Official Proceedings of the Stutsman County Commission – April 15th, 2014

At 8:00 a.m., Chairman Klose called the mid-month meeting of the Stutsman County Commission to order. Mark T. Klose, Dennis Ova, Dale Marks, David Schwartz, and Craig Neys answered the roll call.

Dustin Bakken, Tax Director, presented his monthly report. Bakken informed the commissioners the county has seen some major changes with property valuations; agricultural land value will be increasing by 13% and residential valuations will be increasing drastically depending upon which township and city people were in. The ranges are from ten percent in the far outreaching townships to 37 percent in Midway Township. The increases are all based on sale figures. The increase in property values is justifiable. The major concern the property owners have is what they are going to be getting in terms of their tax dollars.

Bakken stated last week at the Township Assessor meeting, a house bill draft is being proposed to increase the level of education needed for assessment officials. Currently, a township assessor needs 24 hours of training and then four hours each year after that to remain certified. The house bill draft is proposing 180 hours of training and ten hours each year after that to remain certified. The Township Officers Association voted to oppose this bill for fear it would wipe out their local assessors. Most of the individuals that do the assessing now for the townships do not have the time or the resources to spend three weeks for training. Dustin questioned the assessors at their annual training on how many would quit if this bill goes through; 21 out of the 22 assessors said they will quit if this bill goes through. If this happens, the county may assume more townships and could possibly need to add additional staff. Bradley, Auditor/COO, and Bakken have thought of not charging the townships for assessing services; the county would hire another assessor and the townships would sign off to agree having the county perform assessing services for them. The thought is to deter having townships at the last minute come to the county stating they cannot find an assessor, then the county is stuck doing the assessing and this would result in the county being understaffed. Bradley and Bakken would like to present this at the fall meeting to see if townships would be on board with this idea. The county currently does the assessing for 17 townships and eight cities. The house bill draft would help with the equalization for assessing. Instead of having 22 assessors, it could possibly bring it down to four or five assessors that would have more education and knowledge of the process. If the county offers the same service across the board then the county would spread the tax burden across the board. It is the consensus of the commissioners to bring the information up on the Township Association meeting.

Bakken stated he will potentially look at another date and time for the county Equalization meeting.

Jim Fettig, Courthouse Maintenance Supervisor, informed the commissioners the county had four companies at a pre-bid meeting for the Courthouse roof replacement project. Three bids were received from A & R Roofing Co. in the amount of $71,170 and $2.25 per square foot for insulation replacement. Tecta America Dakotas LLC bid $104,050 for the roof and $1.30 per square foot for insulation replacement; and lastly Lee's Roofing bid $78,052 for the roof and $9.50 per square foot for the insulation replacement. Fettig had $92,000 budgeted for the replacement of the Courthouse roof. Jamestown Plumbing & Heating Company will be hired at time and material to lift, add more decking, and an addition of ductwork on the inside for the fresh air intake. Ova made a motion, seconded by Schwartz to approve awarding the bid to A & R Roofing Company. Roll call vote: Ova, Marks, Schwartz, Neys, Klose voted aye. A & R Roofing would like to start the middle of May on the roof project.

Fettig requested to have an open ended two year contract with Ecolab Pest Control. Jim has not had other companies interested in bidding for these services for several years. Schwartz made a motion, seconded by Marks to approve the request as presented. Motion Carried.

Fritz Fremgen, State's Attorney, requested approval to contract for special mental health attorney for $175.00 per hour. Currently, the county has a mental health patient that is very demanding. Fritz stated the county is running out of its pool of attorney's for mental health. The county of residence will be billed for the attorney fees.

Fremgen informed the commissioners he has received three applications for the scanner position and no applications were received for the law clerk position.

Casey Bradley, Auditor/COO, informed the commissioners about the James River Senior Citizen's Center easement and lease agreement. The easement grants the privilege and authority to use for access for ingress and egress of the property for the sidewalk and the entrance to the property. The repairs and maintenance of concrete or snow removal costs and expenses will be

shared 50/50 percent up to $2,000.00. The lease agreement grants a non-exclusive access for ingress and egress across the property as well as the general parking area and the garage and the agreed upon parking spaces located on the property to be designated Americans with Disability Act parking spaces. The rent is $750 per year for the general upkeep of maintenance. Ova made a motion, seconded by Neys to approve the Senior Center easement and lease agreement as presented. Roll call vote: Marks, Schwartz, Neys, Klose, Ova voted aye.

Bradley, Auditor/COO, presented a list for appointment of poll workers and the designation of polling hours for the Primary Election day to be from 7:00 a.m. to 7:00 p.m. Schwartz made a motion, seconded by Neys to approve the appointment of poll workers and the designation of polling hours as presented. Motion Carried.

Schwartz made a motion, seconded by Ova to approve the taxable meals and mid-month bills. Roll Call vote: Schwartz, Neys, Klose, Ova, Marks voted aye.

