Official Proceedings of the Stutsman County Commission – March 17, 2020

At 4:00 p.m., Chairman Klose called the official meeting of the Stutsman County Commission to order. Dennis Ova, Ramone Gumke, David Schwartz, and Mark Klose answered the role call. Steven Cichos joined via phone.

Connie Ova, JSDC, discussed the legal fees for the North Dakota Soy vs. SEPA lawsuit. They have paid $200,000 in legal fees through SEPA cash rent. There is $108,314.41 remaining. The county would be responsible for 10% which is $10,831.44. This would cover all legal fees incurred through the end of February. Any additional fees will be requested at a later time. The JSDC board unanimously recommended the payment. Schwartz made a motion to approve the request, seconded by Gumke. Ova, Gumke, Schwartz, Cichos, and Klose voted aye. Motion carried.

Corry Shevlin, JSDC, discussed a new Workforce Recruitment program. This is a career builders reimbursement program for companies in Jamestown that would use matching funds from the State. It focuses on occupations and degrees that are emerging and in high demand in the state. Companies would supply the match and JSDC would reimburse them up to 25%. Companies can use this to recruit graduates. JSDC is requesting $100,000 which could fund up to 48 positions. Gumke made a motion to approve the funds, seconded by Ova. Gumke, Schwartz, Cichos, Klose, and Ova voted aye. Motion carried.

Nicole Meland, Auditor/COO discussed the FEMA Recovery Scoping Meeting scheduled for March 24, 2020 with the township officers. They are still planning on holding the meeting in person. Townships should designate one delegate to come to the meeting and precautions will be taken.

Meland discussed an Emergency Declaration regarding the COVID-19 virus. This would be necessary to access any future federal disaster funding. The federal government and the state of North Dakota have declared emergencies. Robin from Central Valley was present to discuss the virus. North Dakota has 1,000 tests and has used about 200 of them. The hospitals and clinics are preparing for increased patient loads. They are prioritizing N-95 masks to have some in each community. Jerry Bergquist said they are working on a virtual Emergency Operations Center. If there is a positive case in Stutsman County, Central Valley would contact everyone who that person has interacted with. Schwartz made a motion to approve the Health Emergency Declaration, seconded by Cichos. Schwartz, Cichos, Klose, Ova, and Gumke voted aye. Motion carried.

Meland discussed office policies regarding COVID-19. The LEC basement has been locked and people must call to be let in. The public has been encouraged to call instead of visiting the Human Service Zone office. Some department heads have VPN access to work remotely, but it would be difficult to get access and computers for everyone to work from home. There is a Federal House bill in progress that would require employers to provide additional sick leave for COVID-19 related reasons. Meland presented example policies from McLean County and DHS regarding employee travel. There is federal legislation in the works that would require employers to offer two weeks of additional leave if employees are required to stay home for reasons related to COVID-19. Meland will work on putting together notices to close the first floor of the courthouse for two weeks and a policy regarding employee travel. Work-related travel out of state will be stopped, except when absolutely necessary. Employees that travel out of state for essential

work-related reasons will self-quarantine for seven days with full pay and not have to use leave. Elective travel out of state will require the employee to use leave for seven days after returning. Ova made a motion to approve the policies discussed, seconded by Schwartz. Cichos, Klose, Ova, Gumke, and Schwartz voted aye. Motion carried.

Schwartz discussed an emergency drain permit north of Cleveland. Fish and Wildlife Service and the State Water Commission have approved the permit. We should be able to begin work on the drain tomorrow. This will lower the water in the areas where roads are covered, and grade raises are taking place. Ova made a motion to approve the temporary drain, seconded by Schwartz. Motion carried.

Meland discussed stickers for local businesses to distribute for the census. 75,000 stickers were ordered which cost $1,200. This will be fully funded by the State census committee.

Meland discussed absentee applications for the upcoming elections. Early voting for the Primary would start on May 26th and the election is on June 9th. Meland would like to mail out absentee applications to voters. This would encourage voters to vote by mail and hopefully reduce people coming into the vote centers. Gumke made a motion to mail applications to all active voters, seconded by Schwartz. Klose, Ova. Gumke, Schwartz, and Cichos voted aye. Motion carried.

