Official Proceedings of the Stutsman County Commission – April 1st, 2014

At 4:00 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Dennis Ova, Dale Marks, David Schwartz, Craig Neys, and Mark T. Klose answered the roll call.

Neys made a motion, seconded by Schwartz to approve the minutes of the March 2014 meetings. Motion carried.

Josh Smaage, IT Director, requested permission for approval for out of state travel to attend a Microsoft conference in Houston, Texas on May 12th to the 15th. The training is $2,195.00 plus hotel and air fare. The Microsoft certification exams are $1200 and Smaage would receive half off the exam if he attended the conference. Smaage stated he has $2500.00 in the budget for training and $3000 for travel. Ova made a motion, seconded by Marks to approve the request. Roll call vote: Ova, Marks, Schwartz, Neys, Klose voted aye.

Schwartz made a motion, seconded by Marks to approve the resolution of sponsorship for the LEC restroom remodel project as presented. Motion Carried.

Robin Iszler, Central Valley Health Unit, presented her 2013 annual report. The revenue budget in 2012 was $2,161,506. In 2013, the revenue budget was $2,302,090. Central Valley Health Unit receives 40% of the revenue from federal funds and 33% is from local funds. An increase in licensed facilities was seen in the restaurant field while the family planning saw a decrease in 2013. This may be due the Affordable Care Act. Nursing services saw an increase in lipid screenings. WIC services experienced a decrease in services while SART services and Women's way services saw an increase. Central Valley received a strategic prevention framework state incentive grant (SPF SIG) in the amount of $259,669. The grant will allow Stutsman and Logan counties to work on prevention measures around adult binge drinking and youth alcohol access. Central Valley Health District is in the process of applying for the national public health accreditation and they have until November to submit the documentation. The Logan County nurse retired after 25 years of service. A nurse was not hired to replace this position. The plan is to have a current staff member travel to Logan County and provide an assessment for the need for services. The following is a list of other changes in 2013: moving to electronic medical records; federal program changes in MCH, Women's Way, Family Planning, and emergency preparedness; a new care was purchased; changes in billing and coding; and building updates. Central Valley received regional network funding of $250,000 for state appropriated funding for partnerships among local public health departments. Central Valley is partnering with Barnes, Foster, McIntosh, LaMoure, Dickey, Wells, Stutsman, and Logan counties.

Bids were opened for gravel crushing and stockpiling. K D Hoyt, Inc.'s bid was returned due to no contractor's license. Bids were received by RTS Shearing, LLC; WM. D. Scepaniak, Inc.; and Gravel Products, Inc. RTS Shearing's bid was for $4.09 per yard for ¾" class 13 gravel. WM D Scepaniak's bid is for $4.40 per yard and Gravel Products' bid is for $6.00 per yard. The county is looking to get 60,000 yards of gravel hopefully out of three pits. Ova made a motion, seconded by Neys to award the gravel crushing and stockpiling to RTS Shearing, LLC as the apparent low bidder. Roll call vote: Marks, Schwartz, Neys, Klose, Ova voted aye.

Mickey Nenow, County Highway Superintendent presented his monthly report. The road department hopefully will be starting to do some crack sealing. The road department will possibly bring the seasonal staff back on next week. There were six applications received for the shop foreman position. Nenow will be starting the interview process next week.

Fritz Fremgen, State's Attorney, presented his monthly report. Fremgen stated the average of felonies over the last eleven years was 187 felonies. The county had 181 felonies in 2013. Currently, the county has had 40 felonies for the first quarter. Fremgen reported he is busy with some serious cases in May such as a three day rape case, two day possession with intent to deliver OxyContin and alpha PVP, another two day rape case, three day attempted murder case, and a shaken baby case that could last two to three days. Fritz informed the commissioners the Assistant State's Attorney Naumann has had her first jury trial.

