Official Proceedings of the Stutsman County Commission – April 19, 2022

At 3:30 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Dennis Ova, Joan Morris, Steve Cichos, and Mark Klose answered the roll call. Ramone Gumke was absent.

Robin Iszler, Central Valley Health District presented the 2021 Annual Report.

At 3:33 p.m., Ramone Gumke joined the meeting via phone.

Klose presented history of Arrowwood National Wildlife. According to Century Code the annual refuge revenue payments made to the county are apportioned among the school districts (25%) and townships (75%). Paul Halko, Arrowwood National Wildlife Refuge Manager, reminded everyone that the county would still get the county trust payment. Klose mentioned that trust payment cannot exceed 10% of appraised value. The land will be a waterfowl production area and will be open to the public. Chuck Bosch, Reality Specialist at U.S. Fish and Wildlife Services, reassured the land would not be taken out of a waterfowl production area. A motion was made by Cichos to allow Arrowwood to proceed with appraisal, seconded by Morris. Ova, Gumke, Morris, and Cichos voted aye. Klose voted no. Motion carried.

Jim Fettig, Maintenance Supervisor requested permission to purchase and install a new heat pump. The cost is $5,260 for the heat pump. The installation of the heat pump would be $1,200.00. Fettig also requested permission to replace some ceiling tiles costing roughly $600.00, and to add a ceiling fan costing $800.00. The total cost of the project is approximately $8,000. A motion was made by Ova to approve, seconded by Cichos. Gumke, Morris, Cichos, Klose, and Ova voted aye. Motion Carried.

Fettig requested permission to travel to a Dacotah Paper seminar in Moorhead, MN. He will bring all his staff and one employee from the park department. A motion was made by Morris to approve, seconded by Ova. Motion carried.

Tyler Perleberg, Director of Tax Equalization and Zoning Administrator presented application for property tax exemption for improvements to a building; Parcel #16-0421020. The owners added an old church to their personal property and renovated it into a rec-center for themselves. Township board meetings would also be held in this building. The exemption amount is for $75,000 and is allowed up to five years. A motion was made by Cichos to allow the exemption for three years. Seconded by Ova. Morris, Cichos, Klose, Ova, and Gumke voted aye. Motion carried.

Mickey Nenow asked for approval of RFP's. Nenow recommends using Interstate Engineering for all three projects. A motion was made by Cichos to approve, seconded by Morris. Cichos, Klose, Ova, Gumke, and Morris voted aye. Motion carried.

Nenow asked for the approval of the resolution for the grade raise. Guthmiller Earthmoving Inc was awarded the bid for $1,768,154.31. A motion was made by Morris to approve, seconded by Cichos. Motion carried.

Andrew Kirking Emergency Manager/9-1-1 Coordinator requested permission to increase the dispatch department from ten and a half positions to eleven full time positions. A motion was made by Cichos to approve of advertisement, seconded by Morris. Motion carried.

Kirking mentioned that the 5-year mitigation was approved. Stutsman county is covered through 2027.

Chad Kaiser, Sheriff requested approval to advertise for bids for the building project. Kaiser presented four location proposals for the building. The bids would only be for the building cost itself. Morris asked about security concerns. Kaiser is not concerned about any security issues. A motion was made by Cichos to allow the bid and would like to delete option one location south of the Game and Fish, seconded by Gumke. Motion carried. Klose would like a list of equipment that will be stored in the building.

Jessica Alonge, Auditor/COO provided appointments for absentee poll workers. A motion was made by Ova to approve, seconded by Morris. Motion carried.

Official Proceedings of the Stutsman County Park Board – April 19, 2022

4:30 p.m., Chairman Klose called the regular meeting of the Stutsman County Park Board to order. Mark Klose, Joan Morris, Dennis Ova, Steve Cichos, Ramone Gumke (via Phone), and Bob Martin answered the roll call. Merri Mooridian was absent.

Chad Kaiser, Sheriff, has made a request through the Bureau of Reclamation for road access to the first building site option south of Game and Fish. This grants use of right away across bureau lands back to Park Board property. A motion was made by Gumke to approve, seconded by Ova. Motion carried.

Jessica Alonge, Auditor/COO presented 2022 Dock Permits. A question was presented whether it is allowed to have a someone else's boat at a dock. The permit allows only boats registered to the dock owner.

Karl Bergh, Park Superintendent, stated that Scott's Electric mapped out all of the electrical and identified where the overuse is happening at Lakeside Campground. He also stated that Northern Plains did an assessment of the usage of energy at the campground. The transformer has never been maxed out. It is the distribution of the energy that is causing the issue. The proposal will take the power and distribute it more evenly. Scott's Electric estimate is $7,480.00.

At 4:44 p.m. Ova left the meeting.

Bergh presented a proposal for paving the road in Lakeside Campground. The paving would not affect the camping season. The paving would go all the way to the road tying into the existing asphalt. One quote from December 1st, 2021, is from Boarder States costing $99,250.00, and the other is from Interstate Engineering costing around $139,231.00.

