Official Proceedings of the Stutsman County Commission – May 1, 2018

At 4:00 p.m., Chairman Mark Klose called the regular meeting of the Stutsman County Commission to order. Dennis Ova, Dale Marks, David Schwartz, Craig Neys, and Mark Klose answered the roll call.

Chad Kaiser, Stutsman County Sheriff, discussed a part-time nurse salary for Corrections. Ova made a motion to approve hiring up to a Grade 14, Step 7, seconded by Schwartz. Roll call vote: Ova, Marks, Schwartz, Neys and Klose voted aye. Motion carried.

Connie Ova, JSDC, requested continuation of Train ND funding. Neys made a motion, seconded by Marks to approve the requested continuation of funding. Roll call vote: Marks, Schwartz, Neys, Klose and Ova voted aye. Motion carried.

A request for funding a Jamestown SBDC (Small Business Development Center) position was made by Connie Ova. Schwartz made a motion to approve the request, seconded by Marks. Roll call vote: Schwartz, Neys, Klose, Ova and Marks voted aye. Motion carried.

Neys made a motion to approve paying the remaining balance of the South Central Dakota Regional Council dues if the Regional Council agrees to pay $15,000 for the SBDC position, seconded by Ova. Roll call vote: Neys, Klose, Ova, Marks and Schwartz voted aye. Motion carried.

Ova made a motion to approve the minutes of the April 2018 meetings, seconded by Schwartz. Motion carried.

Tyler Perleberg, Director of Tax Equalization / Zoning Administrator, discussed the Adoption of Amendment to the County Zoning Ordinance pertaining to medical marijuana facilities. Updating fees for conditional use permits, amendments and variances was discussed. The fee is currently $100.00 for each. Fees should cover the costs, but at this time, they do not. Klose would like an estimated fee schedule.

Josh Bond, Staff Appraiser, presented an application for abatement for parcels 22-0222020 and 22-0222022 due to a farm residence exemption. Schwartz made a motion, seconded by Neys to approve the presented application. Motion carried.

An application for abatement of parcel 46-2121000 was presented by Corey Genter, Staff Appraiser. Neys made a motion to approve the abatement based on Genter's recommendation of $218,050, seconded by Ova. Motion carried.

Genter presented an application for abatement for parcel 46-3011041. Schwartz made a motion to approve the abatement based on Genter's recommendation of $35,700, seconded by Ova. Motion carried.

Genter presented an application for abatement for parcel 46-3011011. Neys made a motion to approve the abatement based on Genter's recommendation of $44,500, seconded by Ova. Motion carried.

Genter presented an application for abatement for parcel 78-1900010. Schwartz made a motion to approve the abatement based on Genter's recommendation of $3,800, seconded by Ova. Motion carried.

Mickey Nenow, Highway Superintendent, presented his monthly report.

Nenow requested to use over-time as needed. Schwartz made a motion, seconded by Marks to approve the request. Motion carried.

The proposed 2019 road project was presented. Schwartz made a motion to allow design engineer for 4 miles of County Road 67 and 1 mile of County Road of 63, seconded by Ova. Motion carried.

Nancy Braun, Highway Office Coordinator, presented Wage & Benefit Committee recommendations for proposed salary and benefits for the 2019 budget year.

Absentee and early vote poll workers were presented by Nicole Meland, Auditor / COO. Neys made a motion to approve the presented poll workers, seconded by Schwartz. Motion carried.

Meland presented a memorandum regarding 2019 budget levy limits. A request that the board place a levy limit cap on all levies at a 0% increase and all departments to have budget requests that are at or below their 2018 requests, unless otherwise discussed and approved ahead of time by Meland or the board, was made. Ova made a motion, seconded by Schwartz to approve the presented requests. Roll call vote: Klose, Ova, Marks, Schwartz and Neys voted aye. Motion carried.

Parcel #86-1100200, a tax foreclosure property, was sold.

At 5:00 p.m., the Stutsman County Commission Meeting recessed for the County Park Board Meeting.