Fremgen requested authorization to hire a temporary summer law clerk. Fremgen stated how helpful last year's law clerk was. This position would be for approximately eight weeks during the summer of 2014 and would be paid at $12.00 per hour. Fritz requested authorization to hire one or two staff to scan case files in the State Attorney's storage room. This position would be paid at $11.25 per hours and would last approximately ten weeks during the summer of 2014.

Fremgen stated his office keeps the cases longer than the guidelines from the state. Some cases would need to be kept longer such as murders, DUI cases, and sexual deviant cases. The State's Attorney's Office has been scanning the current cases. Marks made a motion, seconded by Ova to approve the hiring requests for the law clerk and the document scanner as presented. Roll call vote: Schwartz, Neys, Klose, Ova, Marks voted aye.

Schwartz made a motion, seconded by Marks to establish the early voting precinct which is at the Stutsman County Courthouse for May 26th to June 9th from 8:00 a.m. to 5:00 p.m. as well as Saturday May 31st and Saturday June 7th from 9:00 a.m. to 2:00 p.m. Motion Carried.

Neys made a motion, seconded by Ova to set the wages for poll works for the 2014 elections at $12.00 per hour. Motion Carried.

Bradley received a request from CHS to rescind the bids for the road project for the construction of roads. The bids were due Monday, March 31st. The other bid deadline was extended so bidders had time to adjust their bids which is now May 6th. It is unknown at this time when the road project will move forward. Stutsman County will tabulate and keep track of the costs associated with this project. CHS also requested to possibly negotiate an option to purchase the right of way acquisitions from the landowners. Schwartz made a motion, seconded by Ova to accept the request to rescind the CHS road project as presented and have CHS negotiate their own land options. Motion Carried.

Marks made a motion, seconded by Neys to approve the North Dakota Department of Transportation's construction engineering services agreement for county federal aid project number SC-4707(055) which is located near Medina. It is 9.245 miles of bituminous surfacing and chip sealing. Motion Carried.

Bradley, Auditor/COO, stated the Social Services board meeting was cancelled this morning due to the weather. The county commissioners will be approving the Social Service bills now so they can get paid. It is the consensus of the commissioners to reschedule the Social Services board meeting on April 15, 2014 after the Stutsman County commission meeting.

Bradley presented a North Dakota Department of Transportation (ND DOT) safety intersection improvement for Highway 52 and US Highway 52 Bypass. The ND DOT will be doing three projects on this highway. It is the consensus of the commissioners to agree with this project as presented.

Schwartz made a motion, seconded by Ova to approve the monthly bills for payment. Roll call vote: Neys, Klose, Ova, Marks, Schwartz voted aye.

