Official Proceedings of the Stutsman County Commission—March 21, 2023

At 3:30 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Jerry Bergquist, Chad Wolsky, Joan Morris, Steven Cichos (via telephone) and Mark Klose answered the roll call.

Kara Falk, Unit Administrator Central Valley Health District, presented the annual report. The district had $3.3 million in revenue for 2022. Falk discussed several of the services offered by County Health and those that were provided in 2022.

Chad Kaiser, Sheriff, requested to award the bid for 60' x 150' pre-engineered steel building to Hillerud Construction, who had the lowest bid of $1,259,436 during the March 13 bid opening. Schumacher Construction also bid the project at $1,307,747.05. The difference between the first bid in 2022 was $39,000. Kaiser stated that the building is a priority, especially with the winter storms this season. Dave Hillerud, Hillerud Construction stated that the manufacturers holding price for the building would be going up after 30 days. A motion to accept the Hillerud Construction bid was made by Bergquist, seconded by Wolsky. Klose stated that they have already looked at other buildings and options that did not fit the needs of the sheriff for the building. Roll call vote: Bergquist aye, Wolsky aye, Morris no, Cichos no, Klose aye. Motion carried.

Kaiser also gave a recap of some of the recent storms. He thanked several people in the County that have helped his office out during the storms, including Vern Wegner, Jamie Clark, John Buskness and Duane Anderson. Cichos requested that Kaiser get some gift certificates for those who helped him. Kaiser and Alonge will look into this to see what is allowed.

Shannon Davis, HR Director, brought forth a salary discussion. She has done very thorough research since last budget season. The current pay scale has not been updated since 2009. The scale should have been revised in 2019 when the last salary study was done. Davis suggests an overall adjustment to the pay scale, of at least 5%, effective April 1, to get the County closer to where other counties currently are. She also suggests possibly increasing the percentage between the steps in the future and to add grades to the payscale. The personnel committee recommended the Board make the adjustment of 5% effective April 1 and continue with the salary comparison. Davis stated the adjustments could be paid from the 2022 net gain in the general fund which was over $758,000. The difference between the salary budget and a 5% increase is approximately $379,802.63. This number would be for a 12-month period and the recommendation is to implement an increase effective April 1. Klose stated typically a salary adjustment of this magnitude is done during the budget process, and there was a great deal of time spent on salaries during budget time. Bergquist voiced his concerns about the City of Jamestown paying more than the County and the 25% employee turnover rate in 2022. Bergquist made a motion to increase the payscale by 5% beginning April 1, using funds from 2022, seconded by Wolsky. Bergquist stated from his experience as an emergency manager that this is almost an emergency, and that the County needs to retain its employees that run the day-to-day operations and are knowledgeable about the County. Cichos would like to see the information and research that Davis has. Roll call vote on the motion to approve a 5% increase starting April 1: Wolsky aye, Morris no, Cichos no, Klose no, Bergquist aye. Motion failed.

Shirly Krapp, Auditor, Spiritwood Lake City, presented a permanent easement request for a hypolementic drawdown system in the southeast outlet to flow across Stutsman County land for water quality. The bad water that is drawn from the bottom of the lake would mix with the water that flows overtop and would

be transferred down to Alkaline Lake. A motion to approve the easement was made by Cichos, seconded by Morris. Roll call vote: Morris, Cichos, Klose, Bergquist, and Wolsky voted aye. Motion carried.

Tyler Perleberg, Tax Director presented an abatement application for parcel 78-9700085, Nielson, that was assessed as a buildable lot, but is actually an old gravel pit. He suggests a $15,000 land valuation which is $1,500 per acre, from the previous valuation of $50,000. A motion to approve the abatement was made by Morris, seconded by Bergquist. Roll call vote: Cichos, Klose, Bergquist, Wolsky, and Morris voted aye. Motion carried.

At 4:24 p.m., the Commission recessed for the County Park Board meeting.

Official Proceedings of the Stutsman County Park Board— March 21, 2023

At 4:25 p.m., Chairman Klose called the regular meeting of the Stutsman County Park Board to order. Jerry Bergquist, Joan Morris, Mark Klose, Steven Cichos (via phone), Robert Martin, and Merri Mooridian answered the roll call.

