Official Proceedings of the Stutsman County Commission – April 18, 2017

At 4:30 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Dennis Ova, Dale Marks, Dave Schwartz via phone, Craig Neys, and Mark T. Klose answered the roll call.

Jim Fettig, Courthouse Maintenance Supervisor, requested permission to solicit quotes to re-do the roof at the Stutsman County Library. The roof is currently rock and asphalt. The sidewalls are cracked and sealed for the time being. Because of the metal sheeting under the roof, it's hard to find where the leaks come from. Fettig budgeted $41,000.00 for this project last year. He would like to rubber it, fix the wall and get some new metal flashing. Klose questioned whether or not it would be the Library Boards responsibility. Bradley brought up the fact that it's the County's' building, they are just in it. The Library Board was asked to fix a broken window 3 years ago and that was never fixed. Klose would like to go ahead and get the quotes.

Fettig requested starting miscellaneous projects at County Extension. It was budgeted to replace some doors and to do some tile work. Extension would like to tile a back room where there were some coolers. The tile would be more of a priority for them than the doors. The tile project would be a lot of prep work for the maintenance crew. The old garage door would need to be taken out. The concrete slopes at least 3 inches towards the door. Concrete would need to be poured before any tile could go down. Fettig budgeted $4,000.00 for that project. This project will cost the budgeted amount plus a little more. The door that leads into the back kitchen was rusted on the bottom last year. He took some metal and welded it shut and filled it full of foam to keep debris, mice and water from coming in. Fettig checked with the Fire Department and they said the new door would need to swing outward, unlike the current one that swings inward, but the steps outside are higher than the door. If Fettig does the door, he would need to do the steps as well. The door is sealed, but leaks some air. If it rains, they have to mop the floor. Klose would like item tabled for the time being.

Permission for out-of-state travel regarding the cooling tower in Bemidji was requested by Fettig. There is a cooling tower in Bemidji that has the same type of system as Stutsman County. Neys made a motion, seconded by Marks for out-of-state travel. Motion carried.

Permission to advertise for replacement of Steve Bender, Maintenance Engineer I was requested. Bender gave his resignation for June. A motion to advertise for replacement of Mr. Bender was made by Marks, seconded by Ova. Motion carried.

Corry Shevlin was present on behalf of Connie Ova for JSDC. ND Soy Processors are requesting for New Jobs Training funds. They have been told they are eligible for up to $282,137.00 with their approval on the application. JSDC would write a check upfront and then be reimbursed quarterly from ND income tax. Shevlin said they are looking at 55 permanent jobs within the next 5 years. Marks made a motion to approve the request, seconded by Neys. Roll call vote: Klose, Ova, Marks, Schwartz, and Neys voted aye. Motion carried.

A funding request from Train ND was made for $45,000.00 per year for the next 2 years. They have provided a lot of services within the County for big businesses, small businesses and open enrollments. It was approved by JSDC that they will be reviewed quarterly on their performance. Funding could be adjusted appropriately depending on the training. Train ND seems to be beneficial, according to Shevlin. Marks made a motion, seconded by Ova to approve the request for funding for Train ND. Roll call vote: Ova, Marks, Schwartz, Neys and Klose voted aye. Motion carried.

Jerry Bergquist, Emergency Manager/ 9-1-1 Coordinator, presented the first reading of the Floodplain Management Addendum to the Stutsman County Zoning Ordinance. FEMA has been working on revisions to the National Insurance map for Stutsman County and the Flood Insurance study for Stutsman County. The current ordinance needs to be in compliance with the new information. The draft of the ordinance was presented. The ordinance title is being changed from "Model 'D' Ordinance" to "Floodplain Management Addendum to the Stutsman County Zoning Ordinance". All references to "floodplain administrator" are replaced with "emergency manager". The date referring to the FIS is changed from May 24, 2011 to June 7, 2017. The intent of the ordinance is not changing. An ad will need to be placed in the newspaper. Ova made a motion to move the ordinance to the second reading on May 16, 2017, seconded by Schwartz via phone. Motion carried.