	GENERAL REVENUE FUND			COUNTY CORRECTIONAL CENTER	
65904	BOB'S PLUMBING & HEATING INC	$352.95	65896	A & B BUSINESS INC	$1,321.67
65911	CDW GOVERNMENT INC	$286.63	65899	AMERICAN JAIL ASSOCIATION	$48.00
65912	CENTRAL BUSINESS SYSTEMS INC	$206.42	65901	BEHAVORIAL INTERVENTIONS	$2,102.82
65913	CENTURYLINK	$799.31	65903	BOB BARKER CO	$201.89
65914	CHS CREDIT CARD DEPT	$2,129.23	65904	BOB'S PLUMBING & HEATING INC	$119.00
65915	CLIMATE CONTROL	$6,246.00	65906	BROWN & SAENGER	$90.97
65916	COLE PAPERS INC	$405.79	65910	CBM FOOD SERVICE	$14,233.68
65924	DEAN,DALE	$5,276.74	65911	CDW GOVERNMENT INC	$58.62
65929	EDDY FUNERAL HOME	$500.00	65912	CENTRAL BUSINESS SYSTEMS INC	$208.69
65936	GRAYBAR	$541.66	65913	CENTURYLINK	$119.05
65941	HOME OF ECONOMY	$118.03	65916	COLE PAPERS INC	$1,828.47
65947	J & L SERVICE	$106.00	65922	DACOTAH PAPER CO	$614.35
65948	JAMESTOWN AMBULANCE	$1,250.00	65923	DAN POLAND MACHINE INC	$127.65
65949	JAMESTOWN CITY BALER	$5.00	65925	DIAMOND DRUGS INC	$29.47
65950	JAMESTOWN CITY WATER DEPT.	$584.76	65933	FASTENAL CO	$73.74
65952	JAMESTOWN ELECTRIC	$551.37	65935	GOODIN COMPANY	$327.96
65959	JETSTREAM CAR WASH	$80.59	65936	GRAYBAR	$1,316.64
65964	MAC'S INC	$255.97	65937	GRIFFITH, MARYLYNNE	$24.00
65969	MEDINA AMBULANCE SERVICE	$791.00	65938	GUN & REEL SPORTS INC	$238.00
65971	NACCTFO	$75.00	65941	HOME OF ECONOMY	$244.95
65973	NATIONAL ASSOCIATION OF COUNTIES	$450.00	65947	J & L SERVICE	$102.00
65974	ND ASSOCIATION OF COUNTIES	$8,036.00	65950	JAMESTOWN CITY WATER DEPT.	$1,518.03
65981	NEOFUNDS BY NEOPOST	$186.99	65951	JAMESTOWN COMMUNICATIONS INC	$45.60
65984	NORTHERN PLAINS ELECTRIC	$232.00	65952	JAMESTOWN ELECTRIC	$795.03
65985	NORTHERN SAFETY TECHNOLOGY INC	$351.32	65953	JAMESTOWN REGIONAL MEDICAL CENTER	$992.65
65991	OTIS ELEVATOR COMPANY	$1,138.32	65958	JEFFREY D DOYLE INC	$16.09
65995	PROBUILD	$9.16	65959	JETSTREAM CAR WASH	$410.48
66002	RM STOUDT INC	$1,015.12	65961	LIFETIME EYECARE ASSOCIATES	$240.00
66003	ROUGHRIDER SIGNS & DESIGNS	$29.40	65964	MAC'S INC	$70.84
66004	SANDNESS LAW OFFICE	$99.00	65966	MCDOUGALL/DR KENNETH	$155.00
66006	SCHEER,LISA	$25.00	65968	MEDICINE SHOPPE	$566.32
66008	SLAUGHTER,KATELYN	$72.04	65970	MIDWESTERN MACHINE	$350.00
66012	STREICHERS	$574.94	65976	ND DEPT OF HUMAN SERVICES	$130.98
66016	SUNSET LAW ENFORCEMENT	$396.80	65987	NOVA FIRE PROTECTION LLC	$728.00
66019	TWO RIVERS PRINTING	$328.00	65993	PHARMCHEM INC	$1,707.00