A motion to approve the February 2023 meeting minutes was made by Morris, seconded by Martin. Motion carried.

Krapp requested permission to bring equipment through Sandy Beach for the removal of a concrete slab north of the beach to make the swimming area safer. A motion to approve was made by Cichos, seconded by Martin. Motion carried.

Marty Egeland, ND Game and Fish, attended the meeting for continued discussion on the proposed shooting range. He spoke with Buchanan Township and was told that the owners of the land would need to make the zoning request. Morris does not think the range location is ideal because of the homes, cattle and fishermen/boaters that are nearby. She is still pushing for an indoor range. Egeland reminded her that there are only certain hours of operation associated with an indoor range, and that the cost is much higher than an outdoor range. A motion was made by Cichos for the Park Board to request a zoning change from Buchanan Township. Joel Lees addressed the Board via telephone. He is against the range and thinks the Park Board needs to decide on the location before going through the township. Klose asked for a second to the motion. The motion failed for lack of a second. Keith Domke once again stated that with an indoor range there would be user fees and it would be open only certain hours, while an outdoor range is free to the public. He also stated he was upset that the topic was added to the agenda the day before the meeting and was not published in the paper.

The next item on the agenda was a discussion on the responsive letter from the Bureau of Reclamation regarding dock permits. Klose stated that according to the letter private docks are in violation of easements placed by the Bureau. Klose states the letter will need to be forwarded to an attorney for interpretation. A land owner and current dock permittee spoke out stating that it is a member of the Park Board that is against the docks, and his interpretation of the letter from the Bureau is giving the Park Board all the authority. Tory Anderson, landowner on Hoggarth Drive, requested the Board allow the homeowners to help maintain the land near the reservoir. He is on the Masonic Board, and they are in favor of land access. Henry Steinberger, homeowner on the east side of the reservoir, presented a copy of the Lake Ashtabula shoreline use permit. He says there is a cocklebur problem that adjacent landowners

would be willing to take care of. Morris stated that the land transfer agreement states if any of the provisions are violated the land will revert back to the federal government. Alonge has been in contact with Jessica Lee and Eric Gustafson from Senator Hoeven's office. They are willing to work with the Park Board and the landowners. Mooridian recommends a small board including Alonge, a couple of Park Board members and the homeowners be formed to work with Hoeven's office. A motion to submit the current dock permit and the letters to and from the Bureau to Fritz Fremgen, State's Attorney for his opinion by April 15 was made by Morris, seconded by Martin.

Joan Enderle, holder of a grandfathered dock permit, stated that getting their dock was an 18-month process that ended with a bill from Senator Conrad's office being attached to the Bureau's paperwork. Cichos stated that Fremgen will need to look at the land transfer agreement also. Alonge will make sure Fremgen has all information that he needs including public law, house bill, land conveyance agreement, the letter that was sent to the Bureau, the Bureau's response letter, dock permits, grandfathered dock permits, quit claim deed and the special use permit for a shared mowed area. Roll call vote on Morris's motion to forward documents to Fremgen: Klose, Martin, Mooridian, Bergquist, Wolsky, Morris and Cichos voted aye. Motion carried.

Karl Bergh, Park Superintendent provided an update on the Jamestown Reservoir Marina boat ramp project and requested to transfer administration back to ND Game & Fish. The job was unable to be completed last year due to high water. A previous motion was made stating that the Park Board would pay $5,000 towards the project. Game and Fish now wants to take over the project, as they have the ability to do so this year. A motion to approve, contingent on clarification as to who is responsible for the BuyAmerica clause, was made by Morris, seconded by Martin. Roll call vote: Martin, Mooridian, Bergquist, Wolsky, Morris, Cichos and Klose voted aye. Motion carried.

A motion to approve payment of the mid-month bills was made by Cichos, seconded by Mooridian. Roll call vote: Mooridian, Bergquist, Wolsky, Morris, Cichos, Klose, and Martin voted aye. Motion carried.