A beer license was presented for The Jim located at the marina and beer and liquor licenses for the Anchor bar. Schwartz made a motion to approve, seconded by Ova. Motion carried.

Schwartz made a motion, seconded by Gumke, to approve the taxable meals and mid-month bills. Ova, Gumke, Schwartz, Cichos, and Klose voted aye.

	General Revenue Fund				
3411	A & B BUSINESS INC	$438.24	3425	CLEVELAND CITY WATER & SEWER	$95.70
3412	ALBER, LAUREL	$105.00	3427	CREATIVE ENERGY	$239.58
	ANDRES,DORINDA	$102.85	3428	CROSSROADS REPAIR LLC	$890.00
	ANDRES,DORINDA	$31.63	3430	DAKOTA CENTRAL TELECOMM	$172.89
3414	ATTORNEY GENERAL OFFICE-1250	$4,170.00	3434	DAN POLAND MACHINE INC	$152.26
3415	BEHAVIORAL INTERVENTIONS	$28.80	3438	FARGO FREIGHTLINER	$130.95
	BLINSKY,PAM	$115.00	3439	FARMERS UNION OIL CO-CENEX	$25.32
3423	CENTURYLINK	$1,076.89	3442	HIGH PLAINS WATER	$28.00
3426	COLE PAPERS INC	$652.32	3443	HOME OF ECONOMY	$4.28
3427	CREATIVE ENERGY	$43.77	3453	JOHN DEERE FINANCIAL	$23.55
3429	DACOTAH PAPER CO	$439.91		KRAMLICH MICHAEL	$621.00
3430	DAKOTA CENTRAL TELECOMM	$641.67		KRAMLICH, MYRON	$349.60
3433	DALSTED & RYAN P C	$1,700.50	3457	MDU	$1,041.55
3440	FORUM COMMUNICATIONS COMPANY	$1,991.89	3459	MEDINA CITY AUDITOR	$87.00
	FRANKLIN, KIMBERLY	$112.70	3460	MENARDS - JAMESTOWN	$1,736.60
	FREMGEN,FRITZ	$115.00	3461	MIDWEST MANAGEMENT	$400.00
	GENTER, COREY	$276.00	3463	NAPA AUTO PARTS	$275.62
3441	GOTER, DARIN	$125.50	3466	NORTHERN PLAINS ELECTRIC COOPERATIVE	$303.00
3444	HUBER ELECTRIC MOTOR & PUMP REPAIR	$114.00	3467	NORTHWEST TIRE INC	$242.17
3447	INFORMATION TECHNOLOGY DEPT	$1,014.20	3469	OTTER TAIL POWER CO	$1,187.13
3448	INNOVATIVE OFFICE SOLUTIONS, LLC	$10.01	3471	PRAXAIR DISTRIBUTION INC	$136.50
3449	INSURE FORWARD	$86.00	3484	STUTSMAN RURAL WATER DISTRICT	$70.42
	JACKSON, CHAD	$115.00	3487	TDS METROCOM - RD	$6.98
	JACKSON, CHAD	$10.50	3492	TOWE, JEREMY W	$215.05
			3497	WEST END HIDE & FUR	$280.01