66022	VERIZON WIRELESS	$1,014.82	65994	PRIMARY PRODUCTS COMPANY	$272.12
66024	VISA AUD 1683	$1,493.90	65995	PROBUILD	$1,032.61
66028	VISA SO 1840	$372.03	65996	PUBLIC SAFETY CENTER INC	$419.13
66029	VISA SO 4194	$365.52	65999	REDWOOD TOXICOLOGY LABORATORY INC	$322.50
66038	ZENKER,JACOB	$290.66	66005	SANFORD HEALTHCARE ACCESSORIES	$8.00
	E 911 PHONE SYSTEM FUND		66007	SCHUMACHER CONSTRUCTION INC	$496.00
65902	BERGQUIST,JERRY	$117.60	66010	STEIN'S INC	$223.13
66025	VISA EMS 1790	$298.80	66013	STUTSMAN COUNTY GLASS	$216.00
	COUNTY ROADS FUND		66022	VERIZON WIRELESS	$123.62
65907	BUSKNESS,JOHN O	$1,214.39	66025	VISA EMS	$448.20
65908	BUTLER MACHINERY CO	$126,582.53	66026	VISA LEC	$3,986.65
65923	DAN POLAND MACHINE INC	$65.86	66029	VISA SO	$2,803.40
65932	FACTORY MOTOR PARTS CO	$814.33	66036	WORLD MEDICAL GOVERNMENT SOLUTIONS INC	$9.63
65933	FASTENAL CO	$19.82		**WEED CONTROL FUND**	
65940	HOBBY TIRE	$15.00	65913	CENTURYLINK	$8.50
65941	HOME OF ECONOMY	$9.28		**VETERANS SERVICE FUND**	
65944	INLAND TRUCK PARTS CO	$286.75	65913	CENTURYLINK	$17.01
65946	INTERSTATE ENGINEERING	$103,706.32	65919	COMFORT SUITES	$222.00
65950	JAMESTOWN CITY WATER DEPT.	$12.85	66017	TOBIN,WARREN J	$258.20
65957	JAMESTOWN SUN	$198.40		**COUNTY AGENT FUND**	
65960	LAWSON PRODUCTS INC	$29.91	65931	EXTENSION HDFS	$30.00
65962	LIGHTNING GRAPHICS	$212.32	65934	GOHNER,SHIRLEY	$110.00
65963	LITTLE FALLS MACHINE INC	$197.76	65955	JAMESTOWN SUN	$167.00
65964	MAC'S INC	$472.66	66001	RITTENBACH,CHRISTINA	$112.00
65965	MARG'S HANDY WORK	$70.00		**COUNTY ADVERTISING FUND**	
65967	MDU	$471.26	66029	VISA SO	$300.00
65972	NAPA AUTO PARTS	$73.58		**COMMISSARY FUND**	
65982	NEWMAN SIGNS	$38.49	65898	AMERICAN INSTITUTIONAL SUPPLY	$23.75
65984	NORTHERN PLAINS ELECTRIC	$65.00	65909	CABLE SERVICES	$47.31
65986	NORTHWEST TIRE INC	$226.07	65941	HOME OF ECONOMY	$95.88
65988	NSC MINERALS	$2,985.67	66018	TURNKEY CORRECTIONS	$98.25
65989	O'REILLY AUTOMOTIVE INC	$99.58	66026	VISA LEC	$210.76
65992	OTTER TAIL POWER CO	$24.63		**DRUG PROGRAM FUND TOTAL**	$42.52
65997	QUILL CORPORATION	$230.69		**COURTHOUSE BUILDING FUND**	
66011	STREETER COOP OIL	$3,003.00	65915	CLIMATE CONTROL	$6,246.00
66021	VALLEY PLAINS EQUIPMENT	$1,137.16	65930	ELECTRONIC COMMUNICATIONS BISMARCK	$3,871.00
66023	VINING OIL CO	$25,334.35	65983	NILL CONSTRUCTION	$781.60
66027	VISA RD	$26.69		**COUNTY HAZARDOUS CHEMICAL ACCOUNT TOTAL**	$116.14
66031	WALMART COMMUNITY BRC	$321.91		**DATA PROCESSING FUND**	
66034	WEST END HIDE & FUR	$426.80	65911	CDW GOVERNMENT INC	$8,587.90
66035	WOODWORTH FARMERS GRAIN CO	$8.00	65913	CENTURYLINK	$17.01
	SOCIAL SERVICES FUND TOTAL	$54,779.12	65997	QUILL CORPORATION	$1,558.40
	EMERGENCY		66020	TYLER TECHNOLOGIES INC	$33,600.00
65908	BUTLER MACHINERY CO	$5,095.74	66024	VISA AUD 1683	$194.04
65977	ND DEPT OF TRANSPORTATION	$34,686.38		**COUNTY EXTENSION**	
66014	STUTSMAN COUNTY PARK	$5,296.93	65906	BROWN & SAENGER	$15.98
	CENTRAL VALLEY HEALTH BOND			**JOB INCENTIVE FUND**	
66033	WELLS FARGO CORPORATE TRUST SVC	$35,490.00	65954	JAMESTOWN STUTSMAN DEVELOPMENT CORP	$20,750.00
	WAGES			**FEMA**	
	3/25/2014	$485,450.22	65908	BUTLER MACHINERY CO	$136,465.23

At 5:05 p.m., the Stutsman County Commission Meeting recessed for the County Park Board Meeting.

