Official Proceedings of the Stutsman County Commission – April 17th, 2012

At 8:00 a.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Denny Ova, Dale Marks, David Schwartz, Craig Neys, and Mark T. Klose answered the roll call.

Neys made a motion, seconded by Schwartz to approve the local raffle permit for Jamestown Gymnastics Club. Motion Carried.

Schwartz made a motion, seconded by Ova to approve of the special event permit for Hitchin' Post Bar at the Stutsman County Fairgrounds. Motion Carried.

Ova made a motion, seconded by Marks to approve the $0.555 mileage rate increase. Motion Carried.

Jim Fettig, Courthouse Maintenance Supervisor, is requesting to purchase two parking lot lights. Jim contacted Glasgow and Graybar Electric Co. for an estimate. Glasglow estimate was approximately $4.450.00. An estimate from Graybar Electric would cost approximately $2,566.22 for two lights that are LED and the light poles are made from powder-coated steel. Jim will be utilizing the courthouse building fund and it is estimated that it will cost approximately $1,500.00 for the electrical work and the pouring of two new concrete pillars. The parking light project would cost a total of approximately $5,000.00. Ova made a motion, seconded by Neys to approve of purchasing the two lights for the parking lot. Roll call vote: Ova, Marks, Schwartz, Neys, Klose voted aye.

Jim requested to advertise for bids on the courthouse roof. Jim has approximately $80,000.00 in the budget to do the courthouse roof. Jim received an estimate of around $70,000.00 to do a rubber roof on the courthouse. The other $10,000.00 would be used for two exhaust fans and a fresh air intake. Neys made a motion, seconded by Schwartz. Motion Carried.

Bids were opened for lawn weed and feed service. Bids were as follows: The Groundsman – 28,081 square feet at $112.00 for the lawn care and $42.00 for the crabgrass preventer for the Courthouse, 4,670 square feet at $37.00 for the lawn care and $18.00 for the crabgrass preventer for the Law Enforcement Center; Humes Landscaping, Inc. – spring weed and feed application is $173.21, mid-summer weed and feed application is $149.47, and fall weed and feed application is $149.47; James River Pest Control and Green Lawns, Inc – spring weed and feed application is $122.32, summer weed and feed application is $110.00, fall weed and feed application is $110.00 for the Courthouse, spring weed and feed application is $65.19, summer weed and feed application is $61.00, and fall weed and feed application is $61.00 for the Law Enforcement Center. Ova made a motion, seconded by Marks to accept the bid from Humes Landscaping, Inc. Roll call vote: Marks, Schwartz, Neys, Klose, Ova voted aye.

Bids were opened for pest control. Bids were as follows: EcoLab Pest Control – cockroach program and Ecolab rodent program. Service months are as follows: June, September, December and March. Grand total is as follows: $284.08 for office and common areas as well as outside spraying provided at courthouse; $233.20 per year and $58.30 per quarter for library, common areas, garage, bookmobile as well as exterior spraying as needed; $480.40 per year and $120.10 per quarter for the main building of

the Law Enforcement Center with the main building being serviced quarterly. The monthly service is provided for the 2nd floor, offices and common areas; $471.72 per year and $117.93 per quarter for the three levels of the Memorial Building, offices, kitchen, bar and lounge. All three levels are serviced quarterly. This is a two year contract. Schwartz made a motion, seconded by Marks to accept the bid from Ecolab Pest Control. Roll call vote: Schwartz, Neys, Klose, Ova, Marks voted aye.

Mickey Nenow, Stutsman County Highway Superintendent requested approval for a permit for Phase two of Stutsman County Rural Water projects. Stutsman County has its own permit process and generally a person will need one permit per item. This permit will incorporate the 15 sites that Stutsman County Rural Water has identified and they will be liable. Schwartz made a motion, seconded by Marks to approve the permit for Stutsman County Rural Water. Motion Carried.

Frontier Village Association requested funds in the amount of $6,000.00. It is the consensus of the board to table this request and wait for the Buffalo City Tourism Foundation to approve and authorize the request for funds.