Official Proceedings of the Stutsman County Park Board Meeting – May 1, 2018

At 5:03 p.m., Chairman Klose called the regular meeting of the Stutsman County Park Board to order. Dennis Ova, Dale Marks, David Schwartz, Craig Neys, Mark Klose, Robert Woodward and Jason Houge answered the roll call.

Neys made a motion to approve the April 2018 meeting minutes, seconded by Woodward. Motion carried.

A motion to approve the monthly bills was made by Woodward, seconded by Schwartz. Roll call vote: Ova, Marks, Schwartz, Neys, Klose, Houge and Woodward voted aye. Motion carried.

	County Park Fund		78488	MAC'S INC	$0.00
78460	CENTURYLINK	$53.71	78495	NAPA AUTO PARTS-PARK	$1,653.76
78477	HOBBY TIRE	$265.00	78500	ND INSURANCE DEPARTMENT	$0.97
78480	INFINITY BUILDING SERVICES	$120.47	78516	STUTSMAN RURAL WATER DISTRICT	$128.00
78483	IVERSON CONSTRUCTION, INC	$3,260.00	78530	VISA AUD 1683	$33.95

Karl Bergh, Interim Park Superintendent, presented his monthly report.

Dean Alber, Pelican Point concessionaire, spoke regarding the new road and traffic concerns. Traffic signs will be added with the Sheriff's input/agreement. One-way traffic was discussed.

Sheriff Kaiser would like the barbed-wire removed from Pelican Point for safety reasons.

Nicole Meland, Auditor / COO, requested approval of seasonal boat dock renewal permits for Gletne and Enderle. Neys made a motion to approve the request, seconded by Houge. Motion carried.

Non-payment of property taxes for William and Nellie Degen was presented. Per the Cabin Site Permit, property taxes for the cabin site must be paid in full every year by April 15th. Schwartz made a motion, seconded by Houge to have the Sheriff serve a Notice of Intent to Terminate Permit if taxes are not paid within 30 days. Motion carried.

Kevin and Deb Carlson requested approval of a project application for cabin 6E. Houge approved the request, seconded by Woodward. Motion carried.

Houge made a motion, seconded by Neys, to adjourn the Park Board meeting. Motion carried.

At 5:22 p.m., the regular commission meeting was called back to order.

Marks made a motion, seconded by Neys to pay the monthly bills. Roll call vote: Marks, Schwartz, Neys, Klose and Ova voted aye. Motion carried.

	General Revenue Fund			**County Roads Fund**	
78448	ALBER, TYLER	$12.00	78455	BUTLER MACHINERY CO	$3,701.73