3450	JAMESTOWN COMMUNICATIONS INC	$197.25		**Unorganized Township Roads Fund**	
3451	JAMESTOWN COMMUNITY CORRECTIONS	$445.50	3482	STUTSMAN CO ROAD DEPT	$715.00
3452	JETSTREAM CAR WASH	$693.97		**County Park Fund**	
3454	LANGUAGE LINE SERVICES	$81.90	3432	DAKOTA VALLEY ELECTRIC	$8.00
3455	LLOYDS MOTORS	$143.56	3437	ERIC NORDSTROM - SPIRITWOOD RESORT	$19,000.00
3456	MARQUART,ANDREW S	$2,592.00	3443	HOME OF ECONOMY	$23.98
3457	MDU	$307.60	3464	NAPA AUTO PARTS-PARK	$37.99
3458	MEDICINE SHOPPE	$246.59	3466	NORTHERN PLAINS ELECTRIC COOPERATIVE	$1,084.55
3462	MILLER, JERRY	$25.00	3471	PRAXAIR DISTRIBUTION INC	$42.52
3465	NAPA AUTO PARTS-SHERIFF	$879.96	3484	STUTSMAN RURAL WATER DISTRICT	$184.40
3466	NORTHERN PLAINS ELECTRIC COOPERATIVE	$146.00		**Weed Control Fund**	
3469	OTTER TAIL POWER CO	$7,039.75	3430	DAKOTA CENTRAL TELECOMM	$56.01
3470	PHARMCHEM INC	$2,901.40	3445	I3G MEDIA JMST	$75.00
3472	QUADIENT FINANCE USA, INC. - AUD	$1,280.00		**Veterans Service Fund**	
3473	QUALITY INN BISMARCK	$86.40	3423	CENTURYLINK	$15.09
3474	QUILL CORPORATION	$84.99	3486	TDS METROCOM	$4.88
3475	RECORD KEEPERS	$78.00		**County Agent Fund**	
3476	REDWOOD BIOTECH INC	$56.79		BARNES,ROBIN	$34.50
3478	SC CORRECTIONS	$1,450.50		BARNES,ROBIN	$34.50
	SCHAFFER,DIANNE	$60.00	3429	DACOTAH PAPER CO	$25.05
3480	SCOTT'S ELECTRIC LLC	$1,104.19	3430	DAKOTA CENTRAL TELECOMM	$280.57
	SMAAGE,JOSH	$115.00	3435	ECOLAB PEST ELIMINATION DIV	$118.97
3481	STUBER, JOSH	$5.79		HARSTAD,ALICIA	$36.80
3485	SUMMIT FOOD SERVICE, LLC	$6,747.31		HARSTAD,ALICIA	$56.35
3486	TDS METROCOM	$288.02		HARSTAD,ALICIA	$94.30
3488	TDS METROCOM - SS	$141.00		HARSTAD,ALICIA	$129.95
3489	THE UPS STORE 6212	$32.94		HARSTAD,ALICIA	$17.50
3490	THOMPSON, WENDY	$143.00		HARSTAD,ALICIA	$21.00
3491	THOMSON REUTERS	$394.90		HARSTAD,ALICIA	$86.40
	WARNER, CHAD	$49.70	3448	INNOVATIVE OFFICE SOLUTIONS, LLC	$101.93
3496	WEST CENTRAL REGIONAL JUVENILE CENTER	$3,000.00		**Human Service Zone Human Service Fund Total**	$17,386.16
3498	XTREME AUTO INC	$800.93		**Camping Fee Fund**	
	E 911 Phone System Fund			LAZY FISH, LLC	$1,287.50
	BERGQUIST,JERRY	$103.00		LAZY FISH, LLC	$1,845.00
3430	DAKOTA CENTRAL TELECOMM	$230.57		LAZY FISH, LLC	$1,115.00
3431	DAKOTA CENTRAL TELECOMMUNICATIONS	$277.00		LAZY FISH, LLC	$1,220.00
	FRANKLIN, KIMBERLY	$38.50		**Commissary Fund**	
3473	QUALITY INN BISMARCK	$172.80	3493	TURNKEY CORRECTIONS	$339.22
3486	TDS METROCOM	$8.76		**Drug Program Fund Total**	$392.08
	County Roads Fund			**Courthouse Building Fund**	
3413	AMERIPRIDE SERVICES	$460.21	3446	INFINITY BUILDING SERVICES	$5,042.89
3417	BLACKSTRAP, INC	$2,343.70		**Information Technology Capital Fund**	
3419	BUFFALO CITY DIESEL	$177.26	3420	CDW GOVERNMENT INC	$2,877.93
3422	CENTRAL BUSINESS SYSTEMS INC	$59.70	3422	CENTRAL BUSINESS SYSTEMS INC	$10,799.00
3424	CITY OF STREEETER	$61.75			

At 5:08 p.m., Gumke made a motion, seconded by Ova, to adjourn the meeting. Motion carried.

ATTEST:

Nicole Meland
Auditor/COO

Mark T. Klose
Commission Chairman