Official Proceedings of the Stutsman County Commission – March 20, 2018

At 4:35 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Dale Marks, David Schwartz, Denny Ova, Mark Klose and Craig Neys answered the roll call.

Mickey Nenow, Road Superintendent, presented his monthly report. They are repairing equipment to get ready for Spring work. They will begin crack sealing when the snow clears. Road restrictions went into effect Monday morning at 7:00 a.m. A selection committee was set for Construction Engineering and will consist of Dave Schwartz, Dale Marks, Nicole Meland, Mickey Nenow, and Tyler Michel.

Tyler Perleberg, Tax Director/Zoning Administrator, presented an amendment to the zoning ordinance regarding Medical Marijuana Compassion Centers. The state is making progress and is now taking applications for manufacturing centers. In January, Tyler and Nicole Meland met with Sherriff Kaiser, BCI, Emergency Management, and Central Valley Health regarding zoning for distribution and manufacturing centers. It was presented to the State's Attorney for review and was brought to the Zoning Committee mid-February. The committee unanimously recommended approving the amendment. If the commission approves, there will be a 30 day waiting period until it takes effect. Ova made a motion to approve the amendment, seconded by Marks. Marks, Schwartz, Neys, Klose, and Ova voted aye. Motion carried. A permit fee will also need to be set at some point. The State is charging bi-annual fees of $90,000 for dispensaries and $110,000 for manufacturing centers, but the Counties do not see any of this money. Sherriff Chad Kaiser recommended a permit fee of $150,000 to cover increased costs of regulation and law enforcement. If the centers are within the city or townships that have their own zoning ordinances, the County would not be able to collect any fees. Townships would be able to relinquish their zoning rights to the County if a Joint Powers Agreement was signed. Meland will send out a survey to other counties to see what fees they are collecting.

Perleberg also presented assessment contracts with the townships of Alexander, Manns and Lyon. Neys made a motion seconded by Ova to approve the contracts. Motion carried.

Connie Ova, JSDC, presented a request for a New Job Training Funds loan for United Technologies. JSDC provides the loan and it is paid back from state income tax withheld up to $25,000. Schwartz made a motion to approve the request, seconded by Marks. Schwartz, Neys, Klose, Ova, and Marks voted aye. Motion carried.

Connie Ova also requested the annual real estate special assessment reimbursement for JSDC. The county cost would be $683.92. Schwartz made a motion to approve the reimbursement, seconded by Neys. Neys, Klose, Ova, Marks, and Schwartz voted aye. Motion carried.

Corry Shevlin, JSDC, presented a request for an increase in funding for Jamestown Airport Park. There were some changes that had to be made in the final design phase. They are now requesting $3,500,000. The additional cost to the County will be a maximum of $130,498 for a total of $700,000. Marks made a motion to approve the increase, seconded by Ova. Klose, Ova, Marks, Schwartz, and Neys voted aye. Motion carried.

Nicole Meland, Auditor/COO discussed the hiring process for Chief Deputy Auditor/Recorder position. The position closed yesterday and there are 11 applications. The hiring committee will consist of Nicole, Josh Smaage, and either Jerry Bergquist or Chad Kaiser. The committee will review the applications, hold the interviews, and come to the commission with a recommendation for appointment.

Meland presented the job description for the new Court Security Deputy III position. Marks made a motion to approve the job description, seconded by Neys. Ova, Marks, Schwartz, Neys, and Klose voted aye. Motion carried.

Meland presented a request for a letter of support for the Opportunity Zone Application. On March 2, 2018, Governor Burgum announced North Dakota will participate in the newly created Opportunity Zones Program, a community development incentive established by the Federal Tax Cuts and Jobs Act of 2017. The program gives each state's governor the authority to designate Opportunity Zones, or areas of populations that are eligible to receive private investments through Opportunity Funds. Opportunity Zones are defines as low-income census tracts where the poverty rate is 20 percent or greater and/or family income is less than 80 percent of the area's median income. Meland met with a committee of representatives from City of Jamestown, JSDC, SCDRC, Chamber of Commerce, Jamestown Downtown Association, and Great Plains Housing Authority to complete applications for three census tracts in the community for designation as an Opportunity Zone. Part of the application requires a letter of support from the county. There is no cost to the County for this program and could attract potential investors to the area if tracts are designated as Opportunity Zones. Schwartz made a motion, seconded by Marks, to approve the letter of support. Motion carried.

Meland presented a request to approve the sale of a foreclosed County parcel in Cleveland. Ova made a motion to approve the sale, seconded by Schwartz. Marks, Schwartz, Neys, Klose, and Ova voted aye. Motion carried.

Marks made a motion to approve the taxable meals and mid-month bills, seconded by Neys. Schwartz, Neys, Klose, Ova, and Schwartz voted aye. Motion carried.