	GENERAL REVENUE FUND			**COUNTY ROADS FUND CONT'D**	
66039	A & B BUSINESS INC	$156.67	66066	HOME OF ECONOMY	$187.96
66043	ARENS, TOM	$510.26	66070	JAMESTOWN COMMUNICATIONS INC	$377.00
66044	BOB'S PLUMBING & HEATING INC	$21.40	66072	JAMESTOWN SUN	$102.40
66046	CASS COUNTY TREASURER	$930.00	66073	JOBS HQ	$209.80
66047	CENTRAL BUSINESS SYSTEMS INC	$345.00	66074	JOHNSON,NOEL	$1,436.25
66048	CENTRAL VALLEY HEALTH	$90.00	66077	MAC'S INC	$73.07
66050	CLIMATE CONTROL	$1,547.00	66078	MDU	$1,086.46
66052	COLE PAPERS INC	$187.93	66079	MEDINA CITY AUDITOR	$18.85
66056	DACOTAH PAPER CO	$177.68	66081	NAPA AUTO PARTS	$119.99
66060	DALSTED & RYAN P C	$367.50	66085	NORTHWEST TIRE INC	$50.00
66061	DUBORD,GWEN	$129.50	66087	OTTER TAIL POWER CO	$479.71
66062	ECOLAB PEST ELIMINATION DIV	$188.95	66089	POWER PLAN	$2,712.76
66063	FARMERS UNION OIL CO-CENEX	$64.07	66090	PRAXAIR DISTRIBUTION INC	$125.67
66068	INFINITY BUILDING SERVICES	$20.45	66092	QUALITY SERVICE & REPAIR	$74.20
66071	JAMESTOWN SUN	$1,863.38	66093	QUILL CORPORATION	$90.05
66075	KVLY-TV	$50.00	66102	STUTSMAN COUNTY GLASS	$315.00
66076	LEXISNEXIS MATTHEW BENDER	$212.31	66103	STUTSMAN RURAL WATER DISTRICT	$59.96
66078	MDU	$1,225.59	66104	TDS METROCOM	$6.96
66080	MIDWEST MANAGEMENT	$72.00	66105	TRACTOR SUPPLY CREDIT PLAN	$50.53
66083	ND STATE RADIO COMMUNICATIONS	$480.00	66110	VINING OIL CO	$538.50
66084	ND TREASURER'S ASSOCIATION	$500.00	66111	WEST END HIDE & FUR	$208.91
66087	OTTER TAIL POWER CO	$3,703.18		**SOCIAL SERVICES FUND TOTAL**	$735.27
66091	PROBUILD	$123.03		**EMERGENCY**	
66095	SANDNESS LAW OFFICE	$216.00	66082	ND DEPT OF TRANSPORTATION	$315,454.52
66096	SANFORD	$81.04		**COUNTY CORRECTIONAL CENTER**	
66097	SCHAEFER, JANICE & REGER, JOHN	$409.65	66044	BOB'S PLUMBING & HEATING INC	$468.68
66098	SCHUBERT'S CARPET ONE	$66.03	66049	CENTURYLINK	$164.00
66099	SKEEL'S PAINTING & DECORATING	$233.94	66083	ND STATE RADIO COMMUNICATIONS	$960.00
66101	STOP N GO FARGO	$484.83	66087	OTTER TAIL POWER CO	$5,854.40
66104	TDS METROCOM	$163.33	66104	TDS METROCOM	$123.80
66106	TRAUTMAN,RUSSELL	$80.00		**VETERANS SERVICE FUND**	
66107	TWO RIVERS PRINTING	$98.30	66053	COMFORT SUITES	$222.00
66109	VAN DE VELDE,SARAH	$58.24	66104	TDS METROCOM	$10.18
66112	WOJICK, SUSANNE	$730.81		**COUNTY AGENT FUND**	
	RESTORATIVE JUSTICE FUND TOTAL	$72.00	66047	CENTRAL BUSINESS SYSTEMS INC	$163.64
	E 911 PHONE SYSTEM FUND		66057	DAKOTA CENTRAL TELECOMMUNICATIONS	$112.08
66049	CENTURYLINK	$1,320.03	66104	TDS METROCOM	$26.32
66057	DAKOTA CENTRAL TELECOMMUNICATIONS	$431.00		**COURTHOUSE BUILDING FUND**	
66058	DAKOTA CENTRAL TELECOMMUNICATIONS	$222.41	66050	CLIMATE CONTROL	$1,471.00
66088	PENGUIN MANAGEMENT INC	$2,208.00	66100	SOUTH CENTRAL DAKOTA REGIONAL COUNCIL	$3,130.00
66104	TDS METROCOM	$22.38		**DOCUMENT PRESERVATION FUND**	
	COUNTY ROADS FUND		66108	UNDERGROUND VAULTS & STORAGE	$3.10
66039	A & B BUSINESS INC	$169.33		**DATA PROCESSING FUND**	
66040	AMERIPRIDE SERVICES	$333.79	66054	COMPUTER PROFESSIONAL ULTD INC	$2,899.91
66041	ANDERSON,CHARLES	$1,011.36	66069	INFORMATION TECHNOLOGY DEPT	$639.15
66045	BUTLER MACHINERY CO	$422.26	66093	QUILL CORPORATION	$2,869.37
66049	CENTURYLINK	$83,054.86		**COUNTY EXTENSION**	
66051	CNH CAPITAL	$67.50	66067	HUGO'S 9	$47.17
66055	CREATIVE ENERGY	$200.72	66086	NOVAK,LINDSEY	$49.73
66058	DAKOTA CENTRAL TELECOMMUNICATIONS	$161.92	66094	RITTENBACH,CHRISTINA	$9.99
66059	DAKOTA VALLEY ELECTRIC	$8.00		**FEMA FUND**	
66064	FASTENAL CO	$164.17		FLINT TOWNSHIP	2,028.27
66065	HOBBY TIRE	$67.95			

At 8:44 a.m., a motion to adjourn was made by Marks, seconded by Schwartz. Motion Carried.

ATTEST:

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Casey Bradley
Auditor/COO

Mark T. Klose
Commission Chairman