Official Proceedings of the Stutsman County Commission—April 18, 2023

At 3:30 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Jerry Bergquist, Chad Wolsky, Joan Morris, Steven Cichos (via phone) and Mark Klose answered the roll call.

A motion was made by Bergquist to approve the March 2023 meeting minutes, seconded by Wolsky. Motion carried.

Jim Fettig, Maintenance Supervisor, requested permission to attend the 2023 Dacotah Paper Co. Trade Show in Moorhead, MN on April 26. A motion to approve the travel was made by Morris, seconded by Cichos. Motion carried.

Christina Rittenbach, Extension Agent, requested permission to purchase a desk and hutch. A motion to approve the purchase was made by Cichos, seconded by Bergquist. Roll call vote: Bergquist, Wolsky, Morris, Cichos, and Klose voted aye. Motion carried.

Jim Wentland, Road Superintendent, requested permission to award the motor grader bid to John Deere including accessories, for $340,800 after trade-in. A motion to approve the purchase was made by Wolsky, seconded by Bergquist. Roll call vote: Wolsky, Morris, Cichos, Klose, and Bergquist voted aye. Motion carried.

Andrew Kirking, Emergency Manager, proposed a flood declaration be made for Stutsman County. A motion to approve the declaration was made by Morris, seconded by Cichos. Roll call vote: Morris, Cichos, Klose, Bergquist, and Wolsky voted aye. Motion carried.

Shannon Davis, Human Resources Director, presented potential roof safety issues for maintenance employees who work on the rooftops of the courthouse, Memorial, Extension, and LEC buildings. She completed an inspection of each roof with Fettig and the ND Association of Counties Safety Director. NDACo provided a list of safety equipment. Davis requested permission to purchase up to $20,000 in safety equipment, such as harnesses, guard rails, and I-beams. A motion to approve the purchase, not to exceed $20,000, was made by Cichos, seconded by Wolsky. Roll call vote: Cichos, Klose, Bergquist, Wolsky, and Morris voted aye. Motion carried.

Jessica Alonge, Auditor/COO, presented National County Government Month activities. Alonge invited all Commissioners and Park Board members to attend the open house being held in the courthouse lobby April 21.

Alonge presented bids for the 5-year pasture lease for the N1/2SE1/4, Section 23, Township 141, Range 65, Hidden Twp. One bid from Ronald Holzworth, the current lessee, was received in the amount of $660.00 per year. A motion to accept the bid was made by Cichos, seconded by Morris. Roll call vote: Klose, Bergquist, Wolsky, Morris, and Cichos voted aye. Motion carried.

At 4:02 P.M., the Commission recessed for the County Park Board meeting.

Official Proceedings of the Stutsman County Park Board – April 18, 2023

At 4:03 p.m., Chairman Klose called the regular meeting of the Stutsman County Park Board to order Jerry Bergquist, Chad Wolsky, Joan Morris, Steven Cichos (via phone), Mark Klose, and Robert Martin answered the roll call. Merri Mooridian was absent.

A motion was made by Bergquist to approve the March 2023 meeting minutes, seconded by Wolsky. Motion carried.

Keith Domke, Jamestown Marksmanship Club, is interested in developing 5 acres in Parkhurst Campground, currently managed by the Park Board, for an indoor gun range. Martin informed Domke that the Park board typically would require a 3rd party agreement for this lease with the Corp of Engineers. A motion to send a letter of support to the Corp of Engineers was made by Wolsky, seconded by Martin. Roll call vote: Martin, Bergquist, Wolsky, Morris, Cichos, and Klose voted aye. Motion carried.

Lucas Dockter, Hondo's Hideaway, presented project upgrades to the Marina building such as plumbing, pergola, shade awning, public dock, beach addition, and heating and cooling systems. Dockter has funds for the proposed projects. A motion to approve the upgrades was made by Morris, seconded by Cichos. Roll call vote: Bergquist, Wolsky, Morris, Cichos, Klose, and Martin voted aye. Motion carried.