Bergh presented a proposal for purchasing a furnace in the shop. Mackke Plumbing and Heating gave a quote of $3,350.00. Bergh has the furnace budgeted in 2023 but would take from that fund in 2022 and replenish it next year with the difference. A motion was made by Martin to approve, seconded by Morris. Klose, Martin, Gumke, Morris, and Cichos voted aye. Motion carried.

A motion was made by Morris to upgrade the electrical at Lakeside Campground using ARPA funding not to exceed 7,500.00, seconded by Cichos. Martin, Gumke, Morris, Cichos, and Klose voted aye. Motion carried.

A motion was made by Morris to approve of paving the campsite not exceeding $99,999, with funds coming out of ARPA, Martin seconded. Morris would like an analysis for Stutsman County camping rates with other camping sites with an intent to increase camping rates in 2023.

Morris withdrew the motion regarding paving.

A motion was made by Morris to proceed with the paving of Lakeside Campground to be paid through the ARPA Fund not to exceed $125,000, Martin seconded. Gumke, Morris, Cichos, Klose, Martin all voted aye. Motion carried.

At 5:07 p.m., Ramone Gumke left the meeting.

Bob Martin presented an update on the Jamestown Dam. He stated the Bureau has started the release. It is in a flood zone stage at 1.434.

A motion was made by Cichos to approve of the monthly bills. Seconded by Morris. Morris, Cichos, Klose, and Martin voted aye. Motion carried.

	County Park Fund	
8613	CREATIVE ENERGY	$94.11
8618	DAKOTA VALLEY ELECTRIC	$8.00
	JOB SERVICE NORTH DAKOTA	$62.10
	JOB SERVICE NORTH DAKOTA	$613.80
	JOB SERVICE NORTH DAKOTA	$351.90
	JOB SERVICE NORTH DAKOTA	$3,478.20
8657	NORTHERN PLAINS ELECTRIC COOPERATIVE	$287.10

Martin indicated that he received a complaint that the James River boat Club has a light that is too bright. Northern Plains installed a new LED light. Bergh stated Northern Plains is looking into a hood to reduce the brightness.

At 5:15 p.m., a motion was made by Morris to adjourn Park Board meeting, seconded by Martin. Motion carried.

At 5:15 p.m., the Commission meeting was called back to order.

A motion was made by Cichos to approve the monthly bills, seconded by Morris. Cichos, Klose, and Morris voted aye. Motion carried.

	General Revenue Fund				
8597	A & B BUSINESS INC	$313.47	8606	BUTLER MACHINERY CO	$47.97
8599	ARCTIC ZONE REFRIGERATION	$329.41	8611	CLEVELAND CITY WATER & SEWER	$100.70
8600	ATTORNEY GENERAL OFFICE-1250	$2,367.00	8613	CREATIVE ENERGY	$647.70
8601	BARNES COUNTY AUDITOR	$122.43	8616	DAKOTA CENTRAL TELECOMMUNICATIONS	$172.89
8602	BEHAVIORAL INTERVENTIONS	$295.20	8624	FACTORY MOTOR PARTS	$11.80
8607	CAULFIELD, MATTHEW	$10.00	8625	FACTORY MOTOR PARTS CO	$282.82
8608	CDW GOVERNMENT INC	$121.50	8626	FORUM COMMUNICATIONS COMPANY	$557.28
8609	CENTRAL BUSINESS SYSTEMS INC	$1,574.37	8629	HIGH PLAINS WATER	$36.00
8610	CENTURYLINK	$1,134.82	8631	HOME OF ECONOMY	$31.11
8612	COLE PAPERS INC	$51.64	8634	INSURE FORWARD	$350.00
8613	CREATIVE ENERGY	$302.68	8635	INTERSTATE ENGINEERING	$12,817.00
8614	DACOTAH PAPER CO	$351.29	8639	JAMESTOWN PLUMBING & HEATING	$34.21
8616	DAKOTA CENTRAL TELECOMMUNICATIONS	$641.67		JOB SERVICE NORTH DAKOTA	$4,732.00
8619	DALSTED & RYAN P C	$513.00		JOB SERVICE NORTH DAKOTA	$5,824.00
8623	ESRI	$700.00		JOB SERVICE NORTH DAKOTA	$360.48
8626	FORUM COMMUNICATIONS COMPANY	$1,876.59		JOB SERVICE NORTH DAKOTA	$4,472.00
	FREMGEN,FRITZ	$119.34		JOB SERVICE NORTH DAKOTA	$5,135.00
				JOB SERVICE NORTH DAKOTA	$4,320.00