78449	APPLIED CONCEPTS INC	$172.00	78467	DMC WEAR PARTS LLC	$175.36
78450	ARNESON INC	$145.00	78471	FARMERS UNION OIL CO-CENEX	$2,624.74
78451	BEHAVIORAL INTERVENTIONS	$500.82	78472	FLEETPRIDE	$149.00
78452	BOB BARKER CO	$527.58	78479	HOME OF ECONOMY	$73.96
78453	BOOHER, ALTHEA	$13.72	78486	JOHN DEERE FINANCIAL	$293.00
78454	BUILDERS FIRSTSOURCE	$389.95	78490	MDU	$191.20
78457	CBM FOOD SERVICE	$7,504.23		MEDINA CITY AUDITOR - DD	$70.85
78459	CENEX FLEETCARD	$3,025.53	78491	MENARDS - JAMESTOWN	$25.11
78462	COLE PAPERS INC	$434.12		MONTPELIER CITY AUDITOR - DD	$43.00
78465	DACOTAH PAPER CO	$2,050.36	78494	NAPA AUTO PARTS	$235.51
78468	DOCKTER, TALLY	$25.00	78499	ND DEPT OF TRANSPORTATION	$406.80
78470	ECOLAB PEST ELIMINATION DIV	$134.29	78501	NDLTAP-UGPTI/NDSU	$100.00
78473	GALLS, LLC	$299.94	78504	OTTER TAIL POWER CO	$141.44
78474	GREG'S LAUNDRY EQUIP SERVICE	$142.08	78516	STUTSMAN RURAL WATER DISTRICT	$75.81
78476	HAUT FUNERAL HOME	$425.00	78525	TWO RIVERS PRINTING	$657.00
	HESS,KEITH	$50.00	78533	VISA RD 1766	$527.38
78482	INNOVATIVE OFFICE SOLUTIONS, LLC	$239.94	78538	WALMART COMMUNITY BRC RD	$25.96
78484	JAMESTOWN CITY BALER	$9.50	78541	WOODWORTH FARMERS GRAIN CO	$1,991.84
78485	JETSTREAM CAR WASH	$705.08		**Foster Care Trust Fund Total**	$735.00
78487	KELLY INN 13TH AVENUE	$801.00		**Social Services Fund Total**	$14,348.23
78488	MAC'S INC	$29.94		**Weed Control Fund**	
78489	MAILFINANCE	$913.95	78482	INNOVATIVE OFFICE SOLUTIONS, LLC	$34.45
78490	MDU	$2,314.58	78488	MAC'S INC	$236.92
78492	METZGER, DIAMOND	$26.00	78496	NAPA AUTO PARTS-WEED	$421.97
78493	MOLDENHAUER, KELSEY	$125.00	78540	WILHELM CHEVROLET BUICK GMC	$115.65
78497	ND ASSOCIATION OF COUNTIES	$135.00		**County Agent Fund**	
78502	NETWORK CENTER COMMUNICATIONS	$976.50		HARSTAD,ALICIA	$65.40
78503	OTIS ELEVATOR COMPANY	$720.00	78482	INNOVATIVE OFFICE SOLUTIONS, LLC	$193.15
78505	PHARMCHEM INC	$1,541.70	78521	TICHY, AMY	$117.72
78506	QUALITY INN BISMARCK	$83.70	78532	VISA EXT 3424	$48.25
78507	QUILL CORPORATION	$80.75		**Camping Fee Fund**	
78508	RAMKOTA HOTEL & CONFERENCE CENTER	$167.40	78513	STUTSMAN CO PARK	$284.54
78509	RECORD KEEPERS	$24.50		THE DAK	$1,138.16
78510	SANFORD	$291.00		**Commissary Fund**	
78512	SCHWANZ, JARED	$97.15	78456	CABLE SERVICES	$47.31
78517	SUNSET LAW ENFORCEMENT	$8,873.36	78524	TURNKEY CORRECTIONS	$242.31
78518	SWIFT, JESSE	$977.31		**Courthouse Building Fund**	
78520	THE BLUE CELL, LLC	$5,000.00	78483	IVERSON CONSTRUCTION, INC	$38,682.50
78522	TRANE U.S. INC	$1,004.40	78522	TRANE U.S. INC	$4,580.00
78524	TURNKEY CORRECTIONS	$88.95		**County Correctional Center Construction Fund**	
78527	VALLEY PLAINS EQUIPMENT	$176.18	78466	DAN POLAND MACHINE INC	$860.00
78528	VERIZON WIRELESS	$1,630.54		**Information Technology Capital Fund**	
78530	VISA AUD 1683	$3,427.77	78458	CDW GOVERNMENT INC	$370.94
78531	VISA EMS 1790	$2,053.70		**Document Preservation Fund**	
78533	VISA RD 1766	$83.70	78526	US IMAGING	$65,960.88
78534	VISA SCCC 1949	$1,037.80	78530	VISA AUD 1683	$10.62
78535	VISA SO 1840	$1,147.05		**County Sheriff Capital Fund**	
78537	WALMART COMMUNITY BRC EMS	$15.92	78498	ND DEPT OF MOTOR VEHICLE	$19.50
78539	WALMART COMMUNITY BRC SCCC	$36.73		**County Hazardous Chemical Account Total**	$43.79
	E 911 Phone System Fund			**Wages**	
78528	VERIZON WIRELESS	$46.04		Wedneday, April 25, 2018	$584,278.97
78531	VISA EMS 1790	$389.00			

At 5:24 p.m., a motion to adjourn the meeting was made by Neys, seconded by Schwartz. Motion carried.

ATTEST:

Nicole Meland	Mark T. Klose
Auditor/COO	Commission Chairman