	County Park Fund	
11021	DAKOTA CENTRAL TELECOMM	$69.90
10963	DAKOTA VALLEY ELECTRIC	$8.00
10971	FORUM COMMUNICATIONS COMPANY	$116.64

Steinberger mentioned that there are grants available through the South Central Dakota Regional Council for park and recreation projects that carry a minimum of $75,000. He recommends putting flush bathrooms on the island. Morris stated that Bergh should look into this for the bathrooms on the beach.

Martin stated that the Jamestown Reservoir is in flood stage. Jamestown is not releasing anything, the gates are all closed and they probably won't open anything until ice out. Pipestem is currently releasing 5 cfs.

Lucas Dockter, Concessionaire, would like to do heating and cooling and plumbing upgrades to Hondo's Hideaway. The funds have been appropriated for it. He would like to discuss the upgrades with a small committee and get something together to present to the Board as a whole at a future meeting.

At 5:45 p.m., a motion was made by to adjourn the Park Board meeting Martin, seconded by Mooridian. Motion carried.

At 5:45 p.m., the Commission meeting was called back to order.

Tom Tracy spoke about two bills that are at the house and the senate regarding pornographic books in public libraries. Morris stated that she is on the Joint Library Board, and that the particular book he was referencing is not in the Jamestown library. She recommends that Tracy meet with Joe Rector at the library and see what resolution they can come up with.

A motion to approve the mid-month bills and taxable meals was made by Bergquist, seconded by Wolsky. Roll call vote: Bergquist, Wolsky, Morris, Cichos, and Klose voted aye. Motion carried.