8627	GALLS, LLC	$459.95	8642	JOHN DEERE FINANCIAL	$137.38
8628	GRAYBAR	$75.60		KRAMLICH MICHAEL	$842.40
8630	HIGH POINT NETWORKS	$684.00		KRAMLICH, MYRON	$537.62
8632	INFORMATION TECHNOLOGY DEPT	$1,011.55	8644	LARRY'S AUTO GLASS	$298.41
8636	JAMESTOWN AREA AMBULANCE	$120.09	8645	LAWSON PRODUCTS INC	$318.70
8637	JAMESTOWN COMMUNICATIONS INC	$40.00	8646	LINDE GAS & EQUIPMENT	$155.01
8638	JAMESTOWN COMMUNITY CORRECTIONS	$500.00	8649	MDU	$1,119.73
8640	JAMESTOWN REGIONAL MEDICAL CENTER	$3,644.56		MEDINA CITY AUDITOR - DD	$88.75
	JOB SERVICE NORTH DAKOTA	-$2.46	8650	MENARDS - JAMESTOWN	$109.88
8643	LANGUAGE LINE SERVICES	$75.00	8651	NAPA AUTO PARTS	$1,454.86
8647	LLOYDS MOTORS	$82.32		NENOW,MICKEY	$23.50
8648	MARQUART,ANDREW S	$1,062.00	8656	NORTH DAKOTA ONE CALL	$2.60
	MCGILVREY, MAUREEN	$66.70	8657	NORTHERN PLAINS ELECTRIC COOPERATIVE	$272.00
8649	MDU	$330.63	8658	NORTHWEST TIRE INC.	$156.75
8652	ND STATE RADIO COMMUNICATIONS	$2,492.00	8659	OTTER TAIL POWER CO	$1,203.85
8653	NDPHIT.	$280.00	8664	PRODUCTIVITY PLUS ACCOUNT	$1,527.95
8657	NORTHERN PLAINS ELECTRIC COOPERATIVE	$191.00	8668	SANFORD HEALTH OCCUPATIONAL MEDICINE	$275.00
8659	OTTER TAIL POWER CO	$9,306.31		STREETER CITY AUDITOR - DD	$61.75
8660	PHARMCHEM INC	$2,430.80	8674	SWANSTON EQUIPMENT CO	$180.52
8662	PRESORT PLUS	$293.22	8675	TDS METROCOM	$1.53
8663	PRIMARY PACKAGING INC	$102.20	8678	TOWE, JEREMY W	$342.23
8665	QUILL CORPORATION	$186.39	8681	VINING OIL CO	$2,064.47
8666	RECORD KEEPERS	$107.50	8682	WEST END HIDE & FUR	$736.81
8667	RECYCLING CENTER OF NORTH DAKOTA, LLC	$220.25		**Foster Care Trust Fund Total**	$1,742.15
8669	SC CORRECTIONS	$1,333.50		**Weed Control Fund**	
	SCHAFFER,DIANNE	$60.00		JOB SERVICE NORTH DAKOTA	$2,888.28
8671	SCHMIERER, DENNIS	$1,708.85		**Veterans Service Fund**	
8673	SUMMIT FOOD SERVICE, LLC	$7,815.96	8610	CENTURYLINK	$15.98
8675	TDS METROCOM	$258.31	8675	TDS METROCOM	$3.47
8676	TDS METROCOM - SS	$136.51		**County Agent Fund**	
8677	THOMSON REUTERS	$435.38	8614	DACOTAH PAPER CO	$28.67
8683	WILHELM CHEVROLET BUICK GMC	$1,599.00	8616	DAKOTA CENTRAL TELECOMMUNICATIONS	$272.35
	ZERR, LORISA	$288.73	8633	INNOVATIVE OFFICE SOLUTIONS, LLC	$57.99
	E 911 Phone System Fund		8654	NDSU EXTENSION SERVICE	$14,213.96
8609	CENTRAL BUSINESS SYSTEMS INC	$251.44	8655	NORTH DAKOTA FARMERS UNION	$150.00
8615	DAKOTA CENTRAL TELECOMM	$219.12		**Human Service Zone Human Service Fund Total**	$7,311.78
8616	DAKOTA CENTRAL TELECOMMUNICATIONS	$277.00		**Commissary Fund**	
8632	INFORMATION TECHNOLOGY DEPT	$4,993.49	8679	TURNKEY CORRECTIONS	$118.97
8637	JAMESTOWN COMMUNICATIONS INC	$200.00		**Drug Program Fund Total**	$215.36
8675	TDS METROCOM	$1.85		**Information Technology Capital Fund**	
	County Roads Fund		8661	PREMIER ENTERPRIZES INC	$27,312.55
8598	ARAMARK	$231.15		**Job Incentive Fund**	
8603	BROCK WHITE COMPANY LLC	$23,556.00	8641	JAMESTOWN STUTSMAN DEVELOPMENT CORP	$11,140.13
8605	BUFFALO CITY DIESEL	$116.81		**FEMA**	
			8635	INTERSTATE ENGINEERING	$538.34

At 5:17p.m., a motion was made by Morris to adjourn the Commission meeting, seconded by Cichos. Motion carried.

ATTEST:

Jessica Alonge
Auditor/COO

Mark T. Klose
Commission Chairman