Josh Bond, Staff Appraiser, presented an abatement request for parcel #37-1742040. This property is a farmstead in Moon Lake Township. The owner, Jeremy Wanzek, had filled out and turned in a farm residence application for the 2017 year. After speaking to Wanzek about the 2017 application, Bond determined he would have qualified for that exemption for the 2016 year as well. Mr. Wanzek filled out another application for the 2016 year and attached it to the abatement request. Moon Lake's Board did approve the abatement request on Monday, April 10, 2017 at their local tax equalization board meeting. Bond's recommendation is to approve the abatement request for parcel #37-1742040. Ova made a motion, seconded by Schwartz to accept the recommendation and approve the request. Roll call vote: Marks, Schwartz, Neys, Klose, and Ova voted aye. Motion carried.

Tyler Perleberg, Tax Director, presented the renewal of ArcGis. ArcGis is the software program that controls all ag-land data, drawing of parcels, and etc. The yearly fee of $700.00 is staying the same as the last few years. Marks made a motion to approve the renewal, seconded by Neys. Roll call vote: Schwartz, Neys, Klose, Ova and Marks voted aye. Motion carried.

The final draft of PILT Agreement (Agri-Cover) was presented by Perleberg. The only change was an address change since the last draft. The PILT Agreement is for the 5-year PILT Agreement for the addition out at Agri-Cover. The exemption will come off in 2023. Final approval of the PILT Agreement was made by Ova, seconded by Schwartz. Roll call vote: Neys, Klose, Ova, Marks, and Schwartz voted aye. Motion carried.

Casey Bradley, Auditor/COO, presented a Quit Claim Deed for Ypsilanti Town Hall. The property was technically owned by the County. On June 7, 1956 it was signed off by the County Auditor and the Chairman of the Board of the County Commissioners and both townships signed off on the agreement that Ypsilanti and Corwin Townships would jointly own and operate the facility. The agreement was never recorded and the ownership never changed. A motion to approve the transfer was made by Marks, seconded by Ova. Motion carried.

A request to approve the liquor license for the Stutsman County Fair Association, Inc. was made. Schwartz made a motion to approve the request, seconded by Ova. Motion carried.

Nicole Meland, Deputy Auditor/Recorder, presented an update on the scanning project. The first batch of images was received within a month of signing the agreement. The new title company now has their license and is open. The project is totaling $4,000.00 under budget.

Marks made a motion to approve paying the taxable meals and mid-month bills, seconded by Neys. Roll call vote: Klose, Ova, Marks, Schwartz, and Neys voted aye. Motion carried.