Casey Bradley, Auditor/COO informed the board that Stutsman County received $620,000.00 plus an additional $20,000.00 for a total of $640,000.00 from the State of North Dakota Aid Payment Disaster Funding for each township. Each incorporated and unincorporated township received $10,000.00 with additional money of $290,467.00 being dispersed to each township using the highway funding formula. The City of Jamestown received $383,632.10. Stutsman County was projected to receive $198,000.00, but actually received $720,000.00. This is a one-time payment and it can be used for extraordinary road issues. Each of the townships will receive their money and the townships that have a balance will need to make the payment back to the county. The Commissioners would like to be updated on the township balances.

The 2012 primary and general election polling locations for rural and city precincts are as follows: Precinct 1 is at Pingree Community Center, Precinct 2 is at Kensal Memorial Hall, Precinct 5 will be at Medina Memorial Hall, Precinct 3, 4, and 6 will be at the Jamestown Civic Center, and all city precincts J-1 to J-6 will be at Jamestown Civic Center from 7:00 a.m. to 7:00 p.m. The list of election workers are listed by position and polling locations. Neys made a motion, seconded by Schwartz to approve the designated polling locations and appointment of workers as presented. Motion Carried.

Bids were opened for providing gravel crushing and/or screening. Bids are as follows: RTS Shearing of Jamestown, ND - $5.50 per cubic yard for ¾" gravel and $4.70 per cubic yard for 1" gravel; Gravel Products Inc. did not provide a certificate of a North Dakota Contractor License, Wm. D. Scepaniak Inc. of Holdingford, MN - $4.05 per cubic yard for ¾" gravel and $3.85 per cubic yard for 1" gravel. Neys made a motion, seconded by Schwartz to accept the low bid from Wm. D. Scepaniak Inc. Roll call vote: Neys, Klose, Ova, Marks, Schwartz voted aye.

Bids were opened for a motor grader. Bids are as follows: Butler – it is for a 140M2 all-wheel drive grader, gross $266,896.00 less a trade on Caterpillar unit #344 of $103,200.00 for a net bid of $163,696.00 plus a seven year or 7500 hours extended warranty of $26,097.00 with a buy back option after seven years consisting of $142,000 for the grader, $143,500 for grader and snow wing, $145,200 for grader, snow wing, and plow; RDO Equipment – it is for a 772G all-wheel drive grader, gross $257,500.00 less a trade in of $90,000.00 for a net bid of $167,500.00 plus a seven year or 7500 hours extended

warranty of $20,500.00 with a buy back option after seven years consisting of $137,900 for the grader, $140,400 for grader and snow wing, and $142,900.00 for grader, snow wing and plow. The consensus is to table this and award at the next commissioner meeting.

Connie Ova, JSDC, presented a request for endless harvest for match funding of $65,000.00 with Stutsman County's portion being $13,000.00 and city's share is $52,000.00. The facility is in Grasston, MN. The facility will be growing lettuce and bringing it back here to local institutions and providing educational tours. Endless Harvest will be finalizing the design and specific components of the construction of the new facility here in Jamestown. Marks made a motion, seconded by Ova to approve the request for matching for Endless Harvest as presented. Roll call vote: Klose, Ova, Marks, Schwartz, Neys voted aye.

Connie requested to write off loans from Dakota Fresh. Dakota Fresh owes $140,000.00 and they are delinquent. The company went bankrupt and there was no personal guarantee from the company. JSDC's auditors recommended having the loan written off because it is falsely inflating the balance sheet. Schwartz made a motion, seconded by Neys to write off the loan balance from Dakota Fresh and not accept any applications from the members of the Dakota Fresh organization. Roll call vote: Ova, Marks, Schwartz, Neys, Klose voted aye.

JSDC is requesting approval of a Specials reimbursement of $2,055.00 for the county portion. This is from the economic development fund. Ova made a motion, seconded by Schwartz to approve the request as presented. Motion Carried.

Charlie Tanata, Frontier Village Association, was informed that the request for funds was tabled for the next commissioner meeting. The Buffalo City Tourism Foundation will be meeting and Stutsman County is awaiting approval from the Buffalo City Tourism Foundation.