	General Revenue Fund		10959	CREATIVE ENERGY	$3,935.83
	ALONGE,JESSICA	$132.97	11021	DAKOTA CENTRAL TELECOMM	$172.89
	ALONGE,JESSICA	$17.50	10965	DAN POLAND MACHINE INC	$70.10
10947	BARKUS LAW FIRM	$900.00	10968	FARMERS UNION OIL CO-CENEX	$5,589.95
	BERGQUIST,JERRY	$135.59	10969	FASTENAL CO	$373.50
10949	BRECK LEACH DMD	$371.00	10970	FINANCIAL MANAGEMENT DIVISION	$4,180.97
10953	CDW GOVERNMENT INC	$497.38	10971	FORUM COMMUNICATIONS COMPANY	$158.76
10954	CENTRAL BUSINESS SYSTEMS INC	$1,236.63		HARRINGTON, LEVI	$305.23
10955	CENTURYLINK	$501.74	10973	HIGH PLAINS WATER	$24.00
10958	COLE PAPERS INC	$226.60	10975	HOME OF ECONOMY	$58.97
10959	CREATIVE ENERGY	$153.70	10979	INSURE FORWARD	$11.00
10960	DACOTAH PAPER CO	$462.03		KRAMLICH MICHAEL	$719.85
10964	DALSTED & RYAN P C	$503.50		KRAMLICH, MYRON	$251.52
	DAVIS, SHANNON	$131.00	10985	LAWSON PRODUCTS INC	$63.69
	DAVIS, SHANNON	$17.50	10987	MDU	$1,736.67
10971	FORUM COMMUNICATIONS COMPANY	$1,470.84	10988	MENARDS - JAMESTOWN	$275.59
10972	HAZELTON, TIMOTHY & ELAINE	$59.35	10989	NAPA AUTO PARTS	$182.35
11023	INFORMATION TECHNOLOGY DEPARTMENT	$1,043.05	10993	NICKY'S SPARE TIME	$70.00
10978	INNOVATIVE OFFICE SOLUTIONS, LLC	$24.75	10994	NORTHERN PLAINS ELECTRIC COOPERATIVE	$344.00
10980	INTERSTATE ENGINEERING	$249.00	10995	OTTER TAIL POWER CO	$302.98
10981	JAMESTOWN COMMUNITY CORRECTIONS	$500.00	10996	POWER PLAN	$211.56
10983	LANGUAGE LINE SERVICES	$75.00	10997	PRODUCTIVITY PLUS ACCOUNT	$1,330.39
10984	LARSON LAW FIRM	$452.44	11002	SIGN SOLUTIONS USA	$184.70
10986	MARQUART,ANDREW S	$396.00	11003	SNS AUTO SUPPLY	$82.00
	MCGILVREY, MAUREEN	$17.50		SPIRITWOOD TOWNSHIP #51 - DD	$4,245.00
	MCGILVREY, MAUREEN	$17.50	11004	STREETER COOP OIL	$3,831.45
	MCGILVREY, MAUREEN	$68.78	11009	TDS METROCOM - RD	$0.97
	MCGILVREY, MAUREEN	$68.77	11013	TOWE, JEREMY W	$235.80
10987	MDU	$524.40	11017	VINING OIL CO	$1,142.85
10990	NAPA AUTO PARTS-SHERIFF	$5.99	11018	WEST END HIDE & FUR	$839.13
10991	ND COUNTY RECORDERS ASSOCIATION	$400.00	11019	WOODWORTH FARMERS GRAIN CO	$3,802.17
10992	NETCENTER TECHNOLOGIES	$1,147.47		**Unorganized Township Roads Fund**	
10994	NORTHERN PLAINS ELECTRIC COOPERATIVE	$237.00	11005	STUTSMAN CO ROAD DEPT	$1,917.50
10995	OTTER TAIL POWER CO	$9,678.06		**Veterans Service Fund**	
10998	QUILL CORPORATION	$218.54	11008	TDS METROCOM	$3.18
10999	SC CORRECTIONS	$1,414.75		**County Agent Fund**	
	SCHAFER, RILEY	$25.00	10954	CENTRAL BUSINESS SYSTEMS INC	$373.40
	SCHAFFER,DIANNE	$60.00	11021	DAKOTA CENTRAL TELECOMM	$308.16
11001	SIEBERT, MARY ANN	$469.78	10967	ECOLAB PEST ELIMINATION DIV	$126.70
11007	SUMMIT FOOD SERVICE, LLC	$4,284.29		JARSKI-WEBER, BRENDA	$125.76
11008	TDS METROCOM	$208.23		JARSKI-WEBER, BRENDA	$47.23
11010	TDS METROCOM - SS	$108.47		**Human Service Zone Human Service Fund Total**	$3,773.68
11011	THOMSON REUTERS	$457.15		**Commissary Fund**	
11014	TRANE U.S. INC	$352.00	11015	TURNKEY CORRECTIONS	$132.04
	WOLSKY, CHAD	$17.50		**Drug Program Fund Total**	$167.21

	WOLSKY, CHAD	$142.14		**Courthouse Building Fund**	
	E 911 Phone System Fund		10982	K & J FLOORING	$3,600.00
11021	DAKOTA CENTRAL TELECOMM	$219.43		**Information Technology Capital Fund**	
11022	DAKOTA CENTRAL TELECOMMUNICATIONS	$277.00	10974	HIGH POINT NETWORKS	$900.00
11023	INFORMATION TECHNOLOGY DEPARTMENT	$4,993.49		**Road & Bridge Building Fund**	
11008	TDS METROCOM	$0.20	10965	DAN POLAND MACHINE INC	$376.20
	County Roads Fund		10975	HOME OF ECONOMY	$321.99
10946	ARAMARK	$256.52	11000	SCHUMACHER CONCRETE	$25,342.00
10950	BROCK WHITE COMPANY LLC	$35,227.50		**County Sheriff Capital Fund**	
10952	BUTLER MACHINERY CO	$508.16	11012	TK INNOVATIONS LLC	$5,325.00
10954	CENTRAL BUSINESS SYSTEMS INC	$99.24		**Township Collections Fund**	
10956	CITY OF STREEETER	$103.75	11006	STUTSMAN COUNTY AUDITOR	$4,000.00
10957	CLEVELAND CITY WATER & SEWER	$101.70			

5:57 p.m., a motion was made by Morris to adjourn the meeting, seconded by Cichos. Motion carried.

ATTEST:

Jessica Alonge
Auditor/COO

Mark T. Klose
Commission Chairman