	General Revenue Fund		75657	BUTLER MACHINERY CO	$ 3,744.80
75650	A & B BUSINESS INC	$ 146.93	75658	CALIFORNIA CONTRACTORS SUPPLIES INC	$ 223.54
75652	BEHAVIORAL INTERVENTIONS	$ 1,701.84	75663	CLEVELAND CITY WATER & SEWER	$ 191.40
	BERGQUIST,JERRY	$ 112.35	75669	DAKOTA CENTRAL TELECOMMUNICATIONS	$ 164.92
	BERGQUIST,JERRY	$ 112.35	75670	DAKOTA RENTAL CENTER LLC	$ 22.50
75653	BOB BARKER CO	$ 53.34	75674	DSI AUTOMOTIVE PRODUCTS	$ 86.00
75655	BROWN & SAENGER	$ 239.09		GRUENSTEIN,LARRY	$ 296.93
75656	BUFFALO CITY DIESEL	$ 1,395.45	75680	HOME OF ECONOMY	$ 39.98
	BUSCH,BEN	$ 21.40	75684	JAMESTOWN COMMUNICATIONS INC	$ 429.50
75660	CBM FOOD SERVICE	$ 7,845.27		KOBLE,RON	$ 385.20
75661	CDW GOVERNMENT INC	$ 1.32	75691	MAC'S INC	$ 86.29
75662	CENTURYLINK	$ 1,327.60	75693	MDU	$ 847.55
75664	COLE PAPERS INC	$ 536.38	75695	MEDINA CITY AUDITOR	$ 70.85
75665	COMFORT INN & SUITES - MANDAN	$ 364.00	75696	MENARDS - JAMESTOWN	$ 188.05
75667	CREATIVE ENERGY	$ 285.60	75698	NAPA AUTO PARTS	$ 575.90
75668	DACOTAH PAPER CO	$ 154.02	75703	NEWMAN SIGNS	$ 2,610.00
75672	DALSTED & RYAN P C	$ 855.00	75704	NORTH DAKOTA INSURANCE DEPT	$ 220.00
75673	DR DAWN'S PET STOP LLC	$ 51.77	75705	NORTHERN PLAINS ELECTRIC	$ 78.00
75675	EMERGENCY TRAINING ASSOCIATES ND	$ 5.00	75707	OTTER TAIL POWER CO	$ 159.04
75676	FASTENAL CO	$ 157.86	75712	PRAXAIR DISTRIBUTION INC	$ 131.11
75677	FORUM COMMUNICATIONS COMPANY	$ 2,550.20	75714	PRODUCTIVITY PLUS ACCOUNT	$ 216.19
	GENTER, COREY	$ 128.40		STREETER CITY AUDITOR - DD	$ 61.75
75678	HANSON TIRE SERVICE	$ 18.00	75727	STUTSMAN COUNTY GLASS	$ 360.00
75679	HAUT FUNERAL HOME	$ 425.00	75729	TDS METROCOM	$ 6.02
	HOYT,DAMIAN T	$ 105.00	75736	VINING OIL CO	$ 508.27
75681	INFORMATION TECHNOLOGY DEPT	$ 964.70		WOODWORTH CITY AUDITOR - DD	$ 172.50
75683	INSURE FORWARD	$ 97.00	75738	WOODWORTH FARMERS GRAIN CO	$ 1,159.00
	JAMESTOWN CITY AUDITOR - DD	$ 5.00		**Social Services Fund Total**	$ 3,823.12
75687	JETSTREAM CAR WASH	$ 49.30		**County Park Fund**	
75688	K & D TOWING	$ 390.00	75662	CENTURYLINK	$ 143.74
75690	LINDGREN, SARAH C	$ 22.19	75671	DAKOTA VALLEY ELECTRIC	$ 8.00
75691	MAC'S INC	$ 60.19	75705	NORTHERN PLAINS ELECTRIC	$ 1,055.55
75692	MARQUART,ANDREW S	$ 2,001.69		**Weed Control Fund**	
75693	MDU	$ 284.90	75659	CASS COUNTY WEED CONTROL	$ 66.00
75694	MEDICINE SHOPPE	$ 192.31	75669	DAKOTA CENTRAL TELECOMMUNICATIONS	$ 38.41
75697	MIDMACH	$ 310.00		MANSON,RONALD	$ 331.70
75699	NAPA AUTO PARTS-LEC	$ 17.49	75707	OTTER TAIL POWER CO	$ 42.70
75701	ND STATE RADIO COMMUNICATIONS	$ 1,920.00	75716	R & B MOTORSPORTS	$ 149.99