Jerry Bergquist, 9-1-1 Coordinator/Emergency Manager discussed with the board on the Fire Emergency Declaration/Burn Ban Proclamation. Five of the fire chiefs wish to continue with the burn ban and four are wishing to end the burn ban. Since the last meeting there were six days were we could not burn. It is the consensus to revisit the burn ban at the next commissioner meeting.

Jerry requested approval of two Homeland Security Training and Exercise Grants. The Homeland Security training grant is for the ICS300 class and is in the amount of $4,161.00 and the Homeland Security Exercise grant is in the amount of $5,500.00. This is to have of a training exercise with Jamestown Regional Medical Center since they are in their new location. Ova made a motion, seconded by Neys to accept both grants as presented. Motion Carried.

Casey Bradley, Auditor/COO presented information on the GRE notice of public hearing. This meeting will meet on May 1, 2012 for the purpose of holding a public hearing on a proposal that the County issue revenue bonds under the Municipal Industrial Development Act of 1955. The project consists of the construction, acquisition and installation of equipment to be used for solid waste disposal and functionally related facilities in connection with a biomass refinery located within the industrial park located approximately one mile south of Spiritwood, ND and is owned by Dakota Spirit AgEnergy, LLC. They are looking to receive another $15 million in MIDA bonds. They are currently at $50 million and would like to increase their request to $65 million.

Lutheran Social Services is looking at Stutsman County to issue MIDA bonds funding for the LSS Housing Jamestown LLC, project. They are renovating the former Jamestown Hospital building into a state-of-the-art community for the elderly. The property will be named “Legacy Place on College Hill”. The property will be converted into condo and rental housing units for the elderly, a child care center, a wellness center, a multi-purpose and community center, and a cafeteria to be operated by James River Seniors for its programs. This is a ten million dollar renovation project. LSS is looking for approximately $5-6 million in MIDA bonds. The maximum allowable MIDA bond is program dependent.

Neys made a motion, seconded by Marks to approve the taxable meals and the mid-month bills for payment. Roll call vote: Marks, Schwartz, Neys, Klose, Ova voted aye.

GENERAL
0058998 34.50 BROWN & SAENGER;0059001 1,240.00 CASS COUNTY TREASURER;0059002 255.84 CDW GOVERNMENT;0059004 617.86 CENTRAL BUSINESS SYSTEMS, INC;0059007 815.14 COLE PAPERS INC; 0059011 1,308.56 DACOTAH PAPER CO;0059017 2,035.00 DKK GUARDIANSHIP SERVICES INC;0059019 432.50 FARM & HOME PUBLISHERS INC;0059023 69.30 GLADSTONE SELECT HOTEL;0059024 39.60 GRAYBAR;0059026 162.00 HELGESON/JOY;0059028 800.00 HILLERUD CONSTRUCTION;0059030 39.00 HOYT/DAMIAN T;0059033 70.00 J & L SERVICE;0059034 119.00 JAMESTOWN COMMUNICATIONS INC;0059035 46.63 JAMESTOWN IMPLEMENT;0059036 3,712.79 JAMESTOWN SUN;0059038 374.84 JOBS HQ;0059039 207.44 LEXISNEXIS MATTHEW BENDER;0059043 55.00 MALEY/CHAD;0059045 614.00 MIDLAND ATLAS CO. LLC;0059046 72.00 MIDWEST MANAGEMENT;0059053 50.00 ND TREASURER'S ASSOC.;0059054 173.00 NORTHERN PLAINS ELECTRIC;0059055 3,166.71 OTTER TAIL POWER CO;0059057 5.73 PROBUILD;0059058 14.54 QUILL CORPORATION;0059060 1,460.46 SYNERGY GRAPHICS INC;0059063 40.00 TRAUTMAN/RUSSELL
RESTORATIVE JUSTICE FUND FUND TOTAL 72.00
911 EMERGENCY PHONE SYSTEM
0059005 1,291.89 CENTURYLINK;0059012 148.56 DAKOTA CENTRAL TELE JMTN;0059014 453.00 DAKOTA CENTRAL TELECOMMUNICATIONS;0059049 2,662.10 ND ASSOCIATION OF COUNTIES;0059067 165.24 VOLK/TODD
ROAD FUNDS
0058997 476.20 AMERIPRIDE LINEN & APPAREL;0058998 48.93 BROWN & SAENGER;0058999 340.79 BUTLER MACHINERY CO;0059000 433.97 CARQUEST AUTO PARTS;0059004 101.40 CENTRAL BUSINESS SYSTEMS, INC;0059010 5,283.88 CREATIVE ENERGY;0059015 163.81 DAKOTA CENTRAL TELECOMMUNICATIONS JMTN;0059016 6.00 DAKOTA VALLEY ELECTRIC;0059018 70.16 FARGO TRAILER CENTER;0059020 31.15 FASTENAL CO;0059025 155.55 GRUENSTEIN/LARRY;0059029 95.85 HOME OF ECONOMY;0059032 22,615.00 INTERSTATE ENGINEERING;0059036 260.40 JAMESTOWN SUN;0059040 375.00 LUCKEN'S INC;0059042 120.47 MAC'S INC;0059041 179.36 MDU;0059044 15.15 MEDINA CITY AUDITOR;0059048 41.82 NAPA AUTO PARTS;0059054 42.00 NORTHERN PLAINS ELECTRIC;0059055 389.87 OTTER TAIL POWER CO;0059056 142.62 PRAXAIR DISTRIBUTION INC;0059059 2,992.00 STREETER COOP OIL;0059061 17.13TDS METROCOM;0059068 147.12 WEST END HIDE & FUR;0059069 3,086.72 WOODWORTH FARMERS GRAIN CO
SOCIAL SERVICES FUND TOTAL 632.78
COUNTY PARK
0059054 899.50 NORTHERN PLAINS ELECTRIC
EMERGENCY