Fritz Fremgen, State's Attorney, discussed the State's Attorney opinion request from the March 21 meeting regarding private dock permits at the Reservoir. Fremgen is short-staffed and unable to do the research. Fremgen spoke to several attorneys and was able to find two who are qualified and willing to conduct the research. Fremgen recommended Scott Porsburg of Smith Porsburg at $230 per hour, or Charles Carvell at $225 per hour. Carvell has experience with similar law. A motion to approve the hiring of Charles Carvell as a Special Assistant State's Attorney was made by Bergquist, seconded by Cichos. Roll call vote: Wolsky, Roll call vote: Morris, Cichos, Klose, Martin, and Bergquist voted aye. Motion carried.

Joan Enderle, Stutsman County resident, reminded the Board of the background and terms of the "grandfathered" dock permits. Martin made a motion to renew the 2 grandfathered dock permits for 2023 at the same rate, seconded by Wolsky. Roll call vote: Morris, Cichos, Klose, Martin, Bergquist, and Wolsky voted aye. Motion carried.

Bergquist made a motion to renew the private dock permits that were in place in 2022 for the 2023 season, while the research is being conducted, seconded by Martin. Commissioner Wolsky declared a conflict of interest due to having a 2022 dock permit. Roll call vote on declaration of the conflict: Morris, Chichos, Klose, Martin, and Bergquist voted aye. Roll call vote on the Motion: Cichos, Klose, Martin, Bergquist, and Morris voted aye. Motion carried.

Karl Bergh, Park Superintendent, requested permission to purchase new winter tires and rims for the skidsteer. The cost will be approximately $1,800-$2,200. A motion to approve the purchase was made by Cichos, seconded by Wolsky. Roll call vote: Klose, Martin, Bergquist, Wolsky, Morris, and Cichos voted aye. Motion carried.

Alonge presented leases for Klein and Laraway at Spiritwood Lake that are up for renewal in 2023. They are 5-year leases at a rate of $25.00 per year. The Board last increased the rate from $15.00 to $25.00 in 2013. A motion was made by Cichos to renew the 5-year leases at $40.00 per year, seconded by Morris. Roll call vote: Martin, Bergquist, Wolsky, Morris, Cichos, and Klose voted aye. Motion carried.

A motion to approve payment of the monthly and mid-month bills was made by Bergquist, seconded by Cichos. Roll call vote: Bergquist, Wolsky, Morris, Cichos, Klose, and Martin voted aye. Motion carried.

	County Park Fund	
11058	GAHNER SANITATION SERVICE	$ 120.00
11071	LINDE GAS & EQUIPMENT	$ 43.87
11073	MACKKE PLUMBING AND HEATING	$ 10,375.00
11082	NEWMAN SIGNS	$ 114.72
11097	STUTSMAN RURAL WATER DISTRICT	$ 212.11

	County Park Fund	
11134	DAKOTA CENTRAL TELECOMM	$ 69.90
11136	DAKOTA RENTAL CENTER LLC	$ 164.72
11137	DAKOTA VALLEY ELECTRIC	$ 8.00
11147	FORUM COMMUNICATIONS COMPANY	$ 341.60
11148	GAHNER SANITATION SERVICE	$ 120.00
	JOB SERVICE NORTH DAKOTA	$ 55.80
	JOB SERVICE NORTH DAKOTA	$ 645.15
	JOB SERVICE NORTH DAKOTA	$ 316.20
	JOB SERVICE NORTH DAKOTA	$ 3,655.85
11182	NORTHERN PLAINS ELECTRIC COOPERATIVE	$ 395.10

Bergh requested permission to hire someone to install new signage for the campground. A motion to authorize the project for $12,500 to be paid upon completion was made by Wolsky, seconded by Bergquist. Roll call vote: Wolsky, Morris, Cichos, Klose, Martin, and Bergquist voted aye. Motion carried.