Official Proceedings of the Stutsman County Park Board – April 1st, 2014

At 5:20 p.m., Chairman Klose called the regular meeting of the Stutsman County Park Board to order. Denny Ova, David Schwartz, Robert Woodward, Jason Houge, Dale Marks, Craig Neys, and Mark T. Klose answered the roll call.

Neys made a motion, seconded by Woodward to approve the minutes of the January meeting. Motion Carried.

Houge made a motion, seconded by Ova to approve the monthly bills. Roll call vote: Klose, Woodward, Houge, Ova, Marks, Schwartz, Neys voted aye.

	COUNTY PARK FUND				
65900	AT&T MOBILITY	$43.63	65984	NORTHERN PLAINS ELECTRIC	$1,205.55
65913	CENTURYLINK	$52.94	66015	STUTSMAN RURAL WATER DISTRICT	$119.00

Dennis Lorenz, Park Superintendent, presented camping fee ideas for Parkhurst since the county has experienced large volumes of campers coming in and staying for free. One idea is to have an honor box which is a metal box on a pedestal housed in concrete. Envelopes with a tear off stub would be provided for the campers to put a monetary amount in to camp for one night. The tear off stub would need to be attached to the camping unit. This system is used at Lake Sakakawea at Wolf Creek and the Army Corp of Engineers stated they have not had any problems with this process. The Corp of Engineers also patrols the campground. The Corp of Engineers charges $10.00 per night per camping unit at Wolf Creek. The amenities are very similar between Wolf Creek and Parkhurst; the only difference is Wolf Creek has drinkable water and Parkhurst does not. The Valley City Corp of Engineers would have an honor box available for the

county to use. It was suggested to have two Stutsman County Park employees checking the honor box at the campground on a Monday and Thursday. The other idea is to have a camp host at the campground. The camp host could either stay for free or receive a percentage of the camp fees. Since there are no hook ups for a camper this option may not work. It was suggested to install a comment box. Marks made a motion, seconded by Schwartz to proceed with the honor box and charge $10 per day. Motion Carried.

Lorenz requested permission to advertise for up to two part-time positions for summer help. Ova made a motion, seconded by Woodward to approve the request. Motion Carried.

A request to transfer Cabin 39 West Side from Myron and Karen Lee to Darron and Barb Orr was received. Schwartz made a motion; seconded by Houge to approve the transfer contingent upon the proper paperwork has been completed. Motion Carried.

Dennis Lorenz, Park Superintendent, presented his monthly report. Lorenz informed the commissioners a cabin owner has been allowing a visitor to bring in a fifth wheel camper every year and leaving it all summer for the last two years. The visitor, when Lorenz confronted him, stated he is fixing up the cabin. The commissioners suggested Dennis informs the cabin owner they can no longer park the fifth wheel camper at the cabin anymore.

Lorenz stated he received a phone call from Gahner Sanitation requesting to bid for sanitation services for the county. The commissioners informed Lorenz that this would have to be done through a formal bid process. Lorenz would need to determine what criteria he needs in the bid specifications.

The Park Department received the Game and Fish grant to do an 80 foot extension on the boat ramp to get it closer to the water. The grant is a 75/25 percentage split with the county's portion being 25 percent. The Dakota Anglers will pick up the 25% split for the county.

The Park Department received an $80.00 check from the Rural Fire Department. This is for their annual fishing derby that was held in March.

At 5:50 p.m., a motion to adjourn the Stutsman County Park Board meeting was made by Houge, seconded by Schwartz. Motion Carried.

At 5:50 p.m., the Stutsman County Commission Meeting reconvened.

At 5:50 p.m., a motion to adjourn was made by Marks, seconded by Ova. Motion Carried.

ATTEST:

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Casey J. Bradley	Mark T. Klose
Auditor/COO	Commission Chairman