75703	NEWMAN SIGNS	$ 75.00		**Veterans Service Fund**	
75704	NORTH DAKOTA INSURANCE DEPT	$ 790.00	75662	CENTURYLINK	$ 14.46
75705	NORTHERN PLAINS ELECTRIC	$ 211.00	75729	TDS METROCOM	$ 5.88
75706	NORTHWEST TIRE INC	$ 22.99		**County Agent Fund**	
75707	OTTER TAIL POWER CO	$ 8,572.43	75655	BROWN & SAENGER	$ 95.09
75708	OTTERTAIL POWER CO	$ 957.09	75668	DACOTAH PAPER CO	$ 184.64
75710	PFENNING, CLINT L	$ 1,522.76	75669	DAKOTA CENTRAL TELECOMMUNICATIONS	$ 266.93
75711	PHARMCHEM INC	$ 1,125.00	75677	FORUM COMMUNICATIONS COMPANY	$ 90.00
75713	PRESS ROOM,THE	$ 63.00	75682	INGSTAD FAMILY MEDIA	$ 200.00
75715	QUILL CORPORATION	$ 124.13	75702	NDSU EXTENSION SERVICE	$ 26,210.25
75717	RECORD KEEPERS	$ 70.50	75721	SERVICEMASTER OF JAMESTOWN	$ 416.00
75718	REDWOOD TOXICOLOGY LABORATORY INC	$ 320.00		**Camping Fee Fund**	
75719	SC CORRECTIONS	$ 1,519.75	75739	STUTSMAN CO PARK	$ 1,947.14
	SCHAFFER,DIANNE	$ 50.00		THE DAK	$ 338.86
75720	SCOTT'S ELECTRIC LLC	$ 132.00		THE DAK	$ 5,004.14
75722	SKATTUM, SHIRLEY	$ 310.78		THE DAK	$ 2,445.59
75723	SOLARWINDS MSP CANADA ULC	$ 461.70		**Commissary Fund**	
75724	STEIN'S INC	$ 36.20	75689	KERZMAN, JOSHUA	$ 1.08
75728	SUREFIRE, LLC	$ 357.60	75730	THOMSON REUTERS	$ 142.00
75729	TDS METROCOM	$ 307.89	75731	TURNKEY CORRECTIONS	$ 200.20
75730	THOMSON REUTERS	$ 348.21		**Drug Program Fund Total**	$ 43.38
75735	VALLEY PLAINS EQUIPMENT	$ 22.26		**Information Technology Capital Fund**	
75737	WILHELM CHEVROLET BUICK GMC	$ 211.12	75661	CDW GOVERNMENT INC	$ 477.78
	E 911 Phone System Fund			**Document Preservation Fund**	
75666	COMFORT INN BISMARCK	$ 81.90	75732	TYLER TECHNOLOGIES INC	$ 280.00
75669	DAKOTA CENTRAL TELECOMMUNICATIONS	$ 692.71	75733	UNDERGROUND VAULTS & STORAGE	$ 1,240.62
75709	PENGUIN MANAGEMENT INC	$ 2,208.00	75734	US IMAGING	$ 15,942.12
75729	TDS METROCOM	$ 8.62		**Road & Bridge Building Fund**	
	County Roads Fund		75670	DAKOTA RENTAL CENTER LLC	$ 319.95
75651	AMERIPRIDE SERVICES	$ 299.12	75712	PRAXAIR DISTRIBUTION INC	$ 257.45
	ANDERSON,CHARLES	$ 278.20		**County Sheriff Capital Fund**	
75654	BOB'S PLUMBING & HEATING INC	$ 7.50	75700	ND DEPT OF MOTOR VEHICLE	$ 11.50
75656	BUFFALO CITY DIESEL	$ 73.20		**Job Incentive Fund**	
	BUSKNESS,JOHN O	$ 319.40	75685	JAMESTOWN STUTSMAN DEVELOPMENT CORP	$ 2,600.00

Marks brought to the commissioners attention that a gentleman would like the cemeteries mowed once a year. He currently does not have a list of cemeteries. Stutsman County does not have a list of cemeteries.

A motion to adjourn the meeting at 5:03 p.m. was made by Ova, seconded by Marks. Motion carried.

ATTEST:

Casey Bradley
Auditor/COO

Mark T. Klose
Commission Chairman