	General Revenue Fund			**County Roads Fund**	
78141	AAF INTERNATIONAL	$1,351.20	78147	BUTLER MACHINERY CO	$89.02
78223	AGUILAR, BEVERLY	$140.54	78155	CLEVELAND CITY WATER & SEWER	$95.70
78142	AGUILAR, LISA	$25.00	78158	CREATIVE ENERGY	$133.70
	ANDRES,DORINDA	$17.99	78161	DAKOTA CENTRAL TELECOMM	$171.42
78143	ATTORNEY GENERAL OFFICE-1250	$4,590.00	78162	DAKOTA RENTAL CENTER LLC	$58.85
78144	BEHAVIORAL INTERVENTIONS	$237.60	78167	FARMERS UNION OIL CO-CENEX	$16.32
78145	BROWN & SAENGER	$10.99	78175	JOHN DEERE FINANCIAL	$132.01
78146	BUILDERS FIRSTSOURCE	$23.99		KOBLE,RON	$244.16
78148	CASS COUNTY TREASURER	$2,170.00	78179	MAC'S INC	$15.18
78149	CBM FOOD SERVICE	$7,508.59	78183	MDU	$1,219.33
78150	CDW GOVERNMENT INC	$66.54	78185	MENARDS - JAMESTOWN	$94.15
78152	CENTRAL BUSINESS SYSTEMS INC	$804.05	78187	MIELKE OIL COMPANY, INC.	$2,200.95
78154	CENTURYLINK	$1,347.23	78189	NAPA AUTO PARTS	$293.86
78156	COLE PAPERS INC	$180.04	78193	ND DEPT OF TRANSPORTATION	$631.41
78157	COMMUNITY CORRECTION PROGRAM	$673.75	78195	NICKY'S SPARE TIME	$70.00
78158	CREATIVE ENERGY	$452.20	78196	NORTHWEST TIRE INC	$49.95
78159	CROSSROADS REPAIR LLC	$78.00	78198	OTTER TAIL POWER CO	$336.16

78160	DACOTAH PAPER CO	$641.64	78200	PRODUCTIVITY PLUS ACCOUNT	$25.27
78164	DALSTED & RYAN P C	$959.50	78210	SUMMIT COMPANIES	$2,962.70
78165	DR DAWN'S PET STOP LLC	$51.77	78212	TDS METROCOM	$2.46
78166	FAIRFIELD, JOHN	$5.96	78219	VINING OIL CO	$283.31
78167	FARMERS UNION OIL CO-CENEX	$40.40	78221	WOODWORTH FARMERS GRAIN CO	$992.00
78168	FORUM COMMUNICATIONS COMPANY	$911.74		**Unorganized Township Roads Fund**	
78169	GRAYBAR	$436.30	78224	STUTSMAN CO ROAD DEPT	$55.00
78170	HUFSTETLER, RHIANNON	$25.00		**Social Services Fund Total**	$1,725.62
78172	INFORMATION TECHNOLOGY DEPT	$908.75		**County Park Fund**	
78174	JANKE, OWEN	$12.00	78153	CENTRAL DAKOTA SANITATION INC	$1,204.01
78176	LANGUAGE LINE SERVICES	$139.90	78154	CENTURYLINK	$60.05
78177	LARRY'S AUTO GLASS	$391.46	78163	DAKOTA VALLEY ELECTRIC	$8.00
78178	LEEAN, JANA	$25.00	78167	FARMERS UNION OIL CO-CENEX	$680.17
78180	MARQUART,ANDREW S	$2,696.83	78208	STUTSMAN CO ROAD DEPT	$1,155.00
78181	MARSHALL & SWIFT/BOECKH, LLC	$654.20		**Weed Control Fund**	
78182	MASHEK, CHRIS	$59.23	78161	DAKOTA CENTRAL TELECOMM	$55.62
78183	MDU	$405.46	78171	I3G MEDIA	$350.00
78184	MEDICINE SHOPPE	$654.41	78179	MAC'S INC	$323.89
78186	MICHEL, AMANDA	$103.20		**Veterans Service Fund**	
78190	NAPA AUTO PARTS-LEC	$114.69	78154	CENTURYLINK	$14.63
78192	ND COUNTY RECORDERS ASSOCIATION	$200.00	78188	MITYLITE INC	$238.93
78197	NYGAARD, BONNIE	$44.00	78212	TDS METROCOM	$4.79
78198	OTTER TAIL POWER CO	$8,802.63		**County Agent Fund**	
78199	PHARMCHEM INC	$1,655.90	78145	BROWN & SAENGER	$23.92
78202	QUILL CORPORATION	$68.27	78152	CENTRAL BUSINESS SYSTEMS INC	$1,174.48
78203	RECORD KEEPERS	$62.00	78161	DAKOTA CENTRAL TELECOMM	$261.72
78205	SC CORRECTIONS	$1,382.50	78194	NDSU EXTENSION SERVICE	$25,073.59
	SCHAFFER,DIANNE	$50.00		**Camping Fee Fund**	
78206	STEIN'S INC	$43.72	78207	STUTSMAN CO PARK	$298.20
78211	SUNDBY, NICOLE	$25.00		THE DAK	$1,192.80
78212	TDS METROCOM	$286.16		**Commissary Fund**	
78213	THOMSON REUTERS	$358.66	78215	TURNKEY CORRECTIONS	$186.88
78214	TRANE U.S. INC	$4,885.00		**Drug Program Fund Total**	$1,541.35
78216	TYLER TECHNOLOGIES INC	$22,120.88		**Courthouse Building Fund**	
78220	WILHELM CHEVROLET BUICK GMC	$140.19	78214	TRANE U.S. INC	$13,786.54
78222	ZUERCHER TECHNOLOGIES LLC	$6,699.00		**County Correctional Center Construction Fund**	
	E 911 Phone System Fund		78188	MITYLITE INC	$432.70
	BERGQUIST,JERRY	$35.00	78214	TRANE U.S. INC	$4,595.51
78161	DAKOTA CENTRAL TELECOMM	$782.36		**Information Technology Capital Fund**	
	FRANKLIN, KIMBERLY	$149.68	78150	CDW GOVERNMENT INC	$799.81
78201	QUALITY INN BISMARCK	$167.40		**Job Incentive Fund**	
78212	TDS METROCOM	$1.36	78173	JAMESTOWN STUTSMAN DEVELOPMENT CORP	$9,997.44

At 5:02 p.m., Schwartz made a motion to adjourn the meeting, seconded by Ova. Motion carried.

ATTEST:

Nicole Meland
Auditor/COO

Mark T. Klose
Commission Chairman