At 5:53 p.m. a motion was made by Morris to adjourn the Park Board meeting, seconded by Martin.

At 5:53 p.m., the Commission meeting was called back to order.

A motion to approve the monthly and mid-month bills was made by Morris, seconded by Wolsky. Roll call vote: Morris, Cichos, Klose, Bergquist, and Wolsky voted aye. Motion carried.

	General Revenue Fund			**E 911 Phone System Fund**	
11035	ARCTIC ZONE REFRIGERATION	$ 484.29	11055	ELECTRONIC COMMUNICATIONS BISMARCK	$ 685.00
11036	BALCO UNIFORM CO INC	$ 933.00		KIRKING, ANDREW	$ 121.25
11038	BEAR, TINA	$ 169.50	11106	VISA EMS 1790	$ 517.45
	BERCIER, RACHEL	$ 101.50		**County Roads Fund**	
	BERCIER, RACHEL	$ 129.50	11034	ARAMARK	$ 244.41
	BERCIER, RACHEL	$ 129.50	11040	BUFFALO CITY DIESEL	$ 187.25
11042	CABLE SERVICES	$ 47.31	11041	BUTLER MACHINERY CO	$ 5,619.93
	CARMICHAEL, MEGAN	$ 213.53	11043	CAPITAL ONE - RD 604867	$ 16.91
11046	CENEX FLEETCARD - SO	$ 3,887.90	11044	CAPITAL ONE TRADE CREDIT	$ 883.75
11048	CNA SURETY	$ 50.00	11047	CLARK AGRONOMY, INC.	$ 540.00
11049	COLE PAPERS INC	$ 420.17	11050	CREATIVE ENERGY	$ 7,185.43
11051	DACOTAH PAPER CO	$ 1,634.38	11053	DMC WEAR PARTS LLC	$ 3,546.41
11054	ECOLAB PEST ELIMINATION DIV	$ 90.50	11056	FARMERS UNION OIL CO-CENEX	$ 2,125.00
11059	GETZ, TERRYL	$ 17.00	11057	FASTENAL CO	$ 622.50
11060	HARR, CORA	$ 38.80	11062	HOME OF ECONOMY	$ 1,180.00