0059032 19,547.04 INTERSTATE ENGINEERING
COUNTY CORRECTIONAL CENTER
0059005 439.78 CENTURYLINK;0059034 60.00 JAMESTOWN COMMUNICATIONS INC;0059050 960.00 ND STATE RADIO COMMUNICATIONS;0059055 5,609.81 OTTER TAIL POWER CO
WEED CONTROL
0059003 796.13 CDW GOVERNMENT INC;0059021 1,825.00 FS MANUFACTURING INC;0059022 324.45 GCR TIRE CENTERS;0059064 81.54 TWO RIVERS PRINTING;0059066 92.63 VERIZON WIRELESS
VETERANS SERVICE
0059008 207.00 COMFORT SUITES;0059065 430.00 US POSTMASTER
COUNTY AGENT
0059013 112.08 DAKOTA CENTRAL TELECOMMUNICATIONS;0059062 14.67 TDS METROCOM
DRUG PROGRAM FUND TOTAL 170.50
WITNESS ADVOCACY PROGRAM FUND TOTAL 100.00
DATA PROCESSING
0059009 2,861.12 COMPUTER PROFESSIONAL,ULTD,INC;0059027 2,500.00 HIGH PLAINS TECHNOLOGY; 0059031 631.80 INFORMATION TECHNOLOGY DEPT;0059058 904.36 QUILL CORPORATION
GAME & FISH
0059052 5,947.00 ND GAME & FISH DEPT
JOB INCENTIVE FUND
0059037 17,000.00 JAMESTOWN/STUTSMAN DEVELOPMENT CORP
FEMA FUNDS
0059047 11,420.83 MOON LAKE TOWNSHIP #37

Neys left at 9:17 a.m.

Information was shared on Measure Two. The presentation is a joint effort by Bob Toso, Superintendent of Jamestown Public Schools, Doug Hogan, Jamestown Parks District, Jeff Fuchs, City of Jamestown, and several members of Jamestown Stutsman Development Committee to inform the public of the impact Measure Two can bring to public entities. There is an informational meeting on May 14th, 2012 at the Reiland Arts Center.

At 9:41 a.m., a motion to adjourn was made by Schwartz, seconded by Ova. Motion Carried.

ATTEST:

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Casey Bradley
Auditor/COO

Mark T. Klose
Commission Chairman