUNTRY CLUB | $25.00 | 75438 | VINING OIL CO | $846.28 |
| 75382 | JAMESTOWN I-94 EXXON | $90.00 | 75441 | VISA RD 1766 | $673.49 |
| 75384 | JETSTREAM CAR WASH | $812.07 | 75447 | WEST END HIDE & FUR | $92.78 |
| 75386 | KNUDSEN, CLINT | $428.64 | | **Unorganized Township Roads Fund** | |
| 75387 | LIEBING, MYRTLE | $3,209.52 | 75423 | STUTSMAN CO ROAD DEPT | $4,655.00 |
| 75389 | MARQUART,ANDREW S | $1,044.00 | | **Social Services Fund Total** | $13,214.26 |
| 75390 | MARSHALL & SWIFT/BOECKH, LLC | $984.15 | | **Emergency** | |
| 75391 | MATTHEW BENDER & CO INC | $76.10 | 75369 | FINANCIAL MANAGEMENT DIVISION | $4,037.15 |
| | MCPHERSON,CIARA | $50.00 | | **Veterans Service Fund** | |
| 75392 | MDU | $3,152.01 | 75355 | CENTURYLINK | $14.45 |
| 75395 | MURPHY FARM ACCOUNT | $896.00 | 75439 | VISA EMS 1790 | $53.90 |

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|---|---|---|---|---|---|
| 75397 | ND ASSOCIATION OF COUNTIES | $90.00 | | **County Agent Fund** | |
| 75398 | ND COUNTY AUDITOR'S ASSOCIATION | $500.00 | | GOHNER,SHIRLEY | $34.24 |
| 75399 | ND COUNTY RECORDERS ASSOCIATION | $100.00 | 75373 | HIGH PLAINS WATER | $9.00 |
| | PERLEBERG,TYLER | $442.45 | 75393 | MEDINA AMERICAN LEGION | $75.00 |
| 75407 | PROBUILD | $41.31 | 75420 | STUTSMAN CO 4-H | $1,000.00 |
| 75409 | QUILL CORPORATION | $52.77 | 75440 | VISA EXT 3424 | $35.57 |
| 75413 | RM STOUDT INC | $132.25 | | **Camping Fee Fund** | |
| 75416 | SANFORD NORTH | $1,000.00 | 75422 | STUTSMAN CO PARK | $92.68 |
| | SCHAFFER,DIANNE | $50.00 | | THE DAK | $370.72 |
| 75417 | SMOKIE'S FIRE SALES & SERVICE INC | $519.10 | | **Commissary Fund** | |
| 75418 | ST. THOMAS COUNSELING CENTER | $50.00 | 75350 | CABLE SERVICES | $47.31 |
| 75424 | STUTSMAN COUNTY ABSTRACT CO | $6.00 | | **Drug Program Fund Total** | $43.36 |
| 75425 | STUTSMAN COUNTY AUDITOR | $200.00 | | **Information Technology Capital Fund** | |
| 75426 | STUTSMAN COUNTY GLASS | $285.00 | 75352 | CDW GOVERNMENT INC | $4,890.65 |
| 75428 | SUPREME COURT OF ND | $25.00 | 75374 | HIGH POINT NETWORKS | $12,004.50 |
| 75429 | TALLY, DAN D | $988.13 | | **County Sheriff Capital Fund** | |
| 75430 | THOMAS, ALICE | $242.18 | 75374 | HIGH POINT NETWORKS | $12,004.50 |
| 75433 | TRANE U.S. INC | $1,953.11 | 75443 | VISA SO 1840 | $1,536.47 |
| 75435 | TWO RIVERS PRINTING | $84.00 | | **County Hazardous Chemical Account** | |
| | VAN DE VELDE, SARAH | $181.90 | 75445 | WALMART COMMUNITY BRC EMS | $59.90 |
| 75436 | VERIZON WIRELESS | $987.73 | | **Revolving Loan Fund** | |
| 75439 | VISA EMS 1790 | $175.87 | | HOMER TOWNSHIP 2015 OVERPAYMENT | $2,247.26 |
| 75442 | VISA SCCC 1949 | $655.29 | | **Bond Fund** | |
| 75443 | VISA SO 1840 | $1,551.54 | 75368 | EHLERS & ASSOCIATES INC | $2,800.00 |
| 75448 | WILHELM CHEVROLET BUICK GMC | $341.12 | 75446 | WELLS FARGO CORPORATE TRUST SERVICE | $114,281.26 |
| | **E 911 Phone System Fund** | | | **Job Incentive Fund** | |
| 75358 | COMFORT INN BISMARCK | $81.90 | 75383 | JAMESTOWN STUTSMAN DEVELOPMENT CORP | $961.42 |
| 75412 | RICHLAND COUNTY COMMUNICATIONS/911 | $13,048.00 | | **Wages** | |
| 75436 | VERIZON WIRELESS | $44.81 | | Friday, February 24, 2017 | $581,225.51 |
| | **County Roads Fund** | | | | |
| 75348 | BUFFALO CITY DIESEL | $370.83 | | | |

At 4:50 p.m., a motion to adjourn was made by Neys, seconded by Marks. Motion carried.

ATTEST:

Casey Bradley
Auditor/COO

Mark T. Klose
Commission Chairman