11061	HEARTLAND HEATING & COOLING	$ 63.48	11065	INTERSTATE ENGINEERING	$ 120.00
11064	INNOVATIVE OFFICE SOLUTIONS, LLC	$ 1,626.30	11066	JAMESTOWN CITY AUDITOR	$ 419.65
	JACKSON, CHAD	$ 131.00	11072	LITTLE FALLS MACHINE INC	$ 756.79
11066	JAMESTOWN CITY AUDITOR	$ 2,536.61	11075	MDU	$ 416.55
11067	JETSTREAM CAR WASH	$ 828.01	11076	MENARDS - JAMESTOWN	$ 117.63
11068	KEYES, DUSTIN	$ 16.16		MONTPELIER CITY AUDITOR - DD	$ 58.00
11069	KRUEGER,NANCY	$ 268.25	11077	NAPA AUTO PARTS	$ 342.85
11074	MARQUART,ANDREW S	$ 594.00	11082	NEWMAN SIGNS	$ 74.45
11075	MDU	$ 5,867.30	11085	OTTER TAIL POWER CO	$ 504.98
11078	ND DEPT OF ENVIRONMENTAL QUALITY	$ 735.00	11096	STREETER COOP OIL	$ 5,520.86
11079	ND STATES ATTORNEYS ASSOCIATION	$ 450.00	11097	STUTSMAN RURAL WATER DISTRICT	$ 67.97
11080	NDAAO	$ 1,060.00	11100	TRACTOR SUPPLY CREDIT PLAN	$ 23.98
11084	OTIS ELEVATOR COMPANY	$ 606.38	11104	VINING OIL CO	$ 25,501.78
11086	PLUMBMASTER	$ 328.12	11108	VISA RD 1766	$ 324.55
11087	PORTER, TOSHA	$ 618.25	11113	WEST END HIDE & FUR	$ 59.37
11088	QUALITY INN BISMARCK	$ 882.00	11114	WOODWORTH FARMERS GRAIN CO	$ 3,882.34
11090	RADISSON INN BISMARCK	$ 441.00		**Weed Control Fund**	
11091	RM STOUDT INC	$ 58.60	11052	DAKOTA CENTRAL TELECOMM	$ 56.01
11092	RODGERS, BENJAMIN & KAYLEE	$ 1,916.62	11063	I3G MEDIA JMST	$ 75.00
	RUEDA-DELEON, RYAN	$ 131.00	11085	OTTER TAIL POWER CO	$ 187.23
	RUEDA-DELEON, RYAN	$ 38.50		**County Agent Fund**	
11093	SAFE RESTRAINTS, INC	$ 2,473.12	11064	INNOVATIVE OFFICE SOLUTIONS, LLC	$ 539.29
11094	SANFORD HEALTH (NORTH)	$ 1,000.00	11070	LEAF	$ 109.00
11095	STEIN'S INC	$ 1,849.02	11081	NDSU VETERINARY DIAGNOSTIC LABORATORY	$ 25.00
11098	SUMMIT FOOD SERVICE, LLC	$ 17,029.00	11089	R&H MAINTENANCE	$ 400.00
	TAXIS, BREANNA	$ 101.50	11107	VISA EXT 3424	$ 66.13
	TAXIS, BREANNA	$ 129.50		**Human Service Zone Fund Total**	$ 4,099.16
	TAXIS, BREANNA	$ 129.50		**Commissary Fund**	
11099	THRIFTY DRUG-WHITE DRUG	$ 11.56	11109	VISA SCCC 1949	$ 511.63
11101	TYLER TECHNOLOGIES INC	$ 24,932.82		**Drug Program Fund Total**	$ 24.91
11102	VERIZON WIRELESS- SO	$ 1,215.27		**Information Technology Capital Fund**	
11105	VISA AUD 1683	$ 7,714.64	11045	CDW GOVERNMENT INC	$ 19,234.02
11106	VISA EMS 1790	$ 5.00		**Document Preservation Fund**	
11109	VISA SCCC 1949	$ 4,916.11	11101	TYLER TECHNOLOGIES INC	$ 3,299.69
11110	VISA SO 1840	$ 3,623.32		**County Hazardous Chemical Account Total**	$ 37.93
11111	VISA SS 1025	$ 612.44			
11112	WAIN, ROBERT & JAYNE	$ 8.53			

	General Revenue Fund			**County Roads Fund**	
11115	ALBRECHT, NICOLAS	$ 180.00	11116	ARAMARK	$ 374.84
11117	BALCO UNIFORM CO INC	$ 471.99	11120	BRAUN INTERTEC CORPORATION	$ 8,820.75
11125	CDW GOVERNMENT INC	$ 49.62	11123	BUFFALO CITY DIESEL	$ 1,249.64
11127	CENTRAL BUSINESS SYSTEMS INC	$ 1,028.15	11124	BUTLER MACHINERY CO	$ 574.59
11128	CENTURYLINK	$ 1,482.18	11129	CITY OF STREEETER	$ 103.75
11130	COLE PAPERS INC	$ 540.05	11134	DAKOTA CENTRAL TELECOMM	$ 172.89
11131	COMPUTER INFORMATION SYSTEMS	$ 4,000.00	11140	DMC WEAR PARTS LLC	$ 2,714.00
11132	CREATIVE ENERGY	$ 130.68	11145	FARMERS UNION OIL CO-CENEX	$ 4,837.03
11133	DACOTAH PAPER CO	$ 322.76	11146	FINANCIAL MANAGEMENT DIVISION	$ 2,861.66
11134	DAKOTA CENTRAL TELECOMM	$ 641.67	11147	FORUM COMMUNICATIONS COMPANY	$ 696.38
11138	DALSTED & RYAN P C	$ 636.50		HARRINGTON, LEVI	$ 78.60
	DAVIS, BRIAN	$ 100.00	11151	HIGH PLAINS WATER	$ 30.00
11142	ECOLAB PEST ELIMINATION DIV	$ 313.80	11157	INSURE FORWARD	$ 60.00
11143	EMBLEM ENTERPRISES INC	$ 894.70		JOB SERVICE NORTH DAKOTA	$ 4,758.00
11144	ESRI	$ 770.00		JOB SERVICE NORTH DAKOTA	$ 6,192.00
11145	FARMERS UNION OIL CO-CENEX	$ 60.12		JOB SERVICE NORTH DAKOTA	$ (180.24)
11147	FORUM COMMUNICATIONS COMPANY	$ 2,768.39		JOB SERVICE NORTH DAKOTA	$ 4,576.00
11149	GALLS, LLC	$ 75.93		JOB SERVICE NORTH DAKOTA	$ 5,083.00
11150	GUN & REEL SPORTS INC	$ 3,359.76	11165	K DIAMOND CATTLE	$ 12,620.00

11152	HOLZWORTH, MERCEDEZ	$ 293.25		KRAMLICH MICHAEL	$ 258.07
11154	INFORMATION TECHNOLOGY DEPARTMENT	$ 795.55		KRAMLICH, MYRON	$ 141.48
11155	INFORMATION TECHNOLOGY DEPT	$ 337.95	11168	LARRY'S AUTO GLASS	$ 303.30
11156	INNOVATIVE OFFICE SOLUTIONS, LLC	$ 100.97	11169	LAWSON PRODUCTS INC	$ 236.46
11158	INTERSTATE ENGINEERING	$ 592.78	11171	LINDE GAS & EQUIPMENT	$ 48.52
11159	JAMESTOWN CITY BALER	$ 223.50	11174	MDU	$ 1,532.04
11160	JAMESTOWN COMMUNICATIONS INC	$ 27.00	11175	MENARDS - JAMESTOWN	$ 285.11
11161	JAMESTOWN COMMUNITY CORRECTIONS	$ 500.00	11177	NAPA AUTO PARTS	$ 370.41
11162	JAMESTOWN REGIONAL MEDICAL CENTER	$ 6,445.11	11180	NICKY'S SPARE TIME	$ 70.00
	JOB SERVICE NORTH DAKOTA	$ 2,437.27	11181	NORTH DAKOTA ONE CALL	$ 3.90
11164	JORGENSEN, CATHERINE	$ 48.00	11182	NORTHERN PLAINS ELECTRIC COOPERATIVE	$ 413.00
	KAISER,CHAD	$ 750.00	11184	NORTHWEST TIRE INC.	$ 7,410.13
11166	KRUEGER,NANCY	$ 90.00	11185	OTTER TAIL POWER CO	$ 1,464.93
11167	LANGUAGE LINE SERVICES	$ 350.47	11189	POWER PLAN	$ 185.58
11170	LEAF	$ 129.55	11196	SABINASH, TODD	$ 10,200.00
11172	MARQUART,ANDREW S	$ 108.00	11197	SANFORD HEALTH OCCUPATIONAL MEDICINE	$ 197.00
11173	MARSHALL & SWIFT/BOECKH, LLC	$ 674.20	11203	STREETER COOP OIL	$ 2,989.17
11174	MDU	$ 633.39	11209	TDS METROCOM - RD	$ 1.92
11176	MID STATES ORGANIZED CRIME INFO CENTER	$ 150.00	11212	TOWE, JEREMY W	$ 58.95
11179	ND STATE RADIO COMMUNICATIONS	$ 2,492.00	11215	VINING OIL CO	$ 2,769.25
11182	NORTHERN PLAINS ELECTRIC COOPERATIVE	$ 245.00		**Foster Care Trust Fund Total**	$ 497.08
11183	NORTHERN SAFETY TECHNOLOGY INC	$ 350.59		**Weed Control Fund**	
11185	OTTER TAIL POWER CO	$ 10,323.62		JOB SERVICE NORTH DAKOTA	
11187	PHARMCHEM INC	$ 2,619.90		**Veterans Service Fund**	$ 4,059.36
11188	PIT STOP EXPRESS LUBE	$ 84.22		BRATTON,DAVID G	
11219	QUADIENT FINANCE USA - SS	$ 1,000.00		BRATTON,DAVID G	$ 117.90
11191	QUADIENT FINANCE USA, INC. - AUD	$ 479.58	11128	CENTURYLINK	$ 94.50
11220	QUADIENT LEASING USA, INC.	$ 342.42	11208	TDS METROCOM	$ 16.04
11192	QUILL CORPORATION	$ 177.22		**County Agent Fund**	$ 0.78
11193	RECORD KEEPERS	$ 45.00	11134	DAKOTA CENTRAL TELECOMM	$ 290.17
11195	RM STOUDT INC	$ 203.00	11151	HIGH PLAINS WATER	$ 18.00
11198	SC CORRECTIONS	$ 1,550.00	11153	HUGO'S 9	$ 10.98
	SCHAFFER,DIANNE	$ 60.00	11156	INNOVATIVE OFFICE SOLUTIONS, LLC	$ 29.98
11199	SCHERBENSKE INC.	$ 28.00	11194	RECYCLING CENTER OF NORTH DAKOTA, LLC	$ 47.25
11200	SCOTT'S ELECTRIC LLC	$ 129.10		**Human Service Zone Fund Total**	$ 4,603.32
11201	SKRAMSTAD, RONDA	$ 40.00		**Commissary Fund**	
11202	SOUTHWOOD VETERINARY CLINIC PC	$ 500.00	11119	BOB BARKER CO	$ 61.71
11206	SUMMIT FOOD SERVICE, LLC	$ 8,829.98		**Drug Program Fund Total**	$ 764.69
11208	TDS METROCOM	$ 46.68		**Information Technology Capital Fund**	
11210	TDS METROCOM - SS	$ 126.59	11125	CDW GOVERNMENT INC	$ 3,651.92
11211	THOMSON REUTERS	$ 457.15		**Road & Bridge Building Fund**	
11213	TWO RIVERS PRINTING	$ 61.00	11139	DAN POLAND MACHINE INC	$ 196.84
11216	WILHELM CHEVROLET BUICK GMC	$ 1,668.44	11163	JOE MECHANICAL LLC	$ 1,062.00
	WILLIAMSON, TREAZUR	$ 131.00		**County Sheriff Capital Fund**	
	WILLIAMSON, TREAZUR	$ 388.50	11158	INTERSTATE ENGINEERING	$ 2,463.00
	E 911 Phone System Fund			**Wages**	
11217	DAKOTA CENTRAL TELECOMM	$ 219.43		Friday, March 24, 2023	$ 736,766.86
11218	DAKOTA CENTRAL TELECOMMUNICATIONS	$ 277.00			
11154	INFORMATION TECHNOLOGY DEPARTMENT	$ 4,993.49			
11186	PENGUIN MANAGEMENT INC	$ 2,220.00			
	SCHAFER, RILEY	$ 25.00			
11208	TDS METROCOM	$ -			

Chad Kaiser, Sheriff, requested permission to sell a Tahoe at auction. A motion was made by Cichos, seconded by Wolsky. Motion carried.

At 5:56 p.m., a motion was made by Bergquist to adjourn the Commission meeting, seconded by Cichos. Motion carried.

ATTEST:

Jessica Alonge Auditor/COO	Mark T. Klose Commission Chairman